

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
PUBLIC NOTICE AND AGENDA
REGULAR SESSION**

**Tuesday, December 15, 2020 9:00 a.m.
3885 East Golder Ranch Drive, Tucson, Arizona**

**DUE TO COVID-19 AND RELATED PRECAUTIONS IN-PERSON ATTENDANCE IS PROHIBITED
VIRTUAL MEETING- PLEASE SEE DETAILS BELOW**

*Pursuant to ARS § 38-431.02, ARS § 38-431.03 and ARS § 38-431.05, the Golder Ranch Fire District Governing Board will meet in Regular Session that begins at approximately 9:00 a.m. on Tuesday, December 15, 2020. The meeting will originate at the Fire District Administration Board Room, which is located at **3885 East Golder Ranch Drive, Tucson, Arizona**. The order of the Agenda may be altered or changed by direction of the Board. The Board may vote to go into Executive Session, which are not open to the public, on any agenda item pursuant to ARS § 38-431.03(A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. The following topics and any reasonable variables related thereto will be subject to discussion and possible action.*

- 1. CALL TO ORDER/ROLL CALL**
- 2. SALUTE AND PLEDGE OF ALLEGIANCE**
- 3. FIRE BOARD REPORTS**
- 4. CALL TO THE PUBLIC**

This is the time for the public to comment. Members of the Board are not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

***** Please see revised instructions to speakers at the bottom of this agenda.***

5. PRESENTATIONS

- A. PRESENTATION FROM CATALINA CRUSADERS – A DONATION TO LOCAL #3832 FOR THE ANNUAL SHOP WITH A FIREFIGHTER EVENT
- B. THE CEREMONIAL SWEARING IN OF NEWLY APPOINTED BOARD MEMBERS STEVE BRADY, RICHARD HUDGINS, AND WALLY VETTE WITH TERMS EFFECTIVE DECEMBER 1, 2020 THROUGH DECEMBER 1, 2024



6. CONSENT AGENDA

The consent portion of the agenda is a means of expediting routine matters, such as minutes or previously discussed or budgeted items that must be acted upon by the Board. Any item may be moved to Regular Business for discussion and possible action by any member of the Board.

- A. APPROVE MINUTES – NOVEMBER 17, 2020 REGULAR SESSION
- B. APPROVE MINUTES – NOVEMBER 17, 2020 EXECUTIVE SESSION
- C. APPROVE THE EXTENSION OF THE PREVIOUSLY ADOPTED INTERNAL POLICY, WITH SIMILAR BENEFITS TO THE CARES ACT, WHICH IS SET TO EXPIRE ON DECEMBER 31, 2020 TO MARCH 31, 2021
- D. APPROVE AND ADOPT THE GOLDER RANCH FIRE DISTRICT'S REGULAR GOVERNING BOARD MEETING SCHEDULE FOR CALENDAR YEAR 2021
- E. APPROVE AND ADOPT THE UPDATED GOLDER RANCH FIRE DISTRICT GOVERNING BOARD BYLAWS

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT - CHIEF KARRER
 - UPDATES ON THE FOLLOWING AREAS:
 - MEETINGS, TRAININGS, AND EVENTS ATTENDED
 - POLITICAL & PUBLIC SAFETY INTERACTIONS/UPDATES
 - DISTRICT ACTIVITIES
 - PERSONNEL
 - COMMENDATIONS/THANK YOU CARDS RECEIVED
 - BOARD SERVICES REPORT – MANAGER PAINTER
 - COMMUNITY RELATIONS REPORT – MANAGER BRASWELL
 - INFORMATION TECHNOLOGY REPORT – MANAGER RASCON
 - LEADERSHIP TEAM REPORT – PRESIDENT JONES
- B. EMERGENCY/LIFE SAFETY SERVICES ASSISTANT CHIEF'S REPORT - CHIEF BRANDHUBER
 - UPDATES ON THE FOLLOWING AREAS:
 - ASSISTANT CHIEF'S ACTIVITIES FOR THE MONTH
 - EMS
 - FINANCE
 - FIRE AND LIFE SAFETY SERVICES
 - HEALTH AND SAFETY
 - HONOR GUARD/PIPES AND DRUMS
 - HUMAN RESOURCES
 - OPERATIONS
 - SPECIAL OPERATIONS
 - TRAINING
 - WILDLAND



C. LOGISTICS & SPECIAL PROJECTS ASSISTANT CHIEF'S REPORT - CHIEF ABEL

- UPDATES ON THE FOLLOWING AREAS:
 - ASSISTANT CHIEF'S ACTIVITIES FOR THE MONTH
 - SPECIAL PROJECTS
 - LOGISTICS

8. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION #2020-0009 A RESOLUTION PROVIDING FOR ALL MATTERS RELATING TO THE SALE AND ISSUANCE OF GENERAL OBLIGATIONS BONDS OF THE DISTRICT INCLUDING DELEGATION TO THE FIRE CHIEF AND THE FINANCE MANAGER OF THE DISTRICT TO DETERMINE CERTAIN MATTERS RELATED THERETO
- B. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD POSITIONS OF CHAIRPERSON, VICE-CHAIRPERSON, AND CLERK FOR A ONE-YEAR TERM FOR CALENDAR YEAR 2021
- C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF A REPRESENTATIVE FROM THE GOLDER RANCH FIRE DISTRICT'S GOVERNING BOARD TO THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM'S LOCAL PENSION BOARD
- D. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL AND ADOPTION OF A NEW GOVERNING BOARD MEMBER HANDBOOK AND THE NEW GOVERNING BOARD MEMBER POLICY MANUAL
- E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT
- F. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) FOR THE PURPOSE OF CONSULTATION OR LEGAL ADVICE REGARDING AN UPDATE ON EQUAL EMPLOYMENT OPPORTUNITY COMMISSION (EEOC) COMPLAINTS RECEIVED

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- Regularly scheduled meeting – January 19, 2020

10. CALL TO THE PUBLIC

This is the final opportunity, on this agenda, for a member of the public to address the Governing Board. Please refer to agenda item four (4) for additional clarification and direction.

11. ADJOURNMENT



In-person attendance by members of the public will be prohibited due to the current COVID-19 social distancing restrictions.

Members of the public can watch public meetings online or join the meeting via a teleconference (details on how to watch or listen are listed below) and, where appropriate, participate by the following electronic means: if a member would like to submit a comment or question, also known as a speaker card, please email the Board Services Manager at bpainter@grfdaz.gov no later than 30 minutes to prior to the start of the public meeting. If the sender wants it to be read at the meeting (which may or may not occur, in part or in its entirety, as appropriate under the circumstances), comments shall be limited to no more than 500 words or three minutes as read aloud. Such emails shall also identify the name and address of speaker, and whether the sender wants the email read during the Call to the Public section or a specific agenda item.

To view the meeting online please visit our website at grfdaz.gov/grfd-agenda-minutes, there is an agenda posted, with background information linked to each agenda item. There is also a link to view the meeting online. If you would like to call and listen to the meeting via telephone please dial 1.877.853.5247 (Toll Free) or 1.346.248.7799 - Webinar ID: 924 5937 4007

Wally Vette, Clerk of the Board
Golder Ranch Fire District

If any disabled person needs any type of accommodation, please notify the Golder Ranch Fire District Administration at (520) 825-9001 prior to the scheduled meeting. A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the administration office, 3885 E Golder Ranch Drive, Tucson, Arizona 85739.

Posted By: Brooke Painter 12/8/2020 at 3:00 p.m.



**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: December 15, 2020

SUBJECT: Fire Board Reports

ITEM #: 3

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This item allows for the Fire Board Members to report to the public and/or staff any events, meetings, conferences, etc. they may have attended and/or points of interest that took place throughout the month.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: December 15, 2020

SUBJECT: Call to the Public

ITEM #: 4

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda. ** Please see revised instructions to speakers at the bottom of the agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: December 15, 2020

SUBJECT: PRESENTATION FROM THE CATALINA CRUSADERS – A DONATION TO LOCAL #3832 FOR THE ANNUAL SHOP WITH A FIREFIGHTER EVENT

ITEM #: 5A

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

The Catalina Crusaders in conjunction with the Players Pub graciously and generously raised money at their annual fundraiser again this year for the North Tucson Firefighter's Association - Local 3832 to use towards their Annual Shop With a Firefighter Event. Although, due to the pandemic, the event was scaled down this year. The Shop With a Firefighter Event will take place at the Oro Valley Target on December 12th and 13th. It is expected to benefit approximately 200 children. The children will be GRFD residents and will also be from the neighboring communities of Oracle, Mammoth and San Manuel.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

GOLDER RANCH FIRE DISTRICT

BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: December 15, 2020

SUBJECT: THE CEREMONIAL SWEARING IN OF NEWLY APPOINTED BOARD MEMBERS:
STEVE BRADY, RICHARD HUDGINS, AND WALLY VETTE WITH TERMS EFFECTIVE
DECEMBER 1, 2020 THROUGH DECEMBER 1, 2024

ITEM #: 5B

REQUIRED ACTION: ☐ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

Pursuant to A.R.S. §38-231 and §38-232 in order to ensure to the statewide application of this section on a uniform basis, each , board, commission, agency and independent office of this state and any of its political subdivisions, and of any county , city, town, municipal corporation, school district and public educational institution, shall completely reproduce this section so that the form of written oath or affirmation required in this section contains all of the provisions of this section for use by all officers and employees of all boards, commissions, agencies and independent offices. The oath must be taken, if elected, at any time after receiving the officer's certificate of election, and at or before commencement of the term of office.

The oaths will be administered to the newly appointed board members by Chairperson Cox Golder. The official oaths were administered and notarized by Board Services Manager Painter at least 24 hours prior to this meeting.

RECOMMENDED MOTION

No motion needed for this agenda item.



GOLDER RANCH FIRE DISTRICT

LOYALTY OATH

I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona, that I will bear true faith and allegiance to the same and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of Golder Ranch Fire District Board Member according to the best of my ability, so help me God (or so I do affirm).

Employee Name - Printed

Employee Signature

Date

Administering Official - Printed

Administering Official Signature

Date

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: December 15, 2020

SUBJECT: APPROVE MINUTES – NOVEMBER 17, 2020 REGULAR SESSION
APPROVE MINUTES – NOVEMBER 17, 2020 EXECUTIVE SESSION

ITEM #: 6A – 6B

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☒ Legal Review

BACKGROUND

In compliance with A.R.S. §38-431.01, approval of:

- A. APPROVE MINUTES – NOVEMBER 17, 2020 REGULAR SESSION
- B. APPROVE MINUTES – NOVEMBER 17, 2020 EXECUTIVE SESSION

RECOMMENDED MOTION

Motion to approve the December 15, 2020 consent agenda.

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES
November 17, 2020 9:00 a.m.
3885 East Golder Ranch Drive, Tucson, Arizona**

1. CALL TO ORDER/ROLL CALL

Fire Board Chairperson Cox Golder called the meeting to order on Tuesday, November 17, 2020, at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins, Clerk Wally Vette, and Board Member Steve Brady

Excused Absence: Board Member Albert Pesqueira

Staff Present: Fire Chief Randy Karrer, Assistant Chief Patrick Abel, Assistant Chief Brandhuber, Community Relations Manager Anne-Marie Braswell (via Zoom), Finance Manager Dave Christian, IT Manager Herman Rascon (via Zoom), Board Services Manager Brooke Painter, and Legal Counsel Donna Aversa (via Zoom)

2. SALUTE AND PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

3. FIRE BOARD REPORTS

Chairperson Cox Golder congratulated the incumbents for being re-appointed to the Board.

4. CALL TO THE PUBLIC

There were no public issues presented.

5. PRESENTATIONS

A. RETIREMENT – CAPTAIN MICHAEL LAMANDA

Chief Karrer presented a plaque on behalf of the Governing Board to Captain Michael Lamanda. He retired on October 30, 2020 after more than 30 years of service. The Board thanked Captain Lamanda for his service to the District and wished him well in his retirement.

B. MARK READER OF STIFEL – CERTIFICATE OF PARTICIPATION CONCEPT TO FUND THE GOLDER RANCH FIRE DISTRICT’S PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS) UNFUNDED LIABILITY USING BOND ISSUANCE AT A LOW INTEREST RATE



Chief Karrer explained that the PSPRS is currently underfunded. This presentation provided a concept that would help to fund the plan. However, it would require legislative change to do so.

Finance Manager Christian presented to the Governing Board information on the status of the Public Safety Personnel Retirement System (PSPRS) unfunded liability that Golder Ranch Fire District (GRFD) is currently responsible for and the options to pay for it. Mark Reader of Stifel and his staff presented to the Board a concept to pay the unfunded liability utilizing bond issuance at a low interest rate. Staff from Stifel answered questions from the Board. Both presentations included with the meeting minutes.

Chief Karrer thanked the Stifel team for their time and their presentation.

6. CONSENT AGENDA

- A. APPROVE MINUTES – OCTOBER 20, 2020, REGULAR SESSION
- B. APPROVE MINUTES – OCTOBER 20, 2020, EXECUTIVE SESSION
- C. APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN GOLDER RANCH FIRE DISTRICT AND LOCAL 3832

MOTION by Board Member Brady to approve the November 17, 2020, Consent Agenda

MOTION SECONDED Clerk Vette

MOTION CARRIED 4/0

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT – Chief Karrer presented the fire chief's report to the Governing Board. He highlighted that there are two items on the Town of Oro Valley's agenda for the Town's next meeting regarding two golf courses. He stated that we have had inquiries and have been asked to engage. He continued with the message that this is not our issue. He stated that we have selected Lincoln Public Safety for the upcoming strategic plan. Chairperson Cox Golder asked about our COVID positive cases. Chief Brandhuber explained that they have been community spread. He noted that we have been diligent in cleaning and testing when there are possible exposures. There were no further questions or comments from the Governing Board.
 - BOARD SERVICES REPORT – Board Services Manager Painter stated that her report was included in the board packet. There were no further questions or comments from the Governing Board.
 - COMMUNITY RELATIONS REPORT – Community Relations Manager Braswell stated that her report was included in the board packet. There were no further questions or comments from the Governing Board.



- INFORMATION TECHNOLOGY REPORT – IT Manager Rascon stated that his report was included in the board packet. There were no further questions or comments from the Governing Board.
 - LEADERSHIP TEAM REPORT – President Jones apologized for his absence the past couple of meetings; he had personal time off and then was participating in some specialized training. He will be reaching out to each of the board members individually in the near future to discuss any topics that may be out there.
- B. EMERGENCY/LIFE SAFETY SERVICES ASSISTANT CHIEF'S REPORT – Chief Brandhuber presented the Emergency/Life Safety Services Assistant Chief's report to the Governing Board. He wanted to thank Logistics for their efforts in helping to clean the stations. Chief Cesarek presented the EMS Billing report; he answered a question from Chairperson Cox Golder about the collection rate. There were no further questions or comments from the Governing Board.
- C. LOGISTICS AND SPECIAL PROJECTS ASSISTANT CHIEF'S REPORT – Chief Abel presented the Logistics and Special Projects Assistant Chief's report to the Governing Board. He added that there is noticeable construction in the administration building. He also noted that Station 375 was moving along very well. There were no further questions or comments from the Governing Board.

8. REGULAR BUSINESS

- A. PRESENTATION AND POSSIBLE ACTION ON THE APPROVAL OF THE AUDIT RESULTS BY BEACH FLEISCHMAN AND FORMAL ADOPTION OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2020

Manager Christian introduced Lydia Hunter from Beach Fleischman, who presented the audit results for fiscal year ending June 30, 2020. Manager Christian reviewed highlights of the draft Comprehensive Annual Financial Report (CAFR), which was included in the board packet.

Chief Karrer thanked Lydia Hunter and her team, as well as Manager Christian and the finance team for their work on the CAFR and the clean audit.

MOTION by Vice-Chair Hudgins to approve the Beach Fleischman audit report and the draft CAFR for fiscal year 2020, as presented

MOTION SECONDED by Clerk Vette

MOTION CARRIED 4/0



- B. DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTION TO GRFD STAFF TO BEGIN NEGOTIATIONS WITH CORE CONSTRUCTION AS THE CONTRACTOR UNDER THE CITY OF PEORIA PIGGYBACK AGREEMENT FOR WORK ON THE STATION 374 PROJECT AND OTHER FUTURE PROJECTS AS APPROVED BY THE FIRE CHIEF

Deputy Chief Hilderbrand explained that with the policy that the Board adopted at last month's meeting, this agenda item would allow Golder Ranch Fire District to adopt the City of Peoria's Job Order Contract (JOC) Master Agreement with CORE Construction, using the piggyback language within to enter into a partnership for renovation, repair and minor new construction projects. He continued that once the cost of a project has been determined, it would be presented to the Board for consideration and approval to move forward. In response to a question from Clerk Vette, Chief Abel explained that we were not locked into an agreement with CORE Construction.

MOTION by Clerk Vette to direct staff to undertake negotiations with CORE Construction as the contractor under the City of Peoria piggyback agreement for work on the Station 374 project and other future projects as approved by the fire chief

MOTION SECONDED by Vice-Chair Hudgins

MOTION CARRIED 4/0

- C. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Manager Christian presented the monthly financials and reconciliation for Golder Ranch Fire District to the Governing Board. There were no further questions or comments from the Governing Board.

MOTION by Vice-Chair Hudgins to approve and accept the Golder Ranch Fire District reconciliation and monthly financial reports as presented

MOTION SECONDED by Clerk Vette

MOTION CARRIED 4/0

- D. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO ARS §38-431.03.A(3) FOR THE PURPOSE OF CONSULTATION OR LEGAL ADVICE REGARDING CONFIDENTIAL PERSONNEL MATTERS, INCLUDING AN EQUAL EMPLOYMENT OPPORTUNITY COMMISSION (EEOC) COMPLAINT RECEIVED

MOTION by Board Member Brady to enter into executive session pursuant to ARS. §38-431.03.A(3) for the purpose of legal advice with the attorney at 10:59 a.m.

MOTION SECONDED by Clerk Vette

MOTION CARRIED 4/0

Those present in the executive session were the Board Members, Chief Karrer, Attorney Aversa (via telephone), and Manager Painter.

The Board reconvened into regular session at 11:26 a.m.



Chairperson Cox Golder reminded those in attendance Executive Sessions are confidential pursuant to ARS §38-431.03(C).

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date, or to study the matter further.

- Regularly Scheduled Meeting – December 15, 2020
- Possibly a presentation from Mike Townsend from PSPRS to discuss their position on the legislative change
- Revisit Chief Karrer's contract
- The possibility of the sale of additional bonds, due to the low interest rates
- Chairperson Cox Golder asked for a report any forest thinning that may be planned

10. CALL TO THE PUBLIC

There were no public issues presented.

11. ADJOURNMENT

MOTION by Vice-Chair Hudgins to adjourn the meeting at 11:31 a.m.

MOTION SECONDED by Clerk Vette

MOTION CARRIED 4/0

Wally Vette, Clerk of the Board
Golder Ranch Fire District
b/p



**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: December 15, 2020

SUBJECT: APPROVE THE EXTENSION OF THE PREVIOUSLY ADOPTED INTERNAL POLICY,
WITH SIMILAR BENEFITS TO THE CARES ACT, WHICH IS SET TO EXPIRE ON
DECEMBER 31, 2020 TO MARCH 31, 2021

ITEM #: 6C

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☒ Legal Review

BACKGROUND

The CARES ACT provide assistance to employee's whom were suffering from COVID -19 exposure. Although the District did not participate in the CARES ACT, we did enact an internal policy to provide similar benefits to the employee's which will expire on December 31, 2020 as does the CARES ACT. With the change in the presidential administration, it is unclear exactly what the new administration will do. Therefore, because we are in the midst of a significant increase in COVID numbers, it is prudent for us to extend our internal policy until March 31, 2021, to ensure our employees are protected. At that point we should hopefully have a better understanding what the new direction will be.

Attached is the previously adopted policy, for the Board's reference.

RECOMMENDED MOTION

Item included in the December 15, 2020 consent agenda



Golder Ranch Fire District

Administrative Directive 20-000

Date: April 09, 2020

To: All Employees

From: Randy Karrer, Fire Chief

Subject: COVID-19 Temporary Time Off, Effective April 9, 2020 – December 31, 2020

The desire of the Golder Ranch Fire District is to best support our employees through this unique period. In response to the COVID-19 pandemic, the District is enacting the following COVID-19 Temporary Time Off policy.

Effective April 9, 2020:

- The **COVID-19 Temporary Time Off** provides full-time employees with a limit of 10 days (Admin Schedule: 80 hours, Suppression Schedule: 112 hours) of paid time off, to the extent the employee is **unable** to work, specifically because:
 1. The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
 2. The employee has a positive diagnosis of COVID-19.
 3. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
- The District requires employees to provide the appropriate documentation to support their need for leave under this temporary policy.
- For the use of the temporary time off, specified above, the employee will be compensated at 100% of their regular pay.

Process:

- This bank of time does not carry over, year to year. (expire: 12/31/2020)
- Employee is responsible for notifying their chain-of-command and HR regarding any COVID-19 related absence.



Golder Ranch Fire District

Administrative Directive 20-000

- Employee **must** provide documentation to the employer to support the need for leave, utilizing the COVID-19 Temporary Time Off request form. This form may be obtained by contacting HR as soon as practical.
- Employees are directed to other District leave policies for any further COVID-19 related time-off needs.

GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: December 15, 2020

SUBJECT: APPROVE AND ADOPT THE GOLDER RANCH FIRE DISTRICT'S REGULAR
GOVERNING BOARD MEETING SCHEDULE FOR CALENDAR YEAR 2021

ITEM #: 6D

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

Presented to the Golder Ranch Fire District's Governing Board is a proposed schedule for the regularly scheduled Governing Board Meetings for calendar year 2021. Meetings may be cancelled and special meetings may be scheduled throughout the year as needed. This document will also serve as the Disclosure Statement of where all meeting notices of the Golder Ranch Fire District Governing Board will be posted, pursuant to A.R.S. §38-431.02(A)(3).

RECOMMENDED MOTION

Agenda item is included in the December 15, 2020 consent agenda.

GOLDER RANCH FIRE DISTRICT GOVERNING BOARD MEETING REGULAR SESSION SCHEDULE

JANUARY – DECEMBER 2021

January 19, 2021	May 18, 2021	September 21, 2021
February 16, 2021	June 15, 2021	October 19, 2021
March 16, 2021	July 20, 2021	November 16, 2021
April 20, 2021	August 17, 2021	December 21, 2021

Meetings are generally held at 9:00 a.m. in the Administration Building, 3885 E. Golder Ranch Drive, Tucson, AZ 85739. The schedule is subject to change. Meetings may be cancelled and special meetings may be scheduled, as needed.

Disclosure Statement of Where All Meeting Notices of the Golder Ranch Fire District Governing Board Will Be Posted

Pursuant to A.R.S. §38-431.02 (A)(3), the Golder Ranch Fire District hereby states that all notices of the meetings of the Golder Ranch Fire District Governing Board and the Local Pension Board will be posted at the following locations:

- Administration – 3885 E. Golder Ranch Drive, Tucson, AZ 85739
- Station 373 – 63735 E. SaddleBrooke Boulevard, SaddleBrooke, AZ 85739
- Station 377 – 355 E. Linda Vista Road, Oro Valley, AZ 85704
- Station 380 – 1175 W Magee Road, Tucson, AZ 85704
- Golder Ranch Fire District Website: www.grfdaz.gov

The meeting notice is posted on a bulletin board near the entry area. Entry areas open 8:00 a.m. to 5:00 p.m. Monday through Friday, except holidays. Meeting notices will indicate the date, time and place of the meeting and will include an agenda or information concerning the manner in which the public may obtain an agenda for the meeting.

Pursuant to A.R.S. 38-431.02(A)(3)(B), a technological problem or failure that either prevents the posting of public notices on the website, or that temporarily or permanently prevents the use of all or part of the website, does not precluding the holding of the meeting for which the notice was intended.

Meeting notices and/or agenda will be posted at least 24 hours before the meetings take place.

The undersigned Clerk of the Golder Ranch Fire District Governing Board hereby certifies and attests that the foregoing was duly adopted by the Golder Ranch Fire District Governing Board as set forth above.

Wally Vette, Clerk of the Board
Golder Ranch Fire District



GOLDER RANCH FIRE DISTRICT

BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: December 15, 2020

SUBJECT: APPROVE AND ADOPT THE GOLDER RANCH FIRE DISTRICT'S GOVERNING BOARD BYLAWS

ITEM #: 6E

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☒ Legal Review

BACKGROUND

Presented are the Governing Board bylaws, which have been updated to reflect current practices, updated statute language, and updated requirements of the board. The updated bylaws do not have any significant changes to the substance of the bylaws. However, I was unable to provide a redline version, because the only copy I had of the most recently updated bylaws (from 2012) were scanned into our system (as a picture), I did not have a soft copy to make and track changes to.

RECOMMENDED MOTION

Agenda item is included in the December 15, 2020 consent agenda.

GOLDER RANCH FIRE DISTRICT FIRE BOARD BYLAWS

As revised and adopted by the
Governing Board of the Golder Ranch Fire District

December 15, 2020

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The Governing Board of the Golder Ranch Fire District, considering the provision of Title 48, Chapter 5 of the Arizona Revised Statutes, hereby adopts the following bylaws for the regulation and governing of the fire district. These bylaws shall not supersede the Arizona Revised Statutes governing fire districts.

ARTICLE I – GENERAL

SECTION 1. NAME

The name of the district shall be the Golder Ranch Fire District servicing the areas in and adjacent to the communities of Oro Valley, Catalina, SaddleBrooke, SaddleBrooke Ranch and other unincorporated areas of Pima and Pinal Counties that are within the fire district boundaries.

SECTION 2. PURPOSE

The purpose of the Golder Ranch Fire District shall be to provide emergency services for the protection of persons, property, and values within the defined boundaries of the fire district. These bylaws set forth the rules for conduct for the Golder Ranch Fire District.

SECTION 3. CONFLICT WITH APPLICABLE LAW

In the event of any conflict with the laws governing the conduct of the fire district, then such conflict shall be resolved by applying the regulating authority in the following order of priority:

1. Arizona Revised Statutes
2. The bylaws of the Golder Ranch Fire District
3. The policy of the governing board
4. Robert's Rules of Order

SECTION 4. POWERS

The public business, property, and affairs of the Golder Ranch Fire District shall be managed by the board which shall have and may exercise all the powers of the district as provided by Arizona law, and to do all such lawful acts and things that are not defined by law or by these bylaws that may be directed or required to be done by the electorate.

SECTION 5. REMUNERATION

Members of the board shall serve without compensation but may be reimbursed for actual expenses incurred in the performance of duties required by law per A.R.S. §48-803(C)

ARTICLE II – BOARD OF THE DISTRICT

SECTION 1. MEMBERS

Members of the fire district board shall be those individuals elected or appointed pursuant to A.R.S. §§ 48-802, 48-803, and 48-805. The number of such members shall be five and each shall serve staggered four-year terms as designated in A.R.S. § 48-803.

An employee of a fire district or the spouse of an employee of a fire district shall not hold membership on the governing board of the fire district that employs that employee in accordance with A.R.S. § 48-805.03(B).

SECTION 2. VACANCIES

If a vacancy occurs on the board other than from the expiration of a term (as defined in A.R.S. § 38-291), the remaining board members shall fill the vacancy by appointment of an interim member to serve out the term within 90 days after the date the vacancy occurs in accordance with A.R.S. § 48-803(B).

The appointment of a representative to the governing board to fill the remainder of the term will be placed on the next regularly scheduled meeting agenda. At which time, the board will direct the board services staff to advertise in a newspaper, on the GRFD website, and on GRFD's social media sites, that GRFD is recruiting for a board member to fill the remainder of the vacant term. Applicants will be required to submit a letter of interest and a resume. The governing board would schedule interviews for potential candidates to take place in executive session. The governing board would appoint an interim to the board for the remainder of the term in open session.

ARTICLE III – MEETINGS

SECTION 1. REGULAR MONTHLY MEETINGS

Regular monthly public meetings shall normally be held on the third Tuesday of each month at 9:00 a.m. at 3885 E. Golder Ranch Drive, Tucson, AZ 85739, but may occasionally be scheduled for other days or times when necessary.

Notification of changes will be given to all board members in a timely manner.

Special meetings, executive sessions, and work sessions shall be held at the call of the chairperson or upon the request of two members of the board. In the absence of the chairperson and vice-chairperson at a meeting, the clerk of the board shall act as chairperson for that meeting. Action by the board shall be by majority vote of those members present. The public shall have access to all meetings, except for executive sessions. A member of the public may speak for a reasonable amount of time, as determined by the board. Any or all of the public meetings may be recorded by any person in attendance, provided that such a recording does not interfere with the conduct of the meeting.

SECTION 2. PUBLIC NOTICES AND AGENDAS

Public notice must be given by posting a notice of the date, time, and location of the meeting in the public places designated by the district in the disclosure statements filed. The notice must be posted at least twenty-four hours in advance of the time scheduled for said meeting pursuant to A.R.S. §38-431.02 unless an actual emergency exists, or a meeting has been recessed and resumed.

In accordance with A.R.S. 38-431.01, all meetings are to be conducted openly and all persons so desiring shall be permitted to attend. In addition, communication between board members shall take place in public. To ensure compliance with the Open Meeting Law, board members shall not correspond through e-mail to a quorum of members.

Only matters listed on the agenda and other matters related thereto may be discussed, considered, or decided upon at the meeting. Any board member, the fire chief, or the district's legal counsel may place items on an agenda for a regular or special meeting.

The order of business at the board meeting is generally as follows; however, it may be changed at the discretion of the board chairperson:

1. Call to Order / Roll Call
2. Salute and Pledge of Allegiance
3. Fire Board Reports
4. Call to the Public
5. Presentations
6. Consent Agenda
7. Reports and Correspondence of Chief Officers, Chief's Direct Reports, and Union
8. Regular Business - Discussion and Possible Action Items
9. Future Agenda Items
10. Second Call to the Public
11. Adjournment

Robert's Rules of Order (newly revised) shall be used as a guide to the conduct of board meetings. District board Policy shall be referenced for correct procedures for board responsibilities.

SECTION 3. QUORUM

The presence of at least three members of the board shall constitute a quorum for the transaction of any business at any meeting of the board. Board members must be present in person, telephonically, or by other electronic means. The act of a majority of such quorum shall be deemed an act of the board. Should the board membership present at the meeting fall below the required number required for a quorum, the meeting must be reconvened at a later designated date, when a quorum is present.

SECTION 4. MOTIONS AND VOTING

To make a motion, a board member states, "I would like to make a motion to...or I move..." and then clearly describes the proposal. It is important to say precisely what the words of the motion are to be. The group votes on exact language, not on a vague idea. When a motion is made, it must be seconded in order to be considered by the group. Once a motion is seconded, it is then before the board for debate and action. After the discussion is complete, the chairperson shall call for a vote. Each board member, including the chairperson, has one vote.

The vote on any question shall be taken by ayes and nays. If the chairperson is unable to accurately determine the result of a voice vote, he/she may, or at the

request of any board member shall, call for a roll call vote. It shall be out of order for member to explain their vote during a roll call.

A majority vote is considered as the majority of votes cast, disregarding abstentions. A majority vote is required for the adoption of any motion.

Board members who have an actual or potential conflict of interest should not participate in discussion or vote on these matters.

SECTION 5. MINUTES

The minutes record any and all official acts of the governing board. If any conflict exists between the minutes and any other record of a meeting, the minutes shall control. The governing board will approve, amend, or modify the minutes at the next regular or special meeting. Upon approval of the minutes, they shall be signed by the clerk or the designee.

Either written minutes in a draft form or a recording of the meeting must be available for public inspection within three (3) working days after a meeting. No recording shall be made of any executive session. All minutes shall be kept permanently, in accordance with the fire district's records retention policy. The following information must be included in the meeting minutes:

1. The date, time, and place of the meeting.
2. The members of the board recorded as either present or absent.
3. A general description of the matters discussed or considered, even where no formal action or vote is taken with respect to those matters.
4. An accurate description of all legal actions proposed, discussed, or taken and the names of the persons who proposed and seconded each motion. The minutes must also reflect how each board member voted.
5. The name of each member of the public making a statement or presenting material to the board and a specific reference to the action to which the statement or presentation relates.

SECTION 6. EXECUTIVE SESSIONS

Upon and only upon a public majority vote of sufficient members to constitute a quorum, an executive session may be held only for the reasons permitted by A.R.S. §38-431.03.

The governing board may not take an informal or preliminary vote or a final vote or make a final decision in the executive session - such action must be taken at a public meeting convened for that purpose.

If an executive session is to be held, notice shall be given to the board and to the general public stating the specific provision of the law authorizing the executive session. The chairperson will give notice in public session that executive sessions are confidential pursuant to Arizona state statute.

ARTICLE IV – OFFICERS OF THE BOARD

SECTION 1. BOARD OFFICERS

The officers of the district's governing board shall be the chairperson, the vice-chairperson and the clerk. All such officers shall have general authority to perform within the policies set by the board and to perform all acts necessary or advisable in connection with the activities and responsibilities of the board for the operations of the district.

SECTION 2. ELECTION AND TERMS OF OFFICE

The board officers shall be elected at the regular December meeting. Elected board officers shall assume office on January 1 and serve for a term of one year; they may be reelected by a majority vote of the board.

An officer of the board may be removed if at least two board members propose the removal of the officer and at least three members of the board vote for such removal.

An officer may resign at any time by giving the board written notice of his/her resignation. Upon the death of an officer the office shall be deemed to be vacant as of the date of death.

When a vacancy occurs there shall be an election to fill the vacant office on the board. This election shall be held at the meeting where the officer was successfully removed, when a written notice of resignation is accepted, or in the case of an officer's death, at the next meeting of the board. The newly elected officer will serve the remainder of the one year term.

ARTICLE V - CHIEF OFFICERS AND BOARD

SECTION 1. CHIEF OFFICERS

The board shall hire a fire chief who shall be the chief administrator and operations officer responsible for all administrative functions and emergency services. The employee policy manual approved by the fire board shall constitute the fire chief's conditions of employment.

SECTION 2. DUTIES OF THE BOARD AND FIRE CHIEF

The board and the fire chief shall perform duties and exercise powers in compliance with their positions. The board shall develop a mission for the district and the fire chief shall be responsible for carrying out this mission by managing the district's resources.

ARTICLE VI – EXECUTION OF DOCUMENTS

SECTION 1. GENERAL

All documents, instruments, or any written material whatsoever binding upon the district shall be executed by the clerk and/or the chairperson of the governing board for the district. However, the fire chief is authorized to execute documents of administrative nature and within his spending limit.

SECTION 2. POLICIES AND PROCEDURES

The fire chief is authorized to initiate, amend, and/or approve all procedures related to administrative or operational services. All ratified policy changes shall be placed on an agenda for scheduled governing board meeting for approval and formal adoption of the policy by the governing board.

ARTICLE VII – COMMITTEES

SECTION 1. FORMATION OF A COMMITTEE

Any member of the governing board present at a meeting may propose the establishment of a committee. A motion to establish a committee must be approved by a majority vote of the board. A committee may be appointed for one

of the following purposes or any other purpose deemed reasonable by the governing board.

1. To consider a subject and recommend a resolution covering the action it recommends the district to take.
2. To investigate a certain issue and report facts with its opinions thereon.

SECTION 2. TERM

The committee may serve for a reasonable term, as designated by the governing board, and, should the committee fail to make its recommendations or file its report within the designated term, then the governing board may extend such term or discharge the committee, as they see fit.

SECTION 3. MEMBERSHIP QUALIFICATIONS

Any individual residing within or outside the district may be appointed as a committee member. Nominations for membership to the committee may be made by the board or made by appointment from the chairperson. No more than two members of the governing board may be appointed as committee members.

SECTION 4. AUTHORITY OF THE COMMITTEE

A committee is authorized to perform only such acts as are within the reasonable scope of the object of the committee. Expenses incurred by the committee must receive prior approval from the board and must be reasonable in scope.

SECTION 5. RECORDS OF COMMITTEE ACTION

Committees formed at the direction of the governing board are subject to the Open Meeting Laws, including posting a public notice and agenda, as well as recording minutes of the meeting.

SECTION 6. REPORTS TO THE GOVERNING BOARD

The committee shall present its written report or present its recommendations to the governing board at a public meeting as designated by the governing board.

ARTICLE VIII – DISTRICT FINANCIAL REPORTS

SECTION 1. FISCAL YEAR

The fiscal year of the district shall be a 12 month period beginning on July 1 and ending on June 30 of the following year.

SECTION 2. DISTRICT ANNUAL REPORT

In accordance with A.R.S. §48-251, the district shall submit an annual report within 240 days of the close of the district's fiscal year. The report will be sent to the clerks of both Pima and Pinal County Board of Supervisors, and the Pima and Pinal County Treasurer. The report shall contain the following information:

1. A schedule of the beginning and ending fund balances and all revenues and expenditures for the preceding fiscal year on a form prescribe by the auditor general.
2. Legal descriptions of any boundary changes occurring during the preceding fiscal year.
3. The names, occupations, and business telephone numbers of the governing board members on the last day of the preceding fiscal year.
4. The schedule and location of regular meetings of the district governing board.
5. The locations where public notices of meetings are posted pursuant to A.R.S. 38-431.02(3).

SECTION 3. DISTRICT BUDGET

In accordance with A.R.S. §§48-252 & 48-805.02, the district shall submit the annual budget most recently adopted by the district to the Pima and Pinal County Board of Supervisors and the Pima and Pinal County Treasurer no later than July 10 of each year. The annual budget shall contain detailed estimated expenditures for each fiscal year and that clearly shows salaries payable to employees of the district. The budget summary shall be posted in three public places and a complete copy of the budget shall be published on the district's official website for at least twenty days before a public hearing at a meeting called by the board to adopt the budget. Following the public hearing, the district board shall adopt the budget. A complete copy of the adopted budget shall be posted in a

prominent location on the district's website within seven business days after final adoptions and shall be retained on the website for at least sixty months.

No later than August 1 each year, the chairperson of the district board shall submit to the Pima and Pinal County Board of Supervisors a budget estimate that contains certifications by items and that specifies the amount of money required for the maintenance and operations of the district.

Based on the budget submitted, the Pima County Board of Supervisors shall levy the tax as prescribed in A.R.S. 48-807(F).

Every budget adopted shall include the following:

1. A certification by the chairperson and the clerk of the governing board as to both of the following:
 - a. That the district has not incurred any debt or liability in excess of taxes levied and to be collected and the money actually available and unencumbered at that time in the district general fund
 - b. That the district complies with 48-805.02(F).

SECTION 4. DISTRICT ANNUAL FINANCIAL AUDIT

In accordance with A.R.S. §48-253, the district shall have its annual reports audited in accordance with generally accepted government auditing standards by a certified public accountant. The district shall submit a copy of the completed audit to the Pima and Pinal County Board of Supervisors and the Pima and Pinal County Treasurers within 240 days after the close of the district's fiscal year.

ARTICLE IV – FIRE CODE AND STANDARDS

SECTION 1. ADOPTION AND AMENDMENTS OR REVISIONS

The board may adopt, amend, or revise a nationally recognized fire code with the approval of the office of the state fire marshal and after a public hearing is held per A.R.S. 48-805. Adoption and amendments of a nationally recognized fire code requires the approval of the district's governing board. A public notice of the public hearing date, location and time, as well as the proposed revisions and/or

amendments to the fire code, shall be posted in three public places and on the District website for at least 20 days before the public hearing date.

The district, through its board, may enforce the fire code adopted by the district and assist the office of the state fire marshal in the enforcement of fire protection standards.

SECTION 2. NFPA AND OTHER STANDARDS

The governing board may adopt, amend, or revise such professional standards as it deems appropriate for administration of the district's services, including but not limited to the National Fire Protection Association's codes and standards.

ARTICLE X – AMENDMENTS

Notice of intent to present amendments to the Bylaws for adoption shall be contained in the notice and agenda of a regular governing board meeting or a special board meeting called for that purpose. An affirmative vote of the majority of the governing board members present shall constitute adoption of the amendments.

All bylaws adopted shall conform to Arizona state law. Any bylaws not in such conformity shall be invalid and state law shall replace same.

Vicki Cox Golder
Chairperson of the Governing Board
of the Golder Ranch Fire District

The foregoing instrument was acknowledged before me this 15th day of December, 2020, by Vicki Cox Golder as Chairperson of the Golder Ranch Fire District Board.

My Commission Expires

GOLDER RANCH FIRE DISTRICT

BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: December 15, 2020

SUBJECT: REPORTS AND CORRESPONDENCE

ITEM #: 7A – 7C

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

- A. Fire Chief's Report – Chief Karrer
 - Updates on the following areas:
 - Meetings/Trainings and Events Attended
 - Political & Public Safety Interactions
 - District Activities
 - Personnel
 - Commendations/Thank You Cards Received
 - Board Services Report – Manager Painter
 - Community Relations Report – Manager Braswell
 - Information Technology Report – Manager Rascon
 - Leadership Team Report – President Jones
- B. Operations Assistant Chief's Report – Chief Brandhuber
 - Updates on the following areas:
 - EMS
 - Finance
 - Fire and Life Safety Services
 - Health And Safety
 - Honor Guard/Pipes And Drums
 - Human Resources
 - Operations
 - Special Operations
 - Training
 - Wildland
- C. Logistics & Special Projects Assistant Chief's Report – Chief Abel
 - Updates on the following areas:
 - Logistics
 - Special Projects

RECOMMENDED MOTION

No motion is necessary for this agenda item.



CHIEF'S REPORT

Fire Chief – Randy Karrer

November 2020

Meetings, Trainings & Events Attended for the Month

I conducted command weekly staff briefings and direct reports meetings.

I conducted the monthly Fire Chief's Status meeting with all managers and chief officers within the District.

We conducted the monthly governing board meeting via Zoom.

I served as Chairman/Facilitator of the Arizona Fire Service Institute (AFSI) meeting. The issues that were discussed ranged from lithium ion battery storage and regulation in homes and businesses to Certificate of Need (CON) response time regulations. Proposed changes to state regulations will be further discussed at the beginning of December to provide feedback to the working group assigned by the Arizona Department of Health Services (ADHS).

I attended the State Training Committee executive board meeting regarding the online training that occurred through the State Training Committee.

The Oro Valley Chamber hosted an event entitled, "Where's Dave" at our Fire & Life Safety facility on Magee Road inside station 380. It was a virtual event designed to keep the business community engaged. Thanks to Dave Perry and his staff for all they have been doing to keep some normalcy in our business lives.

I attended the Oro Valley Council meetings via Zoom. New council members, Tim Bohen and Mo Greene, were sworn in and seated. At a later Oro Valley Council meeting significant discussion was held on the ever-emerging "golf course issue." It was a long meeting ending at around 10:30 pm.

Chief Brandhuber, Acting Human Resources (HR) Manager Delong, HR Generalist Metzger and I participated in a conference call with Blue Cross Blue Shield regarding our coverage in some free-standing emergency rooms.

We conducted the Leadership Team meeting at the station 380 classroom. We had a substantial list of items to discuss, but worked through them collaboratively. We continue to have a very positive relationship with our labor group.

Political & Public Safety Interactions & Updates

Attached is the Arizona Fire Districts Association (AFDA) legislative update. I attended the AFDA meeting via Zoom. The Certificate of Participation (COP) and Proposition 207 were discussed and their impacts on fire districts.

The Arizona Fire Chiefs Association (AFCA) conducted state mutual aid drills with communication centers around the state. The first two days were very challenging and required intervention by many fire chiefs, especially here in Tucson. The next two days' exercises went much better and were more seamless.

Chief Hurguy attended the Assistance to Firefighters Grant (AFG) Radio Grant allocation meeting with multiple other fire districts in the county. The participating agencies were awarded an AFG grant for portable Pima County Wireless Integrated Network (PCWIN) radios.

We responded along with Oro Valley Police Department (OVPD) to a 1-year-old drowning at an Oro Valley home. Upon our arrival, CPR was in progress. We transported the patient immediately to Banner University Medical Center. The patient was breathing and conscious at the hospital.

I had lunch with Chief Chappell of Drexel Heights Fire District to discuss collaborative efforts with Green Valley Fire District. We also discussed future opportunities with our communications centers.

We have been engaged with the Pima County COVID-19 committee (Chief Brandhuber is the Chair). This group is made up of emergency room directors, medical directors (medical doctors), hospital administrators, chief officers from transport agencies, and representatives from Pima County Health Department. We continued to see increases in our community, but it has not stressed or overwhelmed the hospital or pre-hospital systems. It has been monitored on a daily basis. I was in contact with our partners at Oro Valley and shared the information we received. We have been monitoring our local situation closely as well. Follow this link to view the latest updates on COVID-19, as of this writing. Cases are broken down by zip code:

<https://www.azdhs.gov/preparedness/epidemiology-disease-control/infectious-disease-epidemiology/covid-19/dashboards/index.php>.

The governor fell just short of a state mandate for masks, but basically stated that masks are required everywhere outside your home. Hospitals have continued to absorb the influx but, clearly, we all need to ensure we follow the protocols, especially as we move further into the holiday season. We must remember to wear a mask, practice social distancing and avoid large gatherings. This continued to be difficult as we celebrated the Thanksgiving holiday, but we all must continue to remain cognizant of the risk and ensure we comply the best we can.

Several community members reached out regarding the Pusch Golf Course at the El Conquistador. I previously mentioned this was discussed at an Oro Valley Council meeting. Residents expressed concerns over the potential closure and their fears of it falling into disrepair. We advised them that we will continue to monitor the situation and have been working collaboratively with the Town of Oro Valley, should we discover any concerns. We declined to engage further, as it is more of a property issue, not a fire code issue.

District Activities for the Month

Manager Christian, Chief Brandhuber and I had a conference call with Mark Reader of Stifel to prepare for the presentation to the Board on possible solutions for our Public Safety Personnel Retirement System (PSPRS) liability. At the monthly Governing Board meeting, he presented an overview of the PSPRS restructuring project and the COP bonds to address the PSPRS liability. He described the process, the pricing, and the need for legislative change. This was informational only, but it was important that the Board understood the impact of the process, both the pros and the cons.

We received “clean” audit results from Lydia Hunter at BeachFleischman. No significant issues were identified. Our Comprehensive Annual Financial Report (CAFR) was formally adopted and will be published on our website and shared with our partners. Follow this link for the [CAFR](#) and see attached letter from the auditors.

We reviewed the Strategic Plan proposals submitted and will likely award to Lincoln Public Safety Management. We have asked for further clarification regarding specific expenses and timelines. My goal is to have a completed document by the end of March 2021. If the Board has any questions on the provider or the process, please contact me directly.

I approved the self-contained breathing apparatus (SCBA) recommendation from our Operations staff and have been negotiating with the vendor. This expenditure was in the last two budgets, but we have differed because of the new National Fire Protection Association (NFPA) standards that recently came out and our desire to get the state-of-the-art product. Again, this was previously approved for this year's budget with the expenditure likely to be seen in the November financials for just over \$1 million.

I have been reviewing the new GRFD fire engine specifications submitted from Operations and the Apparatus Committee. This past year the Board approved the purchase of 5 fire engines to be acquired over the next 1-3 years. The bid was awarded to KME Fire Apparatus. Clearly, there was significant financial benefit to buying in bulk, but there was also benefit to staggering these units in our apparatus replacement schedule. Once approved, we will submit to KME, which will begin construction. It will take at least 12-15 months for the first unit to be delivered. Although we don't have an exact cost as of yet, I estimate it will cost approximately \$550,000 per apparatus.

We had a minor incident with the Northwest Fire Rehab truck (housed at station 379) and the bay door. An investigation was initiated.

The administrative offices on Golder Ranch Drive have been going through minor renovations. Although it has been challenging at times due to noise and dust, we are looking forward to the completed project in the coming weeks.

Chiefs Abel, Brandhuber, Hilderbrand and I met to discuss the final adjustments and budget for station 375, which has been under remodel. The project is nearing completion and we anticipate that crews will be moving in mid-January. Although the contractor has been making every effort to be complete before Christmas, I'd rather be safe than sorry and say the completion date will be in January. Also, I would rather have things done right the first time than rush the completion date. A video will be forthcoming for your review.

We discussed the status of both the adult and children's holiday parties. I engaged with many individuals throughout the organization for their perspective and opinion. The vast majority felt with the current environment that having a large social event would not pass the headline test. Therefore, the Local 3832 President Jones and I provided notification that the adult holiday party scheduled for December 5, 2020 at the Omni Tucson National was canceled. We discussed, perhaps, some alternatives in spring or summer depending on the current status of the COVID-19 virus. The Christmas Committee met to evaluate options for the annual children's Christmas party. The tradition and culture of GRFD is surrounded by family,

therefore, canceling that event would have been difficult. We came up with the option of creating a “GRFD Christmas Wonderland,” which will be a drive-through event of lights and decorations at our administrative campus with children given a special gift from Santa’s elves. This is still in the planning stages and, of course, will be dependent on the current recommendations of the Health Departments and Center for Disease Control (CDC). Please see the attached email announcing the event.

November 15th was GRFD’s 43rd birthday! Formed in 1977 by petition and a vote of the community, GRFD began operating as an ambulance transport agency and fire protection district in northern Pima County. I am so proud to be part of such a community-driven organization! HAPPY BIRTHDAY GRFD!

Please follow this link for the latest GRFD podcast, Episode 8. Chiefs Robb and Hurguy discussed a success story from one of our new annual physicals and the addition of an ultrasound screening process that identified cancer in one of our chief officers, Deputy Chief Hilderbrand. Our new annual physical provider, 1582, identified the cancer and was able to facilitate rapid treatment. Take a listen: <https://www.buzzsprout.com/1268189/>

Personnel Updates

Two suppression employees who worked at the same station tested positive for COVID-19. The other crews at that station were tested as well and the station was deep cleaned and disinfected by our outside contractor.

I met with an employee that requested to meet under the open door policy.

I worked on performance evaluations for my direct reports team.

An executive session was held to update the Board on a personnel issue. Much of my time was be spent dealing with the issue and in discussion with our attorney.

The GRFD firefighter interview process concluded November 20th. We have identified those that will move on to the next phase.

Commendations and Thank You Letters Received for the Month

- Thank you card for Captain Adam Kroger, Engineer Kurt Strieter, Paramedic Peter Paddock, and Firefighter Jesse Behunin. News coverage on this can be viewed on the GRFD website.
- Thank you card for Captain Kyle Goodrich, Engineer Daniel Cramblit, Fire Medic Zach Lominac, and Probationary Firefighter Idelfonso Manzo.

Hernandez, Maggie

From: John Flynn <johnflynn@azfireadvisor.com>
Sent: Monday, November 16, 2020 7:11 AM
To: AFDA Admin
Subject: AFDA Weekly Legislative & Political Report - 11/16/20

Importance: High

- Arizona now has 100 percent of all precincts reporting with 3,419,677 ballots cast and voter turnout at 79.88 percent for the general election. Arizona Republicans preserved their majority in the Senate and House, with only a single net seat gain in the Senate for Democrats this election cycle. The Republicans will hold a 16-14 majority in the Senate and maintain their current 31-29 majority in the House. Both caucuses met and determined leadership teams for the legislative session that begins on January 11, 2021.

Senate Leadership		
President	Karen Fann	LD-1, Prescott
Majority Leader	Rick Gray	LD-21, Sun City
Majority Whip	Sonny Borrelli	LD-6, Lake Havasu
President Pro-Tempore	Vince Leach	LD-11, Tucson
Minority Leader	Rebecca Rios	LD-27, Phoenix
Asst. Leader	Lupe Contreras	LD-19, Avondale
Minority Co-Whips	Victoria Steele	LD-9, Tucson
	Martin Quezada	LD-29, Phoenix
House Leadership		
Speaker	Rusty Bowers	LD-25, Mesa
Majority Leader	Ben Toma	LD-22, Peoria
Majority Whip	Leo Biasiucci	LD-6, Lake Havasu
Speaker Pro-Tempore	John Kavanagh	LD-23, Fountain Hills
Minority Leader	Reginald Bolding	LD-27, Laveen
Asst. Leader	Jennifer Longdon	LD-24, Phoenix
Minority Whip	Domingo DeGrazia	LD-10, Tucson

- The U.S. House and Senate are back in session this week. The House REP and DEM caucuses will hold elections for leadership teams. Both Speaker Pelosi and Minority Leader McCarthy are running unopposed, but the remainder of their respective teams will be filled out this week. The House DEM majority is anticipated to be in the narrow 223 to 224-member range once the final general election voting is tallied. Pending lame duck session deadlines: Government funding runs out in 25 days.

Legislative / Regulatory / Elections / Political Calendar

- December 1st** – Elected fire board members terms of office begin
- January 11, 2021** – 55th Arizona Legislature – 1st Regular Session convenes

Upcoming at AFDA

- December 3, 2020** - AFDA Board Meeting – Thursday, December 3, 2020 at 10:00 a.m. NOTE: ZOOM TELECONFERENCE ONLY (*on site meetings cancelled until further notice*)

- **December 10, 2020** – Fire District Elected Official Required Statutory Training – Drexel Heights Fire District, **TUCSON**: Thursday, December 10, 2020 at 8:30 a.m. - [Register Here](#)
- **December 11, 2020** – Fire District Elected Official Required Statutory Training – GRPSTC, **GLENDALE**: Friday, December 11, 2020 at 8:30 a.m. - [Register Here](#)
- **January 7, 2021** – AFDA Board Meeting – Thursday, January 7, 2021 at 10:00 a.m. NOTE: ZOOM TELECONFERENCE ONLY (*on site meetings cancelled until further notice*)
- **January 22, 2021** – Fire District Elected Official Required Statutory Training – **MOHAVE COUNTY - Kingman**, Friday, January 22, 2021 at 8:30 a.m. (*details coming soon*)
- **February 19, 2021** – Fire District Elected Official Required Statutory Training – **COCONINO COUNTY**, Friday, February 19, 2021 at 8:30 a.m. (*details coming soon*)
- **March 19, 2021** – Fire District Elected Official Required Statutory Training – **NAVAJO COUNTY**, Friday, March 19, 2021 at 8:30 a.m. (*details coming soon*)



John Flynn

Arizona Fire District Association

Executive Director

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CLARUS

Arizona voters – and voters around the country – are setting new records for participation in early voting. Early voting centers close at 5:00 tonight, but secure drop boxes are set up around the state to collect voters' early ballots ahead of Election Day. There will be polling locations for voters who want to cast their ballot in person on Tuesday, as well.



While Election Day marks the end of the very long 2020 election cycle, it is just the starting point for decisions that will shape policy in Arizona for the next two years. In the near future, re-elected and newly elected legislators will meet in their caucuses (gatherings of House and Senate Democrats and Republicans) to select the leadership team that will guide them through the next legislative term. Behind the scenes, members of both parties have been vying for support from colleagues and candidates for months.

The results of Election Day – and the leadership elections that follow it – will answer several key questions:

- **Who's in charge?**

Both parties believe they could hold a majority of seats in the House and the Senate, and both have plans for the policies they would like to pursue if they get to set the agenda.

It's not just about policy, though; the majority party also oversees the day-to-day operations of the House and Senate. This year that matters more than ever. The majority party's leadership will play a key role in determining how to protect public health when the legislature reconvenes, whether to continue the existing timelines for committee hearings and bill votes, and what rules will apply for public engagement in legislative proceedings.

- **What if two parties are in charge?**

Differences between House and Senate leadership teams always exist, and in recent years those disagreements have had a significant impact on the legislative process. (For example,

the House and Senate Republican leaders disagreed for weeks about whether the legislature should continue the session earlier this year or adjourn due to the pandemic.) Those differences could be much more prominent if different political parties oversee each chamber of the legislature.

There's also a chance that the House or Senate could be evenly divided between political parties. It's unusual but not unprecedented: The Arizona Senate operated under a divided power contract before, and other state legislatures have experienced political ties.

- **Which *part* of the parties will lead?**

The Republican and Democratic parties in both the House and Senate have been divided between those who want to pursue moderate policies and those who want to fight for more conservative or liberal ideas. Inside each caucus, legislators who represent those diverse views are seeking support from their colleagues. The outcome of the internal voting – and the parties' ability to unite after a divisive campaign for leadership roles – will set the stage for the rest of the legislative term.

- **Who will chair the committees?**

Committee chairs play a powerful role in determining what bills advance each year. Multiple members of each caucus want to lead committees on high-profile issues like healthcare, education, and the environment. The Senate President and Speaker of the House decide which legislators serve as the chairs of policy committees and which legislators have a seat on those committees – and they often select members of their party that supported their bid for a leadership role.

Next week will bring a clearer picture of how political parties – and the factions within them – will approach policymaking and leadership for the 2021 legislative session.

Governor Ducey Discusses Food Banks, COVID-19 Mitigation

Governor Ducey held a press conference at St. Mary's Food Bank this week, where he and other state leaders announced \$1.6 million in new funding for food banks around the state. The money, which comes from the state COVID-19 aid the legislature approved earlier this year, includes \$500,000 for the Double Up Food Bucks Program. The program, which got bipartisan support at the legislature, doubles the benefits SNAP/EBT recipients can use at farmers' markets.

The Arizona National Guard is still working with food banks in 11 of the state's 15 counties and will continue to assist with food distribution as needed.

Reporters had tense interactions with the Governor on several topics:

- **Political rallies.** Governor Ducey defended his participation in recent political rallies and said that his administration had always been consistent in protecting Constitutional rights to participate in political gatherings. The events were outside, he noted, and many participants wore masks.

Department of Health Services (DHS) Director Dr. Cara Christ said that any contact with people outside Arizonans' own households could pose a risk to participants, and reiterated that Arizonans should watch for symptoms and get tested if there's reason to believe they had contact with someone who had COVID-19.

- **School metrics.** DHS has faced sharp criticism this week from some education leaders and others who were caught off guard by the agency's change in its guidance for reopening in-person education at schools. Governor Ducey repeatedly disputed claims that the change was done without proper notice and said the change came at public education and public health officials' request. He said the COVID-19 metrics for schools are – and always have been – guidance, rather than requirements, and school leaders remain at liberty to decide what is best for their students.

Superintendent of Public Instruction Kathy Hoffman, however, said the Governor's office had not consulted or notified her office of the changes. In response to concerns from the education community, DHS released clarification on its updated guidance.

- **COVID-19 mitigation.** Governor Ducey and Dr. Christ reviewed the state's case numbers and hospitalization data, which they say are going in the wrong direction. The Governor said that Arizona is better off than many other states, however, and he will continue to follow the mitigation plan that has been in place. "I'm proud that Arizona has remained open," he said, and he believes Arizonans will continue to follow best practices to prevent the spread of the virus.

Dr. Christ said she is concerned about the potential spike in COVID-19 cases that could come after family holiday gatherings. DHS will provide guidance and suggestions for safely celebrating holidays – like small family gatherings outside – and will work with hospitals to ensure they have what they need if case numbers do rise later this year.

There was no discussion of a special legislative session, and the Governor repeated his belief that renewed or increased unemployment benefits should come from the federal government – not the state.

In the Courts

The Arizona Supreme Court released more details on its decision to allow Proposition 208 to go to the ballot. A judge threw out Democrats' challenge to two candidates for the Independent Redistricting Commission.

In the News

The House Democratic leader appointed the second member of the Independent Redistricting Commission. This legislator wants public restrooms reopened. Arizona Representative Raquel Terán got COVID-19. The Arizona Attorney General announced \$71 million in Ticketmaster refunds for canceled Arizona events. The state makes a lot of money from prisoners' phone calls. Some Arizona politicians still pursue bipartisanship. The federal government approved Arizona hospitals' plan to bring in more federal funding. The state took a step toward more executions. The State Board of Education will require all students to learn about the Holocaust and other genocides before graduating high school, fulfilling a bipartisan legislative priority even though the bill was stalled when the session adjourned due to the COVID-19 pandemic.

In the Election

A judge said the Pascua Yaqui tribe doesn't need its own voting location. It's illegal to vandalize a campaign sign. Arizona courts will be open late on Election Day in case there's a legal dispute about the election.

November 17, 2020

Governing Board
Golder Ranch Fire District
3885 East Golder Ranch Drive
Tucson, Arizona 85739

We have audited the financial statements of the governmental activities and each major fund of Golder Ranch Fire District for the year ended June 30, 2020. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 16, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Golder Ranch Fire District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2020. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimate of the contractual allowance and bad debt calculation for ambulance receivables is based on prior experience and management's assessment of collectability of specific accounts.

Management provides depreciation on equipment and other capital assets using the straight-line method over the estimated useful lives of the assets.

Management records pension/OPEB expense, deferred inflows/outflows, and net pension/OPEB liability based on the estimates prepared by third-party actuaries.

We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule 'Summary of Uncorrected Audit Adjustments' summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The attached schedule 'Audit Results Summary' summarizes the misstatements detected as a result of audit procedures and corrected by management.

Disagreements with Management

For purposes of this letter, a disagreement with management is a disagreement on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis, budgetary comparison information, and the pension plan and other postemployment benefit plan information, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on combining statements and individual fund statements, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory section and statistical section, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

We included a paragraph in our report required by Government Auditing Standards on compliance with regulatory requirements in connection with the audited financial statements. Our report expressed negative assurance about the District's compliance with the provisions of the Arizona Revised Statutes section 48-805.02, subsection G based on the procedures done in the financial statement.

Restriction on Use

This information is intended solely for the information and use of the Governing Board and management of Golder Ranch Fire District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Beach Fleischman PC

Hernandez, Maggie

From: Karrer, Randy
Sent: Friday, November 13, 2020 8:23 AM
To: All Golder Employees
Subject: GRFD Winter Wonderland

Golder Ranch Fire District Family-

In light of the safety precautions that we are all taking due to the COVID-19 pandemic, we decided to spread some holiday joy in a fun and unconventional way that would still provide a sense of community. We can't have a large gathering of families for a breakfast and sit on Santa's lap as we have in years past, but we can have a drive thru Winter Wonderland where families can enjoy decorations, lights and even get a special holiday surprise as they exit.

Please plan on joining us for our GRFD Winter Wonderland Drive Thru Celebration on Friday, December 18th at our main administrative location! Each shift will have a different time slot so that we can try to avoid long waits and traffic jams. **A shift** can start viewing the GRFD Winter Wonderland at **6:00**, **B Shift** can start at **6:30** and **C shift** can start at **7:00**. Administrative staff including north and south office locations and training, EMS, fleet, logistics and FLS can participate at any of the established time slots. If you are unable to make your assigned time, please come at 7:00. You will be directed to drive through a series of lighted holiday decorations and before heading back to your homes for the evening, your families will receive a special holiday surprise.

In a separate communication we will be sending more information that will outline how each crew can participate in this holiday event. We will also send information to every GRFD employee's home with special instructions on the event and an RSVP.

2020 has been full of challenges. So to celebrate the spirit of the season and keeping with Golder Ranch tradition of bringing our families together, we want to end the year with some light hearted, safe family fun! Please join in spreading the holiday spirit and help us to create a wonderful and safe environment for our children! This is one small way that we can create some normalcy in a crazy time in our world, join us in making the Holiday's just a little bit better!

Have a safe and joyous Holiday season!

Randy Karrer, Fire Chief
Golder Ranch Fire District
3885 East Golder Ranch Drive
Tucson, Arizona 85739
(520) 825-9001 office ext. 2001
(520) 334-0658 cell

www.grfdaz.gov

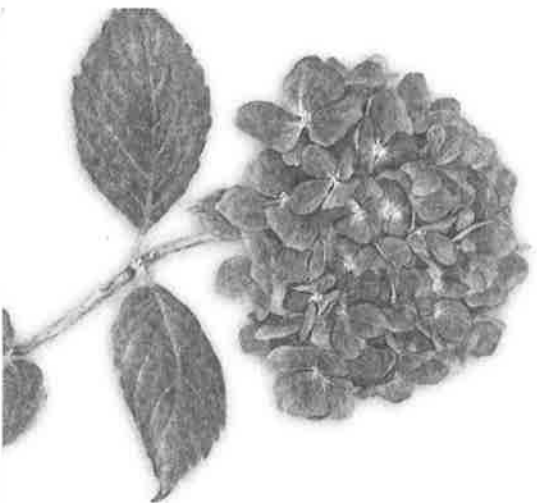
"Proudly serving the communities of Oro Valley, Marana, Catalina and Saddlebrooke"
Community first!



© Jane Shasky

Can't do -
Again, thanks so much for
everything - you are simply
the best!!

Blessings,
Robin Conner
& Brent Bergeron
11/18/74



For everything you do
Dear Helen Rachel Anne Leapt -

On behalf of the congregation
at Vista de la Montaña United
Methodist Church on Missionista
Ave, I want to thank you
for participating in our retirement
parade and Kid's Halloween event.

While we didn't plan your
first appearance, we were grateful
you arrived so quickly. [redacted]
Alberta feel her hip was broken, [redacted]

The kids loved the free
candy and the excitement that
came with it.

**Thank you, First Responders
and the Healthcare Community!**



Sending you a hug...

D. Madaras

Thanks for your
Help [redacted]
[redacted]

Also to remove 3
rattlesnakes!
You are a competent
and Pleasant Bunch

Painted by Diana Madaras at White Stallion Ranch, Tucson, AZ.
Postcard compliments of Madaras Gallery, Inc.

www.madaras.com

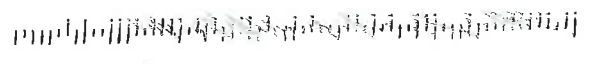
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Golden Ranch Fire Station
1130 Rancho Vistoso

Oro Valley, AZ 85155





BOARD SERVICES' REPORT

Board Services Manager – Brooke Painter

November 2020

Meetings, Trainings & Events Attended for the Month

Manager Painter attended the weekly direct reports staff meetings with Chief Karrer and his direct reports, as well as, the Fire Chief's status meeting with all of the managers.

Manager Painter, Administrative (Admin) Assistant Hernandez, Administrative (Admin) Specialist Ramos and Records Specialist (RS) Ortiz attended the weekly Board Services meetings. Admin Specialist Ramos attended Facilities, Operative IQ (OPIQ) staff meetings, and meetings related to the station 375 remodel.

Admin Specialist Ramos, RS Ortiz, and Manager Painter, worked the election polls on November 3rd. They all reported a very busy day at each of their respective precincts.

Manager Painter attended the Arizona Municipal Clerks Association's Communication Committee and the Education Committee meetings.

Manager Painter, Admin Specialist Ramos, and RS Ortiz attended meetings as part of the Christmas Committee. The children's Winter Wonderland drive-through event was discussed and planned.

Manager Painter, Admin Specialist Ramos, and Admin Assistant Hernandez met with furniture specialist, Barb Garlow, from Forward Tilt for the last time. They reviewed the new layout ideas she had sent based upon the feedback from the initial drawings created. Ms. Garlow did an excellent job assisting in the selection and layout of new furniture to meet the individual needs for each area being remodeled. Special thanks to Admin Specialist Ramos for coordinating all of the meetings with Ms. Garlow.

Admin Specialist Ramos continued to assist Chief Abel with the furniture needs for the 375 remodel project. She participated in meetings to coordinate the delivery and installation of furniture for the firefighter and captain offices. Delivery and installation has been scheduled for December 17th.

Admin Specialist Ramos continued to train Board Services staff in OPIQ. She showed Admin Assistant Hernandez how to create purchase orders in OPIQ from invoices received. Admin Assistant Hernandez assisted with the purchase orders for Logistics while Admin Specialist Ramos was away.

RS Ortiz continued to scan and email thank you cards received for the District to the recipients and their respective supervisors. Admin Assistant Hernandez continued to mail letters of acknowledgement to the senders for the gratitude correspondence and/or donations received.

Manager Painter spent a large amount of time this month researching applicable statutes and requirements to write/create the new board member handbook, policy manual, and update the current board bylaws. This is a project she has been wanting to complete for some time now and is excited to present it to the board for approval and adoption.

Records

RS Ortiz responded to 19 records requests for the month of November.

The breakdown is as follows:

Environmental Reports	2
Outstanding Code Violations/Inspection Report	-
Fire Reports	5
Incident Reports	3
Medical Records	8
Billing Records	-
Other	1

- RS Ortiz purchased a new laminating machine for Administration.
- RS Ortiz helped Training format a document for their upcoming academy.
- On November 3rd, RS Ortiz worked the election as an inspector at Precinct 8 in SaddleBrooke at HOA 2. It was a busy, but, uneventful day.
- With the Automatic Aid Agreement, some law firms and companies have been confused as to who transported their patients. RS Ortiz has been working with Northwest Fire District's records representative to help determine who transported the patients in these cases. It has become a strong working relationship.
- RS Ortiz continued to purge electronic documents older than five years from Fire and Life Safety Division's commercial occupancy folder. The date is determined by state-mandated retention schedules. These files date back to 2004. To date, hundreds of files have been purged.

Administrative Assistants' Activities

Administrative Specialist Ramos continued with her daily duties by providing assistance to Board Services, IT and Facilities, and wherever else her assistance was requested. This includes processing invoices for payment, reconciling credit cards, and completing other clerical tasks as needed. She also assisted the chiefs with any special projects as directed.

- She assisted in acquiring a new plaque to be installed for the station 375 dedication/reopening.
- Admin Specialist Ramos facilitated meetings between staff and the designer for furniture for the Admin North lobby, the new conference room, the Administrative Assistant/Reception office, Finance office and Fire Chief's office. Designs were completed and a proposal was submitted. The proposal was approved and the order will be placed. The expected delivery time from the time the order is placed is 8 weeks. Admin Specialist Ramos will continue to assist staff in returning to their respective offices and coordinate the delivery and installation of furniture once it arrives.
- She continued to receive and place orders for the stations' kitchen appliance and supplies requests.
- She continued to circulate birthday cards for Administration staff. She coordinated a COVID-safe recognition with treats for the November birthdays in Admin, Fleet, and Training.

Administrative Assistant Hernandez continued to answer the phone, collect and distribute packages, and assist wherever needed, along with her daily duties.

- She began to assist Chiefs Karrer, Abel, and HR with small clerical tasks as needed.
- She assisted HR and Training with the academy process by checking in candidates upon arrival for their scheduled Eye Detect integrity tests.
- She continued to enter purchase order amounts into the Administration, IT and Facilities budget spreadsheets and file accordingly.
- Since the front office has been closed for construction, no fingerprints were taken nor lockboxes sold in November at the north Administration office. Administrative Assistant Leonard scheduled all lockbox appointments at the Fire & Life Safety building.



COMMUNITY RELATION'S REPORT

Community Relations Manager – Anne Marie Braswell

November 2020

Meetings, Trainings & Events Attended for the Month

- 11/2-11/4- CRM Braswell attended a 3 day Peer Support Team training at NWFD training. It was a great class with wonderful content that will strengthen the GRFD Peer Support Team and bolster regional efforts.
- 11/2- PIO Jarrold attended the Fire Chief and Direct Reports meeting on behalf of CRM Braswell.
- 11/3- PIO Jarrold attended the Fire Chief and Manager meeting on behalf of CRM Braswell.
- 11/4- PIO Jarrold attended a fire safety talk at Casas Christian School.
- 11/9- CRM Braswell attended Fire Chief and Direct Reports meeting.
- 11/10- CRM Braswell attended a planning meeting via Zoom to plan the Christmas events for 2020 for GRFD families
- 11/11- Offices were closed in observance of Veteran's Day.
- 11/12- PIO Jarrold and CRM Braswell helped to facilitate a Facebook Live with the OV Chamber where PIO Jarrold was able to provide home safety information to those watching. The fire district also gave away 3 fire extinguishers to those that participated in watching the live broadcast.
- 11/12- CRM Braswell attended a planning meeting via Zoom to plan the Christmas events for 2020 for GRFD families.
- 11/13- PIO Jarrold provided an extinguisher class to Immaculate Heart High school maintenance staff.
- 11/16- CRM Braswell attended Fire Chief and Direct Reports meeting.
- 11/18- CRM Braswell attended OVH Board of Trustees meeting via phone conference.
- 11/18- CRM Braswell attended a planning meeting via Zoom to plan the Christmas events for 2020 for GRFD families.
- 11/18- CRM Braswell attended the Executive Board and Regular Board meetings for the OV Chamber via Zoom.
- 11/20- CRM Braswell met Nancy Boyle, Community Relations person for Splendido, for lunch at Kneaders.
- 11/23- CRM Braswell attended Fire Chief and Direct Reports meeting.
- 11/23- CRM Braswell and PIO Jarrold facilitated the filming of a Santa greeting for GRFD kids.
- 11/23- CRM Braswell attended a planning meeting via Zoom to plan the Christmas events for 2020 for GRFD families.

- 11/24- CRM Braswell and PIO Jarrold attended State Wide Mutual Aid Zoom to learn about how to initiate the response.
- 11/25- CRM Braswell and PIO Jarrold both went to be tested for COVID 19 following an exposure from a COVID positive person on Monday. The tests came back negative and both have remained asymptomatic.

GRFD in the News and on Social Networking

Below are some of the highlights from November 1, 2020- November 30, 2020 regarding notable media and social media out reach. All links to media stories are on the GRFD Facebook and/or Twitter and Instagram pages.

- On November 3rd we shared a link to a story that ran on KVOA regarding GRFD's participation in a car parade at a church to say goodbye to two of their staff.
- On November 12th, we shared the Facebook Live that we participated in with the OV Chamber.
- On November 15th we posted a happy birthday message in recognition of GRFD's 43rd birthday. Many nice resident comments followed.
- On November 17th we shared a photo of Captain Lamanda and his wife at our board meeting to commemorate his retirement.
- On November 18th NWFD provided a press release on behalf of a regional effort to obtain an AFG grant to improve communication systems. We shared the content from NWFD's pages since this was a collaborative effort. Local TV news station KOLD covered the story on their website and broadcasts.
- On November 18th we shared a cooking safety PSA to highlight home safety in the kitchen in light of the upcoming Thanksgiving Holiday.
- *The December public service announcement in the Northwest Explorer Newspaper is a full page advertorial reviewing the measures that we have taken to date, to prepare internally and provide exceptional care during the pandemic. We also provide tips for continuing to remain prepared and healthy throughout the pandemic.*



**GOLDER RANCH
FIRE DISTRICT**

WE ARE HERE FOR THE COMMUNITY!

Community First:

The COVID-19 Pandemic has forced us all to adapt to an ever-changing healthcare environment. The Golder Ranch Fire District is no exception. As essential healthcare workers, our personnel faced the challenges of providing medical care for critically ill patients, securing personal protective equipment, and maintaining the required supplies for medical care while national supply chains crumbled.

Currently, the emergency medical services environment is stable. The Fire District is experiencing a similar number of ambulance requests as received this time last year. While the pandemic remains a great concern, our personnel remain vigilant in everyday safety protocols to minimize the risk for firefighters and to the community. This past fall, our crewmembers received specific training in new response protocols for the pandemic in respiratory care. Our medical providers are prepared for the future. While we have made changes to our clinical care to maintain the level of service to the community, we have developed greatly in the area of organizational communication. We are maintaining constant communication internally to ensure the safety of our staff remains excellent. Externally, the pandemic has increased the amount of communication between other public safety agencies, local hospitals, and the county health departments; communication channels remain strong as we move to the final months of the year.

To say the health care environment during 2020 has been dynamic is an understatement. We are proud of our employees! They have successfully adapted to policy and procedure adjustments and have trusted the recommendations from our organization. Our community did an excellent job to reduce the spread of COVID-19, we are cautiously optimistic that the community effort will continue to be strong.

This continual strong effort to ensure everyone's safety involves us all. Here are the steps that you can take to contribute to your own health and safety:

- **Wear a mask**
- **Wash your hands**
- **Avoid large gatherings of people**
- **Avoid travel**
- **Get a flu shot**
- **Maintain a healthy diet**
- **Participate in consistent exercise**
- **Spend time outdoors and get your daily dose of Vitamin D from the sun**
- **Make rest a priority, get 8 hours of sleep**
- **Take care of your mental health by engaging in virtual visits with family and friends**



Please review proof carefully. Submit any changes or APPROVE your ad via the link attached to this proof.

Advertiser: Golder Ranch Fire

Sales Representative: Lisa Hopper

Proof Timestamp: 12-2-20 12:05 pm

Artist: Emily

Tucsonlocalmedia
YOUR COMMUNITY DELIVERED



INFORMATION TECHNOLOGY REPORT

IT Manager – Herman Rascon

December 2020

IT Applications Group Activities/Projects

The GRFD IT Applications group has been working on the following projects:

- We have added some new features to our electronic patient care reporting system. This new update enabled the ability to scan driver's licenses into patient care reports, raising the validity of patient information for patient care, and billing purposes. This feature scans the barcode and automatically pulls name, address, and date of birth into the patient care report.
- The application group continues to focus on the new staffing program by Kronos, Workforce TeleStaff. TeleStaff optimizes the scheduling, communications, and deployment of public safety personnel. We are currently working on several components to make it work with our current fire record system and send text messages. Also, we have performed a mass import of personnel data into Telestaff in support of testing and preparation for the upcoming go-live date. This allowed the scheduling admins to perform more in-depth testing of the system to ensure text messaging and shift alerts work as expected when we go live on the new software.

In addition to the imports, we got the virtual private network tunnel and running between Telestaff and our network to streamline the end-user experience via Microsoft Windows password integration, which will allow users to use the same login credentials for Telestaff that they do for GRFD computers. We hope to start testing Telestaff (with our current scheduling system Zoll Crew scheduler) this month this all our employees.

- We have recently finalized all tests for the ThermaData Wi-Fi logger and will be deploying them shortly in each vehicle that contains a drug-box. So far, the tests have proven the device to be very reliable, and extremely effective. It does a perfect job at reading the exact temperature and sends alerts if it reaches any of the danger zones. We have also deployed a dedicated Wi-Fi point in each vehicle, and station especially for the device alone so that it's isolated and very secure. The devices will still be set at 86F for the High-Temperature Alerts, and 59F for the Low-Temperature Alerts, with a Delay of 300 seconds, which will prevent any false readings alerts when the paramedics do their morning drug-box checks.

ThermaData Wi-Fi loggers are rugged, durable, and splash-proof. They are easy to install and connect. The free browser ThermaData Cloud interface allows you to monitor all your ThermaData loggers from one centralized dashboard, even from multiple locations, and be notified immediately of any alarm conditions.



IT Systems Group Activities/Projects

The GRFD IT Systems group has been working on the following projects:

- US Digital Designs (USDD) deployment has begun again at station 375. USDD is our new station alerting system that will replace our current system. The USDD Phoenix G2 Fire Station Alerting System is comprised of a central ATX Station Controller and a network of alerting peripherals that alert first responders throughout a fire station via audio, display, lighting, and auxiliary input/output (I/O) components.
- We have completed the new wireless system upgrades at stations 373, 374, and 376. The next locations for Wi-Fi upgrades will be 372 and 375. The upgrades consist of new access points and a

new controller. The new Ruckus SmartZone controller is a new virtual appliance that allows us to bring our Wireless Access Point devices internal. We no longer need to have third party vendors manage our Wireless controller. Implementing this will increase our security, reduce funds for managing it, and allows us to expand this technology to other stations and agencies.

- We have begun the deployment of our new servers that will support the agency for the next five years. The applications and services that live on the old servers will be moved in the following weeks, down-time will be required for the least amount of impact on the administration and suppression staff. With these new servers, we will be able to increase our storage capacity. have focused on moving all of the services and applications from the old systems, to the new systems that we purchased earlier in the year. We have run extensive tests on the new servers to ensure that there will be no unexpected surprises when we move everything over. Part of the transition requires the services and applications to be stopped in order to complete the



ASSISTANT CHIEF'S REPORT

Emergency/Life Safety Services – Tom Brandhuber

November 2020



Assistant Chief's Activities for the Month

Attended the following:

- November GRFD Board meeting
- Paramedic Refresher Training
- Regional Communications Meeting

Participated in the following:

- Chief Karrer's weekly direct report meeting
- Arizona Ambulance Association monthly board meeting
- Discussions on strategies on Bond sales

Held the following:

- PEMS (Pima County Sub-Regional EMS Council) Special Meeting reference COVID-19
- Direct reports weekly meeting
- Regional COVID-19 weekly zoom meetings
- Several meetings with Staff regarding current Hiring

Community Integrated Healthcare Program

- Patient census for the CIHP program remains low, three patients during the month
- Program information sent to the community relations manager at Oro Valley Hospital to remind the case managers of the program
 - Case managers start the process at the time of discharge

Covid-19 Response

- The EMS Division continues to focus on our transport numbers, significant increase during the month
- COVID-19 cases continue to increase, the last two weeks of the month showed a sharp incline
- We are staying ahead of supply shortages, placing large orders of latex gloves and surgical masks in case the supply chain suffers
 - All items will be used during this fiscal year

Ambulance billing

- A very busy month in the ambulance billing office
- Billing team is studying payment denials for supply charges
 - Further review will be completed after the Ambulance Revenue and Cost Report (ARCR) is completed to see the financial impact from last fiscal year
- Continued success with the deductible hold process for commercial insurance claims

Other Items of Interest

- All of the requirements to teach the emergency medical technician course were completed, including building the course syllabus, final test and meeting with Dr. Keller to review the curriculum prior to submitting the training center application to the Arizona Department of Health Services
- The EMS division received our cardiac arrest data known as the SHARE report for calendar year 2019
 - Data remained similar to 2018
- The SHARE report reflected a higher number of cardiac arrests where bystander CPR was administered prior to the arrival of our crew members, this is a positive trend in community risk reduction

- The entire SHARE report is included

Month of November Details				
	Transports +/- From Last Year		Interfacility	+/- From Last Year
MD372	0	0	0	0
MD376	0	-80	0	0
MD379	0	-3	0	0
PM370	83	21	0	-2
PM371	0	0	0	0
PM372	0	0	0	0
PM373	87	22	0	0
PM374	0	0	0	0
PM375	82	10	1	1
PM376	71	62	0	0
PM377	122	35	4	4
PM379	0	-11	0	0
PM380	115	15	0	0
Total Transports for the Month to Date:		560	Total Interfacilities for the Month to Date: 5	
+/- From Last November		71	+/- From Last November	
Total Responses		568	3	
Transport %		99%		

Training



Aerial Operator/Driver Operator Class 2020

Courses

- Aerial Operator/Driver operator ended November 24, 2020
 - Written and practical test retakes took place the week of December 7, 2020
- Captains Certification course ended November 24, 2020

- November 23, 2020 the Officers class took the Arizona State Fire Officer test
- Incident Safety Officer class is scheduled to take place December 15-16, 2020

Academy

- Application deadline closed October 18, 2020
- Assessment center and oral boards are took place November 16-20, 2020
- Credibility assessments took place November 30- December 4, 2020
- Chiefs Interviews are planned for the week of December 14, 2020

Miscellaneous

- Ran monthly Office of Inspector General report on all Golder Ranch Fire District employees and volunteers
- Working on reviewing and updating all Task books
- Worked with the Hazmat team to assign the Annual Hazmat refresher through Target Solutions
- Ran various reports on Training Trackers in preparation for the end of the year

Probationary Modules

- Module IV written testing took place November 4-6, 2020
- Module IV practical testing took place November 10-13, 2020

Car Seat Program

- 1 car seat install was done in the month of November

Health and Safety/Crew Scheduler

Health and Safety

- Assisting the peer support team in various issues
- Implementing Telestaff
- Assisting with District COVID issues
- Starting the process for the second round of annual physicals with 1582
- Analyzing data from round 1 of annual physicals
- Formulating a plan for suppression annual GPAT

Crew Scheduler

- Assisting Health and Safety with various issues
- Implementing Telestaff
- Finalizing a training plan for Telestaff
- Crew Scheduler entries

Wildland

Assignment

- No personnel currently on assignment

Training

- January 4, 2021—April 30, 2021 is the 2021 Arizona Wildfire and Incident Management Academy (AWIMA)
 - The 2021 AWIMA will not be held at the Embry-Riddle Aeronautical University (ERAU) in Prescott this year, but will be a blended type of format combining live and online classes which will be held at various locations across Arizona

Projects

- The new tender is being outfitted with boxes for additional equipment and firefighter gear

PCWT Rotation

- Type 1- Unavailable
- Type 1 Support Tender- Unavailable
- Type 2 Support Tender- Unavailable
- Type 3-Unavailable
- Type 6- Unavailable

Honor Guard/Pipes and Drums

Expenditures

- Honor Guard
 - No expenses in the month of November
 - District credit card and Honor Guard budget is all squared up
- Pipes and Drums
 - No expenses in the month of November

Events

- Honor Guard meeting was canceled for November
- Pipes and Drums – no events

Special Operations

Classes/Training

- Three members are graduated from hazmat class
 - Captain Ben Jones
 - Firefighter Anthony Rios
 - Fire Medic Kyle Campbell

Finance

Bond Issue 2021

- On the agenda for the month of December 2020 will be a resolution to approve the sale of GRFD Bonds in early 2021
- As you know, we last sold a little over \$8M worth of bonds in April of 2020
 - That was referred to as the 2020A bond sale
- This proposed bond sale will be for \$15.725M and it will leave us with just \$3M remaining of the \$26.6M that was originally authorized by the voters in November 2019
- The projects that will be funded by this bond sale will be the following

Communication Infrastructure	-	500,000
Perimeter Security (373, 374, 375, 376 & 377)	-	500,000
Training / Apparatus Building	-	800,000
Land Acquisition	-	2,000,000
Property Ingress / Egress Enhancements (376, 375, 374, 373, 370 & Training Grounds)	-	1,350,000
Administration Upgrade / Remodel (Offices & Board Room)	-	1,500,000
Training Facilities (Offices, Classroom, Training Props & Storage)	-	2,000,000
New Fire Station	-	3,000,000
New Logistics & Fleet Facility / Warehouse (Offices, Bays & storage)	-	4,000,000

- With the municipal bond rates still close to their 20-year lows, from an interest rate perspective, it's still a good time to sell bonds, though it will be unlikely that we could see the low interest rates we got with the 2020 bond sale
- With respect to the timing of the 2021 bond sale and the voter pamphlet proforma impact on the current debt service mil rate; we should see a lower increase in the mil rate

- The voter pamphlet proforma impact on the debt service mil rate advertised that we would see an increase in the mil rate of 4 cents in 2022, 9 cents in 2023, 12 cents in 2025 and finally a 15 cent increase in 2027
- Even with this sale, we will be lower than those increases by a fair margin
 - This will be owing to two factors: a bigger NAV increase and lower interest rates than the voter pamphlet, proforma analysis showed

Human Resources

Recruitments

- Golder invited 68 candidates to move forward to the next step in the process
 - This step is the Credibility Assessment, which is provided by Eye Detect
 - The Chiefs will review the results with HR (Human Resources) to determine the appropriate candidates to be invited to the next step, Chiefs' Interviews

Special Projects

- Tucson ER and Hospital "Heroes Program"
 - HR has a follow-up call with Tucson ER and Hospital the week of December 7th to see what options may be available
- HR Know - compensation system restructure for non-uniform personnel
 - HR is working with Igor Shegolev (owner, HR Know) to schedule a meeting for final presentation to the Chiefs

HR Trainings Presented

- HR and Finance attended a training called FLSA (fair labor standards act) in the Fire Service, presented by Curt Varone
 - FLSA is the federal law, overseen by the Department of Labor, which ensures all employees are paid legally
 - HR appreciated the opportunity to participate in this training and were happy to learn new things with our corresponding department, Finance

Reoccurring Staff Meetings

- HR participated in all regularly scheduled meetings, completed all regular duties

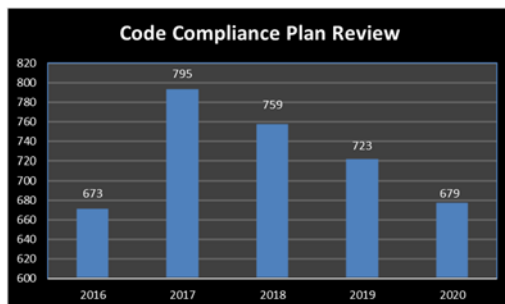
Employee Recognition

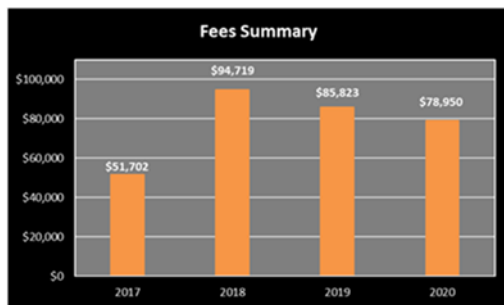
- Congratulations on your Golder anniversary, and thank you for being such amazing team members!



GRFD Employee Years of Service Recognition - December			
Last Name	First Name	Date of Hire	Years Of Service
Russo	Robert	12/27/1993	27
Peru	Matthew	12/19/1998	22
Gastelum	Abel	12/05/2007	13
Howe	William	12/27/2007	13
Daily	Brandon	12/13/2010	10
Ledoux	Stephen	12/13/2010	10
Manuel	Chad	12/13/2010	10
Paddock	Peter	12/13/2010	10
Rhein	Kyle	12/13/2010	10
Brandhuber	Thomas	12/09/2013	7
Delong	Allison	12/27/2016	4
Thomas	Nicholaus	12/03/2018	2
Head	Charles	12/30/2019	1

Fire and Life Safety Services





Inspections & Activities include public education/outreach, weed abatement/debris burning, certificate of occupancy, code complaint inspection, code consultations, compliance letter, development review committee, fire alarm system inspection, fire flow/hydrant inspection, fire investigation, food truck inspection, gate inspection, general construction inspection, home safety assessment, investigative inspection, kitchen hood suppression system inspection, pre-application, preconstruction meeting, prevention inspection, records request, reinspection, special use permit inspection, suppression system inspection (commercial & residential), tent inspection, and underground fire supply line.

Commercial Projects Summary

Assigned Inspector: Horbarenko=Red Hurley=Pink

B. White=Blue Grotkier=Green Druke=Black

Oro Valley	Oro Valley	Pinal County	
Denny's 11107 N Oracle	Saffron T.I. 7607 Ste 101 N Oracle	Chirreon Energy 1.5 Miles West of Oracle/Edwin	
Ashley Furniture T.I. 11935 N Oracle	Design Center T.I. 8454 N Oracle	Pima County	
Salted Pig 11835 N Oracle Rd #101	Ventana Building 4 T.I. 1910 E Innovation Park	Reilly's Craft Pizza 7262 N. Oracle	Arby's T.I. 16388 N Oracle
OVPD Generator 1920 E Tangerine	Station 375 T.I. 12125 N Woodburne	GRFD Fls 1175 W Magee	Vista De Montan T.I. 3001 Mira Vista
Flex Gymnastics 11085 N Oracle	PRCA MPR 9500 N Oracle	Priority Lending 8035 N Oracle	Dove Mtn Chrio 8770 N Thornydale
F45 Fitness 9740 N Oracle St104	Ventana Ammonia Plant 1910 E Innovation Park	GRFD Admin 3885 E Golder Ranch	Thornwood Care Home 7480 N Thornwood
CVS T.I. 10650 N Oracle	OV Self Storage 9255 N Oracle	Subdivisions (Sprinklers Required)	
Seis Kitchen 9740 N Oracle St104	10390 La Canada Shell T.I.	Tranquillo (del Webb and R.V.) approx. 270 homes	Shannon 80 (Shannon and Naranja) approx. 80 homes
Commerce Bank T.I. 7315 N Oracle Ste 181	AZ Blood Specialist 10390 N La Canada	OV Town Centre (Oracle and Pusch) approx. 77 homes	Capella M (Naranja and La Cholla) approx. 48 homes
Purelit Second T.I. 7315 N Oracle Ste 011	TMC One 10390 N La Canada	Who Received Their Certificate of Occupancy in Nov.	
LuxSpace Studios T.I. 7315 N Oracle Ste 051	Casa Theater T.I. 10801 N La Cholla	U of A Building 1800 E Innovation Park	
St Odila's T.I. 7570 N Paseo del Norte	Chase Bank Solar 10310 N La Canada	Fry's Fire Alarm Replace 10661 N Oracle	
Giant Express T.I. 8080 N Oracle	Splendido Remodel 13500 N Rancho Vistoso		
KFC T.I. 7901 N Oracle	Sun City FA 1565 N Ranch Vistoso		

From the Fire Marshal

- As a member of the Arizona Fire Training Committee, I attended a regular business meeting this month
 - The committee is hoping for a face-to-face school this coming year
 - As you know the 2020, school was cancelled due to the Covid-19 issues
 - In the meantime, some classes are being presented in a virtual format
 - This will help to provide the quality educational opportunities the annual school is known for
- As a member of the Arizona Fire Marshals Association, I attended a regular business meeting this month.
 - Discussions were focusing on the 2021 edition of the International Fire Code, which is now in publication

- Discussion included how most fire districts and fire agencies adopt the fire code on an “every other cycle” basis
- Normal code cycles are three year between updated publications
- The caution from the International Code Council was that some technological changes in the code could go for six years if a code is not adopted on every update cycle, or every three years
- There is a cost and a process with the State Fire Marshal that must be considered prior to any adoption locally
- These adoptions also require Board approval and a legal review
- I contend that the “every other cycle” for formal adoption be maintained and if by chance a technological advance needs to be amended into the existing code then that action can be taken instead of a full adoption
- I am currently working with the State Fire Marshal to explore the possibilities of the state maintaining an “every other cycle” adoption process through the Arizona Governor’s Regulatory Rule Review Committee
- This would keep the State updated on a regular basis and be more in line with what the fire districts are already achieving in maintaining the three-year adoption cycle
- The scheduled trial for the Roach Wildfire (Dudleyville, AZ 2017) has been withdrawn as the County Attorney decided to drop the pending changes in the interest of justice

Education/Training Activities

- As a member of the Arizona Chapter of the International Association of Arson Investigators (IAAI), Chief Loesche taught a class on accidental and natural fire causes as part of the Arson I – IV program
 - Approximately fifty-seven students attended
- Deputy Fire Marshal Horbarenko, Akins and Inspector White, Hurley, and Grotkier attended the monthly joint fire investigator meeting with Northwest Fire District and Pima County Sheriff’s Department

Fire Investigations

- On November 7, 2020, a fire was reported in the Northwest Fire District
 - The origin of the fire was at the weather-head of the electrical connection to the residence
 - This fire cause was due to an electrical malfunction
 - This fire was classified Undetermined.



Can you spot the violations?



Answer to last Month:



Answer: Remove items blocking the fire riser

2018 IFC Section 509.2 Equipment Access

Approved access shall be provided and maintained for all fire protection equipment to permit immediate safe operation and maintenance of such equipment

Golder Ranch Fire District Call Load Breakdown

Golder Ranch Fire District Call Load Breakdown											
November 2020											
CALL TYPE	370	372	373	374	375	376	377	378	379	380	TOTAL
Aircraft											
Brush / Vegetation											
Building											
Electrical / Motor											
Fires - All Other			1			3					4
Gas Leak											
Hazmat											
Trash / Rubbish	1								1		2
Unauthorized Burning	4									1	5
Vehicle						1				1	2
Total Fire	5		1			4			1	2	13
Animal Problem										1	1
Animal Rescue											
Assist -Other	11	5	55	20	12	18	6	15	6	7	155
Battery Change	3		30	1	3	1	3	3	2	1	47
Bee Swarm											
Defective Appliance				1							1
Invalid Assist	4	6	23	6	10	9	15		9	14	96
Snake	16	3	32	17	32	27	8	5	15	18	173
Lockout	1		1				1				3
Fire Now Out						1					1
Total Service Calls	35	14	141	45	57	56	33	23	32	41	477
Alarms (Fire, Smoke, CO)	1	1	5	8	5	4	4		5	3	36
Cancelled / Negative	9	1	4	4	3	2	9	1	5	7	45
Smoke / Odor Invest.			1	1	3	2	2	1			10
Total Good Intent	10	2	10	13	11	8	15	2	10	10	91
Motor Vehicle Accident			2		3	4	4	1	7	6	27
Rescue-high, trench, water											
Interfacility Transport					1		4				
All Other EMS Incidents	77	17	112	71	87	75	103	19	93	149	803
Total EMS Type	77	17	114	71	91	79	111	20	100	155	835
TOTAL ALL	127	33	266	129	159	147	159	45	143	208	1256
Percentage of Call Load											
Average Calls Per Day											
Patients Transported					560						
Last 12 Month Call Load					16568						
Last November Call Load					1352						



SHARE

Save Hearts in Arizona
Registry & Education



ARIZONA DEPARTMENT
OF HEALTH SERVICES

2019 CARDIAC ARREST REPORT

Background

Save Hearts in Arizona Registry & Education (AZ SHARE) is a statewide public health initiative to improve survival from cardiac arrest and heart disease. SHARE is a collaborative program with the Arizona Department of Health Services and The University of Arizona's Emergency Medicine Research Center (AEMRC). This one-of-a-kind program focuses on all aspects of the chain of survival to include: dispatch centers, community education, the statewide AED Registry, prehospital providers, and hospitals. This unique collaboration has resulted in improved survival for OHCA patients throughout Arizona, and to date Arizona has over 5,695 out-of-hospital cardiac arrest survivors.

Key Statewide Facts

Thanks to your participation in the AZ SHARE public health initiative, Arizona has improved its cardiac arrest survivability.

11.3%

Arizona's overall survival rate from cardiac arrest. *That's an improvement of 0.8% from 10.5% in 2018.*

33.6%

Statewide survival from bystander witnessed arrests with shockable rhythm. *This is a 3.5% increase from 2018 survival (30.1%)*

529 Survivors

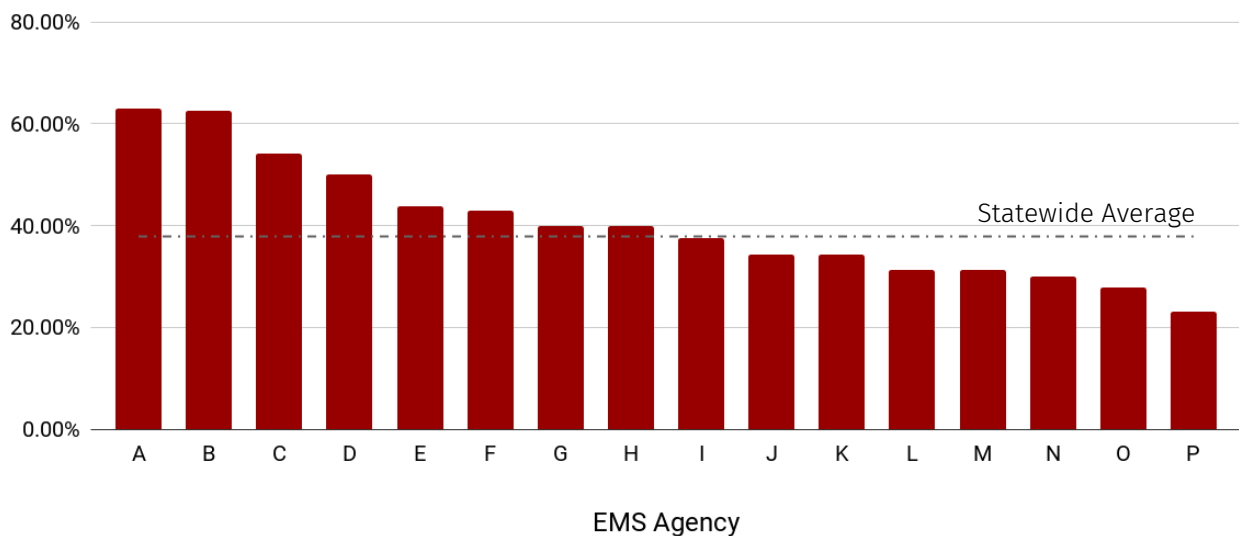
529 people (over 10 per week) were discharged alive from a Cardiac Receiving Center in 2019 after suffering an arrest. *Your efforts resulted in 77 more survivors in 2019 compared to 2018.*

Variation in Survival

- Significant variations are noted between EMS agencies. This may be due to factors beyond an agency's control such as: population served, response distance, or the distance to a hospital. However, numbers below demonstrate the need to re-focus and to evaluate new ways to improve outcomes.
- The difference between the highest incidence of cardiac arrest was La Paz County, 190 cardiac arrests per 100,000 population. The lowest was Maricopa County, 44.5/100,000 population.
- This data is limited to the highest-volume organizations (those with more than 95 cardiac arrests per year) to minimize sampling error.
- Variation in survival in different Arizona EMS systems ranges from 23% to 63%.
- Better resuscitations save more lives, even if an agency only runs a few cardiac arrest calls per year.
- The value that EMS providers bring to the patient care system in Arizona cannot be overstated. Refer to the heat map for your county's data. Community Education efforts, including AED use and chest compression only CPR, synergize with prehospital care to improve cardiac arrest survival.

Overall Utstein Survival

Cardiac Etiology OHCA



"Utstein" is a common descriptor for a bystander witnessed, shockable rhythm arrest of presumed cardiac etiology and no DNR order/status. It is a worldwide, standardized survival template and includes the patients most likely to survive. Since small variations in a particular agency's data can significantly affect results, only the largest cardiac arrest volume agencies are included in this figure for the state report. It should be noted that only the percentage of survival is included, and not actual case/survival numbers to insure agency anonymity.

Quality Improvement Efforts

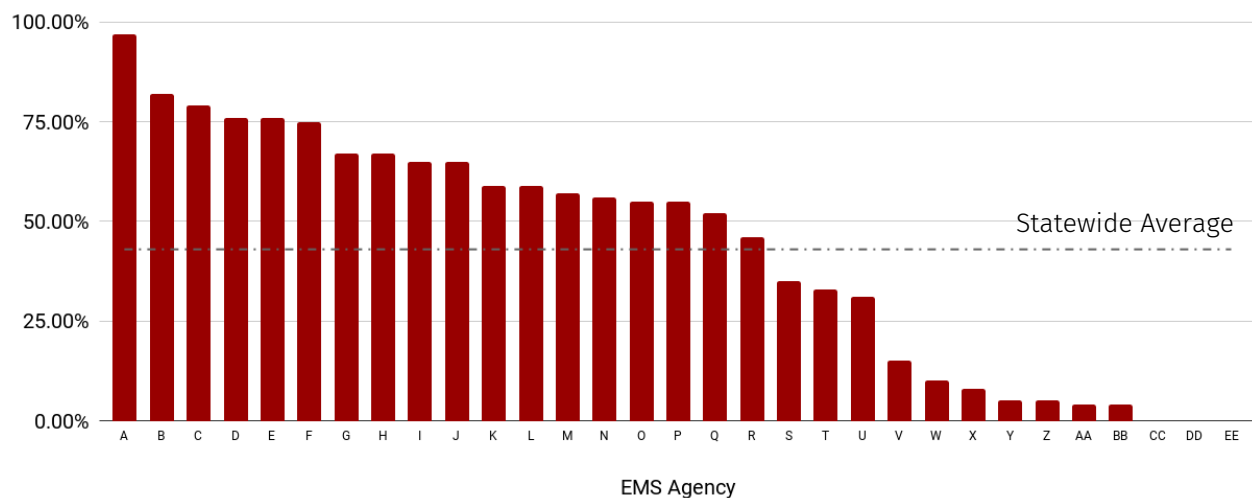
1) Documentation of time of Return of Spontaneous Circulation (ROSC) and how long it lasted

Documentation of ROSC is a primary measure of the success of resuscitation efforts, but not necessarily the quality of resuscitation. Various e-PCR platforms capture ROSC in different ways. Agencies need to ensure that the field providers complete the “Time of ROSC” field as accurately as possible in every case with ROSC. If not possible, please add a note in the narrative such as:

1. “ROSC at 1105; went back into VF at 1115”
2. “ROSC at 1105, pt with pulses on transition to ED staff at 1118”

Documenting ROSC can help the SHARE Team identify survivors and helps agencies evaluate the quality of resuscitation care. Currently, there is huge variation in how frequently this is documented/captured, from almost 100% to never!

ROSC Time Documented



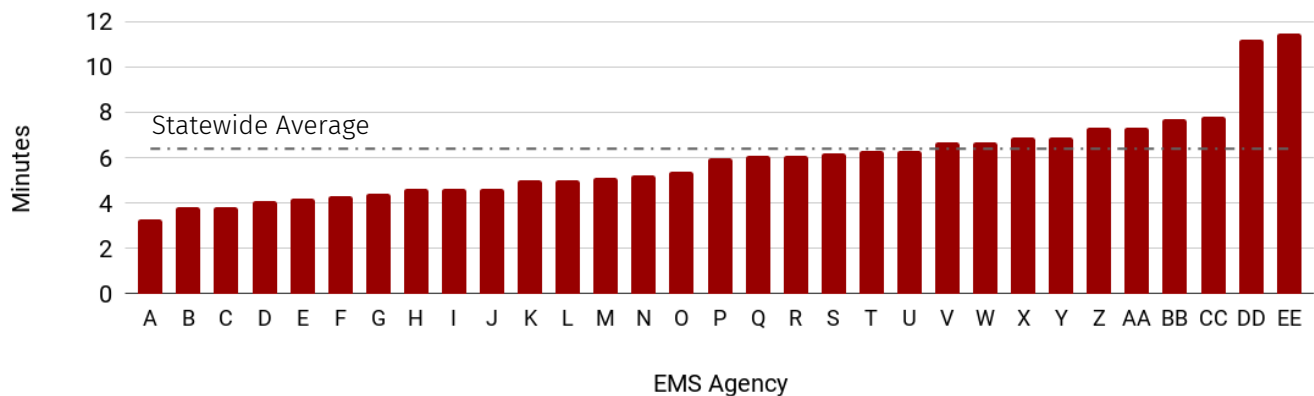
"Return of Spontaneous Circulation: By consensus, for the purposes of the Utstein registry template the phrase "any ROSC" is intended to represent a brief (approximately >30 seconds) restoration of spontaneous circulation that provides evidence of more than an occasional gasp, occasional fleeting palpable pulse, or arterial waveform. The time at which ROSC is achieved is a core data element." AHA Circulation November 23, 2004

2) Document patient contact time (or arrive at scene time) to first defibrillation

- Reducing the on-scene time to patient contact time is critical to improving survival.
- Minimize pre and post-shock pauses by immediately restarting CPR after defibrillation.
- Agencies should ensure that their e-PCR system captures patient contact time. This interval is more precise than on scene time. If unable to document this as a time field, it should be documented in the narrative as text.
- This time varies significantly (from just over 3 minutes to over 11 minutes). This is often due to factors outside an agency's direct control; however, reducing the time to first shock can significantly improve a patient's outcome.

Time from EMS Arrival to First Shock

(Lower is better)



3) Document patient outcome at end of patient encounter

- Example: "Patient pronounced in ED"
- If a patient was alive at completion of care, charting the patient outcome helps the SHARE Team identify patients who might have survived to hospital discharge

4) Document the type of resuscitation used

- CCR/MICR.
- Standard ACLS.
- If CCR/MICR is used, please document the time providers switched to standard ACLS (generally after 4 cycles of 100 compressions, about 8 minutes into the resuscitation).

5) Document if the arrest was witnessed (bystander or EMS witnessed)

6) Document if bystander received CPR instructions from a dispatcher.

- SHARE measures the impact of dispatcher-assisted CPR on bystander CPR rates and survival.

7) Document time first CPR began (both by bystander and/or EMS)

8) Check your monitor clock time every shift and synchronize with CAD or agency time

Everything the SHARE Team does to determine outcomes is based on the data agencies provide. Provider and agency documentation helps us deliver quality data back to your agency/hospital. Together, our efforts demonstrate what great hospitals and EMS systems can accomplish.



**Over 5,700 lives have been saved in Arizona
since 2004 thanks to you!**

Agencies have been anonymized and randomly assigned letters throughout the report. The letters do not represent any individual agency.



Agency: Golder Ranch Fire District
Agency Code(s): TGCON027
Report Start: 1/1/2019
Report End: 12/31/2019

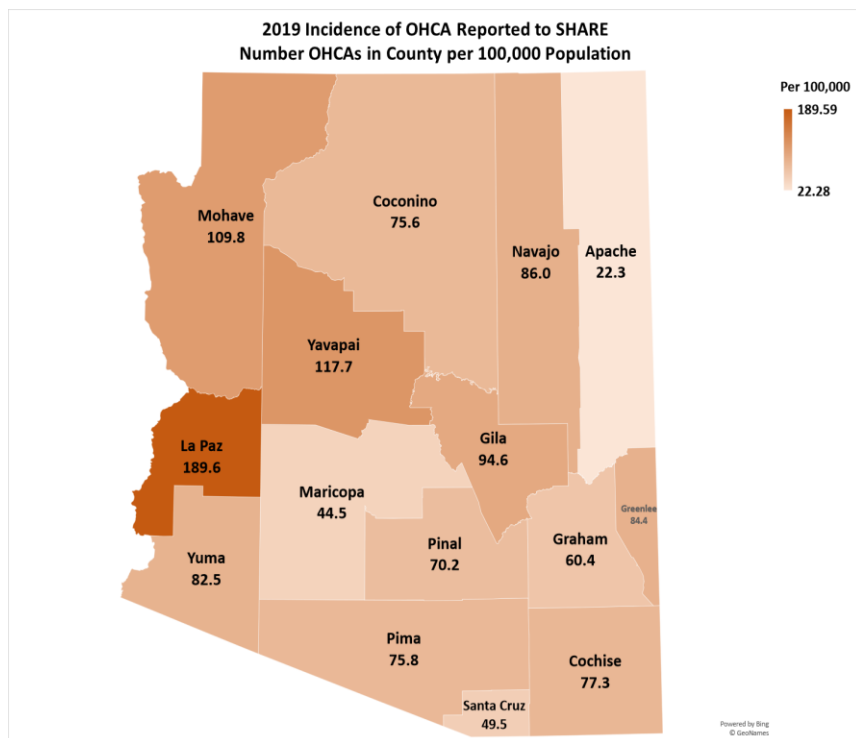
	Agency	System Wide
Arrest Details		
Total Cases	25	5345
Bystander CPR - Yes	14 (56.0%)	2757 (51.6%)
Bystander CPR - No	11 (44.0%)	2483 (46.5%)
Bystander CPR - Unknown	0 (0.0%)	105 (2.0%)
Dispatch Provided CPR Instructions?	0 (0.00%)	25 (0.47%)
Initial Rhythm		
VF/VT	8 (32.0%)	1005 (18.8%)
Non Shockable	17 (68.0%)	4304 (80.5%)
Unknown	0 (0.0%)	36 (0.7%)
When Initial Rhythm is VF/VT, time arrive scene to first shock		
Minutes	3.88	6.37
Incomplete Date/Times	(0.00%)	415 (7.76%)
ROSC		
Number Cases with ROSC	16 (64.0%)	1401 (26.2%)
When ROSC Noted, is time indicated?		
Date/Time Indicated	5 (%31.3)	600 (42.8%)
Unknown Time	11 (%68.8)	801 (57.2%)
Transported to		
SHARE Receiving/Referral Center	25 (100.0%)	3240 (60.6%)
Non SHARE Receiving/Referral Center ¹	0 (0.0%)	512 (9.6%)
Not Transported	0 (0.0%)	1593 (29.8%)
Cardiac Etiology Outcomes, excluding DNR cases		
	N=14	N=3559
Discharged Alive	4 (28.57%)	360 (10.12%)
Expired in Field	0 (0.00%)	1202 (33.77%)
Expired in ED	3 (21.43%)	1001 (28.13%)
Expired in Hospital	7 (50.00%)	743 (20.88%)
Outcome Pending / Non CRC ¹	0 (0.00%)	253 (7.11%)
Survival - Bystander Witnessed	3 (30.00%)	251 (16.07%)
Survival - Utstein (Bystander Witnessed, Shockable, no DNR) ²	3 (50.00%)	178 (37.87%)
All Etiology Outcomes, excluding DNR cases		
	N=20	N=4692
Discharged Alive	5 (25.00%)	529 (11.27%)
Expired in Field	0 (0.00%)	1510 (32.18%)
Expired in ED	4 (20.00%)	1251 (26.66%)
Expired in Hospital	11 (55.00%)	1047 (22.31%)
Outcome Pending / Non CRC ¹	0 (0.00%)	355 (7.57%)
Survival - Bystander Witnessed	4 (28.57%)	339 (17.44%)
Survival - Utstein (Bystander Witnessed, Shockable, no DNR) ²	3 (50.00%)	190 (33.63%)



Agency: Golder Ranch Fire District
Agency Code(s): TGCON027
Report Start: 1/1/2019
Report End: 12/31/2019

	Agency	System Wide
Demographics		
Male	12 (48.0%)	3444 (64.4%)
Female	13 (52.0%)	1901 (35.6%)
Unknown	0 (0.0%)	0 (0.0%)
Average Age Male	62.92	60.70
Average Age Female	73.00	62.54

Locations of Arrest		
Home/Residence	16 (64.0%)	3747 (70.1%)
Public Location	5 (20.0%)	960 (18.0%)
Nursing Home	4 (16.0%)	590 (11.0%)
Jail/Correctional Facility	0 (0.0%)	48 (0.9%)



Distribution of SHARE Cases	
AZ County	# OHCA
Apache	16 (0.3%)
Cochise	96 (1.8%)
Coconino	106 (2.0%)
Gila	50 (0.9%)
Graham	23 (0.4%)
Greenlee	8 (0.1%)
La Paz	39 (0.7%)
Maricopa	1954 (36.6%)
Mohave	226 (4.2%)
Navajo	92 (1.7%)
Pima	776 (14.5%)
Pinal	311 (5.8%)
Santa Cruz	23 (0.4%)
Yavapai	269 (5.0%)
Yuma	171 (3.2%)

SHARE EMS Case: NonTraumatic cases that had EMS Resuscitation Attempted, or if no EMS Resuscitation, a bystander used an AED to deliver a shock prior to EMS arrival

¹ Outcomes are not available for cases transported to non CRC (Cardiac Receiving/Referral Center) Hospitals.

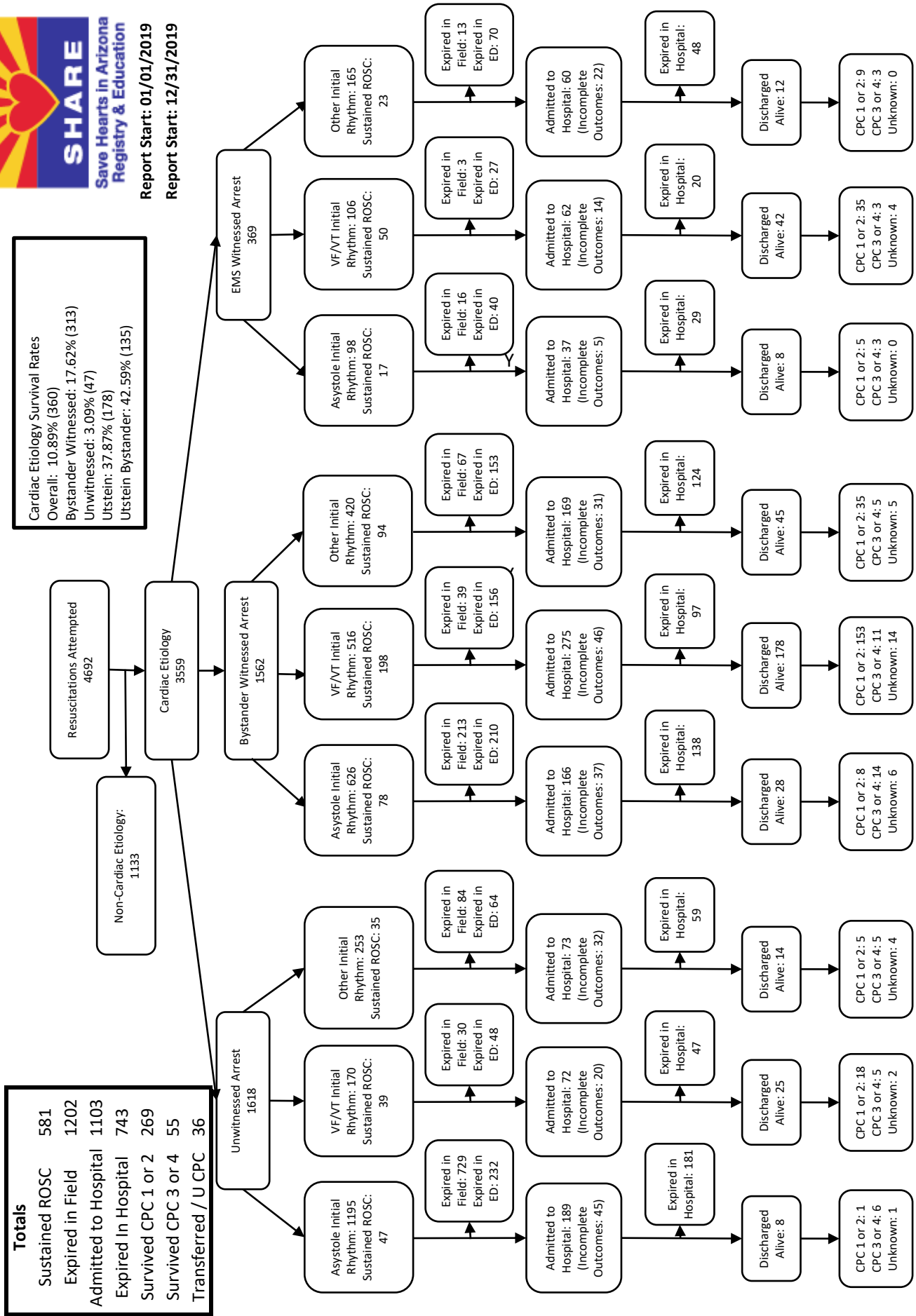
² Utstein Case is an OHCA that was witnessed by bystander or EMS and had initial monitored rhythm (post arrest) that was shockable.

Utstein Bystander on Utstein Chart: Witnessed by bystander, initial shockable rhythm, and received some bystander intervention - CPR or AED Applied

System Wide Utstein Survival Report



Report Start: 01/01/2019
Report Start: 12/31/2019





ASSISTANT CHIEF'S REPORT

Logistics & Special Projects – Patrick Abel

November 2020

Assistant Chief's Activities for the Month

Meetings attended & general information

- I attended the Fire Chief's direct reports meetings on Mondays.
- I attended the monthly Chief's Status meeting and provided updates to all the managers and division heads.
- I conducted weekly Logistics meetings with direct reports.
- We celebrated 43 years as Golder Ranch Fire District. The District was formally established on November 15, 1977.
- I participated in a three-day Emergency Medical Technician (EMT) refresher class and will be recertified as an Arizona State EMT for the next two years.
- I participated in a South Zone virtual training with fire chiefs and other agencies throughout the state. All fire chiefs, command staff members (division & battalion chiefs) and other individuals and agencies potentially impacted by, or who would have a need to request resources through, the statewide mutual aid plan were invited. The goal was to inform and give a better understanding of how the statewide mutual aid plan works. The event was well attended.
- I continued to work closely with the Arizona State Local Assistance State Team (LAST) and attend state and national webinars via Zoom. Fortunately, we did not have to activate the team to respond to any Line of Duty deaths (LODD) this past month.
- The remodels at the Administration lobby on Golder Ranch Drive and the Fire and Life Safety lobby on Magee Road are near completion. The last piece of the puzzle is the furniture. Some personnel were able to move into their new offices already.
- We received quotes on the self-contained breathing apparatus's (SCBA's) we will be using. Chief Karrer approved the order in hopes to have them for the upcoming fire academy.

- As the Pima County representative for the Arizona Fire Chiefs Association (AFCA), I participated in the monthly meeting where issues and concerns were reported from our respective counties at both the regional and state level. Topics covered included statewide mutual aid, post-election concerns, COVID-19, and operational needs.
- I have been meeting with our internal committee to establish a Winter Wonderland for the kids this Christmas. We hope it will be a huge hit during these times with COVID-19 challenges.
- I participated in our weekly construction meetings with Lloyd Construction, WSM architect Paul Mickelberg, and others responsible for the remodel and expansion of station 375. The project has remained on schedule. Because we are nearing completion, there will be no virtual video to view. The plan is to do the walk-through with our architect and engineers at the end of December. If all goes well, the firefighters should move back into the station at the beginning of January. I have attached a few updated photos of the project below.

Kitchen expansion – Interior view



Kitchen expansion – Exterior view



Bathroom



Fitness room



Bay interior



Bunkroom expansion



Bunkroom interior view



Bunkroom interior view



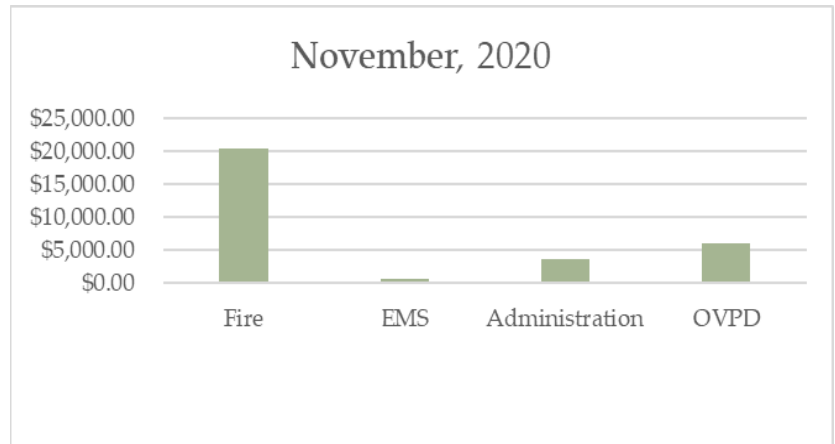
Logistics

- CORE Construction and WSM Architects began work on the turnout room at station 374.
- The Apparatus Committee sent their engine purchase recommendation to Chief Karrer for approval. Pre-construction dates have been in discussion and construction will most likely begin mid to late January 2021.
- The inventory of Fire Supply began as parts have begun to be organized and entered into OPIQ. Par levels and automatic ordering were set for frequently used items.
- Admin entry and office remodel project continued throughout the month.
- Fire & Life Safety entrance remodel was completed.
- Fleet and Facilities began to coordinate with the Christmas Committee for the Family Drive Thru Night.
- Service Desk (within OPIQ) was used for 124 service requests in November:
 - Fleet: 66 requests
 - Facilities: 35 requests
 - Supply: 23 requests

Fleet

Monthly vehicle parts costs

- Administration - \$3,571.47
- EMS - \$534.00
- Fire – \$20,507.98
- Wildland - \$0.00
- OVPD hours- 69.65 hrs. \$6,094.37



Facilities Maintenance

- Station 370 – COVID disinfection done
- Station 372 – Door spring was replaced on the garage door
- Station 375 – New TV for remodel
- Station 377 – COVID disinfection done
- Station 378 – Replaced tree that fell over, door repaired
- Station 379 – Replaced damaged bay door panel, bay door cord, and bay door boards
- Daily repairs ongoing in all GRFD facilities

Procurement/Communications Specialist

- The District has placed a purchase order for 134 Scott self-contained breathing apparatus (SCBA) packs, 100 cylinders and 250 face masks. These are the most current and advanced SCBA available. Although they are labeled as 2018 National Fire Protection Association (NFPA) compliant, it was not until this past summer (2020) that the actual pack was being produced and gained acceptance by NFPA and National Institute for Occupational Safety & Health (NIOSH). These will replace an aging and costly to repair 2007 generation SCBA. We will retain the same style of cylinder so we can continue to use our current fleet of cylinders and remain interoperable with local fire departments such as Tucson Fire Department (TFD). The plan is to have the new packs arrive in February so they can be rolled out during the academy.

GOLDER RANCH FIRE DISTRICT

BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Dave Christian, Finance Manager

DATE: DECEMBER 15, 2020

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION #2020-0009 A RESOLUTION PROVIDING FOR ALL MATTERS RELATING TO THE SALE AND ISSUANCE OF GENERAL OBLIGATION BONDS OF THE DISTRICT INCLUDING DELEGATION TO THE FIRE CHIEF AND THE FINANCE MANAGER OF THE DISTRICT TO DETERMINE CERTAIN MATTERS RELATED THERETO

ITEM #: 8A

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☒ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☒ Legal Review

BACKGROUND

The District held a bond election on November 5, 2019 at which District voters authorized the issuance of general obligation bonds in a principal amount not to exceed \$26,600,000. This is the second sale of such bonds from the voter authorization in the amount of \$15,725,000.

Proceeds will be used generally as follows:

1. Communication Infrastructure	\$500,000
2. Perimeter Security	\$500,000
3. Training / Apparatus Building	\$800,000
4. Land Acquisition	\$2,000,000
5. Property Ingress / Egress Enhancements	\$1,350,000
6. Administration Upgrade / Remodel	\$1,500,000
7. Training Facility	\$2,000,000
8. New Fire Stations	\$3,000,000
9. New Logistics & Fleet Facility / Warehouse	\$4,000,000
10. Transactional Cost	\$75,000

TOTAL	\$15,725,000
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RECOMMENDED MOTION

Motion to adopt Resolution #2020-0009 authorizing the sale and issuance of general obligation bonds of the district including delegation to the fire chief and finance manager of the district to determine certain matters related thereto.



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RESOLUTION NO. 2020-0009

A RESOLUTION OF THE GOVERNING BOARD OF THE GOLDER RANCH FIRE DISTRICT (1) PROVIDING FOR THE SALE AND ISSUANCE OF GOLDER RANCH FIRE DISTRICT OF PIMA AND PINAL COUNTIES, ARIZONA GENERAL OBLIGATION BONDS AND FOR THE ANNUAL LEVY OF A TAX FOR THE PAYMENT OF THE BONDS; (2) DELEGATING AUTHORITY TO THE FIRE CHIEF OF THE DISTRICT AND THE FINANCE MANAGER OF THE DISTRICT OR THEIR DESIGNEE TO DETERMINE CERTAIN MATTERS AND TERMS WITH RESPECT TO THE FOREGOING; (3) APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF NECESSARY AGREEMENTS, INSTRUMENTS AND DOCUMENTS RELATED TO THE SALE AND ISSUANCE OF SUCH BONDS; AND (4) AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO CONSUMMATE THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION AND RATIFYING ALL ACTIONS TAKEN TO FURTHER THIS RESOLUTION

The Golder Ranch Fire District Governing Board hereby adopts and sets forth the following Resolution:

WHEREAS, the Golder Ranch Fire District (the "District"), is a fire district and a political subdivision of the State of Arizona, and is duly organized and existing pursuant to the constitution and laws of the State; and

WHEREAS, by the vote of a majority of the qualified electors of Golder Ranch Fire District of Pima and Pinal Counties, Arizona (the "District") voting at a special bond election held in and for the District on November 5, 2019 (the "Election"), the issuance of \$26,600,000 aggregate principal amount of general obligation bonds of the District has been authorized, \$7,950,000 of which has been sold and issued; and

WHEREAS, the District Board of the District (this "Board") has determined to sell and issue a portion of the remaining authorized amount of the bonds authorized at the Election (the "Bonds"), for the purposes authorized at the Election; and

WHEREAS, this Board will receive a proposal from Stifel, Nicolaus & Company, Incorporated, serving in the capacity of and designated as the underwriter (the "Underwriter") and not acting as a municipal advisor as defined in the "Registration of Municipal Advisors" rule promulgated by the United States Securities and Exchange Commission, and has determined that the Bonds should be sold through negotiation to the Underwriter pursuant to the Strategic Alliance of Volume Expenditures (SAVE) Cooperative Response Proposal #C-005-1718;

NOW, THEREFORE, IT IS RESOLVED BY THE DISTRICT BOARD OF



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Chief Randy Karrer

GOLDER RANCH FIRE DISTRICT OF PIMA AND PINAL COUNTIES, ARIZONA, AS FOLLOWS:

Section 1. Authorization.

There is hereby authorized to be sold and issued a series of bonds of the District in the aggregate principal amount of not to exceed \$15,725,000 to be designated "Golder Ranch Fire District of Pima and Pinal Counties, Arizona General Obligation Bonds, Series 2021" in accordance with this Resolution and applicable law.

Section 2. Terms.

(A) The Fire Chief of the District and the Finance Manager of the District or their designee (collectively, the "Authorized Representatives") are hereby authorized and directed to determine on behalf of the District: (1) the dated date and total principal amount of the Bonds (but not to exceed the amount indicated hereinabove); (2) the final principal and maturity schedules of the Bonds (but none of the Bonds to mature later than July 1, 2046); (3) the interest rate on each maturity of the Bonds (but not to exceed in the aggregate the rate allowed by the ballot question approved at the Election) and the dates for payment of such interest (the "interest payment dates"); (4) the provisions for redemption in advance of maturity of the Bonds; (5) the sales price and terms of the Bonds (including for underwriter's compensation, original issue discount and original issue premium); and (6) the provision for credit enhancement, if any, for the Bonds upon the advice of the Underwriter; provided, however, that such determinations must result in a yield for federal income tax purposes of not to exceed four and one-half percent (4.5%) with respect to the Bonds.

(B) (1) The Bonds shall be issued in the denomination of \$5,000 of principal amount or integral multiples thereof and only in fully registered form.

(2) The principal of and premium, if any, on the Bonds shall be payable at maturity or prior redemption upon presentation and surrender thereof at the designated corporate trust office of the Bond Registrar and Paying Agent (as defined herein).

(3) The Bonds shall bear interest at the applicable rates from their date to the maturity or prior redemption of each Bond, payable commencing on the first interest payment date. Interest on the Bonds shall be payable by check, dated as of the interest payment date, mailed to the registered owners thereof, as shown on the registration books maintained by the Bond Registrar and Paying Agent at the address appearing therein at the close of business on the 15th day of the month next preceding that interest payment date (the "regular record date"). Any such interest on a Bond which is not timely paid or duly provided for shall cease to be payable to the registered owner thereof (or of one or more predecessor Bonds) as of the regular record date, and shall be payable to the registered owner thereof (or of one or more predecessor Bonds) at the close of business on a special record date for the payment of that overdue interest. The special record date shall be fixed by the Bond Registrar and Paying Agent whenever moneys become



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available for payment of the overdue interest, and notice of the special record date shall be given to the registered owners of Bonds not less than ten days prior thereto.

(4) The principal of, and premium, if any, and interest on, the Bonds shall be payable in lawful money of the United States of America.

Section 3. Prior Redemption; Defeasance.

(A) Notice of optional redemption of any Bond shall be mailed by first class mail, postage prepaid, not more than 60 nor less than 30 days prior to the date set for redemption to the registered owner of the Bond or Bonds being redeemed at the address shown on the registration books for the Bonds maintained by the Bond Registrar and Paying Agent. Failure to give properly such notice of redemption shall not affect the redemption of any Bond for which notice was given properly. Such notice may provide that the redemption is conditional upon moneys for payment of the redemption price being held in separate accounts by the Bond Registrar and Paying Agent.

(B) On the date designated for redemption by notice given as herein provided, the Bonds or portions thereof to be redeemed shall become and be due and payable at the redemption price for such Bonds or such portions thereof on such date, and, if moneys for payment of the redemption price are held in separate accounts by the Bond Registrar and Paying Agent, interest on such Bonds or such portions thereof shall cease to accrue, such Bonds or such portions thereof shall cease to be entitled to any benefit or security hereunder, the registered owners of such Bonds or such portions thereof shall have no rights in respect thereof except to receive payment of the redemption price thereof and accrued interest thereon and such Bonds or such portions thereof shall be deemed paid and no longer outstanding.

(C) The District may redeem, and the Bond Registrar and Paying Agent shall select, by lot in such manner as the Bond Registrar and Paying Agent may determine, any amount which is included in a Bond in the denomination in excess of, but divisible by, \$5,000. In that event, the registered owner shall submit the Bond for partial redemption and the Bond Registrar and Paying Agent shall make such partial payment and shall cause to be issued a new Bond in a principal amount which reflects the redemption so made, to be authenticated and delivered to the registered owner thereof.

(D) Any Bond or portion thereof in authorized denominations shall be deemed paid and defeased and thereafter shall have no claim on ad valorem taxes levied on taxable property in the District (i) if there is deposited with a bank or comparable financial institution, in trust, moneys or obligations issued by or guaranteed by the United States government ("Defeasance Obligations") or both which, with the maturing principal of and interest on such Defeasance Obligations, if any, will be sufficient, as evidenced by a certificate or report of an accountant, to pay the principal of and interest and any premium on such Bond or portion thereof as the same matures, comes due or becomes payable upon prior redemption and (ii) if such defeased Bond or portion thereof is to be redeemed, notice of such redemption has been given in accordance with provisions hereof or the District has submitted to the Bond Registrar and Paying Agent instructions expressed to be irrevocable as to the date upon which such Bond or portion thereof is to be



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redeemed and as to the giving of notice of such redemption. Bonds the payment of which has been provided for in accordance with this Section shall no longer be deemed payable or outstanding hereunder and thereafter such Bonds shall be entitled to payment only from the moneys or Defeasance Obligations deposited to provide for the payment of such Bonds.

Section 4. Security.

For the purpose of paying the principal of, and premium, if any, and interest on and costs of administration of the registration and payment of the Bonds, there shall be levied on all the taxable property in the District a continuing, direct, annual, ad valorem tax sufficient to pay all such principal, premium, if any, interest and administration costs of and on the Bonds as the same become due, such taxes to be levied, assessed and collected at the same time and in the same manner as other taxes are levied, assessed and collected. Taxes in an amount sufficient to pay the interest on all of the Bonds then outstanding, the installments of the principal of the Bonds becoming due and payable in the ensuing year, and the annual portion of such sinking fund as may be set up for retirement of the Bonds, shall be levied, assessed and collected as other taxes of the District. The proceeds of such taxes shall be kept in a special fund entitled the "Debt Service Fund" of the District and shall be used only for the payment of principal, interest, premium, if any, or costs as above-stated. After the Bonds are issued, this Board shall enter on its minutes a record of the Bonds sold and shall determine annually the amount of the tax levy to pay the Bonds and certify such amount to the Board of Supervisors of Pima County, Arizona (the "County") and the Board of Supervisors of Pinal County, Arizona (together with the County, the "Counties"), as applicable.

Section 5. Use of Proceeds.

The net proceeds of the sale of the Bonds, after payment of the costs of issuance, shall be set aside and deposited in a separate fund entitled the "Capital Fund" of the District. This Resolution shall be construed as consent of this Board to invest such funds, pending use, in any of the securities allowed by Section 35-323, Arizona Revised Statutes, as amended. The proceeds of the Bonds shall be expended only for the purposes set forth in the ballot used at the Election.

Section 6. Form of Bonds.

- (A) Pursuant to Section 35-491, Arizona Revised Statutes, as amended, a fully-registered bond form is hereby adopted as an alternative to any other form of bond provided by law. The Bonds (including the form of certificate of authentication and form of assignment therefor) shall be in substantially the form set forth in the Exhibit attached hereto. There may be such necessary and appropriate omissions, insertions and variations as are permitted or required hereby or by the hereinafter defined Bond Purchase Agreement and are approved by those officers executing the Bonds in such form. Execution thereof by such officers shall constitute conclusive evidence of such approval.



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(B) The Bonds may have notations, legends or endorsements required by law, securities exchange rule or usage. Each Bond shall show both the date of the issue and the date of authentication and registration of each Bond.

(C) The Bonds are prohibited from being converted to coupon or bearer bonds without the consent of this Board and approval of Bond Counsel to the District.

Section 7. Execution of Bonds and Other Documents.

(A) (1) The Bonds shall be executed for and on behalf of the District by the Chairperson or any other member of this Board. Such signature may be by mechanical reproduction; however, such officer shall manually sign a certificate adopting as and for such signature on the Bonds the mechanically reproduced signature affixed to the Bonds.

(2) If an officer whose signature is on a Bond no longer holds that office at the time such Bond is authenticated and registered, the Bond shall nevertheless be valid and binding so long as such Bond would otherwise be valid and binding.

(3) A Bond shall not be valid or binding until authenticated by the manual signature of an authorized representative of the Bond Registrar and Paying Agent. The signature of the authorized representative of the Bond Registrar and Paying Agent shall be conclusive evidence that the Bond has been authenticated and issued pursuant to this Resolution.

(B) The Chairperson or any other member of this Board is hereby authorized to approve, execute and deliver or, in the case of those documents to which the District is not a party, to approve the execution and delivery by the parties thereto of the documents and agreements referred to herein calling for such execution and delivery, including particularly, the Bond Purchase Agreement and the hereinafter defined Bond Registrar and Paying Agent Agreement.

(C) The Authorized Representatives are hereby authorized and directed to execute and deliver a standard form of letter of representations with The Depository Trust Company with respect to the matters provided in Section 11(F) hereof.

Section 8. Mutilated, Lost or Destroyed Bonds.

In case any Bond becomes mutilated or destroyed or lost, the District shall cause to be executed and delivered a new Bond of like type, date, maturity date and tenor in exchange and substitution for and upon the cancellation of such mutilated Bond, or in lieu of and in substitution for such Bond, destroyed or lost, upon the registered owner paying the reasonable expenses and charges of the District in connection therewith and, in the case of a Bond, destroyed or lost, filing with the Bond Registrar and Paying Agent by the registered owner evidence satisfactory to the Bond Registrar and Paying Agent that such Bond was



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destroyed or lost, and furnishing the Bond Registrar and Paying Agent with a sufficient indemnity bond pursuant to Section 47-8405, Arizona Revised Statutes, as amended.

Section 9. Acceptance of Proposal.

(A) The Authorized Representatives are hereby authorized to accept a proposal of the Underwriter for the purchase of the Bonds, and the Bonds are hereby ordered sold to the Underwriter in accordance with the terms of the Bond Purchase Agreement with the Underwriter presented to this Board at the meeting at which this Resolution was adopted (the "Bond Purchase Agreement") and in accordance with the Strategic Alliance of Volume Expenditures (SAVE) Cooperative Response Proposal #C-005-1718. The Chairperson, any other member of this Board, the Fire Chief of the District or the Finance Manager of the District is hereby authorized to execute and deliver the Bond Purchase Agreement, for and on behalf of the District, in substantially the form submitted to this Board at the meeting at which this Resolution was adopted and in a final form satisfactory to the Chairperson, such other member of this Board, the Fire Chief of the District or the Finance Manager of the District, and such execution and delivery by the Chairperson, such member of this Board, the Fire Chief of the District or the Finance Manager of the District shall indicate the approval thereof on behalf of the District by the Fire Chief of the District or the Finance Manager of the District.

(B) The Bonds shall be delivered to the Underwriter upon receipt of payment therefor and satisfaction of the other conditions for delivery thereof in accordance with the terms of the sale provided in the Bond Purchase Agreement.

Section 10. Official Statement and Continuing Disclosure.

(A) (1) The preparation, distribution and use of the Preliminary Official Statement relating to the Bonds in substantially the form presented to this Board before the meeting at which this Resolution was adopted is in all respects hereby ratified, approved and confirmed, and the Authorized Representatives are hereby authorized to deem the same "final" for purposes of applicable securities laws when finalized.

(2) The Underwriter is authorized to prepare or cause to be prepared, and the Authorized Representatives are authorized and directed to approve, on behalf of this Board, and the Chairperson or any other member of this Board is authorized to execute, a final Official Statement in substantially the form of the Preliminary Official Statement, modified to reflect matters related to the sale of the Bonds, for distribution and use in connection with the offering and sale of the Bonds. The execution of such final Official Statement by the Chairperson or such other member of this Board shall be deemed to evidence conclusively the approval of the status, form and contents thereof by this Board.

(B) Subject to annual appropriation to cover the costs of preparing and mailing as necessary therefor, the District will comply with and carry out all of the provisions of the Continuing Disclosure Undertaking, to be dated the date of issuance of the Bonds (the "Continuing Disclosure Undertaking"). The Chairperson or any other member of this Board is hereby authorized, for and on behalf of the Board,



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to execute and deliver the Continuing Disclosure Undertaking in substantially the form submitted to this Board at the meeting at which this Resolution was adopted, with such additions, deletions and modifications as shall be approved by the Chairperson or any other member of this Board, and such execution and delivery shall constitute evidence of the approval of such officer of any departures from the form submitted to this Board at the time of adoption of this Resolution. Notwithstanding any other provision of this Resolution, failure of the District (if obligated pursuant to the Continuing Disclosure Undertaking) to comply with the Continuing Disclosure Undertaking shall not be considered an event of default; however, any Beneficial Owner (as defined herein) may take such actions as may be necessary and appropriate, including seeking specific performance by court order, to cause the District to comply with its obligations under this Section. For purposes of this Section, "Beneficial Owner" means any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including persons holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Bonds for federal income tax purposes.

Section 11. Bond Registrar and Paying Agent.

(A) The Authorized Representatives are hereby authorized to appoint the initial bond registrar and paying agent with respect to the Bonds (the "Bond Registrar and Paying Agent"), and the Chairperson, any other member of this Board, the Fire Chief of the District or the Finance Manager of the District is hereby authorized to execute and deliver an agreement therewith covering such services in a standard form, for and on behalf of the District, with such additions, deletions and modifications as shall be approved by the Chairperson, such other member of this Board, the Fire Chief of the District or the Finance Manager of the District, and such execution and delivery by the Chairperson, such member of this Board, the Fire Chief of the District or the Finance Manager of the District shall indicate the approval thereof on behalf of the District by the Fire Chief of the District or the Finance Manager of the District. The Bond Registrar and Paying Agent shall maintain the registration books of the District for the registration of ownership of each Bond.

(B) A Bond may be transferred on the registration books upon delivery and surrender of the Bond to the Bond Registrar and Paying Agent at its designated corporate trust office, accompanied by a written instrument of transfer in form and with guaranty of signature satisfactory to the Bond Registrar and Paying Agent, duly executed by the registered owner of the Bond to be transferred or his or her attorney-in-fact or legal representative, containing written instructions as to the details of the transfer of the Bond. No transfer of any Bond shall be effective until entered on the registration books.

(C) In the event of the transfer of a Bond, the Bond Registrar and Paying Agent shall enter the transfer of ownership in the registration books and shall authenticate and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity and of authorized denominations (except that no Bond shall be issued which relates to more than a single principal maturity) for the aggregate principal amount which the registered owner is entitled to receive at the earliest practicable time in accordance with the provisions of this Resolution.



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(D) All costs and expenses of initial registration and payment of the Bonds shall be borne by the District, but the District and the Bond Registrar and Paying Agent shall charge the registered owner of such Bond for every subsequent transfer of a Bond an amount sufficient to reimburse them for any transfer fee, tax or other governmental charge required to be paid with respect to such transfer and may require that such transfer fee, tax or other charge be paid before any such Bond shall be delivered.

(E) The District and the Bond Registrar and Paying Agent shall not be required to issue or transfer any Bond during a period beginning with the opening of business on any regular record date and ending with the close of business on the corresponding interest payment date.

(F) The Bonds shall be subject to a Book-Entry System (as defined herein) of ownership and transfer, except as provided in subsection (3) of this subsection. The general provisions for effecting the Book-Entry System are as follows:

(1) The District hereby designates The Depository Trust Company, New York, New York, as the initial Depository (as defined herein) hereunder.

(2) Notwithstanding the provisions of this Section or of the Bonds to the contrary and so long as the Bonds are subject to a Book-Entry System, the Bonds shall initially be evidenced by one typewritten certificate for each maturity or payment date, respectively, in an amount equal to the aggregate principal or payment amount thereof, respectively. The Bonds so initially delivered shall be registered in the name of "Cede & Co." as nominee for The Depository Trust Company. The Bonds may not thereafter be transferred or exchanged on the registration books of the District maintained by the Bond Registrar and Paying Agent except:

(a) to any successor Depository designated pursuant to subsection (3) of this subsection;

(b) to any successor nominee designated by a Depository; or

(c) if the District shall elect to discontinue the Book-Entry System pursuant to subsection (3) of this subsection, the District shall cause the Bond Registrar and Paying Agent to authenticate and deliver replacement Bonds in fully registered form in authorized denominations in the names of the Beneficial Owners or their nominees, as certified by the Depository, at the expense of the District; thereafter the other applicable provisions of this Resolution regarding registration, transfer and exchange of the Bonds shall apply.

(3) The Bond Registrar and Paying Agent, pursuant to a request from the District for the removal or replacement of the Depository, and upon thirty (30) days' notice to the Depository, may remove or replace the Depository. The Bond Registrar and Paying Agent shall remove or replace the Depository at any time pursuant to the request of the District. The Depository may determine not to continue to act as Depository for the Bonds upon thirty (30) days' written notice to the District and the Bond Registrar and Paying Agent. If the use of the Book-Entry System is discontinued, then after the Bond Registrar and



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Paying Agent has made provision for notification of the Beneficial Owners of their book entry interests in the Bonds by appropriate notice to the then Depository, the District and the Bond Registrar and Paying Agent shall permit withdrawal of the Bonds from the Depository and authenticate and deliver the Bond certificates in fully registered form and in denominations authorized by this Section to the assignees of the Depository or its nominee. Such withdrawal, authentication and delivery shall be at the cost and expense (including costs of printing or otherwise preparing, and delivering, such replacement Bond certificates) of the District.

(4) So long as the Book-Entry System is used for the Bonds, the District and the Bond Registrar and Paying Agent shall give any notice of redemption or any other notices required to be given to registered owners of Bonds only to the Depository or its nominee registered as the owner thereof. Any failure of the Depository to advise any of its participants, or of any participant to notify the Beneficial Owner, of any such notice and its content or effect shall not affect the validity of the redemption of the Bonds to be redeemed or of any other action premised on such notice. Neither the District nor the Bond Registrar and Paying Agent shall be responsible or liable for the failure of the Depository or any participant thereof to make any payment or give any notice to a Beneficial Owner in respect of the Bonds or any error or delay relating thereto.

(5) Notwithstanding any other provision of this Section or Section 3(B) hereof or of the Bonds to the contrary, so long as the Bonds are subject to a Book-Entry System, it shall not be necessary for the registered owner to present the applicable Bond for payment of mandatory redemption installments, if any. The mandatory redemption installments may be noted on books kept by the Bond Registrar and Paying Agent and the Depository for such purpose, and the Bonds shall be tendered to the Bond Registrar and Paying Agent at their maturity.

(6) For purposes of this Section, "Beneficial Owners" shall mean actual purchasers of the Bonds whose ownership interest is evidenced only in the Book-Entry System maintained by the Depository, "Book-Entry System" shall mean a system for clearing and settlement of securities transactions among participants of a Depository (and other parties having custodial relationships with such participants) through electronic or manual book-entry changes in accounts of such participants maintained by the Depository hereunder for recording ownership of the Bonds by Beneficial Owners and transfers of ownership interests in the Bonds, and "Depository" shall mean The Depository Trust Company, New York, New York or any successor depository designated pursuant to this Section.

Section 12. General Federal Tax Law Covenants.

(A) As to be provided in a certificate relating to federal tax matters to be delivered upon initial issuance of the Bonds (the "Tax Certificate"), the District will not make or direct the making of any investment or other use of the proceeds of any Bonds which would cause such Bonds to be "arbitrage bonds" as that term is defined in Section 148 (or any successor provision thereto) of the Internal Revenue Code of 1986, as amended (the "Code"), or "private activity bonds" as that term is defined in Section 141 (or any successor provision thereto) of the Code, and that the District will comply with the requirements



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of the Code sections and related regulations throughout the term of the Bonds. (Particularly, the District shall be the owner of the facilities financed with the proceeds of the sale of the Bonds (the "Facilities") for federal income tax purposes. Except as otherwise advised in a Bond Counsel's Opinion (as defined herein), the District shall not enter into (i) any management or service contract with any entity other than a governmental entity for the operation of any portion of the Facilities unless the management or service contract complies with the requirements of such authority as may control at the time or (ii) any lease or other arrangement with any entity other than a governmental entity that gives such entity special legal entitlements with respect to any portion of the Facilities.) Also, the payment of principal of and interest on the Bonds shall not be guaranteed (in whole or in part) by the United States or any agency or instrumentality of the United States. The proceeds of the Bonds, or amounts treated as proceeds of the Bonds, shall not be invested (directly or indirectly) in federally insured deposits or accounts, except to the extent such proceeds (i) may be so invested for an initial temporary period until needed for the purpose for which the Bonds are being issued, (ii) may be so used in making investments of a bona fide debt service fund or (iii) may be invested in obligations issued by the United States Treasury. This Board shall comply with the procedures and covenants contained in any arbitrage rebate provision or separate agreement executed in connection with the issuance of the Bonds (initially those in Section 13 hereof) for so long as compliance is necessary in order to maintain the exclusion from gross income for federal income tax purposes of interest on the Bonds. In consideration of the purchase and acceptance of the Bonds by such holders from time to time and of retaining such exclusion and as authorized by Title 35, Chapter 3, Article 7, Arizona Revised Statutes, as amended, the District shall, and the appropriate officials of the District are hereby directed to, take all action required or to refrain from taking any action prohibited by the Code which would adversely affect in any respect such exclusion.

(B) (1) The District shall take all necessary and desirable steps, as determined by the District, to comply with the requirements hereunder in order to ensure that interest on the Bonds is excluded from gross income for federal income tax purposes under the Code; provided, however, compliance with any such requirement shall not be required in the event the District receives a Bond Counsel's Opinion that either (i) compliance with such requirement is not required to maintain the exclusion from gross income of interest on the Bonds, or (ii) compliance with some other requirement will meet the requirements of the Code. In the event the District receives such a Bond Counsel's Opinion, this Resolution shall be amended to conform to the requirements set forth in such opinion.

(2) If for any reason any requirement hereunder is not complied with, the District shall take all necessary and desirable steps, as determined by the District, to correct such noncompliance within a reasonable period of time after such noncompliance is discovered or should have been discovered with the exercise of reasonable diligence and the District shall pay any required interest or penalty under Regulations section 1.148-3(h) relating to the Code.

(C) Written procedures for post-issuance compliance with the requirements of the Code that are applicable to the Bonds have been adopted and shall be complied with.



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Section 13. Arbitrage Rebate Procedures.

(A) Terms not otherwise defined in Subsection (B) hereof shall have the meanings given to them in the Tax Certificate.

(B) The following terms shall have the following meanings:

Bond Counsel's Opinion shall mean an opinion signed by an attorney or firm of attorneys of nationally recognized standing in the field of law relating to municipal bonds selected by the District.

Bond Year shall mean each one-year period beginning on the day after the expiration of the preceding Bond Year. The first Bond Year shall begin on the date of issuance of the Bonds and shall end on the date selected by the District, provided that the first Bond Year shall not exceed one calendar year. The last Bond Year shall end on the date of retirement of the last Bond.

Bond Yield is as indicated in the Tax Certificate. Bond Yield shall be recomputed if required by Regulations section 1.148-4(b)(4) or -4(h)(3). Bond Yield shall mean the discount rate that produces a present value equal to the Issue Price of all unconditionally payable payments of principal, interest and fees for qualified guarantees within the meaning of Regulations section 1.148-4(f) and amounts reasonably expected to be paid as fees for qualified guarantees in connection with the Bonds as determined under Regulations section 1.148-4(b). The present value of all such payments shall be computed as of the date of issue of the Bonds and using semiannual compounding on the basis of a 360-day year.

Gross Proceeds shall mean:

(i) any amounts actually or constructively received by the District from the sale of the Bonds but excluding amounts used to pay accrued interest on the Bonds within one year of the date of issuance of the Bonds;

(ii) transferred proceeds of the Bonds under Regulations section 1.148-9;

(iii) any amounts actually or constructively received from investing amounts described in (i), (ii) or this (iii); and

(iv) replacement proceeds of the Bonds within the meaning of Regulations section 1.148-1(c). Replacement proceeds include amounts reasonably expected to be used directly or indirectly to pay debt service on the Bonds, pledged amounts where there is reasonable assurance that such amounts will be available to pay principal or interest on the Bonds in the event the District encounters financial difficulties and other replacement proceeds within the meaning of Regulations section 1.148-1(c)(4). Whether an amount is Gross Proceeds is determined without regard to whether the amount is held in any fund or account.



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Investment Property shall mean any security, obligation (other than a tax-exempt bond within the meaning of Code section 148(b)(3)(A)), annuity contract or investment-type property within the meaning of Regulations section 1.148-1(b).

Issue Price is as indicated in the Tax Certificate and shall be determined as provided in Regulations section 1.148-1(b).

Nonpurpose Investment shall mean any Investment Property acquired with Gross Proceeds, and which is not acquired to carry out the governmental purposes of the Bonds.

Payment shall mean any payment within the meaning of Regulations section 1.148-3(d)(1) with respect to a Nonpurpose Investment.

Rebate Requirement shall mean at any time the excess of the future value of all Receipts over the future value of all Payments. For purposes of calculating the Rebate Requirement the Bond Yield shall be used to determine the future value of Receipts and Payments in accordance with Regulations section 1.148-3(c). The Rebate Requirement is zero for any Nonpurpose Investment meeting the requirements of a rebate exception under section 148(f)(4) of the Code or Regulations section 1.148-7.

Receipt shall mean any receipt within the meaning of Regulations section 1.148-3(d)(2) with respect to a Nonpurpose Investment.

Regulations shall mean the sections 1.148-1 through 1.148-11 and section 1.150-1 of the regulations of the United States Department of the Treasury promulgated under the Code, including and any amendments thereto or successor regulations.

(C) Within 60 days after the end of each Bond Year, the District shall cause the Rebate Requirement to be calculated and shall pay to the United States of America:

(1) not later than 60 days after the end of the fifth Bond Year and every fifth Bond Year thereafter, an amount which, when added to the future value of all previous rebate payments with respect to the Bonds (determined as of such Computation Date), is equal to at least 90 percent of the sum of the Rebate Requirement (determined as of the last day of such Bond Year) plus the future value of all previous rebate payments with respect to the Bonds (determined as of the last day of such Bond Year); and

(2) not later than 60 days after the retirement of the last Bond, an amount equal to 100 percent of the Rebate Requirement (determined as of the date of retirement of the last Bond).

Each payment required to be made under this Section shall be filed with the Internal Revenue Service Center, Ogden, Utah 84201, on or before the date such payment is due, and shall be accompanied by IRS Form 8038-T.

(D) No Nonpurpose Investment shall be acquired for an amount in excess of its fair market value.



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No Nonpurpose Investment shall be sold or otherwise disposed of for an amount less than its fair market value.

(E) For purposes of Subsection (D), whether a Nonpurpose Investment has been purchased or sold or disposed of for its fair market value shall be determined as follows:

(1) The fair market value of a Nonpurpose Investment generally shall be the price at which a willing buyer would purchase the Nonpurpose Investment from a willing seller in a bona fide arm's length transaction. Fair market value shall be determined on the date on which a contract to purchase or sell the Nonpurpose Investment becomes binding.

(2) Except as provided in Subsection (F) or (G), a Nonpurpose Investment that is not of a type traded on an established securities market, within the meaning of Code section 1273, is rebuttably presumed to be acquired or disposed of for a price that is not equal to its fair market value.

(3) If a United States Treasury obligation is acquired directly from or sold or disposed of directly to the United States Treasury, such acquisition or sale or disposition shall be treated as establishing the fair market value of the obligation.

(F) The purchase price of a certificate of deposit that has a fixed interest rate, a fixed payment schedule and a substantial penalty for early withdrawal is considered to be its fair market value if the yield on the certificate of deposit is not less than:

(1) the yield on reasonably comparable direct obligations of the United States; and

(2) the highest yield that is published or posted by the provider to be currently available from the provider on reasonably comparable certificates of deposit offered to the public.

(G) A guaranteed investment contract shall be considered acquired and disposed of for an amount equal to its fair market value if:

(1) A bona fide solicitation in writing for a specified guaranteed investment contract, including all material terms, is timely forwarded to all potential providers. The solicitation must include a statement that the submission of a bid is a representation that the potential provider did not consult with any other potential provider about its bid, that the bid was determined without regard to any other formal or informal agreement that the potential provider has with the District or any other person (whether or not in connection with the Bonds), and that the bid is not being submitted solely as a courtesy to the District or any other person for purposes of satisfying the requirements in the Regulations that the District receive bids from at least one reasonably competitive provider and at least three providers that do not have a material financial interest in the Bonds.

(2) All potential providers have an equal opportunity to bid, with no potential provider having the opportunity to review other bids before providing a bid.



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(3) At least three reasonably competitive providers (i.e. having an established industry reputation as a competitive provider of the type of investments being purchased) are solicited for bids. At least three bids must be received from providers that have no material financial interest in the Bonds (e.g., a lead underwriter within 15 days of the issue date of the Bonds or a financial advisor with respect to the investment) and at least one of such three bids must be from a reasonably competitive provider. If the District uses an agent to conduct the bidding, the agent may not bid.

(4) The highest-yielding guaranteed investment contract for which a qualifying bid is made (determined net of broker's fees) is purchased.

(5) The determination of the terms of the guaranteed investment contract takes into account as a significant factor the reasonably expected deposit and drawdown schedule for the amounts to be invested.

(6) The terms for the guaranteed investment contract are commercially reasonable (i.e. have a legitimate business purpose other than to increase the purchase price or reduce the yield of the guaranteed investment contract).

(7) The provider of the investment contract certifies the administrative costs (as defined in Regulations section 1.148-5(e)) that it pays (or expects to pay) to third parties in connection with the guaranteed investment contract.

(8) The District retains until three years after the last outstanding Bond is retired, (i) a copy of the guaranteed investment contract, (ii) a receipt or other record of the amount actually paid for the guaranteed investment contract, including any administrative costs paid by the District and a copy of the provider's certification described in (7) above, (iii) the name of the person and entity submitting each bid, the time and date of the bid, and the bid results and (iv) the bid solicitation form and, if the terms of the guaranteed investment contract deviates from the bid solicitation form or a submitted bid is modified, a brief statement explaining the deviation and stating the purpose of the deviation.

(H) This Board further authorizes the employment of such experts and consultants to make, as necessary, any calculations in respect of rebates to be made to the United States of America in accordance with Section 148(f) of such Code.

Section 14. Resolution a Contract; Severability; Ratification of Actions.

(A) This Resolution shall constitute a contract between the District and the registered owners of the Bonds and shall not be repealed or amended in any manner which would impair, impede or lessen the rights of the registered owners of the Bonds then outstanding.

(B) If any section, paragraph, subdivision, sentence, clause or phrase of this Resolution is for any reason held to be illegal or unenforceable, such decision will not affect the validity of the remaining portions of this Resolution. This Board hereby declares that it would have adopted this Resolution and



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each and every other section, paragraph, subdivision, sentence, clause or phrase hereof and authorized the issuance of the Bonds pursuant hereto irrespective of the fact that any one or more sections, paragraphs, subdivisions, sentences, clauses or phrases of this Resolution may be held illegal, invalid or unenforceable.

(C) All actions of the officers and agents of the District including this Board which conform to the purposes and intent of this Resolution and which further the issuance and sale of the Bonds as contemplated by this Resolution, whether heretofore or hereafter taken, are hereby ratified, confirmed and approved. The proper officers and agents of the District and the Counties are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents on behalf of the District and the Counties as may be necessary to carry out the terms and intent of this Resolution and to give effect to and consummate the transactions contemplated by this Resolution.

ADOPTED AND APPROVED on this 15th day of December 2020, at a duly noticed public meeting of the Golder Ranch Fire District Governing Board of Pima and Pinal Counties, Arizona.

Vicki Cox Golder
Chairperson of the Governing Board
of the Golder Ranch Fire District

ATTEST:

Wally Vette
Clerk of the Governing Board
of the Golder Ranch Fire District

This Preliminary Official Statement and the information contained herein are subject to completion or amendment. Under no circumstances shall this Preliminary Official Statement constitute an offer to sell or the solicitation of an offer to buy, nor shall there be any sale of these securities in any jurisdiction in which such offer, solicitation or sale would be unlawful prior to registration or qualification under the securities laws of any such jurisdiction.

NEW ISSUE – BOOK-ENTRY-ONLY

RATING: See “RATING” herein.

In the opinion of Bond Counsel, assuming continuing compliance with certain tax covenants, under existing statutes, regulations, rulings and court decisions, interest on the Bonds (i) is excludable from gross income for federal income tax purposes and (ii) is exempt from income taxation under the laws of the State of Arizona. Further, interest on the Bonds is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals. See “TAX EXEMPTION” herein for a description of certain federal tax consequences of ownership of the Bonds.

\$15,650,000*
GOLDER RANCH FIRE DISTRICT
OF PIMA AND PINAL COUNTIES, ARIZONA
GENERAL OBLIGATION BONDS, SERIES 2021

DRAFT II
12-7-2020

Dated: Date of Initial Authentication and Delivery

Due: July 1, as shown on the inside front cover page

The General Obligation Bonds, Series 2021 (the “Bonds”) of Golder Ranch Fire District of Pima and Pinal Counties, Arizona (the “District”), will be issued in the form of fully-registered bonds, registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York (“DTC”). Ownership interests in the Bonds may be purchased in amounts of \$5,000 of principal due on a specific maturity date or integral multiples thereof. The Bonds will mature on the dates and in the principal amounts and will bear interest as set forth on the inside front cover page from their initial date of delivery to their maturity or prior redemption. Interest on the Bonds will accrue from the date of initial authentication and delivery and will be payable semiannually on January 1 and July 1 of each year commencing January 1, 2022*, until maturity or prior redemption. The Bonds are being issued to finance capital projects in and for the District and to pay costs incurred in connection with the issuance of the Bonds. See “THE BONDS – Authorization and Purpose.”

SEE MATURITY SCHEDULE ON INSIDE FRONT COVER PAGE

The Bonds will be subject to redemption prior to their stated maturity dates as described under “THE BONDS – Redemption Provisions” herein.*

The District will initially utilize DTC’s “book-entry-only system,” although the District and DTC each reserve the right to discontinue the book-entry-only system at any time. Utilization of the book-entry-only system will affect the method and timing of payment of principal of and interest on the Bonds and the method of transfer of the Bonds. So long as the book-entry-only system is in effect, a single fully-registered Bond, for each maturity of the Bonds, will be registered in the name of Cede & Co., as nominee of DTC, on the registration books maintained by [BRPA], the initial bond registrar and paying agent for the Bonds. DTC will be responsible for distributing the principal and interest payments to its direct and indirect participants who will, in turn, be responsible for distribution to the beneficial owners of the Bonds (the “Beneficial Owners”). So long as the book-entry-only system is in effect and Cede & Co. is the registered owner of the Bonds, all references herein (except under the heading “TAX EXEMPTION”) to owners of the Bonds will refer to Cede & Co. and not the Beneficial Owners. See APPENDIX H - “BOOK-ENTRY-ONLY SYSTEM” herein.

Principal of and interest on the Bonds will be payable from a continuing, direct, annual, ad valorem tax levied against all taxable property located within the boundaries of the District, as more fully described herein. The Bonds will be payable from such tax without limit as to rate or amount. See “SECURITY FOR AND SOURCES OF PAYMENT OF THE BONDS” herein.

The Bonds will be offered when, as and if issued by the District and received by the underwriter identified below (the “Underwriter”), subject to the legal opinion of Greenberg Traurig, LLP, Phoenix, Arizona, Bond Counsel, as to validity and tax exemption. In addition, certain legal matters will be passed upon for the Underwriter by Squire Patton Boggs (US) LLP, Phoenix, Arizona. It is expected that the Bonds will be available for delivery through the facilities of DTC on or about January __, 2021*.

This cover page contains certain information with respect to the Bonds for convenience of reference only. It is not a summary of the issue of which the Bonds are a part. Investors must read this entire Official Statement to obtain information essential to the making of an informed investment decision with respect to the Bonds.

* Subject to change.

\$15,650,000*
GOLDER RANCH FIRE DISTRICT
OF PIMA AND PINAL COUNTIES, ARIZONA
GENERAL OBLIGATION BONDS, SERIES 2021

MATURITY SCHEDULE*

<u>Maturity Date (July 1)</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Price or Yield</u>	<u>CUSIP®⁽¹⁾ No. 38138P</u>
2025	\$280,000	%	%	
2026	275,000			
2027	615,000			
2028	635,000			
2029	650,000			
2030	665,000			
2031	685,000			
2032	705,000			
2033	725,000			
2034	745,000			
2035	765,000			
2036	785,000			
2037	810,000			
2038	830,000			
2039	850,000			
2040	875,000			
2041	900,000			
2042	925,000			
2043	950,000			
2044	975,000			
2045	1,005,000			

* Subject to change.

⁽¹⁾ CUSIP® is a registered trademark of the American Bankers Association. CUSIP Global Services (“CGS”) is managed on behalf of the American Bankers Association by S&P Global Market Intelligence. Copyright© 2020 CUSIP Global Services. All rights reserved. CUSIP® data herein is provided by CUSIP Global Services. This data is not intended to create a database and does not serve in any way as a substitute for the CGS database. CUSIP® numbers are provided for convenience of reference only. None of the District, Bond Counsel, the Underwriter or their agents or counsel assumes responsibility for the accuracy of such numbers.

REGARDING THIS OFFICIAL STATEMENT

No dealer, broker, salesperson or other person has been authorized by Golder Ranch Fire District of Pima and Pinal Counties, Arizona (the “District”) or Stifel, Nicolaus & Company, Incorporated (the “Underwriter”), to give any information or to make any representations other than those contained in this Official Statement, and, if given or made, such other information or representations must not be relied upon as having been authorized by the foregoing. This Official Statement does not constitute an offer to sell or the solicitation of an offer to buy nor will there be any sale of the District’s General Obligation Bonds, Series 2021 (the “Bonds”) by any person in any jurisdiction in which it is unlawful for such person to make such offer, solicitation or sale.

The information set forth in this Official Statement, which includes the cover page, inside front cover page and appendices hereto, has been obtained from the District, the Arizona Department of Revenue, the Assessor and the Treasurer of Pima and Pinal Counties, Arizona, and other sources that are considered to be accurate and reliable and customarily relied upon in the preparation of similar official statements, but such information has neither been independently confirmed nor verified by the District or the Underwriter, and is not guaranteed as to accuracy or completeness, and is not to be construed as the promise or guarantee of the District or the Underwriter.

The Underwriter has provided the following sentence for inclusion in this Official Statement: “The Underwriter has reviewed the information in this Official Statement pursuant to its responsibilities to investors under the federal securities laws, but the Underwriter does not guarantee the accuracy or completeness of such information.”

None of the District, the Underwriter, counsel to the Underwriter or Bond Counsel (as defined herein) are actuaries. None of them have performed any actuarial or other analysis of the District’s share of the unfunded liabilities of the Arizona State Retirement System and the Public Safety Personnel Retirement System.

The presentation of information, including tables of receipts from taxes and other sources, shows recent historical information and is not intended to indicate future or continuing trends in the financial position or other affairs of the District. All information, estimates and assumptions contained herein are based on past experience and on the latest information available and are believed to be reliable, but no representations are made that such information, estimates and assumptions are correct, will continue, will be realized or will be repeated in the future. To the extent that any statements made in this Official Statement involve matters of opinion or estimates, whether or not expressly stated to be such, they are made as such and not as representations of fact or certainty, and no representation is made that any of these statements have been or will be realized. All forecasts, projections, opinions, assumptions or estimates are “forward looking statements” that must be read with an abundance of caution and that may not be realized or may not occur in the future. Information other than that obtained from official records of the District has been identified by source and has neither been independently confirmed nor verified by the District or the Underwriter and its accuracy cannot be guaranteed. The information and expressions of opinion herein are subject to change without notice, and neither the delivery of this Official Statement nor any sale made pursuant hereto will, under any circumstances, create any implication that there has been no change in the affairs of the District or any of the other parties or matters described herein since the date hereof.

The Bonds will not be registered under the Securities Act of 1933, as amended, or any state securities law, and will not be listed on any stock or other securities exchange. Neither the Securities and Exchange Commission nor any other federal, state or other governmental entity or agency will have passed upon the accuracy or adequacy of this Official Statement or approved the Bonds for sale.

A wide variety of information, including financial information, concerning the District is available from publications and websites of the District and others. Any such information that is inconsistent with the information set forth in this Official Statement should be disregarded. References to website addresses presented herein are for informational purposes only and may be in the form of a hyperlink solely for the reader’s convenience. Unless specified otherwise, such publications and websites and the information or links contained therein are not incorporated into, and are not part of, this Official Statement for purposes of Rule 15c2-12 of the Securities and Exchange Commission.

The District will undertake to provide continuing disclosure as described in this Official Statement under the heading “CONTINUING DISCLOSURE” and in APPENDIX G – “FORM OF CONTINUING DISCLOSURE UNDERTAKING,” all pursuant to Rule 15c2-12 of the Securities and Exchange Commission.

IN CONNECTION WITH THIS OFFERING, THE UNDERWRITER MAY ALLOW CONCESSIONS OR DISCOUNTS FROM THE INITIAL PUBLIC OFFERING PRICES TO DEALERS AND OTHERS, AND THE UNDERWRITER MAY OVERALLOT OR ENGAGE IN TRANSACTIONS INTENDED TO STABILIZE THE PRICES OF THE BONDS AT LEVELS ABOVE THOSE WHICH MIGHT OTHERWISE PREVAIL IN THE OPEN MARKET IN ORDER TO FACILITATE THEIR DISTRIBUTION. SUCH STABILIZATION, IF COMMENCED, MAY BE DISCONTINUED AT ANY TIME.

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OFFICIAL STATEMENT

\$15,650,000*

GOLDER RANCH FIRE DISTRICT OF PIMA AND PINAL COUNTIES, ARIZONA GENERAL OBLIGATION BONDS, SERIES 2021

INTRODUCTORY STATEMENT

This Official Statement, which includes the cover page, the inside front cover page and appendices hereto, has been prepared on behalf of Golder Ranch Fire District of Pima and Pinal Counties, Arizona (the “District”), in connection with the issuance of \$15,650,000* aggregate principal amount of the bonds designated General Obligation Bonds, Series 2021 (the “Bonds”). Certain information concerning the authorization, purpose, terms, conditions of sale and sources of payment of and security for the Bonds is stated in this Official Statement. See APPENDIX A – “THE DISTRICT – DISTRICT INFORMATION” and APPENDIX B – “THE DISTRICT – FINANCIAL INFORMATION” for certain information about the District.

Reference to provisions of State of Arizona (the “State” or “Arizona”) law, whether codified in the Arizona Revised Statutes, or uncoded, or of the State Constitution, are references to the current provisions. These provisions may be amended, repealed or supplemented.

Neither this Official Statement nor any statement that may have been made orally or in writing in connection herewith is to be considered as or as part of a contract with the original purchasers or subsequent owners or beneficial owners of the Bonds.

THE BONDS

Authorization and Purpose

The Bonds will be issued, executed and delivered pursuant to the Arizona Constitution and the laws of the State, including particularly Title 48, Chapter 5, Article 1, Arizona Revised Statutes, a vote of the qualified electors of the District at the election held on November 5, 2019 (the “Election”), and a resolution adopted by the district board of the District (the “District Board”) on December 15, 2020 (the “Bond Resolution”).

The Bonds represent the second installment of \$26,600,000 of general obligation bonds authorized at the Election. Proceeds from the sale of the Bonds and any amounts contributed by the District will be used to: (i) construct, renovate, equip and furnish new and existing fire stations, training facilities and other District facilities, and acquire any interests in land with respect to the foregoing; (ii) acquire communications equipment; and (iii) pay costs incurred in connection with the issuance of the Bonds. After the issuance of the Bonds, the District will have \$3,000,000* authorized but unissued bonds from the Election.

Terms of the Bonds – Generally

The Bonds will be dated the date of delivery, and will be registered only in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York (“DTC”), under the book-entry-only system described herein (the “Book-Entry-Only System”). See APPENDIX H – “BOOK-ENTRY-ONLY SYSTEM.” The Bonds will mature

** Subject to change. See footnote (b) to TABLE 12 for a description of the treatment of certain proceeds of the Bonds for State voter authorization and debt limit purposes.*

on the dates and in the principal amounts and will bear interest from their date at the rates set forth on the inside front cover page of this Official Statement. Beneficial ownership interests in the Bonds may be purchased in amounts of \$5,000 of principal due on a specific maturity date or integral multiples thereof. Interest on the Bonds will be payable semiannually on each January 1 and July 1, commencing January 1, 2022* (each an “Interest Payment Date”), until maturity or prior redemption.

See “TAX EXEMPTION” herein for a discussion of the treatment of interest income on the Bonds for federal or State income tax purposes.

Bond Registrar and Paying Agent

[BRPA] will serve as the initial bond registrar, paying and transfer agent and paying agent (the “Bond Registrar and Paying Agent”) for the Bonds. The District may change the Bond Registrar and Paying Agent without notice to or consent of the owners of the Bonds.

Redemption Provisions*

Optional Redemption. The Bonds maturing on or before July 1, 20__ are not subject to redemption prior to their stated maturity dates. The Bonds maturing on or after July 1, 20__ are subject to redemption prior to their stated maturity dates, at the option of the District, in whole or in part from maturities selected by the District on July 1, 20__, or on any date thereafter, by the payment of a redemption price equal to the principal amount of each Bond called for redemption, plus interest accrued to the date fixed for redemption but without a premium.

Notice of Redemption. So long as the Bonds are held under the Book-Entry-Only System, notices of redemption will be sent to DTC in the manner required by DTC. See APPENDIX H – “BOOK-ENTRY-ONLY SYSTEM.” If the Book-Entry-Only System is discontinued, notice of redemption of any Bond will be mailed to the registered owner of the Bond or Bonds being redeemed at the address shown on the bond register maintained by the Bond Registrar and Paying Agent not more than sixty (60) nor less than thirty (30) days prior to the date set for redemption. Notice of redemption may be sent to any securities depository by mail, facsimile transmission, wire transmission or any other means of transmission of the notice generally accepted by the respective securities depository. Neither the failure of any registered owner of Bonds to receive a notice of redemption nor any defect therein will affect the validity of the proceedings for redemption of Bonds as to which proper notice of redemption was given.

Notice of any redemption will also be provided as set forth in APPENDIX G – “FORM OF CONTINUING DISCLOSURE UNDERTAKING,” but no defect in said further notice or record nor any failure to give all or a portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed above.

If monies for the payment of the redemption price and accrued interest are not held in separate accounts by the District or the Bond Registrar and Paying Agent prior to sending the notice of redemption, such redemption shall be conditional on such monies being so held on the date set for redemption and if not so held by such date, the redemption shall be cancelled and be of no force and effect.

Effect of Redemption. On the date designated for redemption, the Bonds or portions thereof to be redeemed will become and be due and payable at the redemption price for such Bonds or portions thereof, and, if monies for payment of the redemption price are held in a separate account by the Bond Registrar and Paying Agent, interest on such Bonds or portions thereof to be redeemed will cease to accrue, such Bonds or portions thereof will cease to be entitled to any benefit or security under the Bond Resolution, the owners of such Bonds or portions thereof will have no rights in respect thereof except to receive payment of the redemption price thereof and such Bonds or portions thereof will be deemed paid and no longer outstanding. DTC’s practice is to determine by lot the amount of each Direct Participant’s (as defined in APPENDIX H – “BOOK-ENTRY-ONLY SYSTEM”) proportionate share that is to be redeemed.

* Subject to change.

Redemption of Less than All of a Bond. The District may redeem any amount which is included in a Bond that is subject to prior redemption in a denomination equal to or in excess of, but divisible by, \$5,000. In the event of a partial redemption, the Bond will be redeemed in accordance with DTC's procedures. In the event of a partial redemption after the Book-Entry-Only System is discontinued, the registered owner will submit the Bond for partial redemption and the Bond Registrar and Paying Agent will make such partial payment and will cause to be issued a new Bond in a principal amount which reflects the redemption so made, to be authenticated and delivered to the registered owner thereof.

Registration and Transfer When Book-Entry-Only System Has Been Discontinued

If the Book-Entry-Only System is discontinued, the Bonds will be transferred only upon the bond register maintained by the Bond Registrar and Paying Agent and one or more new Bonds, registered in the name of the transferee, of the same principal amount, maturity and rate of interest as the surrendered Bond or Bonds will be authenticated, upon surrender to the Bond Registrar and Paying Agent of the Bond or Bonds to be transferred, together with an appropriate instrument of transfer executed by the transferor if the Bond Registrar and Paying Agent's requirements for transfer are met. The District has chosen the fifteenth day of the month preceding an Interest Payment Date as the "Record Date" for the Bonds. The Bond Registrar and Paying Agent may, but is not required to, transfer or exchange any Bonds during the period from the Record Date to and including the respective Interest Payment Date.

The transferor will be responsible for all transfer fees, taxes, fees and any other costs relating to the transfer of ownership of individual Bonds.

SECURITY FOR AND SOURCES OF PAYMENT OF THE BONDS

General

For the purpose of paying the principal of and interest on the Bonds and costs of administration of the Bonds, the District will be required by law to cause to be levied on all the taxable property in the District a continuing, direct, annual, *ad valorem* property tax sufficient to pay all principal, interest, and costs of administration for the Bonds as the same become due. The Bonds will be payable from such tax without limit as to rate or amount. The taxes will be levied, assessed and collected at the same time and in the same manner as other similar taxes are levied, assessed and collected. For information concerning the *ad valorem* property tax levy and collection procedures, see APPENDIX B – "THE DISTRICT – FINANCIAL INFORMATION – PROPERTY TAXES."

Defeasance

Pursuant to the Bond Resolution, payment of all or any part of the Bonds may be provided for by the irrevocable deposit, in trust, of moneys or obligations issued or guaranteed by the United States of America ("Defeasance Obligations") or both, which, with the maturing principal of and interest on such Defeasance Obligations, if any, will be sufficient, as evidenced by a certificate or report of an accountant, to pay when due the principal or redemption price of and interest on such Bonds. Any Bonds so provided for will no longer be outstanding under the Bond Resolution or payable from *ad valorem* taxes on taxable property in the District, and the owners of such Bonds shall thereafter be entitled to payment only from the moneys and Defeasance Obligations deposited in trust.

Investment of Debt Service Funds

The amounts collected from the tax levy described above are required by law to be kept in a special fund of the District (the "Debt Service Fund") held by the Treasurer of Pima and Pinal Counties, Arizona (for purposes hereof unless the individual counties are otherwise specified herein, the "County") to be used only for the payment of principal, interest, and costs of administration of the Bonds as above-stated. The District instructs the Treasurer of the County to invest the moneys credited to the Debt Service Fund. The District does not monitor the manner in which the Treasurer of the County invests monies in the Debt Service Fund.

ALTHOUGH THE PROCEEDS OF THE SALE OF THE BONDS WILL BE DEPOSITED IN THE CAPITAL FUND OF THE DISTRICT (THE "CAPITAL FUND") AND INVESTED SIMILARLY TO THE AMOUNTS HELD

IN THE DEBT SERVICE FUND, THE PROCEEDS OF THE SALE OF THE BONDS WILL NOT BE PLEDGED TO, NOR DO THEY SECURE, PAYMENT OF THE BONDS. THE BONDS WILL NOT BE SECURED BY PHYSICAL ASSETS OF THE DISTRICT (INCLUDING THOSE FINANCED WITH THE PROCEEDS OF THE SALE OF THE BONDS) OR AMOUNTS ON DEPOSIT IN THE CAPITAL FUND.

Coronavirus Disease 2019 (“COVID-19”)

The recent outbreak and spread of COVID-19, which has been designated a global pandemic by the World Health Organization, is negatively impacting local, state and global economies, as governments, businesses, and citizens react to, plan for, and try to prevent or slow further transmission of the virus. Financial markets, including the stock markets in the United States and globally, have seen significant volatility and declines attributed to COVID-19 concerns. On March 11, 2020, as part of the State’s response to address the outbreak, Arizona Governor, Doug Ducey (the “Governor”), declared a state of emergency. On March 13, 2020, President Donald Trump declared a national emergency, freeing up funding for federal assistance to state and local governments. An initial State of Arizona stay home Executive Order expired after six weeks on May 15, 2020. The Governor has since issued several executive orders in response to then-current virus conditions. These orders cover topics including physical distancing, virus testing and reporting, contact tracing, face coverings, closing and reopening of business operation, large gatherings and the start of the 2020/21 school year.

On June 29, 2020, the Governor issued Executive Order 2020-43 (Slowing the Spread of COVID-19) originally pausing until July 27, 2020 the operations of bars, gyms, movie theatres, water parks, and tubing rentals (to be reviewed every two weeks); and delaying the start of in-person K-12 education until August 17, 2020. After further increases in COVID-19 cases and hospitalizations in the State, the Governor announced and issued on July 9, 2020 Executive Order 2020-47 (Limiting Indoor Dining), limiting indoor dining at restaurants to less than 50% occupancy. The order pausing operations of the previously specified activities was most recently extended on July 23, 2020. On August 6, for schools, and on August 10, for paused businesses, the Arizona Department of Health Services released benchmarks for achieving phased, safe in-person reopenings. The benchmarks, with minimal, moderate and substantial condition categories, address, by county for a two-week period, weekly average cases per 100,000 population; diagnostic test percent positivity; and COVID-19-like-illness as a percent of hospital visits.

With respect to vaccine distribution when available, the State has begun preparations. The Governor’s statements suggest the vaccine will be available to all Arizonans and Executive Order 2020-58 requires all insurers regulated by the State to waive all cost sharing requirements for consumers. Additionally, the Governor has indicated teachers are on the priority list, along with health care workers, first responders and vulnerable populations, to be among the first vaccine recipients.

The District does not anticipate that the collection of property taxes, which is a significant revenue source for operating purposes, will be affected unless severe economic hardship causes a major increase in the normal delinquency rate. Such an increase in the delinquency rate could negatively affect the District’s ability to make debt service payments on the Bonds.

SOURCES AND USES OF FUNDS

Sources of Funds

Principal Amount	\$15,650,000.00*
[Net] Original Issue Premium (a)	_____
Total Sources of Funds	=====

Uses of Funds

Deposit to the Capital Fund	
Payment of Costs of Issuance (b)	_____
Total Uses of Funds	=====

* *Subject to change.*

(a) *Net original issue premium consists of original issue premium on the Bonds, less original issue discount on the Bonds.*

(b) *Will include compensation and costs of the Underwriter (defined herein), with respect to the Bonds.*

ESTIMATED DEBT SERVICE REQUIREMENTS

The following table illustrates (i) annual debt service on the outstanding bonds of the District, (ii) estimated annual debt service on the Bonds, and (iii) total estimated debt service on all bonds of the District after the issuance of the Bonds.

TABLE 1

Schedule of Estimated Annual Debt Service Requirements (a)
Golder Ranch Fire District

Fiscal Year	Bonds Outstanding		The Bonds*		Total Estimated Annual Debt Service Requirements*
	Principal	Interest	Principal	Interest (b)	
2020/21	\$ 932,000	\$ 435,737			\$ 1,367,737
2021/22	951,000	345,781		\$ 619,262 (c)	1,916,042
2022/23	970,000	325,613		430,375	1,725,988
2023/24	1,013,000	305,040		430,375	1,748,415
2024/25	619,000	283,528	\$ 280,000	430,375	1,612,903
2025/26	645,000	267,838	275,000	422,675	1,610,513
2026/27	250,000	251,450	615,000	415,113	1,531,563
2027/28	265,000	243,950	635,000	398,200	1,542,150
2028/29	265,000	236,000	650,000	380,738	1,531,738
2029/30	280,000	225,400	665,000	362,863	1,533,263
2030/31	300,000	214,200	685,000	344,575	1,543,775
2031/32	305,000	202,200	705,000	325,738	1,537,938
2032/33	315,000	190,000	725,000	306,350	1,536,350
2033/34	330,000	177,400	745,000	286,413	1,538,813
2034/35	340,000	164,200	765,000	265,925	1,535,125
2035/36	355,000	150,600	785,000	244,888	1,535,488
2036/37	370,000	136,400	810,000	223,300	1,539,700
2037/38	385,000	121,600	830,000	201,025	1,537,625
2038/39	400,000	106,200	850,000	178,200	1,534,400
2039/40	415,000	90,200	875,000	154,825	1,535,025
2040/41	435,000	73,600	900,000	130,763	1,539,363
2041/42	450,000	56,200	925,000	106,013	1,537,213
2042/43	470,000	38,200	950,000	80,575	1,538,775
2043/44	485,000	19,400	975,000	54,450	1,533,850
2044/45			1,005,000	27,638	1,032,638
	<u>\$ 11,545,000</u>		<u>\$ 15,650,000</u>		

* Subject to change.

(a) Prepared by Stifel, Nicolaus & Company, Incorporated (the "Underwriter").

(b) Interest on the Bonds is estimated.

(c) The first interest payment on the Bonds will be due on January 1, 2022*. Thereafter, interest payments will be made semiannually on each July 1 and January 1 until maturity or prior redemption.

LITIGATION

No litigation or administrative action or proceeding is pending to restrain or enjoin, or seeking to restrain or enjoin, the issuance and delivery of the Bonds, the levy and collection of taxes to pay the debt service on the Bonds, to contest or question the proceedings and authority under which the Bonds have been authorized and are to be issued, sold, executed or delivered, or the validity of the Bonds. Representatives of the District will deliver a certificate to the same effect at the time of the initial delivery of the Bonds.

RATING

S&P Global Ratings, a division of Standard & Poor's Financial Services LLC ("S&P") has assigned a rating of "___" to the Bonds. Such rating reflects only the view of S&P. An explanation of the significance of such rating assigned by S&P may be obtained at One California Street, 31st Floor, San Francisco, CA 94111. Such rating may be revised downward or withdrawn entirely at any time by S&P if, in its judgment, circumstances so warrant. Any downward revision or withdrawal of such rating may have an adverse effect on the market price or marketability of the Bonds. The District has covenanted in its continuing disclosure undertaking that it will file notice of any formal change in any ratings relating to the Bonds. See "CONTINUING DISCLOSURE" and APPENDIX G – "FORM OF CONTINUING DISCLOSURE UNDERTAKING" herein.

LEGAL MATTERS

The Bonds are sold with the understanding that the District will furnish the Underwriter with the approving opinion of Greenberg Traurig, LLP, Phoenix, Arizona ("Bond Counsel"). A draft of such approving opinion is included as APPENDIX F – "FORM OF APPROVING LEGAL OPINION" hereto; provided, however, the opinion delivered may vary from the text if necessary to reflect facts and laws on the date of delivery. Bond Counsel is to render its opinion, which will speak only as of its date, upon the validity and enforceability of the Bonds under State law and on its exclusion of the interest income on the Bonds for federal income tax purposes from gross income for purposes of calculating federal income taxes and of the exemption of the interest income on the Bonds from State income taxes. (See "TAX EXEMPTION" herein.) The fees of Bond Counsel and counsel to the Underwriter are expected to be paid from proceeds of the sale of the Bonds and are contingent upon the delivery of the Bonds.

Bond Counsel will opine to the Underwriter upon the information in the tax caption paragraph on the cover page, in APPENDICES F and G and under the headings "THE BONDS," "SECURITY FOR AND SOURCES OF PAYMENT OF THE BONDS," "TAX EXEMPTION," "RELATIONSHIP AMONG PARTIES" (as it relates to Bond Counsel only) and "CONTINUING DISCLOSURE" (except as to compliance with existing undertakings) but otherwise has not participated in the preparation of this Official Statement and will not opine upon its accuracy, completeness or sufficiency. Bond Counsel has not been engaged to confirm, examine or verify the accuracy, completeness or fairness of any information in this Official Statement, including the financial or statistical statements or data contained in this Official Statement and will express no opinion with respect thereto.

Certain legal matters will be passed upon for the Underwriter by Squire Patton Boggs (US) LLP, Phoenix, Arizona, counsel to the Underwriter.

From time to time, there are legislative proposals (and interpretations of such proposals by courts of law and other entities and individuals) that, if enacted, could alter or amend the property tax system of the State and numerous matters, both financial and nonfinancial, impacting the operations of fire districts that could have a material impact on the District and could adversely affect the secondary market value of the Bonds. It cannot be predicted whether or in what form any such proposal might be enacted or whether, if enacted, it would apply to obligations (such as the Bonds) issued prior to enactment.

The various legal opinions to be delivered concurrently with the delivery of the Bonds express the professional judgment of the attorneys rendering the opinions as to the legal issues explicitly addressed therein. By rendering a legal opinion, the opinion giver does not become an insurer or guarantor of that expression of professional judgment,

of the transaction opined upon, or of the future performance of parties to the transaction. Nor does the rendering of an opinion guarantee the outcome of any legal dispute that may arise out of the transaction.

TAX EXEMPTION

The Internal Revenue Code of 1986, as amended (the “Code”), includes requirements which the District must continue to meet after the issuance of the Bonds in order that the interest on the Bonds be and remain excludable from gross income for federal income tax purposes. The District’s failure to meet these requirements may cause the interest on the Bonds to be included in gross income for federal income tax purposes retroactively to the date of issuance of the Bonds. The District has covenanted in the Bond Resolution to take the actions required by the Code in order to maintain the exclusion from gross income for federal income tax purposes of interest on the Bonds.

In the opinion of Bond Counsel, assuming the accuracy of certain representations and certifications of the District and continuing compliance by the District with the tax covenants referred to above, under existing statutes, regulations, rulings and court decisions, the interest on the Bonds is excludable from gross income of the holders thereof for federal income tax purposes. Interest on the Bonds is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals. Bond Counsel is further of the opinion that the interest on the Bonds is exempt from income taxation under the laws of the State. Bond Counsel will express no opinion as to any other tax consequences regarding the Bonds. Prospective purchasers of the Bonds should consult their own tax advisors as to the status of interest on the Bonds under the tax laws of any state other than the State.

Except as described above, Bond Counsel will express no opinion regarding the federal income tax consequences resulting from the receipt or accrual of the interest on the Bonds, or the ownership or disposition of the Bonds. Prospective purchasers of Bonds should be aware that the ownership of Bonds may result in other collateral federal tax consequences, including (i) the denial of a deduction for interest on indebtedness incurred or continued to purchase or carry the Bonds, (ii) the reduction of the loss reserve deduction for property and casualty insurance companies by the applicable statutory percentage of certain items, including the interest on the Bonds, (iii) the inclusion of the interest on the Bonds in the earnings of certain foreign corporations doing business in the United States for purposes of a branch profits tax, (iv) the inclusion of the interest on the Bonds in the passive income subject to federal income taxation of certain Subchapter S corporations with Subchapter C earnings and profits at the close of the taxable year and (v) the inclusion of interest on the Bonds in the determination of the taxability of certain Social Security and Railroad Retirement benefits to certain recipients of such benefits. The nature and extent of the other tax consequences described above will depend on the particular tax status and situation of each owner of the Bonds. Prospective purchasers of the Bonds should consult their own tax advisors as to the impact of these other tax consequences.

Bond Counsel’s opinions are based on existing law, which is subject to change. Such opinions are further based on factual representations made to Bond Counsel as of the date thereof. Bond Counsel assumes no duty to update or supplement its opinions to reflect any facts or circumstances that may thereafter come to Bond Counsel’s attention, or to reflect any changes in law that may thereafter occur or become effective. Moreover, Bond Counsel’s opinions are not a guarantee of a particular result, and are not binding on the Internal Revenue Service or the courts; rather, such opinions represent Bond Counsel’s professional judgment based on its review of existing law, and in reliance on the representations and covenants that it deems relevant to such opinion.

Original Issue Discount and Original Issue Premium

Certain of the Bonds (“Discount Bonds”) may be offered and sold to the public at an original issue discount (“OID”). OID is the excess of the stated redemption price at maturity (the principal amount) over the “issue price” of a Discount Bond determined under Code Section 1273 or 1274 (i.e., for obligations issued for money in a public offering, the initial offering price to the public (other than to bond houses and brokers) at which a substantial amount of the obligation of the same maturity is sold pursuant to that offering). For federal income tax purposes, OID accrues to the owner of a Discount Bond over the period to maturity based on the constant yield method, compounded semiannually (or over a shorter permitted compounding interval selected by the owner). The portion of OID that accrues during the period of ownership of a Discount Bond (i) is interest excludable from the owner’s gross income for federal income tax purposes to the same extent, and subject to the same considerations discussed above, as other

interest on the Bonds, and (ii) is added to the owner's tax basis for purposes of determining gain or loss on the maturity, redemption, prior sale or other disposition of that Discount Bond.

Certain of the Bonds ("Premium Bonds") may be offered and sold to the public at a price in excess of their stated redemption price (the principal amount) at maturity (or earlier for certain Premium Bonds callable prior to maturity). That excess constitutes bond premium. For federal income tax purposes, bond premium is amortized over the period to maturity of a Premium Bond, based on the yield to maturity of that Premium Bond (or, in the case of a Premium Bond callable prior to its stated maturity, the amortization period and yield may be required to be determined on the basis of an earlier call date that results in the lowest yield on that Premium Bond), compounded semiannually (or over a shorter permitted compounding interval selected by the owner). No portion of that bond premium is deductible by the owner of a Premium Bond. For purposes of determining the owner's gain or loss on the sale, redemption (including redemption at maturity) or other disposition of a Premium Bond, the owner's tax basis in the Premium Bond is reduced by the amount of bond premium that accrues during the period of ownership. As a result, an owner may realize taxable gain for federal income tax purposes from the sale or other disposition of a Premium Bond for an amount equal to or less than the amount paid by the owner for that Premium Bond.

Owners of Discount and Premium Bonds should consult their own tax advisors as to the determination for federal income tax purposes of the amount of OID or bond premium properly accruable or amortizable in any period with respect to the Discount or Premium Bonds and as to other federal tax consequences, and the treatment of OID and bond premium for purposes of state and local taxes on, or based on, income.

Changes in Federal and State Tax Law

From time to time, there are legislative proposals suggested, debated, introduced or pending in congress or in the State legislature that, if enacted into law, could alter or amend one or more of the federal tax matters, or state tax matters, respectively, described above including, without limitation, the excludability from gross income of interest on the Bonds, adversely affect the market price or marketability of the Bonds, or otherwise prevent the holders from realizing the full current benefit of the status of the interest thereon. It cannot be predicted whether or in what form any such proposal may be enacted, or whether, if enacted, any such proposal would affect the Bonds. Prospective purchasers of the Bonds should consult their tax advisors as to the impact of any proposed or pending legislation.

Information Reporting and Backup Withholding

Interest paid on tax-exempt bonds such as the Bonds is subject to information reporting to the Internal Revenue Service in a manner similar to interest paid on taxable obligations. This reporting requirement does not affect the excludability of interest on the Bonds from gross income for federal income tax purposes. However, in conjunction with that information reporting requirement, the Code subjects certain non-corporate owners of the Bonds, under certain circumstances, to "backup withholding" at the rates set forth in the Code, with respect to payments on the Bonds and proceeds from the sale of the Bonds. Any amount so withheld would be refunded or allowed as a credit against the federal income tax of such owner of the Bonds. This withholding generally applies if the owner of the Bonds (i) fails to furnish the payor such owner's social security number or other taxpayer identification number ("TIN"), (ii) furnished the payor an incorrect TIN, (iii) fails to properly report interest, dividends, or other "reportable payments" as defined in the Code, or (iv) under certain circumstances, fails to provide the payor or such owner's securities broker with a certified statement, signed under penalty of perjury, that the TIN provided is correct and that such owner is not subject to backup withholding. Prospective purchasers of the Bonds may also wish to consult with their tax advisors with respect to the need to furnish certain taxpayer information in order to avoid backup withholding.

UNDERWRITING

The Bonds will be purchased by the Underwriter at an aggregate purchase price of \$ _____, pursuant to a bond purchase agreement (the "Purchase Contract") entered into by and between the District and the Underwriter. If the Bonds are sold to produce the prices or yields shown on the inside front cover page hereof, the Underwriter's compensation will be \$ _____. The Purchase Contract provides that the Underwriter will purchase all of the Bonds so offered if any are purchased. The Underwriter may offer and sell the Bonds to certain dealers (including

dealers depositing the Bonds into unit investment trusts) and others at prices higher or yields lower than the public offering prices or yields stated on the inside front cover page hereof. The initial offering prices or yields set forth on the inside front cover page may be changed, from time to time, by the Underwriter without amendment of the Official Statement.

RELATIONSHIP AMONG PARTIES

Bond Counsel has previously represented, and is currently representing, the Underwriter with respect to other financings and has acted or is acting as bond counsel with respect to other bonds underwritten by the Underwriter and may do so in the future. Bond Counsel also serves and has served as bond counsel for one or more of the political subdivisions that the District territorially overlaps. Counsel to the Underwriter has previously acted as bond counsel with respect to other bonds underwritten by the Underwriter and may continue to do so in the future if requested.

CONTINUING DISCLOSURE

The District will covenant for the benefit of certain owners of the Bonds to provide certain financial information and operating data relating to the District by not later than February 1 in each year commencing February 1, 2022 (the “Annual Reports”), and to provide notices of the occurrence of certain enumerated events (the “Notices of Listed Events”). The Annual Reports, the Notices of Listed Events and any other document or information required to be filed by the District as such will be filed with the MSRB through the EMMA system, described in APPENDIX G – “FORM OF CONTINUING DISCLOSURE UNDERTAKING.” The specific nature of the information to be contained in the Annual Reports and the Notices of Listed Events is also set forth in APPENDIX G – “FORM OF CONTINUING DISCLOSURE UNDERTAKING.” These covenants will be made in order to assist the Underwriter in complying with the Securities and Exchange Commission’s Rule 15c2-12(b)(5) (the “Rule”). A failure by the District to comply with these covenants must be reported in accordance with the Rule and must be considered by any broker, dealer or municipal securities dealer before recommending the purchase or sale of the Bonds in the secondary market. Consequently, such a failure may adversely affect the transferability and liquidity of the Bonds and their market price. *Pursuant to Arizona Law, the ability of the District to comply with such covenants will be subject to annual appropriation of funds sufficient to provide for the costs of compliance with such covenants.* Should the District not comply with such covenants due to a failure to appropriate for such purpose, the District has covenanted to provide notice of such fact to the MSRB. Absence of continuing disclosure, due to non-appropriation or otherwise, could adversely affect the Bonds and specifically their market price and transferability.

GENERAL PURPOSE FINANCIAL STATEMENTS

The comprehensive audited annual financial report of the District for the fiscal year ended June 30, 2020, a copy of which is included in APPENDIX C – “THE DISTRICT – AUDITED ANNUAL FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020” of this Official Statement, includes the District’s financial statements for the fiscal year ended June 30, 2020, that were audited by BeachFleischman PC, to the extent indicated in its report thereon. **The District has not requested or received the consent of BeachFleischman PC to include its report and BeachFleischman PC has performed no procedures subsequent to rendering its report herein, on the financial statements.**

CONCLUDING STATEMENT

To the extent that any statements made in this Official Statement involve matters of opinion or estimates, whether or not expressly stated to be such, they are made as such and not as representations of fact or certainty, and no representation is made that any of these statements have been or will be realized. All financial and other information in this Official Statement has been derived by the District from official records and other sources and is believed by the District to be accurate and reliable. Information other than that obtained from official records of the District has been identified by source and has not been independently confirmed or verified by the District and its accuracy is not

guaranteed. The presentation of information, including tables of receipts from taxes and other sources, is intended to show recent historic information and is not intended to indicate future or continuing trends in the financial position or other affairs of the District. No representation is made that past experience, as is shown by that financial and other information, will necessarily continue or be repeated in the future.

GOLDER RANCH FIRE DISTRICT
OF PIMA AND PINAL COUNTIES, ARIZONA

By: _____
Chairperson of the District Board

THE DISTRICT – DISTRICT INFORMATION

General Information

The District was created in 1977 by a vote of the residents in the area. Included in the District are the communities of the Oro Valley, Catalina, Saddlebrooke and southern Pinal County, Arizona. See APPENDIX D for certain information specific to the Town of Oro Valley, Arizona (“Oro Valley”), and APPENDIX E for certain information specific to Pima County, Arizona (“Pima County”). Currently, the District encompasses an area of approximately 244 square miles and serves an estimated population of approximately 120,000.

The District provides fire and emergency medical services by career and reserve firefighters and state certified paramedics. The District has a full complement of fire, medical and rescue equipment. The District also provides fire inspection and public education programs.

The District responds to approximately 16,751 requests for emergency and non-emergency service annually. The District currently includes ten fire stations strategically placed throughout the District with the administrative offices located at the headquarters in Pima County.

Administration and Governance

The District has 263 full-time employees, of which are 228 full-time emergency personnel, 70 are state certified paramedics, 144 are emergency responders and 14 are administrative.

The District operates under the supervision the District Board, comprised of five-members. The members of the District Board are elected at large from within the District’s boundaries for four year terms. The present members of the District Board are:

TABLE 2

DISTRICT BOARD Golder Ranch Fire District

Vicki Cox-Golder, *Chairperson*
Wally Vette, *Clerk of the Board*
Richard Hudgins, *Vice-Chairperson*
Steve Brady, *Board Member*
Albert Pesqueira, *Board Member*

Chief Randy Karrer was appointed Fire Chief of Golder Ranch Fire District in March of 2010. He began his career in 1981 working his way through the fire department ranks with Northwest Fire District and Drexel Heights Fire District in Tucson Arizona. Chief Karrer is very active thorough out the State in a variety of capacities. Chief Karrer was appointed by Governor Jan Brewer to the State Fire Safety Committee from 2012 to 2016. He also serves as the Facilitator of the Arizona Fire Services Institute that represents the Arizona Fire Chiefs Association, Professional Firefighters of Arizona, Volunteer Firefighters Association of Arizona and Arizona Fire Districts Association. He has also served on the Arizona Fire District Association Board of Directors 2009 - 2018 and was the Chairman of the Arizona Fire Chiefs Association Mutual Aid committee from 2002 - 2017 currently serving as vice-chair. Additionally, Chief Karrer has a passion for instruction, serving as an instructor for the Arizona State Fire School since 1994 and serving on the Arizona State Training Committee since 2008.

Chief Karrer has received multiple awards and recognition for his service and expertise. In 2007 he received the Richard Carmona “Leadership Above and Beyond Award” from the Greater Tucson Leadership Council. In 2008 he

received a Certificate of Commendation from the American Legion for his continued community service efforts. In 2013 he was awarded the “Chief Fire Officer of the Year” by a vote of his peers in the Arizona Fire Chiefs Association. In 2015, Chief Karrer received the “Patriot Award” from the United States Secretary of Defense for his support of the National Guard and Reserve forces. Most recently in 2017, Chief Karrer was appointed and is currently serving as the Honorary Commander for the 355th Civil Engineers Squadron at Davis Monthan Air Force Base. In 2017 he received “Innovation in the work place” Leadership Award from the Society for Human Resource Management.

Chief Karrer holds a Bachelor’s Degree in Fire Service Management from Arizona State University and an Associate’s Degree in Fire Science from Pima Community College. In 2009, he was awarded Chief Fire Officer (CFO) designation from the Commission on Professional Credentialing and is currently accredited. Additionally, he is a graduate of the Executive Fire Officer (EFO) program at the National Fire Academy.

**THE DISTRICT –
FINANCIAL INFORMATION**

PROPERTY TAXES

As described under the heading “SECURITY FOR AND SOURCES OF PAYMENT OF THE BONDS,” the District will be required by law to cause to be levied on all the taxable property in the District a continuing, direct, annual, *ad valorem* property tax sufficient to pay all principal, interest, and costs of administration for the Bonds as the same become due. The State’s *ad valorem* property tax levy and collection procedures are summarized under this heading “PROPERTY TAXES.”

Taxable Property

Real property and improvements and personal property are either valued by the Assessor of the County or the Arizona Department of Revenue (the “Department of Revenue”). Property valued by the Assessor of the County is referred to as “locally assessed” property and generally encompasses residential, agricultural and traditional commercial and industrial property. Property valued by the Department of Revenue is referred to as “centrally valued” property and generally includes large mine and utility entities.

Locally assessed property is assigned two values: Full Cash Value and Limited Property Value (both as defined herein). Centrally valued property is assigned one value: Full Cash Value.

Full Cash Value

In the context of a specific property parcel, full cash value (“Full Cash Value”) is statutorily defined to mean “the value determined as prescribed by statute” or if a statutory method is not prescribed it is “synonymous with market value, which means the estimate of value that is derived annually by using standard appraisal methods and techniques,” which generally include the market approach, the cost approach and the income approach. In valuing locally assessed property, the Assessor of the County generally uses a cost approach to value commercial/industrial property and a market approach to value residential property. In valuing centrally valued property, the Department of Revenue begins generally with information provided by taxpayers and then applies procedures provided by State law. State law allows taxpayers to appeal such Full Cash Values by providing evidence of a lower value, which may be based upon another valuation approach. Full Cash Value is used as the ceiling for determining Limited Property Value. Unlike Limited Property Value, increases in Full Cash Value are not limited.

Limited Property Value

In the context of a specific property parcel, limited property value (“Limited Property Value”) is a property value determined pursuant to the Arizona Constitution and the Arizona Revised Statutes. Except as described in the next sentence, for locally assessed property in existence in the prior year, Limited Property Value is limited to the lesser of Full Cash Value or an amount 5% greater than Limited Property Value determined for the prior year for such specific property parcel. In the following circumstances, Limited Property Value is established at a level or percentage of Full Cash Value that is comparable to that of other properties of the same or a similar use or classification: property that was erroneously totally or partially omitted from the property tax rolls in the preceding tax year, except as a result of the matters described in this sentence; property for which a change in use has occurred since the preceding tax year and property that has been modified by construction, destruction, or demolition since the preceding valuation year such that the total value of the modification is equal to or greater than fifteen percent of the Full Cash Value. (Limited Property Value of property that has been split, subdivided or consolidated varies depending on when the change occurred.) A separate Limited Property Value is not provided for centrally valued property.

Full Cash Value and Limited Property Value for Taxing Jurisdictions

The Full Cash Value in the context of a taxing jurisdiction is the sum of the Full Cash Value associated with each parcel of property in the jurisdiction.

The Limited Property Value in the context of a taxing jurisdiction is the sum of the Limited Property Value associated with each parcel of locally assessed property within the jurisdiction plus the sum of the Full Cash Value associated with each parcel of centrally valued property within the jurisdiction. Limited Property Value of the jurisdiction is used as the basis for levying both primary and secondary taxes. See “Primary Taxes” and “Secondary Taxes” below. The Limited Property Value of the District is the basis for determining the District’s statutory debt limitation.

Property Classification and Assessment Ratios

All property, both real and personal, is assigned a classification (defined by property use) and related assessment ratio that is multiplied by the Limited Property Value or Full Cash Value of the property, as applicable, to obtain the “Limited Assessed Property Value” and the “Full Cash Assessed Value,” respectively.

The assessment ratios for each property classification are set forth by tax year in the following table.

TABLE 3

Property Tax Assessment Ratios (Tax Year)

Property Classification (a)	2016	2017	2018	2019	2020
Mining, utilities, commercial and industrial	18%	18%	18%	18%	18%
Agricultural and vacant land	15	15	15	15	15
Owner occupied residential	10	10	10	10	10
Leased or rented residential	10	10	10	10	10
Railroad, private car company and airline flight property (b)	14	15	14	15	15

(a) Additional classes of property exist, but seldom amount to a significant portion of a municipal body’s total valuation.

(b) This percentage is determined annually pursuant to Section 42-15005, Arizona Revised Statutes.

Source: State and County Abstract of the Assessment Roll, Arizona Department of Revenue.

Primary Taxes

Per State statute, taxes levied for the maintenance and operation of counties, cities, towns, school districts, community college districts and the State are “primary taxes.” Primary taxes are levied against Net Limited Assessed Property Value (as defined herein). “Net Limited Assessed Property Value” is determined by excluding the value of property exempt from taxation from Limited Assessed Property Value of locally assessed property and from Full Cash Assessed Value of centrally valued property and combining the resulting two amounts. Fire Districts do not levy primary taxes.

The primary taxes levied by each county, city, town and community college district are constitutionally limited to a maximum increase of 2% over the maximum allowable prior year’s levy limit plus any taxes on property not subject to taxation in the preceding year (e.g., new construction and property brought into the jurisdiction because of annexation). The 2% limitation does not apply to primary taxes levied on behalf of school districts.

The combined taxes on owner occupied residential property only, for purposes other than voter-approved bond indebtedness and overrides and certain special district assessments, are constitutionally limited to 1% of the Limited Property Value of such property. This constitutional limitation on the combined tax levies for owner occupied residential property is implemented by reducing the school district's taxes. To offset the effects of reduced school district property taxes, the State compensates the school district by providing additional State aid.

Secondary Taxes

Per State statute, taxes levied for payment of bonds like the Bonds, voter-approved budget overrides, the maintenance and operation of special purpose districts such as sanitary, fire, road improvement, water conservation and career technical education districts, and taxes levied by school districts for qualified desegregation expenditures are "secondary taxes." Like primary taxes, secondary taxes are also levied against Net Limited Assessed Property Value. There is no constitutional or statutory limitation on annual levies for voter-approved bond indebtedness and overrides and certain special district assessments. Specific to fire districts, the law permits an annual operation and maintenance secondary tax levy that is permitted to grow up to eight percent each year but may not exceed a tax rate of \$3.25 per \$100 of Net Limited Assessed Property Value. Additionally, law permits an unlimited secondary tax for payment of voter approved bonds. Fire districts also have a mechanism for imposition of a limited tax rate for voter approved operation and maintenance overrides.

Calculating Debt Limitations

Net Limited Assessed Property Value is determined by excluding the value of property exempt from taxation from Limited Assessed Property Value of both locally assessed and centrally valued property and combining the resulting two amounts. This is the basis for determining bonded debt limitations for certain political subdivisions in Arizona, including the District.

Tax Procedures

The State tax year has been defined as the calendar year, notwithstanding the fact that tax procedures begin prior to January 1 of the tax year and continue through May of the succeeding calendar year.

On or before the third Monday in August each year the Board of Supervisors of the County prepares the tax roll setting forth certain valuations by taxing district of all property in the County subject to taxation. The tax roll is then forwarded to the Treasurer of the County. (The Assessor of the County is required to have completed the assessment roll by December 15th of the year prior to the levy. This roll identifies the valuation and classification of each parcel located within the County for the tax year).

With the various budgetary procedures having been completed by the governmental entities, the appropriate tax rate for each jurisdiction is then levied upon each non-exempt parcel of property in order to determine the total tax owed by each property owner. Any subsequent decrease in the value of the tax roll due to appeals or other reasons reduces the amount of taxes received by each jurisdiction.

The property tax lien on real property attaches on January 1 of the year the tax is levied. Such lien is prior and superior to all other liens and encumbrances on the property subject to such tax except liens or encumbrances held by the State or liens for taxes accruing in any other years and liens imposed by the United States. Set forth below is a record of property taxes levied and collected in the District for a portion of the current fiscal year and all of the previous five fiscal years.

TABLE 4

Property Taxes Levied and Collected (a)

Golder Ranch Fire District

[Collections data is incomplete – waiting on information from Pima County]

Fiscal Year	District Tax Rate	District Tax Levy as of June 30th	Collected to June 30th of Initial Fiscal Year		Adjusted District Tax Levy as of 11/30/2020	Cumulative Collections to November 30, 2020	
			Amount	% of Levy		Amount	% of Levy
2020/21	\$ 2.4600	\$ 5,052,267	(b)	(b)	\$ 5,052,267	\$ 2,691,327	53.27 %
2019/20	2.4400	30,504,272	\$ 4,720,555	15.48 %	30,504,272	18,778,431	61.56
2018/19	2.4437	29,122,874	28,703,600	98.56	29,122,874	28,913,549	99.28
2017/18	2.3940	20,271,308	20,008,529	98.70	20,271,308	20,201,308	99.65
2016/17	2.2200	18,136,843	17,884,253	98.61	18,136,843	18,066,294	99.61
2015/16	2.2000	17,316,119	16,924,598	97.74	17,316,119	17,241,822	99.57

(a) *Taxes are collected by the Treasurer of the County. Taxes in support of debt service are levied by the Board of Supervisors of the County as required by Arizona Revised Statutes. Interest and penalty collections for delinquent taxes are not included in the collection figures in TABLE 4, but are deposited in each respective County's General Fund.*

(b) *2020/21 taxes in course of collection:
First installment due 10-01-20, delinquent 11-01-20;
Second installment due 03-01-21, delinquent 05-01-21.*

Source: Office of the Treasurer of the County.

Delinquent Tax Procedures

The property taxes due the District are billed, along with State and other taxes, each September and are due and payable in two installments on October 1 and March 1 and become delinquent on November 1 and May 1, respectively. Delinquent taxes are subject to an interest penalty of 16% per annum, prorated at a monthly rate of 1.33% as of the first day of the month. (Delinquent interest and penalties are waived if a taxpayer, delinquent as to the November 1 payment, pays the entire year's tax bill by December 31.) After the close of the tax collection period, the Treasurer of the County prepare a delinquent property tax list and the property so listed is subject to a tax lien sale in February of the succeeding year. In the event that there is no purchaser for the tax lien at the sale, the tax lien is assigned to the State, and the property is reoffered for sale from time to time until such time as it is sold, subject to redemption, for an amount sufficient to cover all delinquent taxes and interest thereon.

After three years from the sale of the tax lien, the tax lien certificate holder may bring an action in a court of competent jurisdiction to foreclose the right of redemption and, if the delinquent taxes plus accrued interest are not paid by the owner of record or any entity having a right to redeem, a judgment is entered ordering the Treasurer of the County to deliver a treasurer's deed to the certificate holder as prescribed by law.

In the event of bankruptcy of a taxpayer pursuant to the United States Bankruptcy Code (the "Bankruptcy Code"), the law is currently unsettled as to whether a lien can attach against the taxpayer's property for property taxes levied during the pendency of bankruptcy. Such taxes might constitute an unsecured and possibly non-interest bearing administrative expense payable only to the extent that the secured creditors of a taxpayer are oversecured, and then possibly only on the prorated basis with other allowed administrative claims. It cannot be determined, therefore, what adverse impact bankruptcy might have on the ability to collect *ad valorem* taxes on property of a taxpayer within the District. Proceeds to pay such taxes come only from the taxpayer or from a sale of the tax lien on delinquent property.

When a debtor files or is forced into bankruptcy, any act to obtain possession of the debtor's estate, any act to create or perfect any lien against the property of the debtor or any act to collect, assess or recover a claim against the debtor that arose before the commencement of the bankruptcy is stayed pursuant to the Bankruptcy Code. While the automatic stay of a bankruptcy court may not prevent the sale of tax liens against the real property of a bankrupt taxpayer, the judicial or administrative foreclosure of a tax lien against the real property of a debtor would be subject to the stay of bankruptcy court. It is reasonable to conclude that "tax sale investors" may be reluctant to purchase tax liens under such circumstances, and, therefore, the timeliness of the payment of post-bankruptcy petition tax collections becomes uncertain.

It cannot be determined what impact any deterioration of the financial conditions of any taxpayer, whether or not protection under the Bankruptcy Code is sought, may have on payment of or the secondary market for the Bonds. None of the District, the Underwriter or their respective agents or consultants has undertaken any independent investigation of the operations and financial condition of any taxpayer, nor have they assumed responsibility for the same.

In the event the Counties are expressly enjoined or prohibited by law from collecting taxes due from any taxpayer, such as may result from the bankruptcy of a taxpayer, any resulting deficiency could be collected in subsequent tax years by adjusting the District's tax rate charged to non-bankrupt taxpayers during such subsequent tax years.

ASSESSED VALUATIONS AND TAX RATES

TABLE 5

Direct and Overlapping Net Limited Assessed Property Values for and Tax Rates (a)
Per \$100 Assessed Valuation

Overlapping Jurisdiction	2020/21 Net Limited Assessed Property Value	2020/21 Combined Tax Rates Per \$100 Net Limited Assessed Property Value
State of Arizona	\$ 69,914,507,682	None
Pima County	9,140,425,898	\$4.3646 (b)
Pima County Community College District	9,140,425,898	1.3359
Pima County Fire District Assistance Tax	9,140,425,898	0.0416
Pima County Library District	9,140,425,898	0.5353
Pima County Flood Control District (c)	8,388,662,525	0.3335
Central Arizona Water Conservation District (d)	9,140,425,898	0.1400
Pinal County	2,689,422,170	4.1926
Pinal County Community College District	2,689,422,170	2.3029
Pinal County Fire District Assistance Tax	2,689,422,170	0.0591
Pinal County Library District	2,689,422,170	0.0965
Pinal County Flood Control District (c)	2,338,458,494	0.1693
Central Arizona Water Conservation District (d)	2,689,422,170	0.1400
Town of Marana	620,250,845	0.0000
Town of Oro Valley	717,486,038	0.0000
Marana Unified School District No. 6	957,271,177	5.7594
Tucson Unified School District No. 1	3,572,215,574	6.1243
Amphitheater Unified School District No. 10	1,658,280,681	5.4522
Florence Unified School District No. 1	511,323,659	5.1485
Oracle Elementary School District No. 2	233,406,899	3.0437
Pima County Joint Technological Education District	8,988,858,519	0.0500
Central Arizona Valley Institute of Technology	1,689,488,103	0.0500
Golder Ranch Fire District	1,289,656,788	2.4600

(a) The following overlapping jurisdictions are as follows

Overlapping Jurisdiction	Levy/Tax Rate
Groundwater Replenishment District Category 1	\$ 746.0000 / acre-foot
Groundwater Replenishment District Category 1	29.2400 / lot

- (b) Includes the “State Equalization Assistance Property Tax” which is levied by the County and has been set at \$0.4426 per \$100 Net Limited Assessed Property Value for fiscal year 2020/21. Such amount is adjusted annually pursuant to Section 41-1276, Arizona Revised Statutes.
- (c) The assessed value of the Flood Control Districts do not include the personal property assessed valuation of their respective Counties.
- (d) Value shown for the Central Arizona Water Conservation District covers only their respective County’s portion of such District. See footnote (b) to TABLE 13.

Source: *Property Tax Rates and Assessed Values*, Arizona Tax Research Association and Treasurer of the County.

Total Tax Rates Per \$100 Net Limited Assessed Property Value

The total overlapping property tax rate for property owners within the District (exclusive of those described in footnote (a) to TABLE 5) ranges from \$12.4641 to \$15.3852 per \$100 Net Limited Assessed Property Value, depending upon the specific jurisdictions which overlap the property.

Source: *Property Tax Rates and Assessed Values*, Arizona Tax Research Association and Treasury of the County.

TABLE 6

Net Limited Assessed Property Value by Property Classification Golder Ranch Fire District

Class	2020/21	2019/20	2018/19 (b)	2017/18	2016/17
Commercial, industrial, utilities and mines	\$159,030,684	\$159,624,123	\$158,911,806	\$103,622,758	\$100,742,378
Agricultural and vacant	56,077,041	53,471,517	52,899,821	44,115,550	42,944,448
Residential (owner occupied)	798,118,254	760,516,608	712,805,582	507,326,813	489,834,086
Residential (rental)	276,427,368	246,781,823	238,595,094	177,196,004	169,936,295
Historical property	3,441	3,277	3,121	2,972	2,832
Totals (a)	<u>\$1,289,656,788</u>	<u>\$1,220,397,348</u>	<u>\$1,163,215,424</u>	<u>\$832,264,097</u>	<u>\$803,460,039</u>

- (a) Totals may not add up due to rounding.
- (b) Increase in Net Limited Assessed Property Value for fiscal year 2018/19 is mostly attributable to the consolidation of the District and Mountain Vista Fire District of Pima County, Arizona.

Source: *State and County Abstract of the Assessment Roll*, Arizona Department of Revenue.

TABLE 7

**Net Limited Assessed Property Value of Major Taxpayers
Golder Ranch Fire District**

Major Taxpayer (a)	2020/21 Net Limited Assessed Property Value	As % of 2020/21 Net Limited Assessed Property Value
Unisource Energy Corporation	\$ 13,395,042	1.04 %
Oro Valley Hospital LLC	11,303,597	0.88
Ventana Medical Systems Inc	10,264,088	0.80
Ovm Delaware LLC & Campbell Blacklidge Plaza	7,924,792	0.61
Miraval Resort Az LLC	4,753,464	0.37
Honeywell International Inc	4,685,480	0.36
Southwest Gas Corporation	4,587,867	0.36
Oracle Crossings LLC	4,057,480	0.31
Tucson Mather Plaza LLC	3,883,942	0.30
Verizon Wireless	3,476,882	0.27
	<u>\$ 68,332,634</u>	<u>5.30 %</u>

- (a) *Some of such taxpayers or their parent corporations are subject to the informational requirements of the Securities Exchange Act of 1934, as amended, and in accordance therewith file reports, proxy statements and other information with the Securities and Exchange Commission (the "Commission"). Such reports, proxy statements and other information (collectively, the "Filings") may be inspected, copied and obtained at prescribed rates at the Commission's public reference facilities at 100 F Street, N.E., Washington, D.C. 20549-2736. In addition, the Filings may also be inspected at the offices of the New York Stock Exchange at 20 Broad Street, New York, New York 10005. The Filings may also be obtained through the Internet on the Commission's EDGAR data base at <http://www.sec.gov>. No representative of the District, the Underwriter, Bond Counsel or counsel to the Underwriter has examined the information set forth in the Filings for accuracy or completeness, nor does any such representative assume responsibility for the same.*

Source: The Assessor of the Pima County.

TABLE 8**Comparative Net Limited Assessed Property Values
Golder Ranch Fire District**

<u>Fiscal Year</u>	<u>Golder Ranch Fire District</u>	<u>Pima County</u>	<u>Pinal County</u>	<u>State of Arizona</u>
2020/21	\$ 1,289,656,788	\$ 9,140,450,611	\$ 2,689,422,160	\$ 69,914,507,682
2019/20	1,220,397,348	8,729,964,922	2,521,252,051	66,157,223,639
2018/19 (a)	1,163,215,424	8,333,892,906	2,355,433,455	62,328,357,186
2017/18	832,264,097	8,074,957,717	2,239,027,256	59,406,279,473
2016/17	803,460,039	7,816,826,920	2,119,750,925	56,573,588,295

(a) *Increase in Net Limited Assessed Property Value for fiscal year 2018/19 is mostly attributable to the consolidation of the District and Mountain Vista Fire District of Pima County, Arizona.*

Source: *Property Tax Rates Assessed Values*, Arizona Tax Research Association and *State and County Abstract of the Assessment Roll*, Arizona Department of Revenue.

TABLE 9**Estimated Net Full Cash Value History
Golder Ranch Fire District**

<u>Fiscal Year</u>	<u>Estimated Net Full Cash Valuation (a)</u>
2020/21	\$12,727,403,475
2019/20	11,982,248,615
2018/19 (b)	11,194,282,566
2017/18	7,889,471,646
2016/17	7,628,014,748

(a) *Estimated Net Full Cash Value is the total market value of the property within the District less the estimated Full Cash Value of property exempt from taxation within the District.*

(b) *Increase in Net Limited Assessed Property Value for fiscal year 2018/19 is mostly attributable to the consolidation of the District and Mountain Vista Fire District of Pima County, Arizona.*

Source: *State and County Abstract of the Assessment Roll*, Arizona Department of Revenue.

DIRECT AND OVERLAPPING BONDED INDEBTEDNESS

TABLE 10

Current Year Statistics (For Fiscal Year 2020/21)
Golder Ranch Fire District

Total General Obligation Bonds Outstanding and to be Outstanding	\$ 27,195,000* (a)
Net Limited Assessed Property Value	1,289,656,788
Net Full Cash Assessed Valuation	1,396,548,604
Estimated Net Full Cash Value	12,727,403,475

* Subject to change.

(a) Includes the Bonds. See footnote (b) to TABLE 12 for a description of the treatment of certain proceeds of the Bonds for State voter authorization and debt limit purposes.

Source: State and County Abstract of the Assessment Roll, Arizona Department of Revenue and Assessors of the County.

TABLE 11

Direct General Obligation Bonded Debt Outstanding and to be Outstanding
Golder Ranch Fire District

Issue Series	Original Amount	Purpose	Final Maturity Date (July 1)	Balance Outstanding and to be Outstanding
2015	\$5,310,000	Refunding	2024	\$ 2,485,000
2016	2,932,000	Refunding	2026	2,160,000
2020	6,900,000	Fire Improvements	2044	6,900,000
Total General Obligation Bonded Debt Outstanding				\$11,545,000
Plus: The Bonds				<u>15,650,000*</u>
Total General Obligation Bonded Debt Outstanding and to be Outstanding				<u><u>\$27,195,000*</u></u>

* Subject to change.

**Statutory Debt Limit / Unused Borrowing Capacity after Bond Issuance
Golder Ranch Fire District**

TABLE 12

2020/21 Debt Limitation	
(6% of Net Limited Assessed Property Value)	\$ 77,379,407
Less: General Obligation Bonds Outstanding and to be Outstanding (a)	(27,195,000)*
Less: Original Issue Premium on the Bonds (b)	()*
Less: Unamortized Original Issue Premium of Prior Bonds (c)	(1,050,000)
Unused Borrowing Capacity	<u>\$ 49,134,407*</u>

* *Subject to change.*

(a) *Includes the Bonds.*

(b) *This amount represents premium on the Bonds, which has been or will be deposited into the Capital Fund for project cost use, and such amount reduces in equal amount the borrowing capacity of the District under State statutes and the principal amount of general obligation bonds authorized at the Election (as described under the heading "THE BONDS – Authorization and Purpose"). Such capacity (but not authorization) will be recaptured as premium is amortized.*

(c) *This amount represents the unamortized portion of premium on certain of the District's outstanding bonds issued after August 2016 which amount is treated as described in footnote (b) above.*

TABLE 13

**Direct and Overlapping General Obligation Bonded Debt
Golder Ranch Fire District**

Overlapping Jurisdiction	General Obligation Bonded Debt (b)	Proportion Applicable to the District (a)	
		Approximate Percent	Net Debt Amount
State of Arizona	None	1.84%	None
Pima County	\$ 227,335,000	14.11	\$ 32,076,969
Pima County Community College District	None	14.11	None
Pinal County	None	47.95	None
Oracle Elementary School District No. 2	None	83.24	None
Marana Unified School District No. 6	151,570,000	13.21	20,022,397
Amphitheater Unified School District No. 10	84,045,000	58.12	48,846,954
Golder Ranch Fire District (c)	27,195,000*	100.00	27,195,000*
Net Direct and Overlapping General Obligation Bonded Debt			<u>\$ 128,141,320*</u>

* *Subject to change.*

- (a) *Proportion applicable to the District is computed on the ratio of Net Limited Assessed Property Value for 2020/21.*
- (b) *Includes total stated principal amount of general obligation bonds outstanding. Does not include outstanding principal amount of certificates of participation, revenue obligations or loan obligations outstanding for the jurisdictions listed above. Does not include outstanding principal amounts of various County and City improvement districts, as the bonds of these districts are presently being paid from special assessments against property within the various improvement districts.*

Does not include presently authorized but unissued general obligation bonds of such jurisdictions which may be issued in the future as indicated in the following table. Additional bonds may also be authorized by voters within overlapping jurisdictions pursuant to future elections.

<i>Overlapping Jurisdiction</i>	<i>General Obligation Bonds Authorized but Unissued</i>
<i>Amphitheater Unified School District No. 10</i>	<i>\$29,000,000</i>
<i>Golder Ranch Fire District (d)</i>	<i>3,000,000*</i>

Also does not include the obligation of the Central Arizona Water Conservation District ("CAWCD") to the United States Department of the Interior (the "Department of the Interior"), for repayment of certain capital costs for construction of the Central Arizona Project ("CAP"), a major reclamation project that has been substantially completed by the Department of the Interior. The obligation is evidenced by a master contract between CAWCD and the Department of the Interior. In April 2003, the United States and CAWCD agreed to settle litigation over the amount of the construction cost repayment obligation, the amount of the respective obligations for payment of the operation, maintenance and replacement costs and the application of certain revenues and credits against such obligations and costs. Under the agreement, CAWCD's obligation for substantially all of the CAP features that have been constructed so far will be set at \$1.646 billion, which amount assumes (but does not mandate) that the United States will acquire a total of 667,724 acre feet of CAP water for federal purposes. The United States will complete unfinished CAP construction work related to the water supply system and regulatory storage stages of CAP at no additional cost to CAWCD. Of the \$1.646 billion repayment obligation, 73% will be interest bearing and the remaining 27% will be non-interest bearing. These percentages will be fixed for the entire 50-year repayment period, which commenced October 1, 1993. CAWCD is a multi-county water conservation district having boundaries coterminous with the exterior boundaries of Arizona's Maricopa, Pima and Pinal Counties. It was formed for the express purpose of paying administrative costs and expenses of the CAP and to assist in the repayment to the United States of the CAP capital costs. Repayment will be made from a combination of power revenues, subcontract revenues (i.e., agreements with municipal, industrial and agricultural water users for delivery of CAP water) and a tax levy against all taxable property within CAWCD's boundaries. At the date of this Official Statement, the tax levy is limited to 14 cents per \$100 of Net Limited Assessed Property Value, of which 14 cents is being levied. (See Sections 48-3715 and 48-3715.02, Arizona Revised Statutes.) There can be no assurance that such levy limit will not be increased or removed at any time during the life of the contract.

- (c) *Includes the Bonds.*
- (d) *Reflects reduction in authorization from the Election in connection with the issuance of the Bonds.*

Source: The various entities, *Property Tax Rates and Assessed Values*, Arizona Tax Research Association, *State and County Abstract of the Assessment Roll*, Arizona Department of Revenue and the Assessor of the County.

TABLE 14**Direct and Overlapping General Obligation Bonded Debt Ratios
Golder Ranch Fire District**

	Per Capita Bonded Debt Population Estimated @ 120,000	As % of District's 2020/21 Net Limited Assessed Property Value	As % of District's 2020/21 Estimated Net Full Cash Value
Net Direct General Obligation Bonded Debt (a)*	\$226.63	2.11%	0.21%
Net Direct and Overlapping General Obligation Debt (a)*	1,067.84	9.94	1.01

* *Subject to change.*

(a) *Includes the Bonds.*

Source: State and County Abstract of the Assessment Roll, Arizona Department of Revenue, Property Tax Rates and Assessed Values, Arizona Tax Research Association and the District.

**Other Obligations
Golder Ranch Fire District**

The District has the following capital lease payment obligations:

Item	Annual Payment Amount	Periods Due
Various apparatus/equipment	\$295,314.00	Annually through February 1, 2021
Type 3 engine	77,178.64	Annually through February 1, 2021
Ambulance	42,749.00	Annually through February 1, 2023
Small ladder truck	132,050.00	Annually through February 22, 2024
Type 1 engine	83,789.00	Annually through February 1, 2024
Solar project	86,365.25	Annually through August 1, 2035

(a) *To be prepaid with a portion of the proceeds of the Bonds.*

DISTRICT EMPLOYEE RETIREMENT SYSTEM

Pension and Retirement Plans

The District contributes to the retirement plans described below: the cost-sharing Arizona State Retirement System (“ASRS”) and the multiple-employer Public Safety Personnel Retirement System (“PSPRS”). Benefits are established by State statute and, depending on the plan, provide retirement, death, long-term disability, survivor and health insurance premium benefits. Both the District and each covered employee contribute in the case of each. Under authority of the District Board, the District provides a postretirement insurance (health, dental and vision insurance) benefits for certain retirees and their dependents

The Governmental Accounting Standards Board (“GASB”) adopted Statement Number 68, Accounting and Financial Reporting for Pensions, which requires that cost-sharing employers report their “proportionate share” of a plan’s net pension liability in their government-wide financial statements and that the cost-sharing employer’s pension expense component include its proportionate share of the system’s pension expense, the net effect of annual changes in the employer’s proportionate share and the annual differences between the employer’s actual contributions and its proportionate share. GASB’s Statement No. 67, Financial Reporting for Pensions, is designed to improve financial reporting by state and local governmental pension plans.

Starting on page 52 in APPENDIX D – “THE DISTRICT – AUDITED ANNUAL FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020” is information about the plans based on GASB’s Statements No.s 67 and 68. Please refer to APPENDIX D for more specific information about the plans. In the case of any difference between what is here versus what is in APPENDIX D, the latter supercedes the former.

The Arizona State Retirement System

[Waiting for 2020 ASRS Report]

ASRS is a multiple-employer defined benefit pension plan, a multiple-employer defined benefit health insurance premium benefit plan, and a multiple-employer defined benefit long-term disability plan for approximately 600,000 Arizona public employees including qualified employees of the State, municipal governments, counties and K-12 education agencies. As of June 30, 2020, the unfunded liability for ASRS was \$15.6 billion with a funding ratio of 72.3% and an assumed earning rate of 7.5%. As of June 30, 2020, the District reported a liability of \$3,356,953 for its proportionate share of the net pension liability under ASRS. Pursuant to State statute, the contribution rate for the employer (the District) and active members of ASRS are equal. For fiscal year 2020/21, the actuarially determined contribution rate for the District and active members of ASRS is 12.11% (11.45% for retirement, 0.49% for health insurance and 0.17% for long-term disability).

The table below shows recent actuarially determined contribution rates that the active ASRS members and the District are/were required to contribute, the plan’s funded status and the pension contributions under ASRS for the current and past four fiscal years.

Fiscal year ended	Retirement and Health Insurance Premiums	Long-term Disability	Total Contribution Rate	Funded Status	Pension Contributions
June 30, 2022				unavailable	unavailable
June 30, 2021	12.04%	0.18%	12.22%	unavailable	unavailable
June 30, 2020	11.94	0.17	12.11		\$267,474
June 30, 2019	11.64	0.16	11.80	72.3%	262,397
June 30, 2018	11.34	0.16	11.50	71.2	261,018

The Public Safety Personnel Retirement System **[Waiting for 2020 PSPRS Report]**

PSPRS is an agent multiple-employer defined benefit pension plan and an agent multiple employer defined benefit health insurance premium benefit plan that covers public safety personnel who are regularly assigned to hazardous duties for which the Arizona State Legislature establishes active plan members' contribution rates and member benefits. This is not a "pooled" system – a separate account exists for the police and fire employees of each participating political subdivision. In total, there are 258 individual plans in PSPRS. Each plan has its own financial condition, funding status, etc. which varies greatly across the system.

A 2016 amendment to the State constitution ("Prop 124") created an exception to the prohibition in the Constitution against diminishing or impairing public retirement system benefits by allowing for certain adjustments to PSPRS and preserved the State's legislature ability to modify public retirement benefits. Prop 124 allowed for, among other things, the replacement of permanent benefit increases then required by law with COLA (defined below) provisions tied to the regional consumer price indexes.

PSPRS active membership is comprised of three separate "tiers" based on date of hire which are shown in the following table.

<u>"Tier 1" Members</u>	<u>"Tier 2" Members</u>	<u>"Tier 3" Members</u>
Hired into PSPRS position before January 1, 2012	Hired into PSPRS position on or after January 1, 2012 and before July 1, 2017	Hired into PSPRS position on or after July 1, 2017

The different tiers have different types of plans. Tier 1 members have a defined benefit plan, Tier 2 members have a defined benefit or defined benefit hybrid plan and Tier 3 members have a defined contribution, defined benefit or define benefit hybrid plan. (The hybrid plan is a pension with an additional defined contribution tax-deferred retirement savings account for Tier 2 and Tier 3 members who do not contribute to Social Security). For Tier 1 and Tier 2 members, the type of plan is determined automatically. For Tier 3 members the type of plan is an irrevocable career choice with a default to a defined benefit plan after 90 days. The actuarially determined employer contribution rate varies among the different tiers and the different types of plans as shown in the tables below.

As of June 30, 2020, the unfunded liability for Tiers 1 and 2 of PSPRS was \$9.3 billion with a funding ratio of 47.7%. When calculating, an assumed earning rate of 7.3% was used and an assumed rate of 1.75% was used for increases in the cost of living allowance ("COLA").

The following tables show the actuarially determined annual contribution rates, funded status and total audited contribution amounts for PSPRS.

	Fiscal Year Ended				
	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018
Contribution Rates					
Tier 1/2 Defined Benefit Employer (a)	%	25.23%	23.41%	27.52%	26.09%
Tier 1 Defined Benefit Employee	7.65	7.65	7.65	7.65	7.65
Tier 2 Defined Benefit Employee (a)(b)	11.65	11.65	11.65	11.65	11.65
Tier 3 Defined Benefit Employer (a)(c)		20.34	19.24	22.86	20.63
Tier 3 Defined Benefit Employee (a)	9.94	9.94	9.94	9.94	9.94
Tier 3 Defined Contribution Employer (c)		20.81	19.81	23.43	21.24
Tier 3 Defined Contribution Employee	10.41	10.41	10.51	10.51	10.55
Pension Funded Status	N/A	N/A		71.0	69.0
Health Funded Status	N/A	N/A		114.6	91.7
Total District (Employer) Pension and Contribution	N/A	N/A	\$4,697,997	\$3,972,703	\$3,240,966

- (a) Not applicable for Tier 2 for fiscal years prior to Fiscal Year 2018. Does not include additional contribution percentage of 3% associated with Tier 2 defined benefit (“DB”) members additionally participating in the defined contribution (“DC”) plan. Employer rate is 4% for Tier 2 members for a period of time depending on the individual’s membership date.
- (b) Tier 2 employees contribute a maximum of 11.65%, but statutory requirements dictate only 7.65% is applied toward employer costs.
- (c) The amortization of unfunded liabilities for Tier 1 and Tier 2 is applied to the payroll for employees in all tiers, including Tier 3, on a level percent basis.

PSPRS has reported increases in its unfunded liabilities The increases in unfunded liabilities is expected to result in increased future annual contributions by the District and its employees; however the specific impact on the District’s and its employees’ future contributions cannot be determined at this time.

Statutory Changes and Court Decisions Regarding the PSPRS

PSPRS is operated under the umbrella of the Public Safety Personnel Retirement System and the Public Safety Personnel Retirement System Board of Trustees. Since 2011 there have been various retirement program modifications designed to mitigate the increasing unfunded liabilities in the programs. Some of these modifications were enacted by the Arizona Legislature and other changes (like Prop 124) were implemented by voter approved amendments to the State Constitution. Additionally, in some instances, modifications enacted by the Arizona Legislature were reversed based on the outcome of successful court challenges. Substantively, the modifications have included changes to contribution rates, retirement criteria, funding horizons, retirement benefits and post-retirement benefit increase calculations.

Potential Future State Legislation Affecting PSPRS

Bills are frequently introduced at sessions of the State Legislature that, if enacted, could impact the administration of the PSPRS and the eligibility, timing and payment of benefits from such plans. The District is unable to determine whether any such bills will be enacted into legislation or in what form such legislation may be enacted and what the impact of any such legislation may be.

Other Post-Employment Retirement Benefits

Beginning with the fiscal year that commenced on July 1, 2008, the District was required to implement Government Accounting Standards Board Statement Number 45, Accounting by Employers for Post-Employment Benefits Other than Pensions (“GASB 45”), which requires reporting the actuarially accrued cost of post-employment benefits, other than pension benefits (“OPEB”), such as health and life insurance for current and future retirees. GASB 45 requires that such benefits be recognized as current costs over the working lifetime of employees, and to the extent such costs are not pre-funded, GASB 45 will require the reporting of such costs as a financial statement liability.

The District does not offer OPEBs. The District employees, their spouses and survivors may, however, be eligible for certain retiree health care benefits under health care programs provided by the State. Employees on long-term disability and their spouses may also qualify for retiree health care benefits through the State. It is expected that substantially all the District employees that reach normal or early retirement age while working for the District will become eligible for such benefits. Currently, such retirees may obtain the health care benefits offered by the State by paying the applicable health care insurance premium; such plan is available to all participants, whether retired or not, in the State’s health care program. It is not the responsibility of the District to fund such costs.

Governmental Accounting Standards (“GASB”):

The Governmental Accounting Standards Board adopted Governmental Accounting Standards Board Statement Number 68, *Accounting and Financial Reporting for Pensions* (“GASB 68”), which, beginning with fiscal years starting after June 15, 2014, requires cost-sharing employers to report their “proportionate share” of the plan’s net pension liability in their government-wide financial statements. GASB 68 also requires that the cost-sharing employer’s pension expense component include its proportionate share of the system’s pension expense, the net effect of annual changes in the employer’s proportionate share and the annual differences between the employer’s actual contributions and its proportionate share. Both the District and each covered employee contribute to the ASRS. As of June 30, 2020, the District reported a liability of \$3,356,953 for its proportionate share of the net pension liability under ASRS. The pension liability was measured as of June 30, 2019. See APPENDIX C – “THE DISTRICT – AUDITED ANNUAL FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020” for further discussion of the District and its pension liability including the net pension liability associated with PSPRS.

New Reporting Requirements - Governmental Accounting Standards Board Statement No. 67, Financial Reporting for Pension Plans, An Amendment of GASB Statement No. 25, is designed to improve financial reporting by state and local governmental pension plans. This statement replaces the requirements of Statements No. 25, Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans, and No. 50, Pension Disclosures, as they relate to pension plans that are administered through trusts or equivalent arrangements (hereafter jointly referred to as trusts) that meet certain criteria.

REVENUES AND EXPENDITURES

The following information of the District was derived from the annual expenditure budget of the District for fiscal year 2020/21 and the audited financial statements of the District for fiscal years 2015/16 through 2019/20. Budgeted figures for fiscal year 2020/21 are “forward looking” statements that may not be realized during the course of the fiscal year as presented herein and thus must be viewed with an abundance of caution. Audited figures for fiscal years 2015/16 through 2019/20 are on a modified accrual basis. The presentation which follows has not been independently subject to any audit procedures.

The following information should be read in conjunction with the audited financial statements of the District. **See APPENDIX C for the District’s most recent audited general purpose financial statements, which are for fiscal year ended June 30, 2020.** Such audited financial statements are the most recent available for the District, are not current and therefore must be considered with an abundance of caution. **The District has not requested the consent of BeachFleischman PC to include its report and BeachFleischman PC has performed no procedures subsequent to rendering its report on the financial statements.**

TABLE 15

Operating Funds (a)
Golder Ranch Fire District

	Budgeted 2020/21 (b)	Audited				
		2019/20	2018/19	2017/18	2016/17	2015/16
FUND BALANCE AT BEGINNING OF YEAR		\$ 11,111,448	\$ 9,107,431	\$ 8,212,909	\$ 6,429,409	\$ 7,596,479
REVENUES						
Property taxes	\$ 30,306,935	\$ 29,386,776	\$ 28,187,383	\$ 26,269,179	\$ 17,214,811	\$ 16,151,837
Fire district assistance tax	800,000	-	-	-	-	-
Intergovernmental	-	1,141,226	1,955,126	407,221	454,266	526,090
Charges for services	4,884,046	4,319,159	4,160,970	4,479,411	3,759,813	3,314,268
Investment income	150,000	191,392	151,975	64,706	27,952	32,209
CIP Fund Reserve	-	-	-	-	-	-
General Fund Reserve	-	-	-	-	-	-
EMS Membership	60,000	-	-	-	-	-
Grants	227,769	-	-	-	-	-
Capital Lease Financing	747,000	-	-	-	-	-
Miscellaneous	-	60,845	125,129	89,435	211,033	202,130
TOTAL REVENUES	\$ 37,175,750	\$ 35,099,398	\$ 34,580,583	\$ 31,309,952	\$ 21,667,875	\$ 20,226,534
ADJUSTMENTS						
Prior period adjustment	\$ -	\$ -	\$ -	\$ 428,876	\$ 2,616,754	\$ -
Proceeds from sale of capital assets	-	-	13,842	-	-	-
Capital lease agreements	-	8,141,088	-	1,013,268	893,825	364,171
TOTAL FUNDS AVAILABLE FOR EXPENDITURES	\$ 37,175,750	\$ 54,351,934	\$ 43,701,856	\$ 40,965,005	\$ 31,607,863	\$ 28,187,184
EXPENDITURES						
Current						
Fire protection and emergency services	\$ 28,825,989	\$ 24,204,439	\$ 23,870,595	\$ 22,117,838	\$ 18,077,756	\$ 16,056,673
Administration	-	7,702,645	6,667,125	6,817,449	3,429,020	2,905,274
Community safety services	-	-	-	64,504	39,945	46,744
Professional services	1,266,500	-	-	-	-	-
Utilities and communication	438,830	-	-	-	-	-
Insurance	128,424	-	-	-	-	-
Repairs and maintenance	477,632	-	-	-	-	-
Supplies, software & consumables	1,857,869	-	-	-	-	-
Vehicles & equipment	695,744	-	-	-	-	-
Dues & subscriptions	328,379	-	-	-	-	-
Capital outlay	2,364,905	2,012,260	788,328	1,528,255	1,475,740	2,453,770
Debt Service						
Principal	736,517	5,813,313	1,071,099	1,089,938	338,192	263,778
Interest	54,960	154,209	193,261	239,590	34,301	31,536
Bond issuance costs	-	190,131	-	-	-	-
TOTAL EXPENDITURES	\$ 37,175,749	\$ 40,076,997	\$ 32,590,408	\$ 31,857,574	\$ 23,394,954	\$ 21,757,775
FUND BALANCE AT END OF YEAR		\$ 14,274,937	\$ 11,111,448	\$ 9,107,431	\$ 8,212,909	\$ 6,429,409

(a) Represents the District's Total Governmental Funds less its Bond Debt Service Fund.

(b) Reflects the District's budgeted figures for fiscal year 2020/21 which are unaudited and subject to change upon audit. These amounts are "forward looking" statements and should be considered with an abundance of caution.

APPENDIX C

AUDITED ANNUAL FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

The following audited financial statements are for the fiscal year ended June 30, 2020. These are the most recent audited financial statements available to the District. THESE FINANCIAL STATEMENTS ARE NOT CURRENT AND MAY NOT REPRESENT THE CURRENT FINANCIAL CONDITION OF THE DISTRICT.

Such audited financial statements are the most recent available for the District, are not current and, therefore, must be considered with an abundance of caution. The District has not requested or received the consent of BeachFleischman PC to include its report and BeachFleischman PC has performed no procedures subsequent to rendering its report herein, on the financial statements.

APPENDIX D

TOWN OF ORO VALLEY, ARIZONA

The following information concerning Oro Valley is for background information only. No attempt has been made to determine what part, if any, of the data presented is applicable to the District; consequently, no representation is made as to the relevance of the data to the District or the Bonds. THE BONDS ARE NOT OBLIGATIONS OF ORO VALLEY. The Bonds are direct obligations of the District, payable solely from ad valorem taxes levied against all taxable property in the District, as described under the heading "SECURITY FOR AND SOURCES OF PAYMENT OF THE BONDS" in this Official Statement.

General

Oro Valley, incorporated in 1974, is located in the northeastern part of Pima County, Arizona ("Pima County"). Oro Valley is approximately six miles north of the city limits of Tucson, Arizona ("Tucson"). A farming area 30 years ago, Oro Valley is now a part of the Tucson metropolitan area. Oro Valley covers an area of approximately 30 square miles and is located at an elevation of 2,600 feet at the base of the Santa Catalina Mountains. The following table illustrates population statistics for Oro Valley, Pima County and the State.

POPULATION STATISTICS

[2020 data to come in December]

Years	Town of Oro Valley	Pima County	State of Arizona
2019 Estimate (a)	45,901	1,044,675	7,187,990
2010 Census	41,011	980,263	6,392,017
2000 Census	29,700	843,746	5,130,632
1990 Census	6,670	666,957	3,665,305
1980 Census	1,489	531,443	2,718,425
1970 Census	581	351,667	1,775,399

(a) Estimate as of July 2019 (data released in December 2019).

Source: Arizona Department of Commerce, Population Statistics Unit and the U.S. Census Bureau.

Municipal Government and Organization

Oro Valley's government operates under the Council-Manager form of government. Policymaking and legislative authority are vested in the Town Council, which consists of a Mayor and six Councilmembers. Councilmembers are elected to four-year staggered terms. The Mayor is directly elected by the qualified voters of Oro Valley and the Vice-Mayor is selected by the Town Council from among its members. The Town Council is responsible, among other things, for the adoption of local ordinances, budget adoption, the development of citizen advisory committees and the hiring of the Town Manager. The Town Manager is responsible for implementation of the policies of the Town Council. The Town Manager appoints all department heads except the Chief of Police, Town Attorney and Magistrate.

Employment and Employers

Oro Valley's economy is linked closely with that of Tucson. Due to Oro Valley's proximity to Tucson, the majority of the residents of Oro Valley commute to the Tucson metropolitan area for employment. The following table illustrates several of the major employers within Oro Valley.

MAJOR EMPLOYERS Town of Oro Valley, Arizona

Employer	Description	Approximate Number of Employees
Ventana Medical Systems Inc	High Tech Manufacturing & Development	1,700
Oro Valley Hospital LLC	Health Care	700
Amphitheater Unified School District	Education	600
Town of Oro Valley	Government, Social, & Advocacy Services	590
Walmart	Retail	390
Hilton Tucson El Conquistador Resort	Hospitality, Tourism, & Recreation	340
Casa De La Luz Foundation	Health Care	260
Fry's Food Stores	Retail	240
Target	Retail	180
Securaplane Technologies Inc	Business Services	180

Source: Maricopa Association of Governments, Employer Database.

The following table illustrates annual unemployment rate averages for Oro Valley.

UNEMPLOYMENT RATE AVERAGES

Calendar Year	Town of Oro Valley (a)
2020 (b)	6.6%
2019	4.3
2018	4.2
2017	4.3
2016	4.6
2015	5.0

(a) Each year, historical estimates from the Local Area Unemployment Statistics (LAUS) program are revised to reflect new population controls from the Census Bureau, updated input data, and reestimation. The data for model-based areas also incorporate new seasonal adjustment, and the unadjusted estimates are controlled to new census division and U.S. totals. Sub-state area data subsequently are revised to incorporate updated inputs, reestimation, and controlling to new statewide totals.

(b) Data as of October 2020.

Source: Arizona Office of Unemployment and Population Statistics, in cooperation with the U.S. Department of Labor, Bureau of Labor Statistics.

Commerce

The following table shows the municipal privilege sales tax collections for Oro Valley.

TRANSACTION PRIVILEGE (SALES) TAX COLLECTIONS
Town of Oro Valley, Arizona
(\$000s omitted)

<u>Fiscal Year</u>	<u>Municipal Privilege Tax Collections</u>
2018/19	\$23,183
2017/18	22,128
2016/17	19,615
2015/16	16,995
2014/15	16,129

Source: The Comprehensive Annual Financial Reports for Oro Valley.

APPENDIX E

PIMA COUNTY, ARIZONA

The following information regarding Pima County is provided for background information only. No attempt has been made to determine what part, if any, of the data presented is applicable to the District; consequently no representation is made as to the relevance of the data to the District or the Bonds. THE BONDS WILL NOT BE OBLIGATIONS OF PIMA COUNTY. The Bonds will be direct obligations of the District, payable solely from ad valorem taxes levied against all taxable property in the District as described under the heading "SECURITY FOR AND SOURCES OF PAYMENT OF THE BONDS."

General

Pima County was named after the Pima Indian tribe and was formed in 1864 as one of the four original counties in the State. Pima County includes almost all of the land acquired from Mexico under the Gadsden Purchase. The principal geographic features of Pima County consist of Mount Lemmon, which rises to an elevation of 9,185 feet above sea level, and the fertile Santa Cruz River Valley.

Pima County encompasses approximately 9,184 square miles.

LAND OWNERSHIP Pima County, Arizona

<u>Control/Ownership</u>	<u>Percent of Land in County</u>
Indian Reservation	42%
State of Arizona	15
Other Public Lands	17
Individuals or Corporations	14
U.S. Forest Service and Bureau of Land Management	12
Total	<u>100%</u>

Source: *Arizona County Profiles*, Arizona Department of Commerce.

Located within Pima County are the cities of Tucson and South Tucson, Arizona, and the towns of Marana, Oro Valley and Sahuarita, Arizona. The following table illustrates respective population statistics for the principal communities located within Pima County, Pima County and the State.

POPULATION STATISTICS

[2020 data to come in December]

Year	City of Tucson	City of South Tucson	Town of Marana	Town of Oro Valley	Town of Sahuarita	Pima County	State of Arizona
2019 Estimate (a)	546,576	5,705	49,323	45,901	31,451	1,044,675	7,187,990
2010 Census	520,116	5,652	34,961	41,011	25,259	980,263	6,392,017
2000 Census	486,699	5,490	13,556	29,700	3,242	843,746	5,130,632
1990 Census	405,371	5,171	2,187	6,670	1,629	666,957	3,665,339
1980 Census	330,537	6,554	1,674	1,489	N/A	531,443	2,716,546
1970 Census	262,933	6,220	1,154	581	N/A	351,667	1,775,399

(a) Estimate as of July 2019 (data released in December 2019).

Source: Arizona Office of Economic Opportunity, in cooperation with the U.S. Census Bureau.

Organization

The governmental and administrative affairs of Pima County are carried out by a Board of Supervisors comprised of five members, each of whom serve four-year terms. The Board of Supervisors appoints a Chief Administrative Officer who is responsible for carrying out policies of the Board of Supervisors and administering operations of Pima County.

Economy

Pima County's economy is based on agriculture, defense-related industries, education, mining and tourism, with most of the major employers being located in the Tucson metropolitan area.

The following tables illustrate the employment structure in Pima County.

LABOR FORCE AND NONFARM EMPLOYMENT (a)
Pima County, Arizona

	2020 (a) Percent of Total
Mining and Construction	5.3%
Manufacturing	7.2
Trade, Transportation and Utilities	16.8
Information	1.2
Financial Activities	4.4
Professional and Business Services	12.7
Educational and Health Services	17.7
Leisure and Hospitality	10.5
Other Services	3.5
Government	20.7
Total	<u>100.0%</u>

(a) Data through October 2020.

Source: Arizona Office of Economic Opportunity, in cooperation with the U.S. Department of Labor, Bureau of Labor Statistics.

LABOR FORCE AND NONFARM EMPLOYMENT
Pima County, Arizona

	2020 (a)	2019	2018	2017	2016	2015
Mining and construction	19,900	19,600	18,700	17,500	16,600	16,900
Manufacturing	27,000	26,500	25,200	24,300	23,300	22,600
Trade, transportation, and utilities	63,500	59,600	60,700	61,300	60,500	60,500
Information	4,500	5,700	5,600	5,400	5,100	4,500
Financial activities	16,600	18,400	18,100	17,600	17,200	17,200
Professional and business services	47,700	52,100	51,900	51,400	51,000	50,500
Educational and health services	66,800	69,200	66,200	65,300	64,700	62,700
Leisure and hospitality	39,700	45,700	44,400	44,400	44,000	42,900
Other Services	13,300	13,300	13,400	12,900	13,000	13,100
Government	78,100	78,900	77,300	77,000	76,700	76,300
	<u>377,100</u>	<u>389,000</u>	<u>381,500</u>	<u>377,100</u>	<u>372,100</u>	<u>367,200</u>

(b) Data through October 2020.

Source: Arizona Office of Economic Opportunity, in cooperation with the U.S. Department of Labor, Bureau of Labor Statistics.

The table below illustrates the unemployment rate averages for Pima County, the State and the United States.

UNEMPLOYMENT RATE AVERAGES

Calendar Year	Pima County (a)	State of Arizona (a)	United States of America
2020 (b)	7.7%	7.9%	8.4%
2019	4.4	4.7	3.7
2018	4.4	4.7	3.9
2017	4.5	4.9	4.4
2016	4.9	5.4	4.9
2015	5.5	6.1	5.3

(c) Each year, historical estimates from the Local Area Unemployment Statistics (LAUS) program are revised to reflect new population controls from the Census Bureau, updated input data, and re-estimation. The data for model-based areas also incorporate new seasonal adjustment, and the unadjusted estimates are controlled to new census division and U.S. totals. Sub-state area data subsequently are revised to incorporate updated inputs, re-estimation, and controlling to new statewide totals.

(d) Data through October 2020.

Source: Arizona Office of Economic Opportunity, in cooperation with the U.S. Department of Labor, Bureau of Labor Statistics.

Retail Sales

The following table illustrates retail sales for Pima County.

TAXABLE RETAIL SALES Pima County, Arizona (\$000s omitted)

Calendar Year	Taxable Retail Sales (a)
2019	\$9,743,680
2018	9,313,421
2017	8,824,508
2016	8,525,846
2015	8,413,970

(a) The statutory definition of "Retail Sales" is the business of selling tangible personal property at retail. Therefore, this class does not include services or hotels, restaurants or food sales.

Source: Arizona Department of Revenue, Office of Economic Research and Analysis.

Bank Deposits

The following table illustrates bank deposits in Pima County.

BANK DEPOSITS Pima County, Arizona (\$s in millions)

<u>Fiscal Year</u>	<u>Amount</u>
2020	\$16,685
2019	15,574
2018	15,716
2017	15,227
2016	14,654

Source: Federal Deposit Insurance Corporation.

APPENDIX F

FORM OF APPROVING LEGAL OPINION

[Closing Date]

District Board
Golder Ranch Fire District
of Pima and Pinal Counties, Arizona

Re: Golder Ranch Fire District of Pima and Pinal Counties, Arizona General Obligation Bonds, Series 2021

We have examined copies of the proceedings of the District Board of Golder Ranch Fire District of Pima and Pinal Counties, Arizona (the “District”), and other proofs submitted to us relative to the sale and issuance of the captioned Bonds (the “Bonds”). In such examination, we have assumed the genuineness of all signatures, the authenticity of all documents submitted to us as originals and the conformity to the original documents of all documents submitted to us as copies. As to any facts material to our opinion, we have, when relevant facts were not independently established, relied upon the aforesaid proceedings and proofs.

We are of the opinion that such proceedings and proofs show lawful authority for the sale and issuance of the Bonds pursuant to the Constitution and laws of the State of Arizona now in force, and particularly the provisions of Title 48, Chapter 5, Article 1, Arizona Revised Statutes, as amended, and that the Bonds are valid and legally binding obligations of the District, all of the taxable property within which is subject to the levy of a tax, without limitation as to rate or amount, to pay the principal of and interest on the Bonds.

Based on the representations and covenants of the District and subject to the assumption stated in the last sentence of this paragraph, under existing statutes, regulations, rulings and court decisions, interest on the Bonds is excludable from the gross income of the owners thereof for federal income tax purposes and is exempt from income taxation under the laws of the State of Arizona. Furthermore, interest on the Bonds is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals. We express no opinion regarding other tax consequences resulting from the ownership, receipt or accrual of interest on, or disposition of, the Bonds. The Internal Revenue Code of 1986, as amended (the “Code”), includes requirements which the District must continue to meet after the issuance of the Bonds in order that interest on the Bonds not be included in gross income for federal income tax purposes. The failure of the District to meet these requirements may cause interest on the Bonds to be included in gross income for federal income tax purposes retroactive to their date of issuance. The District Board of the District has resolved in the resolution authorizing issuance of the Bonds, adopted by the District Board of the District on December 15, 2020, to take the actions required by the Code in order to maintain the exclusion from gross income for federal income tax purposes of interest on the Bonds. (Subject to the limitations in the penultimate paragraph hereof, the District has full legal power and authority to comply with such covenants.) In rendering the opinion expressed above, we have assumed continuing compliance with the tax covenants referred to above that must be met after the issuance of the Bonds in order that interest on the Bonds not be included in gross income for federal tax purposes.

The rights of the holders of the Bonds and the enforceability of those rights may be subject to bankruptcy, insolvency, reorganization, moratorium and similar laws affecting creditors’ rights. The enforcement of such rights may also be subject to the exercise of judicial discretion in accordance with general principles of equity.

* *Subject to change.*

This opinion represents our legal judgment based upon our review of the law and the facts we deem relevant to render such opinion and is not a guarantee of a result. This opinion is given as of the date hereof, and we assume no obligation to review or supplement this opinion to reflect any facts or circumstances that may hereafter come to our attention or any changes in law that may hereafter occur.

Respectfully submitted,

FORM OF CONTINUING DISCLOSURE UNDERTAKING

\$15,650,000*
GOLDER RANCH FIRE DISTRICT
OF PIMA AND PINAL COUNTIES, ARIZONA
GENERAL OBLIGATION BONDS, SERIES 2021
(BASE CUSIP IDENTIFICATION NO. 38138P)

This Continuing Disclosure Undertaking (this “Disclosure Undertaking”) is executed and delivered by Golder Ranch Fire District of Pima and Pinal Counties, Arizona (the “District”), in connection with the \$15,650,000* aggregate principal amount of the General Obligation Bonds, Series 2021 (the “Series 2021 Bonds”). The Series 2021 Bonds are being issued pursuant to a resolution adopted by the District Board of the District on December 15, 2020 (the “Bond Resolution”). The District covenants and agrees as follows:

SECTION 1. Definitions. In addition to the definitions set forth hereinabove, which apply to any capitalized term used in this Disclosure Undertaking unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

“Annual Report” shall mean any Annual Report provided by the District pursuant to, and as described in, Sections 3 and 4 of this Disclosure Undertaking.

“Beneficial Owner” shall mean any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Series 2021 Bonds (including persons holding Series 2021 Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Series 2021 Bonds for federal income tax purposes.

“Dissemination Agent” shall mean the District, or any successor Dissemination Agent designated in writing by the District and which has filed with the District a written acceptance of such designation.

“EMMA” shall mean the Electronic Municipal Market Access system of the MSRB. As of the date of this Disclosure Undertaking, information regarding submissions to EMMA is available at <http://emma.msrb.org>.

“Financial Obligation” shall mean a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) a guarantee of (i) or (ii). The term Financial Obligation shall not include municipal securities as to which a final official statement has been provided to the Municipal Securities Rulemaking Board consistent with the Rule.

“Listed Events” shall mean any of the events listed in Section 5(a) of this Disclosure Undertaking.

“MSRB” shall mean Municipal Securities Rulemaking Board.

“Official Statement” shall mean the final Official Statement, dated _____, 2021, for the Series 2021 Bonds.

“Participating Underwriters” shall mean the original underwriters of the Series 2021 Bonds required to comply with the Rule in connection with the offering of the Series 2021 Bonds.

* *Subject to change.*

“Rule” shall mean Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

“State” shall mean the State of Arizona.

SECTION 2. Purpose of the Disclosure Undertaking. This Disclosure Undertaking is being executed and delivered by the District for the benefit of the Beneficial Owners and in order to assist the Participating Underwriters in complying with the Rule.

SECTION 3. Provision of Annual Reports.

(a) Subject to annual appropriation to cover the costs of preparation and mailing thereof, the District shall, or shall cause the Dissemination Agent to, not later than February 1 following the end of the District’s fiscal year (presently June 30), commencing with the Annual Report for the 2020/21 Fiscal Year, provide through EMMA an Annual Report which is consistent with the requirements of Section 4 of this Disclosure Undertaking. The Annual Report may be submitted as a single document or as separate documents comprising a package, and may cross-reference other information as provided in Section 4 of this Disclosure Undertaking; provided that the audited financial statements of the District may be submitted separately from the balance of the Annual Report and later than the date required above for the filing of the Annual Report if they are not available by that date. If the District’s fiscal year changes, it shall give notice of such change in the same manner as for a Listed Event under Section 5(a).

(b) Not later than fifteen (15) business days prior to the date on which the Annual Report shall be provided through EMMA pursuant to subsection (a), the District shall provide the Annual Report to the Dissemination Agent (if other than the District). If the District is unable to provide through EMMA an Annual Report by the date required in subsection (a), the District shall send a notice on the form provided through EMMA for such purpose not more than ten (10) business days after the date on which the Annual Report is due.

(c) The Dissemination Agent shall, if the Dissemination Agent is other than the District, file a report with the District certifying that the Annual Report has been provided pursuant to this Disclosure Undertaking, stating the date it was provided.

SECTION 4. Content of Annual Reports. The District’s Annual Report shall contain or include by reference the following:

(a) If available at the time of such filing, the audited financial statements of the District for the prior fiscal year, prepared in accordance with generally accepted auditing standards. If the District’s audited financial statements are not available by the time the Annual Report is required to be filed pursuant to Section 3(a), the Annual Report shall contain unaudited financial statements in a format similar to the financial statements contained in the Official Statement, and the audited financial statements shall be filed in the same manner as the Annual Report within 30 days of the date they become available.

(b) Additional financial information and operating data of the type included with respect to the District in APPENDIX B – “THE DISTRICT – FINANCIAL INFORMATION” the following tables of the Official Statement:

TABLE 4 – Property Taxes Levied and Collected;
TABLE 6 – Net Limited Assessed Property Value by Property Classification;
TABLE 7 – Net Limited Assessed Property Value of Major Taxpayers;
TABLE 11 – Direct General Obligation Bonded Debt Outstanding and to be Outstanding; and
TABLES 12 – Statutory Debt Limit / Unused Borrowing Capacity after Bond Issuance.

SECTION 5. Reporting of Listed Events.

(a) Pursuant to the provisions of this Section 5, but subject to annual appropriation to cover the costs of preparation and mailing thereof, the District shall give, or cause to be given in a timely manner, but not more than ten (10) business days thereafter, through EMMA notice of the occurrence of any of the following events with respect to the Series 2021 Bonds:

1. Principal and interest payment delinquencies,
2. Nonpayment related defaults, if material,
3. Unscheduled draws on debt service reserves reflecting financial difficulties,
4. Unscheduled draws on credit enhancements reflecting financial difficulties,
5. Substitution of the credit or liquidity providers or their failure to perform,
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security or other material events affecting the tax status of the security,
7. Modifications to rights of security holders, if material,
8. Bond calls, if material, or tender offers,
9. Defeasances,
10. Release, substitution or sale of property securing repayment of the securities, if material,
11. Rating changes,
12. Bankruptcy, insolvency, receivership or similar events of the obligated person, being if any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under State or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person,
13. The consummation of a merger, consolidation or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material,
14. Appointment of a successor or additional trustee or the change of name of a trustee, if material,
15. Incurrence of a Financial Obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the obligated person, any of which affect security holders, if material,
16. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the obligated person, any of which reflect financial difficulties, and

17. Notice of a failure of the obligated person to provide required annual financial information on or before the date specified in Section 3 above, including any non-appropriation to cover applicable costs.

(b) Whether events subject to the standard “material” would be material shall be determined under applicable federal securities laws.

SECTION 6. Termination of Reporting Obligation. The District’s obligations under this Disclosure Undertaking shall terminate (A) upon the legal defeasance, prior redemption or payment in full of all of the Series 2021 Bonds, or (B) upon the termination of the continuing disclosure requirements of the Rule by legislative, judicial or administrative action. If termination pursuant to (A) occurs prior to the final maturity of the Series 2021 Bonds, the District shall give notice of such termination in the same manner as for a Listed Event under Section 5(a).

SECTION 7. Dissemination Agent. The District may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Undertaking, and may discharge any such Agent, with or without appointing a successor Dissemination Agent. The Dissemination Agent shall not be responsible in any manner for the content of any notice or report prepared by the District pursuant to this Disclosure Undertaking.

SECTION 8. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Undertaking, the District may amend this Disclosure Undertaking, and any provision of this Disclosure Undertaking may be waived, provided that the following conditions are satisfied:

(a) If the amendment or waiver relates to the provisions of Sections 3(a), 4, or 5(a), it may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of an obligated person with respect to the Series 2021 Bonds, or the type of business conducted;

(b) The undertaking, as amended or taking into account such waiver, would, in the opinion of nationally recognized securities law counsel, have complied with the requirements of the Rule at the time of the original issuance of the Series 2021 Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(c) The amendment or waiver does not, in the opinion of nationally recognized securities law counsel, materially impair the interests of the Beneficial Owners.

In the event of any amendment or waiver of a provision of this Disclosure Undertaking, the District shall describe such amendment in the next Annual Report, and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver and its impact on the type (or in the case of a change of accounting principles, on the presentation) of financial information or operating data being presented by the District. In addition, if the amendment relates to the accounting principles to be followed in preparing financial statements, (i) notice of such change shall be given in the same manner as for a Listed Event under Section 5(a), and (ii) the Annual Report for the year in which the change is made should present a comparison (in narrative form and also, if feasible, in quantitative form) between the financial statements as prepared on the basis of the new accounting principles and those prepared on the basis of the former accounting principles.

SECTION 9. Additional Information. Nothing in this Disclosure Undertaking shall be deemed to prevent the District from disseminating any other information, using the means of dissemination set forth in this Disclosure Undertaking or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Disclosure Undertaking. If the District chooses to include any information in any Annual Report or notice of occurrence of a Listed Event in addition to that which is specifically required by this Disclosure Undertaking, the District shall have no obligation under this Disclosure Agreement to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

SECTION 10. Default. In the event of a failure of the District to comply with any provision of this Disclosure Undertaking, any Beneficial Owner may take such actions as may be necessary and appropriate, including

seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Disclosure Undertaking. A default under this Disclosure Undertaking shall not be deemed an event of default under the Bond Resolution, and the sole remedy under this Disclosure Undertaking in the event of any failure of the District to comply with this Disclosure Undertaking shall be an action to compel performance.

SECTION 11. Beneficiaries. This Disclosure Undertaking shall inure solely to the benefit of the District, the Dissemination Agent, the Participating Underwriters and the Beneficial Owners from time to time of the Series 2021 Bonds, and shall create no rights in any other person or entity.

Dated: [Closing Date]

GOLDER FIRE DISTRICT OF
PIMA AND PINAL COUNTIES, ARIZONA

By.....
Chairperson, District Board

BOOK-ENTRY-ONLY SYSTEM

The Depository Trust Company (“DTC”), New York, New York, will act as securities depository for the Bonds. The Bonds will be issued as fully-registered securities registered in the name of Cede & Co. (DTC’s partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Bond will be issued for each maturity of the Bonds, each in the aggregate principal amount of such maturity, and will be deposited with DTC.

DTC, the world’s largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a “banking organization” within the meaning of the New York Banking Law, a member of the Federal Reserve System, a “clearing corporation” within the meaning of the New York Uniform Commercial Code, and a “clearing agency” registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC’s participants (“Direct Participants”) deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants’ accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation (“DTCC”). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Securities Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly (“Indirect Participants” and together with the Direct Participants, the “Participants”). DTC has Standard & Poor’s rating of: “AA+.” The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at www.dtcc.com.

Purchases of the Bonds under the DTC system must be made by or through Direct Participants, which will receive a credit for the Bonds on DTC’s records. The ownership interest of each actual purchaser of each Bond (“Beneficial Owner”) is in turn to be recorded on the Participants’ records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Bonds are to be accomplished by entries made on the books of Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in the Bonds, except in the event that use of the book-entry system for the Bonds is discontinued.

To facilitate subsequent transfers, all Bonds deposited by Direct Participants with DTC are registered in the name of DTC’s partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Bonds with DTC and their registration in the name of Cede & Co. or such other DTC nominee do not affect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Bonds; DTC’s records reflect only the identity of the Direct Participants to whose accounts such Bonds are credited, which may or may not be the Beneficial Owners. The Participants will remain responsible for keeping account of their holdings on behalf of their customers.

Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time. Beneficial Owners of the Bonds may wish to take certain steps to augment the transmission to them of notices of significant events with respect to the Bonds, such as redemptions, tenders, defaults, and proposed amendments to the Bond documents. For example, Beneficial Owners of the Bonds may wish to ascertain that the nominee holding the

Bonds for their benefit has agreed to obtain and transmit notices to Beneficial Owners. In the alternative, Beneficial Owners may wish to provide their names and addresses to the Bond Registrar and Paying Agent and request that copies of notices be provided directly to them.

Redemption notices shall be sent to DTC. If less than all of the Bonds within an issue are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.

Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to Bonds unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the District as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts Bonds are credited on the record date (identified in a listing attached to the Omnibus Proxy).

Payment of principal of and interest on the Bonds and the redemption price of any Bond will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the District or the Bond Registrar and Paying Agent, on payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC, the Bond Registrar and Paying Agent or the District, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of principal of and interest on the Bonds and the redemption price of any Bonds will be made to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the District or Bond Registrar and Paying Agent, disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners will be the responsibility of Direct and Indirect Participants.

DTC may discontinue providing its services as depository with respect to the Bonds at any time by giving reasonable notice to the District or the Bond Registrar and Paying Agent. Under such circumstances, in the event that a successor depository is not obtained, certificates are required to be printed and delivered.

The District may decide to discontinue use of the system of book-entry-only transfers through DTC (or a successor securities depository). In that event, certificates will be printed and delivered to DTC.

The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the District believes to be reliable, but the District takes no responsibility for the accuracy thereof.

BOND PURCHASE AGREEMENT

§ _____
**GOLDER RANCH FIRE DISTRICT
OF PIMA AND PINAL COUNTIES, ARIZONA
GENERAL OBLIGATION BONDS, SERIES 2021**

_____, 2021

Fire District Board
Golder Ranch Fire District
of Pima and Pinal Counties, Arizona
3885 E. Golder Ranch Dr.
Tucson, Arizona 85739

Upon the terms and conditions hereof and in reliance on the representations, warranties and covenants contained herein and in any certificates or other documents delivered pursuant hereto, Stifel, Nicolaus & Company, Incorporated (the “Underwriter”), hereby offers to enter into the following agreement with Golder Ranch Fire District of Pima and Pinal Counties, Arizona (the “District”), which, upon the acceptance hereof by the District, shall be binding upon the District and the Underwriter. The offer made hereby is made subject to the written acceptance of this Bond Purchase Agreement (this “Purchase Agreement”) by the District on or before 11:59 P.M., Arizona time, on the date indicated hereinabove, and, if not so accepted, shall be subject to withdrawal by the Underwriter upon notice delivered to the District at any time after such time and prior to the acceptance of this Purchase Agreement by the District. The District also hereby acknowledges that Greenberg Traurig LLP, “Bond Counsel,” represents the Underwriter in other transactions and, from time to time, may provide general legal services to the Underwriter and hereby waives any conflict of interest that may exist as a result of such representation.

1. (a) The Underwriter shall purchase from the District, and the District shall sell to the Underwriter, all (but not less than all) of the District’s General Obligation Bonds, Series 2021, in the aggregate principal amount of \$ _____ (the “Bonds”). The Bonds shall be as described in, and shall be issued and secured under the provisions of, a resolution adopted by the District Board of the District on [December 15], 2020 (the “Bond Resolution”) and Title 48, Chapter 5, Article 1, as amended and supplemented and the Arizona Constitution (hereinafter referred to as, collectively, the “Act”). The Underwriter has not previously made any final agreement with the District to purchase the Bonds in an offering within the meaning of the SEC Rule (as such term is hereinafter defined).

(b) (i) The Bonds shall be dated as of the date of initial authentication and delivery thereof, and shall mature on the dates and in the amounts, be

redeemable, bear interest at the rates per annum and produce the yields or prices, in each case as set forth on Schedule I hereto, such interest being payable semiannually on each January 1 and July 1, commencing [July 1, 2021]. The Bonds shall be issued for the purposes described in the Bond Resolution.

(c) The purchase price for the Bonds shall be \$_____ (the “Purchase Price”), representing the aggregate of (a) the par amount of the Bonds, plus (b) the [net] reoffering premium on the Bonds of \$_____ and less (c) an underwriting discount on the Bonds of \$_____.

The date of the payment for and delivery of the Bonds (such payment and delivery and the other actions contemplated hereby to take place at the time of such payment and delivery of the Bonds herein sometimes called the “Closing”) shall be on January __, 2021, or on such other date as may be mutually agreeable to the Underwriter and the District. The Underwriter shall be reimbursed for its expenses as provided in Section 7. The District hereby expressly acknowledges that such purchase price if the Bonds are sold to the public at the approximate prices or yields set forth on Schedule I hereto and on the inside cover page of the Final Official Statement (as such term is hereinafter defined) shall result in remuneration to the Underwriter of \$_____.

(d) (i) The purchase and sale of the Bonds pursuant to this Purchase Agreement is an “arm’s-length,” commercial transaction between the District and the Underwriter, (ii) in connection therewith and with the discussions, undertakings and proceedings leading up to the consummation of such transaction, the Underwriter is and has been acting for and on behalf of itself, solely as a principal for its own account and is not acting as the agent or fiduciary of the District or as a municipal advisor (within the meaning of Section 15B of the Securities Exchange Act of 1934, as amended), (iii) the Underwriter has not assumed an advisory or fiduciary responsibility in favor of the District with respect to the offering contemplated hereby or the discussions, undertakings and proceedings leading thereto (irrespective of whether the Underwriter has provided other services or is currently providing other services to the District on other matters) and the Underwriter has no obligation to the District with respect to the offering contemplated hereby except the obligations expressly set forth in this Purchase Agreement and Rule G 17 of the Municipal Securities Rulemaking Board (hereinafter referred to as the “MSRB”), (iv) the Underwriter has financial and other interests that differ from those of the District and (v) the District has consulted its own legal, accounting, tax, financial and other advisors, as applicable, to the extent it has deemed appropriate.

2. (a) The Underwriter intends to make an initial bona fide public offering of all of the Bonds at not in excess of the public offering prices (or not less than the yields) set forth on Schedule I hereto and on the inside front cover page of the Final Official Statement of the District relating to the Bonds, dated even date herewith (including all appendices thereto, the “Final Official Statement”) and may subsequently change such offering prices (or yields). The Underwriter may offer and sell the Bonds to certain dealers (including dealers depositing Bonds into investment trusts) and others at prices lower than the public offering prices (or higher than the yields) set forth on Schedule I hereto and on the inside front cover page of the Final Official Statement. The Underwriter also reserves the right (i) to over-allot or effect transactions that stabilize or maintain the market price of the Bonds at a level

above that which might otherwise prevail in the open market and (ii) to discontinue such stabilizing, if commenced, at any time.

(b) *Establishment of Issue Price.* (i) The Underwriter agrees to assist the District in establishing the issue price of the Bonds and shall execute and deliver to the District at Closing an “issue price” or similar certificate, together with the supporting pricing wires or equivalent communications, substantially in the form attached hereto as Exhibit A, with such modifications as may be appropriate or necessary, in the reasonable judgment of the Underwriter, the District and Bond Counsel, to accurately reflect, as applicable, the sales price or prices or the initial offering price or prices to the public of the Bonds.

(ii) [Except as otherwise set forth in Schedule [II] attached hereto,] the District will treat the first price at which 10% of each maturity of the Bonds (the “10% test”) is sold to the public as the issue price of that maturity. At or promptly after the execution of this Purchase Agreement, the Underwriter shall report to the District the price or prices at which it has sold to the public each maturity of Bonds. [If at that time the 10% test has not been satisfied as to any maturity of the Bonds, the Underwriter agrees to promptly report to the District the prices at which it sells the unsold Bonds of that maturity to the public. That reporting obligation shall continue, whether or not the date of Closing has occurred, until either (i) the Underwriter has sold all Bonds of that maturity or (ii) the 10% test has been satisfied as to the Bonds of that maturity, provided that, the Underwriter’s reporting obligation after the Closing may be at reasonable periodic intervals or otherwise upon request of the District or Bond Counsel.] For purposes of this Section, if Bonds mature on the same date but have different interest rates, each separate CUSIP number within that maturity will be treated as a separate maturity of the Bonds.

(iii) [The Underwriter confirms that it has offered the Bonds to the public on or before the date of this Purchase Agreement at the offering price or prices (the “initial offering price”), or at the corresponding yield or yields, set forth in Schedule [II] attached hereto, except as otherwise set forth therein. Schedule [II] also sets forth, as of the date of this Purchase Agreement, the maturities, if any, of the Bonds for which the 10% test has not been satisfied and for which the District and the Underwriter agree that the restrictions set forth in the next sentence shall apply, which will allow the District to treat the initial offering price to the public of each such maturity as of the sale date as the issue price of that maturity (the “hold-the-offering-price rule”). So long as the hold-the-offering-price rule remains applicable to any maturity of the Bonds, the Underwriter will neither offer nor sell unsold Bonds of that maturity to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:

(A) the close of the fifth (5th) business day after the sale date; or

(B) the date on which the Underwriter has sold at least 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public.

The Underwriter will advise the District promptly after the close of the fifth (5th) business day after the sale date whether it has sold 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public.]

(iv) [The Underwriter confirms that

(A) any selling group agreement and any third-party distribution agreement relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each dealer who is a member of the selling group and each broker-dealer that is a party to such third-party distribution agreement, as applicable:

(I) (i) to report the prices at which it sells to the public the unsold Bonds of each maturity allocated to it, whether or not the Closing has occurred, until either all Bonds of that maturity allocated to it have been sold or it is notified by the Underwriter that the 10% test has been satisfied as to the Bonds of that maturity, provided that, the reporting obligation after the Closing may be at reasonable periodic intervals or otherwise upon request of the Underwriter, and (ii) to comply with the hold-the-offering-price rule, if applicable, if and for so long as directed by the Underwriter,

(II) to promptly notify the Underwriter of any sales of Bonds that, to its knowledge, are made to a purchaser who is a related party to an underwriter participating in the initial sale of the Bonds to the public (each such term being used as defined below), and

(III) to acknowledge that, unless otherwise advised by the dealer or broker-dealer, the Underwriter shall assume that each order submitted by the dealer or broker-dealer is a sale to the public.

(B) any selling group agreement relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each dealer that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such third-party distribution agreement to (A) report the prices at which it sells to the public the unsold Bonds of each maturity allocated to it, whether or not the Closing has occurred, until either all Bonds of that maturity allocated to it have been sold or it is notified by the Underwriter or the dealer that the 10% test has been satisfied as to the Bonds of

that maturity, provided that, the reporting obligation after the Closing may be at reasonable periodic intervals or otherwise upon request of the Underwriter or the dealer, and (B) comply with the hold-the-offering-price rule, if applicable, if and for so long as directed by the Underwriter or the dealer and as set forth in the related pricing wires.]

(v) [The District acknowledges that, in making the representations set forth in this section, the Underwriter will rely on (i) in the event a selling group has been created in connection with the initial sale of the Bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Bonds, as set forth in a selling group agreement and the related pricing wires, and (ii) in the event that a third-party distribution agreement was employed in connection with the initial sale of the Bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Bonds, as set forth in the third-party distribution agreement and the related pricing wires. The District further acknowledges that the Underwriter shall not be liable for the failure of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a third-party distribution agreement, to comply with its corresponding agreement to comply with the requirements for establishing issue price of the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Bonds.]

(vi) The Underwriter acknowledges that sales of any Bonds to any person that is a related party to an underwriter participating in the initial sale of the Bonds to the public (each such term being used as defined below) shall not constitute sales to the public for purposes of this section. Further, for purposes of this section:

(A) “public” means any person other than an underwriter or a related party,

(B) “underwriter” means (A) any person that agrees pursuant to a written contract with the District (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a third-party distribution agreement participating in the initial sale of the Bonds to the public),

(C) a purchaser of any of the Bonds is a “related party” to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) more than 50% common ownership of

the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (ii) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and

(D) [“sale date” means the date of execution of this Purchase Agreement by all parties.]

(c) The undersigned, on behalf of the Underwriter, but not individually, hereby represents and warrants that:

(i) the Underwriter is an entity duly organized, validly existing and in good standing under the laws of the jurisdiction of its organization;

(ii) this Purchase Agreement has been duly authorized, executed and delivered by the Underwriter and, assuming the due authorization, execution and delivery by the District, is the legal, valid and binding obligation of the Underwriter enforceable in accordance with its terms, except as the enforceability of this Purchase Agreement may be limited by application of bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting creditors’ rights generally from time to time in effect and from the application of general principles of equity and from public policy limitations on the exercise of any rights to indemnification and contribution (collectively, “Creditors’ Rights Laws”);

(iii) the Underwriter is licensed by and registered with the Financial Industry Regulatory Authority as a broker-dealer and the MSRB as a municipal securities dealer; and

(iv) by entering into this Purchase Agreement, the Underwriter certifies that it and its parent company, wholly or majority-owned subsidiaries, and other affiliates, if any, are not currently engaged in, or for the duration of this Purchase Agreement will not engage in, a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel. The Underwriter understands that “boycott” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations, but does not include an action made for ordinary business purposes.

(d) By all necessary official action of the District prior to or concurrently with the acceptance hereof, the District has duly authorized and approved the distribution and use by the Underwriter of the Preliminary Official Statement of the District relating to the Bonds, dated December __, 2020 (including all appendices thereto, hereinafter referred to as the “Preliminary Official Statement” and, together with the Final Official Statement, hereinafter referred to as, collectively, the “Official Statement”), and the information therein contained to be used by the Underwriter in connection with the public offering and the sale of the Bonds.

(e) The District has caused the Preliminary Official Statement to be prepared and an authorized officer of the District, acting for and on behalf of the District, deemed the Preliminary Official Statement to be “final” for all purposes of Section 240.15c2-12, General Rules and Regulations, Securities Exchange Act of 1934, as amended (the “SEC Rule”) by execution of the Certificate Deeming the Preliminary Official Statement Final (the “Deemed Final Certificate”).

(f) (i) WHILE THE UNDERWRITER HAS PARTICIPATED AND WILL PARTICIPATE WITH THE DISTRICT IN THE PREPARATION AND ASSEMBLAGE OF THE PRELIMINARY OFFICIAL STATEMENT AND THE FINAL OFFICIAL STATEMENT, RESPECTIVELY, THE DISTRICT IS PRIMARILY RESPONSIBLE FOR THE CONTENT OF THE PRELIMINARY OFFICIAL STATEMENT AND THE FINAL OFFICIAL STATEMENT and (ii) as of the date thereof, and at the time of the acceptance by the District of this Purchase Agreement, the Preliminary Official Statement did not and does not contain any untrue statement of a material fact or omit to state a material fact required to be stated therein or necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading.

(g) The District shall provide to the Underwriter copies of the Official Statement in sufficient quantity to comply with the SEC Rule and the Rules of the MSRB, particularly with respect to the Final Official Statement, within seven (7) business days after the date of this Purchase Agreement.

(h) The District authorizes the Underwriter to file, to the extent required by applicable Securities and Exchange Commission (the “SEC”) or MSRB rule, and the Underwriter agrees to file or cause to be filed, the Official Statement with (i) the MSRB or its designee (including submission to the MSRB’s Electronic Municipal Market Access system (“EMMA”)) or (ii) other repositories approved from time to time by the SEC (either in addition to or in lieu of the filings referred to above). If an amended Official Statement is prepared in accordance with Section 2(j) during the “primary offering disclosure period” (as defined in MSRB Rule G-32) and if required by applicable SEC or MSRB rule, the Underwriter also shall make the required submission of the amended Official Statement to EMMA.

(i) The Official Statement may be delivered in printed and/or electronic form to the extent permitted by applicable rules of the MSRB and as may be agreed by the District and the Underwriter.

(j) During the period ending on the 25th day after the End of the Underwriting Period (as such term is hereinafter defined) or such other period as may be agreed to by the District and the Underwriter, the District (i) shall not supplement or amend the Final Official Statement or cause the Final Official Statement to be supplemented or amended without the prior written consent of the Underwriter and (ii) shall notify the Underwriter promptly if any event shall occur, or information comes to the attention of the District, that is reasonably likely to cause the Final Official Statement (whether or not previously supplemented or amended) to contain any untrue statement of a material fact or to omit to state a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading. If, in the opinion of the Underwriter or the District, such event requires the preparation and distribution of a supplement or amendment to the Final Official Statement, the District shall prepare and furnish to the Underwriter, at the District's expense, such number of copies of the supplement or amendment to the Final Official Statement, in form and substance mutually agreed upon by the District and the Underwriter, as the Underwriter may reasonably request. If such notification shall be given subsequent to the date of the Closing, the District also shall furnish, or cause to be furnished, such additional legal opinions, certificates, instruments and other documents as the Underwriter may reasonably deem necessary to evidence the truth and accuracy of any such supplement or amendment to the Final Official Statement.

(k) For purposes of this Purchase Agreement, the "End of the Underwriting Period" is used as defined in the SEC Rule and shall occur on the later of (i) the date of the Closing or (ii) when the Underwriter no longer retains an unsold balance of the Bonds; unless otherwise advised in writing by the Underwriter on or prior to the date of the Closing, or otherwise agreed to by the District and the Underwriter, the District may assume that the End of the Underwriting Period is the date of the Closing.

(l) The Underwriter shall provide to the District such information relating to the Bonds which is not within the scope of knowledge of the District (including, but not limited to, the selling compensation of the Underwriter, offering price(s), interest rate(s), delivery date and other terms of the Bonds dependent upon such matters). The Final Official Statement shall be substantially in the form of the Preliminary Official Statement with only such changes therein as shall be necessary to conform to the terms of this Purchase Agreement and with such other changes and amendments to the date thereof as have been accepted by the Underwriter. The execution and delivery of the Final Official Statement shall evidence the determination by the District that the Final Official Statement is "final" for all purposes of the SEC Rule.

3. (a) The undersigned on behalf of the District, but not individually, hereby represents and warrants that:

(b) (i) the District is a fire district and political subdivision of the State of Arizona (the "State") existing under the laws of the State and is duly organized and validly existing under the Constitution and laws of the State, including the Act;

(ii) the District Board of the District (A) has duly adopted the Bond Resolution; (B) has authorized the Chairman of the District Board of the District to approve and execute the Final Official Statement on behalf of the District; (C) has duly

authorized and approved the execution and delivery of, and the performance by the District of the obligations contained in, the Bonds, a written undertaking by the District to provide ongoing disclosure for the benefit of certain owners of the Bonds as required under paragraph (b)(5) of the SEC Rule, in form and substance satisfactory to the Underwriter and Counsel to the Underwriter which shall be substantially in the form set forth in the Preliminary Official Statement, with such changes as may be agreed in writing by the Underwriter (hereinafter referred to as the "Continuing Disclosure Undertaking"), a bond registrar, transfer agent and paying agent contract with respect to the Bonds (hereinafter referred to as the "Agency Agreement") by and between the District and _____, as such agent (hereinafter referred to as the "Paying Agent"), the Letter of Representations, previously executed by the District (the "DTC Letter") to The Depository Trust Company ("DTC"), and this Purchase Agreement, and (D) has duly authorized and approved the performance of the obligations of the District contained in the Bond Resolution and the consummation of all other transactions contemplated by the Continuing Disclosure Undertaking, the Agency Agreement, the DTC Letter, this Purchase Agreement and the Preliminary Official Statement;

(iii) the District is not in material breach of or in material default under any applicable constitutional provision, material law or administrative regulation of the State or the United States of America (the "United States") or any applicable judgment or decree or any loan agreement, note, resolution, agreement or other instrument material to its existence, operation or ability to meet its obligations as they come due to which the District is a party or to which it is otherwise subject or to which any of its property is otherwise subject because such property is property of the District;

(iv) the District is, and at the Closing shall, to the extent possible, be or shall thereafter cause itself to be, in compliance in all material respects with the Bond Resolution and this Purchase Agreement;

(v) the District has, and at the date of the Closing will have, full legal right, power and authority under the Bond Resolution and the Act (A) to enter into the Continuing Disclosure Undertaking, the Agency Agreement, the DTC Letter, and this Purchase Agreement, (B) to cause the District Board of the District to adopt the Bond Resolution, (C) to deliver the Bonds to the Underwriter pursuant to the Bond Resolution as provided herein and (D) to carry out and consummate the transactions contemplated on its part by the Bond Resolution, the Continuing Disclosure Undertaking, the Agency Agreement, the DTC Letter, this Purchase Agreement and the Official Statement, including the payment or reimbursement of incidental expenses in connection with the marketing, issuance and delivery of the Bonds pursuant to Section 7 hereof;

(vi) the District has made all required filings with, and has obtained all approvals, consents and orders of, any governmental authority, board, agency or commission having jurisdiction (including the Arizona Department of Administration, with respect to the requirements of Section 35-501(B), Arizona Revised Statutes) which would constitute a condition precedent to, or the absence of which would materially

adversely affect, the performance by the District of the obligations of the District pursuant to this Purchase Agreement and pursuant to the Bonds, the Continuing Disclosure Undertaking, the Agency Agreement, the DTC Letter, and the Bond Resolution;

(vii) the Bonds, the Bond Resolution, the Continuing Disclosure Undertaking, the Agency Agreement and the DTC Letter shall conform to the descriptions thereof to be contained in the Official Statement;

(viii) the Bonds, when issued, executed, authenticated and delivered in accordance with the Bond Resolution and sold to the Underwriter as provided herein, shall be validly issued and outstanding ad valorem property tax obligations of the District, entitled to the benefits of the Constitution and laws of the State, and the Bond Resolution, and all actions necessary to create a legal, valid and binding levy on all of the taxable property in the District of a direct, annual, ad valorem tax, unlimited as to amount or rate, sufficient to pay all the principal of and interest on the Bonds as the same become due;

(ix) the execution and delivery of the Bonds, the Bond Resolution, the Continuing Disclosure Undertaking, the Agency Agreement, the DTC Letter and this Purchase Agreement, and the compliance with the provisions of each, shall not conflict with or constitute a material breach of or default pursuant to any law, administrative regulation, judgment, decree, loan agreement, note, resolution, agreement or other instrument to which the District is a party or to which the District is otherwise subject or to which any of the property of the District is otherwise subject because such property is property of the District;

(x) this Purchase Agreement constitutes a legal, valid and binding obligation of the District enforceable in accordance with its terms; the Continuing Disclosure Undertaking, the Agency Agreement and the DTC Letter, when duly executed and delivered, will constitute the legal, valid and binding obligations of the District, enforceable in accordance with their respective terms; and the Bonds, when issued, authenticated and delivered in accordance with the Bond Resolution and sold to the Underwriter as provided herein, will be the legal, valid and binding obligations of the District enforceable in accordance with their terms; in all cases, except as the enforceability of this Purchase Agreement, the Continuing Disclosure Undertaking, the Agency Agreement, the DTC Letter and the Bonds may be limited by Creditors' Rights Laws;

(xi) except as otherwise described in the Official Statement, there is neither any action, suit, proceeding, inquiry or investigation by or before any court, governmental agency, public board or body, pending, nor is there any basis therefor, (A) in any way affecting the powers of the District, the existence of the District or the title to office of any of the officials of the District, (B) seeking to prohibit, restrain or enjoin the issuance, sale or delivery of the Bonds, or the collection of the taxes levied or to be levied to pay the principal of and interest on the Bonds or the levy thereof, (C) in any way contesting or affecting the validity or enforceability of the Bonds, the Bond

Resolution, the Continuing Disclosure Undertaking, the Agency Agreement, the DTC Letter or this Purchase Agreement, (D) contesting in any way the completeness or accuracy of the Preliminary Official Statement or the Final Official Statement, (E) contesting the power of the District or the authority of the District with respect to the Bonds, the Bond Resolution, the Continuing Disclosure Undertaking, the Agency Agreement, the DTC Letter or this Purchase Agreement, (F) questioning the status of the exclusion of interest on the Bonds from gross income for federal income taxation, or (G) wherein an unfavorable decision, ruling or finding would materially adversely affect the financial position or condition of the District or would result in any material adverse change in the ability of the District to pay debt service on the Bonds;

(xii) except as otherwise disclosed in the Official Statement, the District has been during the previous five years and is currently in material compliance with continuing disclosure undertakings which the District has entered into pursuant to paragraph (b)(5) of the SEC Rule, if any; and

(xiii) the financial statements of the District contained in the Official Statement fairly present the financial position and results of operations of the District as of the dates and for the periods therein set forth in accordance with generally accepted accounting principles as applied to municipal corporations, and, since the date thereof, there has been no material adverse change in the financial position or results of operations of the District.

(c) The District hereby agrees with the Underwriter that:

(i) unless the Final Official Statement is amended or supplemented pursuant to Section 2(j) hereof, at the time of the acceptance by the District of this Purchase Agreement and at all times subsequent thereto, up to and including the End of the Underwriting Period, the Final Official Statement (including the financial and statistical data included therein) shall not contain any untrue statement of a material fact or omit to state a material fact required to be stated therein or necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading;

(ii) if the Final Official Statement is amended or supplemented pursuant to Section 2(j) hereof, at the time of each supplement or amendment thereto and at all times subsequent thereto up to and including the date of the End of the Underwriting Period (unless the Final Official Statement is further amended or supplemented pursuant to subparagraph (iv) of this subparagraph), the Final Official Statement as so supplemented or amended (including the financial and statistical data provided or reviewed by the District included therein) shall not contain any untrue statement of a material fact or omit to state a material fact required to be stated therein or necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading;

(iii) between the date of this Purchase Agreement and the Closing, the District shall not issue any bonds, notes or other obligations for borrowed

money payable from the same source of payment as the Bonds pursuant to the Bond Resolution, and subsequent to the respective dates as of which information is given in the Official Statement up to and including the Closing, the District has not incurred and will not incur any material liabilities, except those liabilities arising in the normal course of business or incurred with the consent of the Underwriter; and

(iv) the District shall furnish such information, execute such instruments and take such other action in cooperation with the Underwriter as the Underwriter may reasonably request to qualify the Bonds for offer and sale under the “blue sky” or other securities laws and regulations of such states and other jurisdictions of the United States as the Underwriter may reasonably designate; provided, however, that the District shall not incur any additional expense with respect to such actions and further that the District shall not be required to subject itself or any of its agents or employees to service of process outside the State through or in connection with any of the foregoing.

(d) The District shall not knowingly take or omit to take any action that, under existing law, may adversely affect the exclusion from gross income for federal income tax purposes, or the exemption from any applicable state tax, of the interest on the Bonds.

4. At the Closing, the District shall cause the Bonds to be delivered to the Underwriter in definitive form, registered in the name of Cede & Co., as nominee of DTC pursuant to the DTC Letter, bearing CUSIP numbers (provided, however, that lack of such CUSIP numbers shall not relieve the Underwriter from its obligation under this Purchase Agreement to purchase, to accept delivery of and to pay for the Bonds), duly executed and authenticated, together with the other documents hereinafter mentioned and subject to the terms and conditions of this Purchase Agreement. The Underwriter shall accept such delivery and pay the purchase price for the Bonds as set forth in Section 1 of this Purchase Agreement in immediately available federal funds. Delivery and payment as aforesaid shall be made at DTC or, in the case of a “Fast Automated Securities Transfer,” with the Paying Agent through DTC, or at such other place as may have been mutually agreed upon by the District and the Underwriter.

5. The Underwriter has entered into this Purchase Agreement in reliance upon the representations and warranties of the District contained in this Purchase Agreement and to be contained in the documents and instruments to be delivered at the Closing and upon the performance by the District of the obligations of the District pursuant to this Purchase Agreement at or prior to the date of the Closing. Accordingly, the obligation of the Underwriter pursuant to this Purchase Agreement to purchase, to accept delivery of and to pay for the Bonds is subject to the performance by the District of the obligations of the District to be performed pursuant to this Purchase Agreement and pursuant to such aforesaid documents and instruments at or prior to the Closing and is also subject to the fulfillment to the reasonable satisfaction of the Underwriter of the following conditions, that:

(i) the representations, warranties and agreements of the District contained in this Purchase Agreement shall be true, complete and correct on the

date of this Purchase Agreement and on and as of the date of the Closing, as if made on the date of Closing;

(ii) at the time of the Closing, the Bond Resolution, the Continuing Disclosure Undertaking, the Agency Agreement, the DTC Letter and this Purchase Agreement shall be in full force and effect and shall not have been amended, modified or supplemented, and the Final Official Statement shall not have been amended, modified or supplemented, except as may have been agreed to in writing by the Underwriter;

(iii) at the time of the Closing, the District shall have adopted and there shall be in full force and effect such resolutions as in the opinion of Bond Counsel and the Underwriter shall be necessary in connection with the transactions contemplated by this Purchase Agreement, and all necessary action of the District relating to the issuance of the Bonds shall have been taken, shall be in full force and effect and shall not have been amended, modified or supplemented, except as may have been agreed to in writing by the Underwriter;

(iv) the Underwriter may terminate the obligations of the Underwriter pursuant to this Purchase Agreement to purchase, to accept delivery of and to pay for the Bonds by notifying the District of the election of the Underwriter to do so if at any time after the execution of this Purchase Agreement and at or prior to the Closing, in the Underwriter's sole and reasonable judgment, any of the following events shall occur:

(A) the market price or marketability of the Bonds, or the ability of the Underwriter to enforce contracts for the sale of the Bonds, shall be materially adversely affected by any of the following events:

(I) legislation shall have been enacted by the Congress of the United States or the legislature of the State or shall have been favorably reported out of committee of either body or be pending in committee of either body, or shall have been recommended to the Congress for passage by the President of the United States or a member of the President's Cabinet, or a decision shall have been rendered by a court of the United States or the State or the Tax Court of the United States, or a ruling, resolution, regulation or temporary regulation, release or announcement shall have been made or shall have been proposed to be made by the Treasury Department of the United States or the Internal Revenue Service, or other federal or state authority with appropriate jurisdiction, with respect to federal or state taxation upon interest received on obligations of the general character of the Bonds; provided that, this paragraph (A)(I)

shall not apply if the Bonds are being issued as taxable bonds; or

(II) there shall have occurred (a) an outbreak or escalation of hostilities or the declaration by the United States of a national emergency or war, (b) any other calamity or crisis in the financial markets of the United States or elsewhere or the escalation of such calamity or crisis, (c) the sovereign debt rating of the United States is downgraded by any major credit rating agency or a payment default occurs on United States Treasury obligations, or (d) a default with respect to the debt obligations of, or the institution of proceedings under any federal bankruptcy laws by or against, any state of the United States or any city, county or other political subdivision located in the United States having a population of over 500,000; or

(III) a general suspension of trading on the New York Stock Exchange or other major exchange shall be in force, or minimum or maximum prices for trading shall have been fixed and be in force, or maximum ranges for prices for securities shall have been required and be in force on any such exchange, whether by virtue of determination by that exchange or by order of the SEC or any other governmental authority having jurisdiction; or

(IV) legislation shall have been enacted by the Congress of the United States or shall have been favorably reported out of committee or be pending in committee, or shall have been recommended to the Congress for passage by the President of the United States or a member of the President's Cabinet, or a decision by a court of the United States shall be rendered, or a ruling, regulation, proposed regulation or statement by or on behalf of the SEC or other governmental agency having jurisdiction of the subject matter shall be made, to the effect that any obligations of the general character of the Bonds or the Bond Resolution, or any comparable securities of the District, are not exempt from the registration, qualification or other requirements of the Securities Act of 1933, as amended, or the Trust Indenture Act of 1939, as amended, or otherwise, or would be in violation of any provision of the federal securities laws; or

(V) except as disclosed in or contemplated by the Official Statement, any material adverse change in the affairs of the District shall have occurred; or

(VI) any rating on general obligation bonds of the District is reduced or withdrawn or placed on credit watch with negative outlook by any major credit rating agency; or

(B) any event or circumstance shall exist that either makes untrue or incorrect in any material respect any statement or information in the Final Official Statement (other than any statement provided by the Underwriter) or is not reflected in the Final Official Statement but should be reflected therein in order to make the statements therein, in the light of the circumstances under which they were made, not misleading and, in either such event, the District refuses to permit the Final Official Statement to be supplemented to supply such statement or information, or the effect of the Final Official Statement as so supplemented is to materially adversely affect the market price or marketability of the Bonds or the ability of the Underwriter to enforce contracts for the sale of the Bonds; or

(C) a general banking moratorium shall have been declared by federal or State authorities having jurisdiction and be in force; or

(D) a material disruption in securities settlement, payment or clearance services affecting the Bonds shall have occurred; or

(E) any new restriction on transactions in securities materially affecting the market for securities (including the imposition of any limitation on interest rates) or the extension of credit by, or a charge to the net capital requirements of, underwriters shall have been established by the New York Stock Exchange, the SEC, any other federal or State agency or the Congress of the United States, or by Executive Order; or

(F) a decision by a court of the United States shall be rendered, or a stop order, release, regulation or no-action letter by or on behalf of the SEC or any other governmental agency having jurisdiction of the subject matter shall have been issued or made, to the effect that the issuance, offering or sale of the Bonds, including the underlying obligations as contemplated by this Purchase Agreement or by the Final Official Statement, or any document relating to the issuance, offering or sale of the Bonds, is or would be in violation of any provision of the federal securities laws at the

date of the Closing, including the Securities Act of 1933, as amended, the Securities Exchange Act of 1934, as amended, and the Trust Indenture Act of 1939, as amended; or

(v) at or prior to the Closing, the Underwriter shall have received copies of each of the following documents:

(A) (I) the approving opinion, dated the date of the Closing and addressed to the District, of Bond Counsel in form and content satisfactory to the Underwriter, in substantially the form attached as Appendix E to the Preliminary Official Statement relating to the Bonds; (II) a letter from Bond Counsel, dated the date of Closing and addressed to the Underwriter, permitting the Underwriter to rely upon the opinion of Bond Counsel for that period during which the Underwriter is the lawful owner of the Bonds and (III) the opinion of Bond Counsel, dated the date of Closing and addressed to the Underwriter, to the effect that (a) the information contained in the Preliminary Official Statement and the Final Official Statement in the tax caption on the cover page thereof, under the headings entitled “THE BONDS,” “SECURITY FOR AND SOURCES OF PAYMENT OF THE BONDS,” “TAX EXEMPTION,” and “CONTINUING DISCLOSURE” (excluding any statements about the District’s compliance with previous continuing disclosure undertakings) therein, in [Appendices “F” and “G”] thereto as it relates to the Bonds, the Bond Resolution and the Continuing Disclosure Undertaking fairly and accurately summarizes the information which it purports to summarize and the information contained in “RELATIONSHIP AMONG PARTIES” relating to Bond Counsel is correct in all material respects, and, based solely on Bond Counsel’s participation in the transaction as Bond Counsel, nothing has come to the attention of Bond Counsel that would lead Bond Counsel to believe that the information and statements in the Preliminary Official Statement, as of its date and as of the date of sale of the Bonds, and the Final Official Statement, as of its date and as of the date of such letter, contained or contain any untrue statement of a material fact or omitted or omit to state a material fact necessary in order to make the statements therein, in the light of the circumstances under which they were made, not misleading; provided that, no view need be expressed as to the financial statements of the District, any other financial, forecast, technical or statistical data, and any information in the Official Statement respecting DTC, (b) the offer and sale of the Bonds shall be exempt from registration under the Securities Act of 1933, as amended, and the Bond Resolution does not need to be qualified pursuant to the Trust Indenture Act of 1939, as amended, (c) the Bond Resolution, the Agency Agreement, the DTC Letter and this Purchase Agreement have

been duly authorized, executed and delivered by the District and, assuming the due authorization, execution and delivery of the Agency Agreement and this Purchase Agreement by the other parties thereto, are legal valid and binding obligations of the District, enforceable in accordance with their terms subject to customary exceptions for Creditors' Rights Laws and (d) the Continuing Disclosure Undertaking has been duly authorized, executed and delivered by the District and, subject to annual appropriation to provide for the costs of compliance therewith, is a legal, valid and binding obligation of the District enforceable in accordance with its terms;

(B) the opinion of Squire Patton Boggs (US) LLP, "Counsel to the Underwriter," addressed to the Underwriter, dated the date of the Closing, to the effect that: (I) the Bonds are exempt from registration under the Securities Act of 1933, as amended and the Bond Resolution and any related trust indenture are exempt from qualification under the Trust Indenture Act of 1939, as amended, and (II) the Continuing Disclosure Undertaking meets the requirements of paragraph (b)(5)(i) of the SEC Rule. In addition, such counsel shall state in its letter containing the foregoing opinion or in a separate letter addressed to the Underwriter and dated the date of the Closing that, without having undertaken to determine independently, or to assume responsibility for, the accuracy, completeness or fairness thereof, and based solely on their participation in meetings and telephone conferences at which representatives of the District, Bond Counsel and the Underwriter were at various times present, nothing has come to the attention of such counsel that would lead them to believe that the information and statements in the Preliminary Official Statement, as of its date and as of the date of sale of the Bonds, and the Final Official Statement, as of its date and as of the date of such letter, contained or contain any untrue statement of a material fact or omitted or omit to state a material fact necessary in order to make the statements therein, in the light of the circumstances under which they were made, not misleading; provided that, no view need be expressed as to the financial statements of the District, any other financial, forecast, technical or statistical data, and any information in the Official Statement regarding DTC;

(C) a certificate, dated the date of the Closing and signed on behalf of the District by the Chairman or any other member of the District Board, the Fire Chief, the Finance Manager of the District, or other authorized officer with respect to matters relating to the District, to the effect that (I) the representations and warranties contained in this Purchase Agreement are true and correct in all material respects on and as of the date of the Closing

with the same effect as if made on the date of the Closing; (II) except as otherwise to be described in the Final Official Statement, no litigation of any nature is then pending or, to their knowledge, threatened, seeking to restrain or enjoin the issuance and delivery of the Bonds or the levy and collection of taxes to pay the principal thereof and interest thereon, questioning the proceedings and authority by which the levy is made, affecting the validity of the Bonds or contesting the corporate existence or boundaries of the District or the title of the present officers to their respective offices; (III) no authority or proceedings for the issuance of the Bonds has been repealed, revoked or rescinded and no petition or petitions to revoke or alter the authorization to issue the Bonds has been filed with or received by any of the signors; (IV) the District has complied with all the agreements and satisfied all the conditions on its part to be performed or satisfied at or prior to, and to the extent possible before, the Closing and (V) no event affecting the District has occurred since the date of the Final Official Statement which should be disclosed in the Final Official Statement for the purpose for which it is to be used or which it is necessary to disclose therein in order to make the statements and information therein not misleading as of the date of the Closing;

(D) a counterpart original of the Final Official Statement manually executed on behalf of the District by the Chairman of the District Board of the District and an executed copy of the Deemed Final Certificate;

(E) specimen Bonds;

(F) a certified copy of the Bond Resolution;

(G) the items required by the Bond Resolution as conditions for issuance of the Bonds;

(H) a non-arbitrage certificate of the District, in form and substance satisfactory to Bond Counsel setting forth, among other things, in the manner permitted by the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder, the reasonable expectations of the District as of the date of the Closing as to the use of proceeds of the Bonds and of any other funds of the District expected to be used to pay debt service on the Bonds and the facts and estimates on which such expectations are based, and stating that, to the best of knowledge and belief of such certifying officer, the expectations set forth therein are reasonable;

(I) evidence that the District has caused or will cause to be filed the Report of Bond and Security Issuance Pursuant to Section 35-501(B), Arizona Revised Statutes;

(J) an executed copy of the Continuing Disclosure Undertaking, the Agency Agreement, and the DTC Letter;

(K) the filing copy of the Information Return Form 8038-G (IRS) for the Bonds;

(L) evidence that S&P Global Ratings, a division of Standard & Poor's Financial Services LLC has issued a rating of "___" for the Bonds (the "Rating") and that the Rating is then in effect; and

(M) such additional legal opinions, certificates, instruments and other documents as the Underwriter may reasonably request to evidence the truth and accuracy, as of the date of this Purchase Agreement and as of the date of the Closing, of the representations, warranties and covenants of the District contained herein and of the statements and information contained in the Official Statement and the due performance or satisfaction by the District at or prior to the Closing of all agreements then to be performed and all conditions then to be satisfied by the District.

(All of the opinions, letters, certificates, instruments and other documents mentioned above or elsewhere in this Purchase Agreement shall be deemed to be in compliance with the provisions of this Purchase Agreement if, but only if, they are in form and substance satisfactory to the Underwriter and Counsel to the Underwriter; provided, however, that acceptance by the Underwriter of the Bonds shall be deemed by the Underwriter to be satisfaction of the foregoing.)

6. If the District is unable to satisfy the conditions to the obligations of the Underwriter to purchase, to accept delivery of and to pay for the Bonds contained in this Purchase Agreement, or if the obligations of the Underwriter to purchase, to accept delivery of and to pay for the Bonds are terminated for any reason permitted by this Purchase Agreement, this Purchase Agreement (except the obligations set forth in Section 7(c) hereof) shall terminate and neither the Underwriter nor the District shall be under further obligation hereunder.

7. (a) If the Closing shall take place hereunder, the District shall pay, but solely from the proceeds of the sale of the Bonds, (i) the cost of the preparation and printing of the Bond Resolution, the Continuing Disclosure Undertaking, the Agency Agreement, the DTC Letter, the Preliminary Official Statement and the Final Official Statement (including any amendments or supplements thereto); (ii) the cost of preparation and printing of the Bonds; (iii) the fees and disbursements of Bond Counsel and counsel to the Underwriter; (iv) the initial fees and disbursements of the Paying Agent, provided, however, that the District shall be responsible for all other fees and disbursements of the Paying Agent; (v) the fees and expenses

incurred by the District or the Underwriter for the Rating; and (vi) reasonable miscellaneous, normally occurring, “out-of-pocket” expenses incurred by the Underwriter in connection with the issuance and sale of the Bonds, including any meals and travel of District officials paid for by the Underwriter, but not entertainment expenses.

(b) The Underwriter shall pay, if any, (i) all advertising expenses in connection with the public offering of the Bonds, and (ii) all other expenses incurred by it in connection with its public offering and distribution of the Bonds.

(c) If this Purchase Agreement shall be terminated by the Underwriter because of any failure or refusal on the part of the District to comply with the terms or to fulfill any of the conditions of this Purchase Agreement, the District shall reimburse the Underwriter for all “out-of-pocket” expenses reasonably incurred by the Underwriter in connection with this Purchase Agreement or the offering contemplated hereunder.

8. As required by the provisions of Section 38-511, Arizona Revised Statutes, as amended, notice is hereby given that the State, its political subdivisions (including the District) or any department or agency of either may, within three years after its execution, cancel any contract, without penalty or further obligation, made by the State, its political subdivisions, or any of the departments or agencies of either if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the State, its political subdivisions, or any of the departments or agencies of either is, at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract. The cancellation shall be effective when written notice from the Governor or the chief executive officer or governing body of the political subdivision is received by all other parties to the contract unless the notice specifies a later time. The State, its political subdivisions or any department or agency of either may recoup any fee or commission paid or due to any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the State, its political subdivisions or any department or agency of either from any other party to the contract arising as the result of the contract. This section is not intended to expand or enlarge the rights of the District hereunder except as required by such Section. Each of the parties hereto hereby certifies that it is not presently aware of any violation of such Section which would adversely affect the enforceability of this Purchase Agreement and covenants that it shall take no action which would result in a violation of such Section.

9. (a) Any notice or other communication to be given pursuant to this Purchase Agreement must be given by delivering the same in writing to:

If to the District at:

Fire District Board
Golder Ranch Fire District of Pima and Pinal Counties, Arizona
3885 E. Golder Ranch Dr.
Tucson, Arizona 85739
Attention: Dave Christian, Finance Director

If to the Underwriter at:

Stifel, Nicolaus & Company, Incorporated
Suite 750
2325 East Camelback Road
Phoenix, Arizona 85016
Attention: Mark Reader, Managing Director

(b) This Purchase Agreement is made solely for the benefit of the District and the Underwriter (including the successors or assigns of the Underwriter), and no other person may acquire or have any right hereunder or by virtue of this Purchase Agreement.

(c) All of the representations, warranties, and covenants of the District and the Underwriter contained in this Purchase Agreement shall remain operative and in full force and effect, regardless of (i) any investigations made by or on behalf of the Underwriter or (ii) delivery of and payment for the Bonds pursuant to this Purchase Agreement or (iii) any termination of this Purchase Agreement.

(d) If any section, paragraph, subdivision, sentence, clause or phrase of this Purchase Agreement shall for any reason be held illegal or unenforceable, such decision shall not affect the validity of the remaining portions of this Purchase Agreement. The parties to this Purchase Agreement declared they would have executed this Purchase Agreement and each and every other section, paragraph, subdivision, sentence, clause and phrase of this Purchase Agreement, irrespective of the fact that any one or more sections, paragraphs, subdivisions, sentences, clauses or phrases of this Purchase Agreement may be held to be illegal, invalid, or unenforceable. If any provision of this Purchase Agreement contains any ambiguity which may be construed as either valid or invalid, the valid construction shall be adopted.

(e) This Purchase Agreement expresses the entire understanding and all agreements of the parties to this Purchase Agreement with each other with respect to the subject matter of this Purchase Agreement, and no party to this Purchase Agreement has made or shall be bound by any agreement or any representation to any other party which is not expressly set forth in this Purchase Agreement.

(f) This Purchase Agreement may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

(g) This Purchase Agreement shall become effective upon the execution of the acceptance of this Purchase Agreement by the undersigned member of the District Board on behalf of the District and shall be valid and enforceable as of the time of such acceptance.

(h) The electronic signature of a party to this Purchase Agreement shall be as valid as an original signature of such party and shall be effective to bind such party to this Purchase Agreement. For purposes hereof: (i) "electronic signature" means a manually signed original signature that is then transmitted by electronic means; and (ii) "transmitted by

electronic means” means sent in the form of a facsimile or sent via the internet as a portable document format (pdf) or other replicating image attached to an electronic mail or internet message.

(i) This Purchase Agreement shall be governed by and construed in accordance with the laws of the State.

Very truly yours,

STIFEL, NICOLAUS & COMPANY,
INCORPORATED

By _____
Mark Reader, Managing Director

ACCEPTED AND AGREED AT _____.M.
THIS _____ DAY OF _____, 2021

GOLDER RANCH FIRE DISTRICT OF PIMA
AND PINAL COUNTIES, ARIZONA

By _____

Its _____

SCHEDULE I

\$ _____ GOLDER RANCH FIRE DISTRICT OF PIMA AND PINAL COUNTIES, ARIZONA GENERAL OBLIGATION BONDS, SERIES 2021

Maturity Dates (July 1)	Principal Amounts	Interest Rates	Yield
	\$	%	%

* Yield calculated to July 1, 20__, the first optional redemption date.

Optional Redemption. The Bonds maturing on or before July 1, 20__ are not subject to redemption prior to their stated maturity dates. The Bonds maturing on or after July 1, 20__ are subject to redemption prior to their stated maturity dates, at the option of the District, in whole or in part from maturities selected by the District on July 1, 20__, or on any date thereafter, by the payment of a redemption price equal to the principal amount of each Bond called for redemption, plus interest accrued to the date fixed for redemption but without premium.

Mandatory Redemption of the Bonds. The Bonds maturing July 1, 20__ (the “Term Bonds”) will be subject to mandatory redemption prior to their stated maturity date on July 1 of the years and in the amounts set forth below, at a redemption price equal to the principal amount of such Bonds called for redemption plus interest accrued to the date fixed for redemption, but without premium:

Term Bond maturing July 1, 20__

Redemption Dates	Principal Amount
	\$
	(maturity)

SCHEDULE II

Maturities for which the 10% test has been met

Maturity Dates (July 1)	Principal Amounts	Interest Rates	Yield
	\$	%	%

Maturities for which the 10% test has not been met

Maturity Dates (July 1)	Principal Amounts	Interest Rates	Yield
	\$	%	%

EXHIBIT A

FORM OF ISSUE PRICE CERTIFICATE

\$ _____
**GOLDER RANCH FIRE DISTRICT
OF PIMA AND PINAL COUNTIES, ARIZONA
GENERAL OBLIGATION BONDS, SERIES 2021**

The undersigned, Stifel, Nicolaus & Company, Incorporated (“Stifel”), hereby certifies as set forth below with respect to the sale and issuance of the above-captioned obligations (the “Bonds”).

1. Bond Purchase Agreement. On January __, 2021 (the “Sale Date”), Stifel and Golder Ranch Fire District (the “Issuer”) executed a Bond Purchase Agreement (the “Purchase Agreement”) in connection with the sale of the Bonds. Stifel has not modified the Purchase Agreement since its execution on the Sale Date.

2. Price.

(a) As of the date of this Certificate, for each Maturity of the Bonds listed on Schedule A as the “General Rule Maturities,” the first price or prices at which at least 10% of each such Maturity of the Bonds was sold to the Public are the respective prices listed in Schedule A attached hereto.

(b) **[To be used if not using Hold-the-Offering-Price Rule and 10% was not sold for all Maturities]** **[**** With respect to each of the _____ Maturities of the Bonds:

(i) As of the date of this Certificate, Stifel has not sold at least 10% of the Bonds of these Maturities at any price or prices.

(ii) As of the date of this Certificate, Stifel reasonably expects that the first sale to the Public of Bonds of these Maturities will be at or below the respective price or prices listed on the attached Schedule A as the “Reasonably Expected Sale Prices for Undersold Maturities.”

(iii) The Underwriter will provide actual sales information (substantially similar to the information contained on Schedule B) as to the price or prices at which the first 10% of each such Maturity (i.e., the Undersold Maturity or Maturities) is sold to the Public.

(iv) On the date the 10% Test is satisfied with respect to all Maturities of the Bonds, the Underwriter will execute a supplemental certificate substantially in the form attached hereto as Schedule C with respect to any remaining Maturities for which the 10% Test has not been satisfied as of the date hereof.**]

(b) [To be used if using Hold-the-Offering-Price Rule] [Alternative 1 - All Maturities Use Hold-the-Offering-Price Rule: Stifel offered the Bonds to the Public for purchase at the respective initial offering prices listed in Schedule A (the “Initial Offering Prices”) on or before the Sale Date. A copy of the pricing wire or equivalent communication for the Bonds is attached to this certificate as Schedule B.] [Alternative 2 - Select Maturities Use Hold-the-Offering-Price Rule: Stifel offered the Hold-the-Offering-Price Maturities to the Public for purchase at the respective initial offering prices listed in Schedule A (the “Initial Offering Prices”) on or before the Sale Date. A copy of the pricing wire or equivalent communication for the Bonds is attached to this certificate as Schedule B.]

[Alternative 1 - All Maturities use Hold-the-Offering-Price Rule: As set forth in the Bond Purchase Agreement, Stifel has agreed in writing that, (i) for each Maturity of the Bonds, it would neither offer nor sell any of the Bonds of such Maturity to any person at a price that is higher than the Initial Offering Price for such Maturity during the Holding Period for such Maturity (the “hold-the-offering-price rule”), and (ii) any selling group agreement shall contain the agreement of each dealer who is a member of the selling group, and any third-party distribution agreement shall contain the agreement of each broker-dealer who is a party to the third-party distribution agreement, to comply with the requirements for establishing issue price for the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule. Pursuant to such agreement, no Underwriter (as defined below) has offered or sold any Maturity of the Bonds at a price that is higher than the respective Initial Offering Price for that Maturity of the Bonds during the Holding Period. [Alternative 2 - Select Maturities Use Hold-the-Offering-Price Rule: As set forth in the Bond Purchase Agreement, Stifel has agreed in writing that, (i) for each Maturity of the Hold-the-Offering-Price Maturities, it would neither offer nor sell any of the Bonds of such Maturity to any person at a price that is higher than the Initial Offering Price for such Maturity during the Holding Period for such Maturity (the “hold-the-offering-price rule”), and (ii) any selling group agreement shall contain the agreement of each dealer who is a member of the selling group, and any third-party distribution agreement shall contain the agreement of each broker-dealer who is a party to the third-party distribution agreement, to comply with the requirements for establishing issue price for the Bonds, including, but not limited to, its agreement to comply with the hold-the-offering-price rule. Pursuant to such agreement, no Underwriter (as defined below) has offered or sold any Maturity of the Hold-the-Offering-Price Maturities at a price that is higher than the respective Initial Offering Price for that Maturity of the Bonds during the Holding Period.]

3. Defined Terms.

- (a) [*Hold-the-Offering-Price Maturities* means those Maturities of the Bonds listed in Schedule A hereto as the “Hold-the-Offering-Price Maturities.”]
- (b) [*Holding Period* means, with respect to a Hold-the-Offering-Price Maturity, the period starting on the Sale Date and ending on the earlier of (i) the close of the fifth business day after the Sale Date (_____, 2021), or (ii) the date on which the Underwriter has sold at least 10% of such Hold-the-Offering-Price Maturity to the Public at prices that are no higher than the Initial Offering Price for such Hold-the-Offering-Price Maturity.]

- (c) *Issuer* means Golder Ranch Fire District of Pima and Pinal Counties, Arizona.
- (d) *Maturity* means Bonds with the same credit and payment terms. Bonds with different maturity dates, or Bonds with the same maturity date but different stated interest rates, are treated as separate Maturities.
- (e) *Public* means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or a related party to an Underwriter. The term “related party” for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.
- (f) *Sale Date* means the first day on which there is a binding contract in writing for the sale of a Maturity of the Bonds. The Sale Date of the Bonds is January __, 2021.
- (g) *Underwriter* means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

The representations set forth in this certificate are limited to factual matters only. Nothing in this certificate represents the Underwriter’s interpretation of any laws, including specifically Sections 103 and 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations thereunder. The undersigned understands that the foregoing information will be relied upon by the Issuer with respect to certain of the representations set forth in the Federal Tax Certificate of the Issuer dated _____, 2021 and with respect to compliance with the federal income tax rules affecting the Bonds, and by Bond Counsel, in connection with rendering its opinion that the interest on the Bonds is excluded from gross income for federal income tax purposes, the preparation of the Internal Revenue Service Form 8038-G, and other federal income tax advice that it may give to the Issuer from time to time relating to the Bonds.

STIFEL, NICOLAUS & COMPANY,
INCORPORATED, as underwriter

By: _____
B. Mark Reader, Managing Director

By: _____
[underwriter]

Dated: _____

SCHEDULE A

General Rule Maturities

<u>Maturity/CUSIP</u> ()	<u>Coupon</u> %	<u>Date Sold</u>	<u>Par Amount</u> \$	<u>Sale Price</u>
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*Price calculated to July 1, 20__, the first optional redemption date.

[Hold-the-Offering-Price Maturity

<u>Maturity/CUSIP</u>	<u>Coupon</u>	<u>Date Sold</u>	<u>Par Amount</u>	<u>Offering Prices</u>
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**]

SCHEDULE B

[Actual Sales for Undersold Maturities as of the Closing Date]

<u>Maturity/CUSIP</u>	<u>Date Sold</u>	<u>Time Sold</u>	<u>Par Amount</u>	<u>Sale Price</u>
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**]

[PRICING WIRE OR EQUIVALENT COMMUNICATION]

(Attached)

[SCHEDULE C

SUPPLEMENTAL ISSUE PRICE CERTIFICATE OF UNDERWRITER

**\$ _____
GOLDER RANCH FIRE DISTRICT
OF PIMA AND PINAL COUNTIES, ARIZONA
GENERAL OBLIGATION BONDS, SERIES 2021**

The undersigned, Stifel, Nicolaus & Company, Incorporated (the “Stifel”), hereby certifies as set forth below with respect to the sale and issuance of the above-captioned obligations (the “Bonds”).

1. *Issue Price.*

(a) Stifel sold at least 10% of the _____ Maturities of the Bonds to the Public at the price or prices shown on the Issue Price Certificate dated as of the Closing Date (the “10% Test”). With respect to each of the _____ Maturities of the Bonds, Stifel had not satisfied the 10% Test as of the Closing Date (the “Undersold Maturities”).

(b) As of the date of this Supplemental Certificate, Stifel has satisfied the 10% Test with respect to the Undersold Maturities. The first price or prices at which at least 10% of each such Undersold Maturity was sold to the Public are the respective prices listed on Exhibit A attached hereto.

2. *Defined Terms.*

(a) “Issuer” means _____.

(b) “Maturity” means Bonds with the same credit and payment terms. Bonds with different maturity dates, or Bonds with the same maturity date but different stated interest rates, are treated as separate Maturities.

(c) “Public” means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or a related party to an Underwriter. The term “related party” for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

(d) “Underwriter” means (i) any person that agrees pursuant to a written contract with the Issuer (or with the lead Underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

The representations set forth in this certificate are limited to factual matters only. Nothing in this certificate represents Stifel’s interpretation of any laws, including specifically Sections 103 and 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations thereunder. The undersigned understands that the foregoing information will be relied upon by the Issuer with respect to certain of the representations set forth in the Federal Tax Certificate of the Issuer dated [closing date] and with respect to compliance with the federal income tax rules affecting the Bonds, and by Bond Counsel, in connection with rendering its opinion that the interest on the Bonds is excluded from gross income for federal income tax purposes, the preparation of the Internal Revenue Service Form 8038-G, and other federal income tax advice that it may give to the Issuer from time to time relating to the Bonds.

STIFEL, NICOLAUS & COMPANY,
INCORPORATED, as underwriter

By: _____
_____, Managing Director

By: _____
[underwriter]

Dated: _____

EXHIBIT A
TO
SUPPLEMENTAL ISSUE PRICE CERTIFICATE**]

GOLDER RANCH FIRE DISTRICT

BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: December 15, 2020

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD POSITIONS OF CHAIRPERSON, VICE-CHAIRPERSON, AND CLERK FOR A ONE-YEAR TERM FOR CALENDAR YEAR 2021

ITEM #: 8B

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

In accordance with the Golder Ranch Fire District Bylaws, Article III, the Board of Directors will elect officer positions for the upcoming 2021 calendar year. The current bylaws state:

1. The Golder Ranch Fire District shall be administered by a Chairperson, Vice-Chairperson and Clerk.
2. Qualifications - Must be a member of the Golder Ranch Fire District Board.
3. Election - All Officers must be nominated by at least one Board Member and must be elected by a majority vote of the Board.
4. Term - All Officers shall serve for a term of one year and may be re-elected. The term of office shall be calculated from the first board meeting in January of each year.

A.R.S. §48-803(E) provides the statutory requirements for elected officer positions and indicates the Governing Board shall elect from its members a chairperson and a clerk. The Board may also elect a vice-chairperson, if they include a statement to that effect in the district bylaws.

RECOMMENDED MOTION

Motion to nominate _____ as Chairperson of the Golder Ranch Fire District Governing Board.

Motion to nominate _____ as Vice-Chairperson of the Golder Ranch Fire District Governing Board.

Motion to nominate _____ as Clerk of the Golder Ranch Fire District Governing Board.

GOLDER RANCH FIRE DISTRICT

BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: December 15, 2020

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF A REPRESENTATIVE FROM THE GOLDER RANCH FIRE DISTRICT'S GOVERNING BOARD TO THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM'S LOCAL PENSION BOARD

ITEM #: 8C

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

The statutory requirements for the Local Public Safety Personnel Pension Board as found in A.R.S. §38-847(A)(3) states that the local pension board shall be constituted as follows: for fire districts, *the chairperson of the fire district governing board or the chairperson's designee*, two members elected by secret ballot by members employed by the fire district and two citizens appointed by the chairperson of the fire district governing board, one of whom is a resident of the fire district and one of whom has experience in personnel administration but who is not required to be a resident of the fire district.

RECOMMENDED MOTION

Motion to appoint _____ as Chairperson of the Golder Ranch Fire District's Public Safety Personnel Retirement System Local Pension Board in pursuant to A.R.S. §38-847(A)(3).

GOLDER RANCH FIRE DISTRICT

BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: December 15, 2020

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL AND ADOPTION OF A NEW GOVERNING BOARD MEMBER HANDBOOK AND A NEW GOVERNING BOARD MEMBER POLICY MANUAL

ITEM #: 8D

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

Presented is a new board member handbook, as well as a policy manual, applicable to the governing board. There has never been anything developed to help to guide any new governing board members. These items were designed to help to guide the board members and to have something to refer to, on how something should be handled. This also ensures that the district is doing its due diligence in complying with all state statutes and requirements.

RECOMMENDED MOTION

Motion to approve and adopt the new Governing Board Member handbook and policy manual as presented (or with specified changes).



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Our Mission

With integrity, the Golder Ranch Fire District provides responsive and caring fire and life safety services that meet the emerging needs of our community through teamwork, dedication and professionalism.

Our Vision

To be progressive, professional, fiscally responsible, and customer centered.

Our Motto

Community First - Serving with Strong Hands and Caring Hearts

Our Values

Accountability is achieved by our actions to each other, the organization and the citizens we serve.

Dependable service is accomplished by being fast, capable, consistent, and proactive.

Integrity is doing the right thing, even when it is the hard thing.

Respect is recognizing individual differences while appreciating the value of each person.

Excellence is achieving the best possible solution every time.

Compassion is treating each other and our customers as an extension of our family.

Trust is building and strengthening relationships through our words and actions.

Introduction

The Governing Board of the Golder Ranch Fire District (GRFD) has approved this handbook to enforce upon themselves and future governing board members the guidelines needed to govern with excellence. This handbook has also been established as a guide to help new members of the Golder Ranch Fire District Governing Board understand their roles and expectations relating to their performance and participation. Many sources, such as the Arizona Revised Statutes (A.R.S.), Arizona Fire District Association (AFDA) publications and educational seminars, and other related sources were consulted to establish these guidelines.

First Official Acts

As part of the first official acts, all board members shall complete the required paperwork. Pursuant to A.R.S. §38-232, governing board members shall affirm and sign an oath of office at least twenty-four hours before the commencement of their term of office and each subsequent term. Pursuant to A.R.S. §38-431.01(G), all governing board members shall review the Open Meeting Law (OML) materials at least one day before taking office and sign a Statement of Compliance, indicating that they have done so. There is a link to the OML information available on the Golder Ranch Fire District website.

In addition, the governing board members shall complete a board member contact information form; confirmation of personal auto insurance form ensuring coverage of a personal vehicle when used while on district business; annually sign a conflict of interest disclosure form to declare any potential conflicts of interest; and acknowledgement of fire board guidelines form shall be signed subsequent to reading and understanding the guidelines discussed in this handbook. There are sample forms available in the appendix of this handbook.

Orientation

All new board members will be invited to go through an orientation session to provide them a basic understanding of the fire district. The orientation session will be administered by the fire chief.

The following topics may be discussed:

- Familiarization and introduction of staff
- Familiarization and tour of the district and the fire stations within the district
- Chain of command
- Explanation of the Arizona Revised Statutes
- Whom the fire district serves
- Tour, explanation, and demonstration of various apparatus, and equipment
- Explanation of the volunteer program

Board members will be issued an iPad and a GRFD email address to be used for district business. Monthly board packets, study session information and other pertinent district information will be distributed in an electronic format through the iPad. For the protection of the board members privacy, *please use the email address provided by the district and not a personal email address* to conduct all district business. All correspondences related to district business are subject to public records requests; if a personal email is used, it is subject to being searched for district-related correspondence.

Code of Conduct

Board members should have a broad perspective and possess a willingness to search out effective solutions to complex problems. It is not in the best interest of the fire district board members to focus on a single issue or have a bias point of view.

Board members shall always place the fire district's best interest above their own personal interests.

Board members should keep on task and not be unduly influenced by those who have more dominant personalities. Every board member represents the interests

of the fire district equally. Board members are obligated to operate within the parameters that the fire board sets for itself.

Board members should not interpret opposing votes to the majority as a personal issue. In turn, all board members need to realize that the will of the majority prevails.

The “prudent person” legal doctrine applies to individual board members, as well as the fire board as a collective body. The level of the fire board competency will be compared to what a similar prudent fire board or board member should do.

Board members are expected to act and conduct themselves professionally when representing the fire district.

Board members shall not use their position, or information obtained as a fire board member, for personal gain or for the financial benefit of themselves or members of their family.

The focus of the fire board should be policy decisions, its implementation, and the finances of the fire district. Board members should not become involved in the day-to-day operations of the fire district.

Legal Responsibilities

Board members are legally and ethically accountable for the operation of the fire district and are responsible for acting on behalf of the fire district’s service recipients, taxpayers, and staff to ensure smooth and efficient operation of the fire district.

There are a multitude of state laws that substantially affect the manner in which the fire district must conduct business. An explanation of what a fire district **SHALL** do, **MAY** do and **SHALL NOT** do is listed below.

The fire district **SHALL**:

- Submit an annual report per A.R.S. § 48-251(A)

- Prepare, post, publish, adopt, certify, and submit an annual budget per A.R.S. §§ 48-252 & 48-805.02(A), (B), and (D)
- Perform, accept, and submit an audit of the annual report per A.R.S. §§ 48-253 & 48-805.02(G)
- Fill vacancies on the fire board within 90 days per A.R.S. §48-803(B)
- Hire a fire chief per A.R.S. §48-803(D)
- Elect from its members a chairperson and clerk per A.R.S. §48-803(E)
- Attend professional development training within one year after the certification of their election per A.R.S. §48-803(H)
- Hold public meeting at least once each calendar month per A.R.S. §48-805(A)(1)
- Determine the compensation payable to district personnel per A.R.S. §48-805(A)(2)
- Require all current and prospective employees and volunteers to submit a full set of fingerprints for the district to obtain a state and federal criminal records check per A.R.S. §48-805(A)(3)
- Produce, review, and reconcile monthly financial report and cash flow projection report per A.R.S. §48-807(O); report any indication of statutory violations related thereto per A.R.S. §48-805.02(D)(1)

The fire district **MAY**:

- Employ personnel and provide services deemed necessary for fire protection, for preservation of life, and for carrying out its other powers and duties per A.R.S. §48-805(B)(1)
- Acquire apparatus, equipment, lands, buildings, and furnishings to house equipment and personnel necessary to carry out the fire district's mission per A.R.S. §48-805(B)(2)
- Issue bonds to finance the acquisition of property per A.R.S. §48-805(B)(3)
- Retain a certified public accountant to perform an annual audit of the fire district books per A.R.S. §48-805(B)(9)
- Accept gifts, contributions, bequests and grants and comply with any requirement of such per A.R.S. §48-805(B)(11)
- Pay membership dues to Arizona Fire District Association per A.R.S. §48-805(B)(12)
- Adopt resolutions establishing fee schedules for fire protection services per A.R.S. §48-805(B)(13)

- Enter into intergovernmental agreements or contracts per regulations established per A.R.S. §48-805(B)(16)
- Form a separate legal entity with common powers, referred to as a Joint Powers Authority per A.R.S. §48-805.01
- Change the fire district's name per A.R.S §48-805(B)(14)

The fire district **SHALL NOT**:

- Levy a tax to exceed \$3.25 or an amount exceeding the annual 8% levy limit, whichever is less, per A.R.S. §48-807(F)
- Incur any debt or liability in excess of taxes levied and to be collected and the money actually available and unencumbered at the time on the fund, except as provided by law, per A.R.S. 48-805.02(D)(1a)

Additional Duties

In addition to responsibilities required by law, the following duties have been established and may be subject to change as deemed appropriate by vote of the current governing board:

- Establish the mission, vision, motto, and values of the fire district; ensure an effective organizational strategic plan
- Provide support and guidance for the fire chief; evaluate the chief's performance annually
- Ensure the organization produces economically justifiable decisions; ensure financial solvency, integrity, and performance of the fire district
- Enhance public image and be an advocate for the fire district
- Approve all major contracts and agreements necessary to support the fire district's mission
- Approve expenditures that are over the fire chief's established limit
- Approve the disposition/disposal of surplus property by resolution
- Co-sign warrant checks
- Approve an insurance policy to cover the fire district's assets, personnel, and fire board. Board members are covered under the fire district's general liability, management liability, and umbrella liability insurance policies as "insured" while they are acting on the fire district's behalf
- Institute fair human resource policies and guidelines to manage personnel

- Consult legal counsel as deemed necessary; determine procedures to follow and approve final disposition of legal issues

Commitments

Board members shall be committed to the following practices to accomplish their responsibilities to the best of their ability:

- Attend and actively participate at fire board meetings, work sessions, public hearings, and special events
- Review fire board packets prior to each meeting in order to arrive prepared; ensure adequate and current information is obtained to make informed decisions; keep informed of developments relevant to issues before the fire board
- Keep disagreements impersonal
- Work to accomplish the mission of the fire district; unite for a common cause; respect the opinions of fellow board members and fire district staff; refrain from being publicly critical of fellow board members' opinions
- Exercise independent judgment on decisions that come before the fire board
- Be loyal to the fire district, its staff, and other board members
- Confidential proceedings of the fire board shall not be discussed outside the fire board meetings
- Accept, respect, and support majority decisions of the fire board; recognize authority is vested in the fire board as a group and not in individuals
- Recognize that the fire board's job is to ensure that the fire district is well managed, not to manage the fire district
- Avoid interfering with the duties of the fire chief or undermining the chief's authority; recognize the chain of command
- Declare any conflicts of interest between the member's personal life and their fire board position; avoid voting on issues that are, or are perceived to be, a conflict of interest
- The fire board position shall not be used for personal advantage or the advantage of family or friends
- Regularly attend Arizona Fire District Association (AFDA) conferences to learn more about the position and responsibilities

- Work with fire district staff, the fire board, and the community to ensure smooth, efficient, and responsible operation of the fire district
- Call to the attention of the fire board any issues that will have an adverse effect on the organization
- Refer constituent and staff complaints to the proper level on the chain of command
- Self-evaluate; the fire board should evaluate its own effectiveness to assure fulfillment of responsibilities and to maintain a strong organization
- A board member shall not use or disclose confidential information received while serving the fire district, especially if the personal use of such information would be detrimental to the fire district

Conflict of Interest

The governing board members occupy positions of public trust. They shall strictly adhere to the spirit and letter of the laws of the State of Arizona, including situations pertaining to conflicts of interest. A conflict of interest, actual or perceived, may be potentially damaging to the fire district. Conflict of interest relates to ethical behavior as well as personal gain. A conflict of interest exists when a personal or professional concern of a board member affects his/her ability to put the welfare of the organization before personal benefit. Board members shall conduct their personal affairs in such a manner as to avoid any possible conflict of interest, or perception of a conflict of interest, with their duties and responsibilities as members of the fire board.

Conflict of interest guidelines shall be applied to transactions between the fire district and interested persons and shall apply to the sale, lease, or exchange of property to or from interested persons and the fire district, the lending or borrowing of monies to or from interested persons by the fire district, or the payment of compensation by the fire district for services provided by interested persons. A potential conflict of interest arises when a board member holds a financial interest in, or may receive any personal benefit from, a business entity furnishing services, materials, or supplies to the fire district.

Financial interest shall include, but not be limited to, any position of a board member or a member of his or her family, as an owner, officer, board member, partner, trustee, controlling shareholder, member, employee or beneficiary. If the

amount of business transacted with any publicly-held company has no material effect on the total results of such company, ownership of shares in such company shall not be deemed a financial interest by any board member.

Board members shall be required to file a statement affirming that the disclosure guidelines have been reviewed, which shall include a list of all potential conflicts of interest (see attached format the appendix of this handbook). Any actual or potential conflict of interest on the part of any board member that arises subsequent to the filing of such a statement shall be disclosed promptly to the fire board. The disclosure statement shall be filed unless it is determined for good cause that such disclosure statement should be kept confidential. Any decision to keep confidential any such disclosure statement shall be approved by legal counsel for the fire board.

Board members who have an actual or potential conflict of interest shall not participate in consideration or discussion of a proposed matter in which such board member has a potential or actual financial or personal interest (unless for special reasons the fire board by a vote of a majority of its disinterested members requests information or interpretation) or vote on the matter.

A board member with a potential or actual conflict of interest in a matter before the fire board may be counted in determining the presence of a quorum at any meeting during which such matter may or will be considered by the fire board. The provisions of A.R.S. §38-503, or any successor statute, shall apply to any situation, contract, or transaction in which a board member may have an actual or potential interest.

Officer Descriptions

The function of the fire board officers is to assist the governing board in doing its job, and not as powers unto themselves. Officers are responsible for the integrity and functioning of the fire board and for ensuring the integrity of related documentation.

Officers of the fire board are in the service of the fire board and are bound by the fire board's desires and by the limits of their authority. Officers may not act in

place of the fire board, except when specifically delegated by the fire board as a whole.

BOARD CHAIRPERSON

The chairperson is responsible for ensuring that the business of the public meetings is transacted in a proper order and is expedited as much as possible. The chairperson must ensure that all members observe appropriate procedure and that order and decorum are always observed at the meeting. In addition, the chairperson's role includes the following:

- Leads meetings of the governing board
- Provides signatures on contracts or other instruments pertaining to fire district business
- Creates and maintains a spirit of unity amongst diverse people on the fire board
- Facilitates the group process
- Ensures the fire board works effectively and ethically with the fire chief and staff
- Maintains fire board discipline by adhering to fire board agreed upon conduct
- Contacts and consults legal counsel and insurance representatives as deemed necessary
- Serves or delegates a board member to serve as chairperson of the Public Safety Personnel Retirement (PSPRS) Local Pension board

VICE-CHAIRPERSON

The vice-chairperson shall, in the event of the chairperson's absence or inability to act, have all the powers of chairperson.

BOARD CLERK

The clerk's role includes the following:

- Provides signatures on contracts or other instruments pertaining to fire district business
- Co-signs warrants

- Participates as a vital part of the fire board's leadership

Officer Elections

ELECTION

Elections will be held annually for chairperson, vice-chairperson and clerk at the regular December board meeting. All officers must be nominated by at least one board member and must be elected by a majority vote of the board.

TERMS OF OFFICE

Elected officers shall assume office on the first of January and they shall serve a term of one year.

REMOVAL OF OFFICE

An officer may be removed if at least two board members propose the removal of the officer and at least three board members vote for such removal. Board members who propose the removal of an officer must follow the established procedures the place this item on a meeting agenda.

RESIGNATION

An officer may resign at any time by giving the fire board written notice of his or her resignation. The fire board must officially accept this resignation by placing the item on the agenda and holding a formal vote. No election may be held to replace an officer until the resigning officer's resignation is officially accepted. Upon the death of an officer, the office shall be deemed to be vacant as of the date of death.

ELECTION FOR VACANT OFFICES

In the event that there is a vacancy on the board caused by the death or early retirement of a board member, then this vacancy shall be filled by an individual selected by a majority of the remaining board members. The board shall select an

individual to serve within a reasonable time following the occurrence of the vacancy. The newly elected officer shall then serve until the expiration of the term of the officer whom he or she replaced.

Appointment Process

In accordance with A.R.S. §38-291, a fire board position shall be deemed vacant before the expiration of a term of office after the occurrence of any of the following events:

- Death of the person holding the office.
- Insanity of the person holding the office, when judicially determined.
- Resignation of the person holding the office and the lawful acceptance of resignation.
- Removal from office of the person holding the office, including the removal of a board or commission member by the appointing power before the expiration of the person's term of office.
- The person holding the office ceases to be a resident of the fire district.
- Absence from the state by the person holding the office beyond the period of three consecutive months.
- The person holding the office ceasing to discharge the duties of office for a period of three consecutive months.
- Conviction of the person holding the office of a felony or an offense involving a violation of the person's official duties.
- Failure of the person elected or appointed to such office to file the official oath of office at least one day prior the commencement of office.
- Decision of a competent tribunal declaring void the election or appointment of the person elected or appointed to the office.

- Failure of the person to be elected or appointed to the office.
- Violation of A.R.S. §38-296 by the person holding the office.

Pursuant to A.R.S. §48-803(B), when a vacancy occurs board members shall attempt to fill the position with the best qualified candidate within 90 days. If the board does not appoint a member within that 90-day period, the county board of supervisors shall appoint a member within 60 days after expiration of the 90-day period. A member must be over the age of 18 and be a registered voter living within the fire district for at least one year prior to appointment. Candidates should have the ability to make significant contribution to the work of the fire board and the organization.

Characteristics to consider will be their ability to listen, analyze, think clearly and creatively, work well with people individually and in a group. They should be willing to prepare for and attend fire board meetings, ask questions, take responsibility, follow through on given assignments, and evaluate themselves. They should possess honesty, sensitivity and tolerance to differing views, community building skills, personal integrity, and a sense of humor.

To search for the best qualified candidate to fill the position, board services staff will place an ad in the local paper, advertise on the district's website and social media sites informing residents of the district of the vacancy and encouraging them to apply. After the closing date, the applications will be reviewed by the fire board. The top candidates will be asked to attend an interview, which will take place in executive session. Board members will appoint, by majority vote, a candidate to fill the remainder of the vacant term in a public session. The board services manager shall notify the candidate of their appointment.

Board to Staff Linkage

The fire board shall hire a fire chief who shall be the chief administrator and operations officer responsible for all administrative functions and emergency services. The fire board should be careful not to micro manage the fire district themselves but should ensure that acceptable standards of prudence and ethics of operations are being met. The fire board should be sure to avoid usurping the

fire chief's responsibilities for management decisions as this could impede progress rather than enhance it. The fire board should set limits rather than becoming directly involved. They must believe in the fire chief and his staff and trust that day-to-day decisions will be consistent with the mission of the organization.

The fire board's challenge is to be reasonably certain that nothing goes awry and, at the same time, to grant as much unimpeded latitude as possible to staff members with the skills and talents to get the work done. Staff members need freedom from the fire board's friendly intrusions to do their work efficiently. The fire board should oversee the general performance and fulfillment of the mission by doing their job, not the job of staff.

The fire board should realize that staff members will be stronger knowing that the fire board supports them and understands their needs. A good working relationship between the fire board and staff will produce the desired results. The relationship between the fire board and the fire chief is one of the most important in the fire district. The fire chief becomes the fire board's bridge to the staff.

An effective fire board is absolutely essential to an effective organization. The enthusiasm and participation of the fire board contributes to the effectiveness of the whole organization.

The fire chief is accountable to the fire board as a whole for the fire district's performance and not to the officers or individual members. Only the fire board, by majority vote, has authority over the fire chief. This does not prevent interaction between these entities as long as the fire chief is instructed by the fire board as a whole. Information may be requested by a board member. If in the fire chief's judgment the request requires a substantial amount of staff time, it may be refused.

The fire chief has the right to expect the fire board to be clear about the rules and to play by them, to speak with one voice, and to get their job done. The fire board has the right to expect the fire chief to keep them informed by presenting a report at each regular fire board meeting and corresponding with them when necessary. The insights of the fire chief on the day-to-day operations of the fire district are essential to fire board decision making.

Here is a simplified, but effective explanation of the board vs. chief responsibility:

- Board: Makes policy (what and why)
- Chief: Implements policy (what, when, and how)

Meetings

State law requires that fire board meetings be held a minimum of once a month. The Golder Ranch Fire District Governing Board members normally hold regular monthly meetings on the third Tuesday of each month. In accordance with A.R.S. §38-431.01, all meetings are to be conducted openly and all persons so desiring shall be permitted to attend. In addition, communication between board members shall take place in public.

In case of an actual emergency, a meeting, including an executive session, may be held on such notice as is appropriate to the circumstances per A.R.S. § 38-431.02 (D). If an emergency meeting is held, a public notice describing specific matters to be discussed, considered, or decided must be posted within 24 hours of the meeting.

The fire board shall adhere to Open Meeting Laws (OML) as set forth by Article 3.1 of A.R.S. regarding public meetings and procedures. Basic information pertaining to OML may be referenced in the appendix of this handbook. In addition, Chapter 7 of the Arizona Agency Handbook covers OML and information is available on the Golder Ranch Fire District website.

Agendas

State law requires that a public notice of the time, date, and place of fire board meetings be posted and agendas are available at least 24 hours in advance of a meeting.

Law also requires that the agenda list the specific matters to be discussed, considered, and/or decided at the meeting. The agenda must significantly describe information reasonably necessary to inform the public of the matters to be discussed and/or decided. This does not permit agenda non-specific items to be discussed.

Board members who wish to have an item included on an agenda shall submit the item to the chairperson of the board. If appropriate, the chairperson will notify the fire chief and the board services manager as early as possible, but at least 24 hours prior to the scheduled meeting to add the agenda item. The board services staff shall prepare a draft agenda for the governing board, fire chief, and attorney's approval prior to posting the agenda. This schedule will ensure that agendas will be posted and available to the public and the fire board as required by law.

Board Packets

The board services staff will produce a fire board packet relative to each meeting. An electronic copy of the board packet will be distributed by 5:00 p.m. on the Tuesday preceding the meeting and may be accessed through the iPad tablets. Board packets will consist of information pertaining to the items to be addressed at the meeting. The information is made available the week prior to the meeting so board members have ample time to review the data in order to be fully informed.

Minutes

Pursuant to A.R.S. §38-431.01(B), the district shall provide for the taking of written minutes or a recording of all their meetings, including work sessions, emergency meetings, and executive sessions. All minutes shall include: 1) the date, time, and place of the meeting; 2) attendance of the members; and 3) a general description of the matters considered. Public meeting minutes shall also include an accurate description of all legal actions proposed, discussed, or taken, and the names of members who proposed each motion.

Voting

Each board member, including the chairperson, has one vote. The vote on any question shall be taken by ayes and nays. If the chairperson is unable to accurately determine the result of a voice vote, a roll call vote may be taken. It shall be out of order for board members to explain their vote during a roll call. A

majority vote is considered as the majority of votes cast, disregarding abstentions. A majority vote is required for the adoption of any motion.

Fire Board Committees

Fire board committees may be established to review issues and make constructive recommendations to facilitate fire board decisions. Board committees are to be established to help carry out the fire board's responsibilities, not to help with staff level issues. They should aid in the process of governance, not management. Board committees will only be used when other methods have been deemed inadequate as they may interfere with the wholeness of the fire board's job. If these committees are not handled properly, the one voice governance and integrity of the fire board/fire chief delegation process may be threatened. Care should be taken to preserve the fire chief's role and the holism of the fire board.

Board committees should only be established when absolutely necessary and clearly needed to assist the fire board in their decision making. Board committees will be responsible for reporting to the fire board at a regular monthly board meeting, or more frequently if needed, on their progress and findings.

Each member of a committee must make a serious commitment to actively participate in the work of the committee. If necessary, an appropriate staff member may be assigned to work with a committee as well.

All committees will be responsible for adhering to legal requirements. State Open Meeting Law requires the posting of agendas and the production of appropriate minutes.

Board committees may not speak or act for the fire board except when formally given such authority for specific and time related purposes.

Board Participation on Staff Committees

Staff committees may be established to assist with staff work and issues. When board members join staff work/issue related committees, the question as to who

staff members are working for may arise and confuse the fire board/fire chief role. The fire board may then be delegating through more than one channel. Board member's advice to these committees should not be confused with fire board authority. Board members should only participate on staff committees when they are working on board level issues.

Board Travel

Board members traveling out of district for training or business purposes shall be reimbursed their actual cost for travel expenses per A.R.S §48-803.C. The use of district vehicles may be requested; although, vehicles may not always be available. When a board member uses their personal vehicle, mileage will be paid at the IRS approved mileage rate found on the [GSA website](#). Upon returning from an event, board members shall complete a board Travel Reimbursement Request form and attach itemized receipts for meals and lodging. Board members shall not be reimbursed for alcohol nor extraneous expenses on lodging and meal receipts.



Fire Board Bylaws

The Governing Board of the Golder Ranch Fire District, considering the provision of Title 48, Chapter 5 of the Arizona Revised Statutes, hereby adopts the following bylaws for the regulation and governing of the fire district. These bylaws shall not supersede the Arizona Revised Statutes governing fire districts.

ARTICLE I – GENERAL

SECTION 1. NAME

The name of the district shall be the Golder Ranch Fire District servicing the areas in and adjacent to the communities of Oro Valley, Catalina, SaddleBrooke, SaddleBrooke Ranch and other unincorporated areas of Pima and Pinal Counties that are within the fire district boundaries.

SECTION 2. PURPOSE

The purpose of the Golder Ranch Fire District shall be to provide emergency services for the protection of persons, property, and values within the defined boundaries of the fire district. These bylaws set forth the rules for conduct for the Golder Ranch Fire District.

SECTION 3. CONFLICT WITH APPLICABLE LAW

In the event of any conflict with the laws governing the conduct of the fire district, then such conflict shall be resolved by applying the regulating authority in the following order of priority:

1. Arizona Revised Statutes
2. The bylaws of the Golder Ranch Fire District
3. The policy of the governing board
4. Robert's Rules of Order

SECTION 4. POWERS

The public business, property, and affairs of the Golder Ranch Fire District shall be managed by the board which shall have and may exercise all the powers of the district as provided by Arizona law, and to do all such lawful acts and things that are not defined by law or by these bylaws that may be directed or required to be done by the electorate.

SECTION 5. REMUNERATION

Members of the board shall serve without compensation but may be reimbursed for actual expenses incurred in the performance of duties required by law per A.R.S. §48-803(C)

ARTICLE II – BOARD OF THE DISTRICT

SECTION 1. MEMBERS

Members of the fire district board shall be those individuals elected or appointed pursuant to A.R.S. §§ 48-802, 48-803, and 48-805. The number of such members shall be five and each shall serve staggered four-year terms as designated in A.R.S. § 48-803.

An employee of a fire district or the spouse of an employee of a fire district shall not hold membership on the governing board of the fire district that employs that employee in accordance with A.R.S. § 48-805.03(B).

SECTION 2. VACANCIES

If a vacancy occurs on the board other than from the expiration of a term (as defined in A.R.S. § 38-291), the remaining board members shall fill the vacancy

by appointment of an interim member to serve out the term within 90 days after the date the vacancy occurs in accordance with A.R.S. § 48-803(B).

The appointment of a representative to the governing board to fill the remainder of the term will be placed on the next regularly scheduled meeting agenda. At which time, the board will direct the board services staff to advertise in a newspaper, on the GRFD website, and on GRFD's social media sites, that GRFD is recruiting for a board member to fill the remainder of the vacant term. Applicants will be required to submit a letter of interest and a resume. The governing board would schedule interviews for potential candidates to take place in executive session. The governing board would appoint an interim to the board for the remainder of the term in open session.

ARTICLE III – MEETINGS

SECTION 1. REGULAR MONTHLY MEETINGS

Regular monthly public meetings shall normally be held on the third Tuesday of each month at 9:00 a.m. at 3885 E. Golder Ranch Drive, Tucson, AZ 85739, but may occasionally be scheduled for other days or times when necessary. Notification of changes will be given to all board members in a timely manner. Special meetings, executive sessions, and work sessions shall be held at the call of the chairperson or upon the request of two members of the board. In the absence of the chairperson and vice-chairperson at a meeting, the clerk of the board shall act as chairperson for that meeting. Action by the board shall be by majority vote of those members present. The public shall have access to all meetings, except for executive sessions. A member of the public may speak for a reasonable amount of time, as determined by the board. Any or all of the public meetings may be recorded by any person in attendance, provided that such a recording does not interfere with the conduct of the meeting.

SECTION 2. PUBLIC NOTICES AND AGENDAS

Public notice must be given by posting a notice of the date, time, and location of the meeting in the public places designated by the district in the disclosure statements filed. The notice must be posted at least twenty-four hours in advance of the time scheduled for said meeting pursuant to A.R.S. §38-431.02 unless an actual emergency exists, or a meeting has been recessed and resumed.

In accordance with A.R.S. 38-431.01, all meetings are to be conducted openly and all persons so desiring shall be permitted to attend. In addition, communication between board members shall take place in public. To ensure compliance with the Open Meeting Law, board members shall not correspond through e-mail to a quorum of members.

Only matters listed on the agenda and other matters related thereto may be discussed, considered, or decided upon at the meeting. Any board member, the fire chief, or the district's legal counsel may place items on an agenda for a regular or special meeting.

The order of business at the board meeting is generally as follows; however, it may be changed at the discretion of the board chairperson:

1. Call to Order / Roll Call
2. Salute and Pledge of Allegiance
3. Fire Board Reports
4. Call to the Public
5. Presentations
6. Consent Agenda
7. Reports and Correspondence of Chief Officers, Chief's Direct Reports, and Union
8. Regular Business - Discussion and Possible Action Items
9. Future Agenda Items
10. Second Call to the Public
11. Adjournment

Robert's Rules of Order (newly revised) shall be used as a guide to the conduct of board meetings. District board Policy shall be referenced for correct procedures for board responsibilities.

SECTION 3. QUORUM

The presence of at least three members of the board shall constitute a quorum for the transaction of any business at any meeting of the board. Board members must be present in person, telephonically, or by other electronic means. The act of a majority of such quorum shall be deemed an act of the board. Should the board membership present at the meeting fall below the required number

required for a quorum, the meeting must be reconvened at a later designated date, when a quorum is present.

SECTION 4. MOTIONS AND VOTING

To make a motion, a board member states, “I would like to make a motion to...or I move...” and then clearly describes the proposal. It is important to say precisely what the words of the motion are to be. The group votes on exact language, not on a vague idea. When a motion is made, it must be seconded in order to be considered by the group. Once a motion is seconded, it is then before the board for debate and action. After the discussion is complete, the chairperson shall call for a vote. Each board member, including the chairperson, has one vote.

The vote on any question shall be taken by ayes and nays. If the chairperson is unable to accurately determine the result of a voice vote, he/she may, or at the request of any board member shall, call for a roll call vote. It shall be out of order for member to explain their vote during a roll call.

A majority vote is considered as the majority of votes cast, disregarding abstentions. A majority vote is required for the adoption of any motion.

Board members who have an actual or potential conflict of interest should not participate in discussion or vote on these matters.

SECTION 5. MINUTES

The minutes record any and all official acts of the governing board. If any conflict exists between the minutes and any other record of a meeting, the minutes shall control. The governing board will approve, amend, or modify the minutes at the next regular or special meeting. Upon approval of the minutes, they shall be signed by the clerk or the designee.

Either written minutes in a draft form or a recording of the meeting must be available for public inspection within three (3) working days after a meeting. No recording shall be made of any executive session. All minutes shall be kept permanently, in accordance with the fire district’s records retention policy. The following information must be included in the meeting minutes:

1. The date, time, and place of the meeting.
2. The members of the board recorded as either present or absent.
3. A general description of the matters discussed or considered, even where no formal action or vote is taken with respect to those matters.
4. An accurate description of all legal actions proposed, discussed, or taken and the names of the persons who proposed and seconded each motion. The minutes must also reflect how each board member voted.
5. The name of each member of the public making a statement or presenting material to the board and a specific reference to the action to which the statement or presentation relates.

SECTION 6. EXECUTIVE SESSIONS

Upon and only upon a public majority vote of sufficient members to constitute a quorum, an executive session may be held only for the reasons permitted by A.R.S. §38-431.03.

The governing board may not take an informal or preliminary vote or a final vote or make a final decision in the executive session - such action must be taken at a public meeting convened for that purpose.

If an executive session is to be held, notice shall be given to the board and to the general public stating the specific provision of the law authorizing the executive session. The chairperson will give notice in public session that executive sessions are confidential pursuant to Arizona state statute.

ARTICLE IV – OFFICERS OF THE BOARD

SECTION 1. BOARD OFFICERS

The officers of the district's governing board shall be the chairperson, the vice-chairperson, and the clerk. All such officers shall have general authority to perform within the policies set by the board and to perform all acts necessary or advisable in connection with the activities and responsibilities of the board for the operations of the district.

SECTION 2. ELECTION AND TERMS OF OFFICE

The board officers shall be elected at the regular December meeting. Elected board officers shall assume office on January 1 and serve for a term of one year; they may be reelected by a majority vote of the board.

An officer of the board may be removed if at least two board members propose the removal of the officer and at least three members of the board vote for such removal.

An officer may resign at any time by giving the board written notice of his/her resignation. Upon the death of an officer, the office shall be deemed to be vacant as of the date of death.

When a vacancy occurs there shall be an election to fill the vacant office on the board. This election shall be held at the meeting where the officer was successfully removed when a written notice of resignation is accepted, or in the case of an officer's death, at the next meeting of the board. The newly elected officer will serve the remainder of the one-year term.

ARTICLE V - CHIEF OFFICERS AND BOARD

SECTION 1. CHIEF OFFICERS

The board shall hire a fire chief who shall be the chief administrator and operations officer responsible for all administrative functions and emergency services. The employee policy manual approved by the fire board shall constitute the fire chief's conditions of employment.

SECTION 2. DUTIES OF THE BOARD AND FIRE CHIEF

The board and the fire chief shall perform duties and exercise powers in compliance with their positions. The board shall develop a mission for the district and the fire chief shall be responsible for carrying out this mission by managing the district's resources.

ARTICLE VI – EXECUTION OF DOCUMENTS

SECTION 1. GENERAL

All documents, instruments, or any written material whatsoever binding upon the district shall be executed by the clerk and/or the chairperson of the governing board for the district. However, the fire chief is authorized to execute documents of administrative nature and within his spending limit.

SECTION 2. POLICIES AND PROCEDURES

The fire chief is authorized to initiate, amend, and/or approve all procedures related to administrative or operational services. All ratified policy changes shall be placed on an agenda for scheduled governing board meeting for approval and formal adoption of the policy by the governing board.

ARTICLE VII – COMMITTEES

SECTION 1. FORMATION OF A COMMITTEE

Any member of the governing board present at a meeting may propose the establishment of a committee. A motion to establish a committee must be approved by a majority vote of the board. A committee may be appointed for one of the following purposes or any other purpose deemed reasonable by the governing board.

1. To consider a subject and recommend a resolution covering the action it recommends the district to take.
2. To investigate a certain issue and report facts with its opinions thereon.

SECTION 2. TERM

The committee may serve for a reasonable term, as designated by the governing board, and should the committee fail to make its recommendations or file its report within the designated term, then the governing board may extend such term or discharge the committee as they see fit.

SECTION 3. MEMBERSHIP QUALIFICATIONS

Any individual residing within or outside the district may be appointed as a committee member. Nominations for membership to the committee may be

made by the board or made by appointment from the chairperson. No more than two members of the governing board may be appointed as committee members.

SECTION 4. AUTHORITY OF THE COMMITTEE

A committee is authorized to perform only such acts as are within the reasonable scope of the object of the committee. Expenses incurred by the committee must receive prior approval from the board and must be reasonable in scope.

SECTION 5. RECORDS OF COMMITTEE ACTION

Committees formed at the direction of the governing board are subject to the Open Meeting Laws, including posting a public notice and agenda, as well as recording minutes of the meeting.

SECTION 6. REPORTS TO THE GOVERNING BOARD

The committee shall present its written report or present its recommendations to the governing board at a public meeting as designated by the governing board.

ARTICLE VIII – DISTRICT FINANCIAL REPORTS

SECTION 1. FISCAL YEAR

The fiscal year of the district shall be a 12-month period beginning on July 1 and ending on June 30 of the following year.

SECTION 2. DISTRICT ANNUAL REPORT

In accordance with A.R.S. §48-251, the district shall submit an annual report within 240 days of the close of the district's fiscal year. The report will be sent to the clerks of both Pima and Pinal County Board of Supervisors and the Pima and Pinal County Treasurer. The report shall contain the following information:

1. A schedule of the beginning and ending fund balances and all revenues and expenditures for the preceding fiscal year on a form prescribed by the auditor general.

2. Legal descriptions of any boundary changes occurring during the preceding fiscal year.
3. The names, occupations, and business telephone numbers of the governing board members on the last day of the preceding fiscal year.
4. The schedule and location of regular meetings of the district governing board.
5. The locations where public notices of meetings are posted pursuant to A.R.S. 38-431.02(3).

SECTION 3. DISTRICT BUDGET

In accordance with A.R.S. §§48-252 & 48-805.02, the district shall submit the annual budget most recently adopted by the district to the Pima and Pinal County Board of Supervisors and the Pima and Pinal County Treasurer no later than July 10 of each year. The annual budget shall contain detailed estimated expenditures for each fiscal year and that clearly shows salaries payable to employees of the district. The budget summary shall be posted in three public places and a complete copy of the budget shall be published on the district's official website for at least twenty days before a public hearing at a meeting called by the board to adopt the budget. Following the public hearing, the district board shall adopt the budget. A complete copy of the adopted budget shall be posted in a prominent location on the district's website within seven business days after final adoptions and shall be retained on the website for at least sixty months.

No later than August 1 each year, the chairperson of the district board shall submit to the Pima and Pinal County Board of Supervisors a budget estimate that contains certifications by items and that specifies the amount of money required for the maintenance and operations of the district.

Based on the budget submitted, the Pima County Board of Supervisors shall levy the tax as prescribed in A.R.S. 48-807(F).

Every budget adopted shall include the following:

1. A certification by the chairperson and the clerk of the governing board as to both of the following:

- a. That the district has not incurred any debt or liability in excess of taxes levied and to be collected and the money actually available and unencumbered at that time in the district general fund
- b. That the district complies with 48-805.02(F).

SECTION 4. DISTRICT ANNUAL FINANCIAL AUDIT

In accordance with A.R.S. §48-253, the district shall have its annual reports audited in accordance with generally accepted government auditing standards by a certified public accountant. The district shall submit a copy of the completed audit to the Pima and Pinal County Board of Supervisors and the Pima and Pinal County Treasurers within 240 days after the close of the district's fiscal year.

ARTICLE IV – FIRE CODE AND STANDARDS

SECTION 1. ADOPTION AND AMENDMENTS OR REVISIONS

The board may adopt, amend, or revise a nationally recognized fire code with the approval of the office of the state fire marshal and after a public hearing is held per A.R.S. 48-805. Adoption and amendments of a nationally recognized fire code requires the approval of the district's governing board. A public notice of the public hearing date, location and time, as well as the proposed revisions and/or amendments to the fire code, shall be posted in three public places and on the District website for at least 20 days before the public hearing date.

The district, through its board, may enforce the fire code adopted by the district and assist the office of the state fire marshal in the enforcement of fire protection standards.

SECTION 2. NFPA AND OTHER STANDARDS

The governing board may adopt, amend, or revise such professional standards as it deems appropriate for administration of the district's services, including but not limited to the National Fire Protection Association's codes and standards.

ARTICLE X – AMENDMENTS

Notice of intent to present amendments to the bylaws for adoption shall be contained in the notice and agenda of a regular governing board meeting or a special board meeting called for that purpose. An affirmative vote of the majority of the governing board members present shall constitute adoption of the amendments.

All bylaws adopted shall conform to Arizona state law. Any bylaws not in such conformity shall be invalid and state law shall replace same.



Approved and adopted by the Golder Ranch Fire District Governing Board:

Chairperson Vicki Cox Golder
Vice-Chairperson Richard Hudgins
Clerk Wally Vette
Board Member Stephen Brady
Board Member Albert Pesqueira

December 15, 2020

APPENDIX

SAMPLE

GOVERNING BOARD MEMBER CONTACT INFORMATION

NAME: _____

ADDRESS: _____

PHONE: _____ CELL PHONE: _____

EMPLOYER'S NAME: _____

EMPLOYER'S ADDRESS: _____

EMERGENCY CONTACT:

NAME: _____

ADDRESS: _____

PHONE: _____ CELL PHONE: _____

RELATIONSHIP: _____

OTHER BOARD MEMBERSHIPS: _____

SIGNATURE: _____ DATE: _____



OATH OF OFFICE

STATE OF ARIZONA,
COUNTY OF PIMA

I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona; that I will bear true faith and allegiance to the same, and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of the Fire Board of Golder Ranch Fire District according to the best of my ability, so help me God (so I affirm).

Signature

Subscribed and sworn before me this _____ day of _____, _____.

Notary Public

My commission expires: _____



A.R.S. § 38-231. Officers and employees required to take loyalty oath; form; classifications; definition

A. In order to ensure the statewide application of this section on a uniform basis, each board, commission, agency and independent office of this state, and of any of its political subdivisions, and of any county, city, town, municipal corporation, school district and public educational institution, shall completely reproduce this section so that the form of written oath of affirmation required in this section contains all of the provisions of this section for use by all officers and employees of all boards, commissions, agencies and independent offices.

B. Any officer or employee who fails to take and subscribe to the oath or affirmation provided by this section within the time limits prescribed by this section is not entitled to any compensation until the officer or employee does so take and subscribe to the form of oath or affirmation prescribed by this section.

C. Any officer or employee having taken the form of oath or affirmation prescribed by this section, and knowingly at the time of subscribing to the oath of affirmation, or at any time thereafter during the officer's or employee's term of office or employment, does commit or aid in the commission of any act to overthrow by force, violence or terrorism as defined in section 13-2301 the government of this state or of any of its political subdivisions, or advocates the overthrow by force, violence or terrorism as defined in section 13-2301 of the government of this state or of any of its political subdivisions, is guilty of a class 4 felony and, on conviction under this section, the officer or employee is deemed discharged from the office of employment and is not entitled to any additional compensation or any other emoluments or benefits which may have been incident or appurtenant to the office or employment.

D. Any of the persons referred to in article XVIII, section 10, Constitution of Arizona, as amended, relating to the employment of aliens, are exempted from any compliance with this section.

E. In addition to any other form of oath or affirmation specifically provided by law for an officer or employee, before any officer or employee enter upon the duties of the office or employment, the officer or employee shall take and subscribe the following oath or affirmation: (see above)

F. For the purposes of this section, "officer or employee" means any person elected, appointed or employed, either on a part-time or full-time basis, by this state or any of its political subdivisions or any county, city, town, municipal corporation, school district, public educational institution or any board, commission or agency of any county, city, town, municipal corporation, school district or public educational institution.



CONFIRMATION OF PERSONAL AUTO INSURANCE

I, _____, verify that I will maintain legal minimum limits of automobile liability insurance on any personal vehicle used during my affiliation with the Golder Ranch Fire District, and that my insurance coverage shall be the primary coverage for any and all liability for personal injury or property damage incurred by me to third parties and that I shall also be responsible for collision coverage for my personal vehicle while using the vehicle as a condition of affiliation with Golder Ranch Fire District.

Signature

Date



ACKNOWLEDGMENT OF FIRE BOARD GUIDELINES

I, _____, acknowledge that I have read and become familiar with the Golder Ranch Fire District Board Member handbook and bylaws.

I understand that the guidelines are intended to provide me with general information concerning my position on the Golder Ranch Fire District Governing Board. I understand that this handbook is not an employment contract.

I understand that in order to maintain flexibility in the administration of policies, a majority vote of Fire District Board Members can change, revise, or eliminate any of the guidelines described in the handbook, or can add supplemental information as needed. A majority vote of the Fire District Board Members may also, in the event of a financial catastrophe, eliminate any financial obligations expressed, even if budget appropriations have been made.

I further understand that in the event the actual terms and provisions of policies and procedures appear to be in conflict with any information given in the handbook, the majority of the Fire District Board Member's interpretation thereof, will govern.

By signing this form I acknowledge the above information and agree to adhere to the terms and conditions of the handbook and by-laws.

Signature

Date



CONFLICT OF INTEREST DISCLOSURE

Each member of the Governing Board of the Golder Ranch Fire District is required to disclose any outside activities or interests that present a potential or actual conflict with the interests of Golder Ranch Fire District.

I have read the guidelines on conflicts of interest adopted by the Golder Ranch Fire District Governing Board and agree to comply with the terms. I affirm that to the best of my knowledge and belief I am not involved in any activity and have no interest or relationship that conflicts or suggests a potential conflict with the interests of the Fire District, as defined in the guidelines, except as disclosed below.

During my term as a member of the Governing Board of the Golder Ranch Fire District, I agree to disclose promptly to the Governing Board of the Golder Ranch Fire District any future situation that might involve or appear to involve me in any conflict of interest with Golder Ranch Fire District. Disclosure may be made to the Chairperson of the Board of the Golder Ranch Fire District.

Disclosure of potential conflict of interest:

Signature _____

Date _____



BOARD TRAVEL REIMBURSEMENT REQUEST

MEMBER'S NAME: _____ DATE: _____

PURPOSE OF EVENT: _____

PLACE: _____

EVENT DATES FROM: _____ TO: _____

DID YOU UTILIZE A DEPARTMENT VEHICLE? YES _____ NO _____

REIMBURSEMENT REQUEST:

TRANSPORTATION

MILEAGE _____ (ACCORDING TO THE GSA.GOV WEBSITE) MILEAGE RATE \$ _____ OR FUEL RECEIPTS.

TOTAL \$ _____

MEALS

ACTUAL COSTS FOR MEALS WILL BE REIMBURSED, PLEASE PROVIDE RECEIPTS.

TOTAL \$ _____

LODGING

ACTUAL COSTS FOR LODGING WILL BE REIMBURSED, PLEASE PROVIDE RECEIPTS.

TOTAL \$ _____



Statement of OML Compliance per A.R.S. §38-431.01(G)

I, _____ have been elected or appointed to the
Print Name

Golder Ranch Fire District Governing Board, and hereby acknowledge that I have reviewed the Open Meeting Law materials as posted on the Golder Ranch Fire District website at least twenty-four hours before taking office pursuant to A.R.S. § 38-431.01(G).

Signature

Date





GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Board Policy

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

To set forth a series of board policies and rules to govern the conduct and deliberations of the business conducted by the board and to serve as a guide for the staff in carrying out the daily operations and functions of the district.

II. POLICY

It is the obligation of the board to serve as the policy making body of the district and to govern the activities and shape the future of the district through its governance. However, the board intends for the fire chief and his staff to carry out the day-to-day administration and operations of the District in a manner consistent with the policies and rules of the Board.

Board Policies

The policies of the board shall be created, adopted and amended with full consideration for the board's desire to provide fire and life safety protection for the district. The board, as the governing body representing the people of the district, determines all questions of policy to be employed in the operation of the district.

In the event that a board policy is found to be in conflict with state or federal law or the rules of any higher authority, that portion of such policy is automatically null and void without board action; the board shall delete any conflicting provisions and consider amendments in a timely manner.

Many board policies may be predicated on federal and/or state statutes. In such context, the policies are designed to explain, detail, or organize the application of a policy consistent with the statutes. The policies may also be applied to remind the board, staff, and public of the existence of applicable statutes.

These policies are the board's guidelines for self-governance and may be amended from time to time as deemed appropriate by the Board.

Adoption, Revision, Repeal and Review of Policy

The central concern of the board in any policy decision shall be for the efficiency and effectiveness in carrying out its legally mandated duties and general policies for the good of the public.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Board Policy**

EFFECTIVE DATE: 12/15/2020

The district recognizes that board policies are dynamic and shall be subject to review and revision at a regularly scheduled board meeting on a date or dates selected by the board, and shall appear as an agenda item. Adoption, revision, or repeal of the established policies shall be accomplished by a majority vote of the board.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: District Management

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

To adopt and maintain a management structure in accordance with state laws and that will ensure unity of command under both normal and unexpected circumstances.

II. MANAGEMENT STRUCTURE

The board shall by to appoint a fire chief for the management and operation of the District per Arizona Revised Statute 48-803(D). The fire chief operates under the direction of the board.

The district management structure must be clearly defined to ensure efficient operations under all conditions. Unity of command is established through the adoption of a formal organization chart; it is the responsibility of the fire chief to establish and maintain position classifications/job descriptions to support the organizational chart. Decision making authority and reporting responsibility must be maintained under both normal and emergency conditions.

District policies should establish a plan of temporary succession in the event of an unexpected or extended absence of the fire chief. Temporary succession of command should be based on predetermined procedures until the board can meet to address the issue and determine the most appropriate course of action.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Board Membership and Qualifications

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

To set forth the membership and qualifications of the Board in accordance with Arizona Revised Statutes 48-802 and 48-803.

II. MEMBERS

There shall be five members of the Board.

III. QUALIFICATIONS

A member of the board must be, and during incumbency must remain, qualified electors (must be at least 18 years of age and be a registered voter) of the fire district, and must be a resident of the district for at least one year immediately preceding the date of the election.

IV. ELECTION AND TERMS

Members of the board shall be elected in accordance with the laws of the State of Arizona. Board members are elected for a term of four years; the terms of the members are staggered in order to allow for continuity. The term of each member shall begin on the first day of the month following that member's election or appointment. Each board member shall take the oath of office at least 24 hours prior to the first general meeting following his or her election or appointment.

When a district election is held for the purpose of electing board members, the election shall be held per Arizona Revised Statutes 48-802, and shall be overseen by the powers of Pima and Pinal County Boards of Elections. The board shall cooperate with the applicable county requirements for conducting elections. The person or persons receiving the highest number of votes shall be declared elected.

V. FILLING BOARD VACANCIES

In the event that there is a vacancy on the board caused by the resignation or death of a board member, this vacancy shall be filled by an individual selected by a majority of the remaining board members. The board shall select an individual to serve within a reasonable time following the occurrence of the vacancy. An individual selected by the board to fill a vacancy shall serve the remainder of the unexpired term.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Board Membership and Qualifications**

EFFECTIVE DATE: 12/15/2020

The vote of the Board to fill a vacancy shall be carried out as follows:

1. The chairperson shall call for and direct the board services staff to place the need to fill the vacancy on the next regularly scheduled board meeting for discussion.
2. The board will direct the board services staff to place an advertisement in the newspaper, place a notification on the district's website, and on the district's social media sites, that the board is recruiting for a board member to fill the remainder of the vacant term, encouraging residents to submit a letter of interest and resume to the board services manager.
3. The board services staff will collect and present to the governing board all letters of interests and resumes received. The board services manager will contact potential candidates to set up an interview, which will be held with the governing board in executive session.
4. The board members will nominate replacement candidates, in open session, and all members of the board shall then vote on such nominations until one candidate receives the majority of votes cast.
5. Once an individual is selected by majority vote, the chairperson shall call for a motion for that person to fill the vacancy on the board for the unexpired balance of the term created by the vacancy.
6. The chairperson shall direct the board services manager to notify the selected replacement board member and begin the new board member first acts and orientation.

VI. COMPENSATION

Per A.R.S. §48-803 the board shall serve without compensation, but may be reimbursed for any actual and reasonable expenses incurred on behalf of the district, which are authorized by the board.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Board Officers/Duties

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

To establish an organizational structure within the Board that delineates officer positions and associated duties. All Board members are responsible for conducting themselves at all times in a manner consistent with the Arizona Open Meeting Laws.

II. OFFICERS

The officers of the Board shall be comprised of a Chairperson, Vice Chairperson, and Board Clerk. All officers must be nominated by at least one Board member and must be elected by a majority vote.

All officers shall serve for a term of one year. Officers elected to fill an unexpired term shall serve until the end of their predecessor's term.

III. OFFICER DUTIES

Chairperson: The Board Chairperson is responsible for ensuring that the business of the public meetings is transacted in a proper order and is expedited as best as possible. The Chairperson must ensure that all members observe appropriate procedure and that order and decorum are always observed at all meetings.

Vice Chairperson: The Board Vice Chairperson shall have the authority of the Chairperson in their absence.

Board Clerk: The Board Clerk must have available at every meeting of the Board the Minutes of the previous meeting and all other Minutes that have not been approved, and all other rules pertaining to the District, a list of all the committees and the order of business or list of business to come before the meeting. The Clerk is the official custodian of all the records of the District. The Clerk must insure that all committees have such documents as they require for the performance of their duties. In the absence of the Chairperson or the Vice Chairperson, the Clerk shall have all the authority of the Chairperson. The Board Clerk shall review all monthly budget reports with the Fire Chief and his designees and report the status of such budget to the Board. The Clerk is charged with being familiar with the annual budget so as to assist with planning to meet District financial goals and responsibilities.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Board Officers/Duties**

EFFECTIVE DATE: 12/15/2020

IV. REMOVAL OF OFFICERS

An officer may be removed if at least two Board members propose the removal of any officer and at least three members vote for such removal.

V. VACANCIES OF OFFICER ROLES

In the event that an office of the Board becomes vacant, within a reasonable time following the occurrence of the vacancy, the Board shall elect a replacement to fill the vacant position. The newly elected officer shall then serve until the expiration of the term of the officer whom he or she replaced.



GOLDER RANCHFIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Board Appointed Committees

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

To allow the Board to appoint individuals to serve on special or standing committees that will provide additional information and consideration of matters of concern to the Board.

II. POLICY

It is the policy of the District that the Board may appoint standing or special committees upon a majority vote of the Board.

Formation

With the approval of the Board, a committee may be appointed by the Chairperson of the Board. A motion to establish the committee must be approved by a majority vote of the Board and may be established for any of the following purposes or for any other purposes deemed reasonable by the Board:

- ◆ To consider and report suitable action on a resolution or other matter;
- ◆ To consider a subject and recommend an action for the District to take;
- ◆ To investigate a certain issue and report facts with its opinions
- ◆ To execute a specific order of the Board; or
- ◆ To represent and act for the District in a certain manner.

Term

The committee may serve for a term, as designated by the Board, and, should the committee fail to make its recommendations or file its report within the designated term, then the Board may extend such term or discharge the committee as it deems appropriate.

Membership Qualifications

Any individual residing within or outside the District may be appointed as a committee member. Nominations for membership to the committee may be made by the Board or made by appointment from the Chairperson. In the event that nomination is made from the Board, then the committee member may only qualify if he receives a majority vote of those Board members present at the meeting. No more than two (2) members of the Board may be appointed as committee members.

Authority of the Committee

A committee is authorized to perform only such acts as are within the reasonable scope of the object of the committee. Expenses incurred by the committee must receive the prior approval of the Board and must be reasonable in scope.

Records of Committee Action

Any committee formed by the Board shall conform to the Arizona Open Meeting Laws. The committee shall post notice of any meetings, prepare an agenda, and provide a written record of its meetings.



GOLDER RANCHFIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Board Appointed Committees

EFFECTIVE DATE: 12/15/2020

Reports to the Board

The committee shall present its written report or recommendations to the Board at the public meeting designated by the Board.

Discharge

The committee is discharged at the time of making its report or recommendations to the Board, unless:

- ◆ The report or recommendations of the committee are rejected, and the committee is requested by the Board to review the report or recommendations and make modifications; or
- ◆ The committee is informed in writing by the Chairperson of the Board that it is the decision of the Board to discharge the committee prior to the making of the report; or
- ◆ The committee is a standing committee.

Structure

Either the committee or the Chairperson of the Board must appoint a Chairperson of the committee. The Chairperson of the committee is the member who reports to the District. The committee may also elect a secretary.

III. REMOVAL OF OFFICERS

An officer *of the committee* may be removed if at least two Board members propose the removal of any officer and at least three *committee* members vote for such removal.

IX. VACANCIES OF OFFICER ROLES

In the event that an office of the *committee* Board becomes vacant, within a reasonable time following the occurrence of the vacancy, the *committee* Board shall elect a replacement to fill the vacant position. The newly elected officer shall then serve until the expiration of the term of the officer whom he or she replaced.



GOLDER RANCHFIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Code of Conduct

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

This code of conduct of the board policy is to establish a standard for self-governance in approaching its duties and responsibilities to the citizens and personnel of the district. Its application will allow the board to avoid criticism and insure that the board's reputation for effective management is enhanced.

II. GENERAL CONDUCT OF BOARD MEMBERS

Board members should conduct themselves, personally, professionally, and in their respective capacity for the district, in a respectful and ethical manner to set the standard for self-governance and to set an example for the personnel of the district.

The board recognizes that should any board member undertake, in private conversations with others, to make commitments for the board, unless directed officially by the board, that board member becomes involved in a serious breach of policy and therefore may be subject to reprimand from his/her fellow board members.

III. CONDUCT WITH OTHER BOARD MEMBERS AND PERSONNEL

Board members shall demonstrate respect for one another, the members of the public, and district personnel, without regard to any personal relationships and/or differences.

Each board member should allow ample opportunity for other members to be heard on any matter being considered by the board, and listen carefully to the judgment and views, as well as the factual observations of the other board members.

IV. BOARD MEMBER ACCESS TO DISTRICT INFORMATION

Any board member is entitled to reasonable access to any data or information of the district, at reasonable times during business hours and for a proper purpose that is relevant to board business. All board member requests for information shall be made to and through the fire chief. A board member requesting other district information shall make a public records request in the same manner as any other member of the public. In no case shall information be sought through other personnel, agents or independent contractors of the district.



GOLDER RANCHFIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Code of Conduct

EFFECTIVE DATE: 12/15/2020

In any instance in which a board member requests information not generally or ordinarily made available or reported to the board, that member shall report on the information at the next meeting of the board.

Information received by a board member shall be handled with discretion and when appropriate, in confidence.

In no instance shall a board member reveal to others information received because of his or her position on the board if the actual or potential effect of such revelation may damage the district, including its image, or provide a benefit, financial or otherwise to the board member or any other person.

V. LOYALTY TO THE DISTRICT

It is fundamental that a board member owes his or her duty to the district; therefore, he or she should abide, both actually and in spirit, by the decisions made by the board, without regard to the board member's dissent on a decision made by the board.

VI. GOOD FAITH AND FAIR PLAY

It is fundamental, and this policy requires, that every board member shall deal in good faith and fair play with other members and the fire chief in expressing his or her views, questions, concerns, positions and activities relating to district policies, rates, charges, programs, etc., in the conduct of its business.

Good faith and fair play require:

- ◆ That board members reveal all information or interests, financial or otherwise, which they may have that may bear upon action being considered by the board or the fire chief;
- ◆ That board members, neither in nor out of board meetings, will pursue a position, inquiry, recommendation or motion as to harass or to be disrespectful toward other members, the fire chief, the district personnel, or independent contractors;
- ◆ That board member communications with personnel other than the fire chief, if made at all, shall be casual and conducted on a courteous basis, and not for the purpose of influencing an employee's position or attitude concerning his district related activities.



GOLDER RANCHFIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Code of Conduct

EFFECTIVE DATE: 12/15/2020

VII. CONDUCT DURING BOARD MEETINGS

Board members shall:

- ◆ Attend all meetings as scheduled, and provide proper notice if unable to attend.
- ◆ Prepare for meetings, review the agenda, background materials, and reports prior to attendance at board meetings.
- ◆ Arrive promptly, be attentive, and assist in following the agenda.
- ◆ Organize comments and opinions on each issue so as to be concise.
- ◆ Ask meaningful and discerning questions about the topics and problems.
- ◆ Question whether proposals are in accord with all federal, state, and local laws and regulations, as well as with district policies.
- ◆ Vote for what will be in the best interest of the district.
- ◆ Provide full disclosure in any situation in which the board vote could be construed as a conflict of interest.
- ◆ Ask to have the vote recorded if the majority action might be improper, illegal or ill advised.
- ◆ Be open minded in considering all perspectives presented, whether from other board members, the fire chief, or members of the public.
- ◆ Minimize discussing irrelevant topics.
- ◆ Remember that knowledgeable board decisions should not be made on unsupported rationale, intuitions, rumors, suspicions, emotions, or guesses.
- ◆ Recognize that only board members acting together by majority vote of a quorum have authority to conduct district business. Individually, board members have no more authority than any other citizen of the district.



GOLDER RANCHFIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Code of Conduct

EFFECTIVE DATE: 12/15/2020

Board members shall not:

- ◆ Conspire to “railroad” a board meeting with decisions made in prior private meetings where the full board and fire chief were not present, including executive session discussions.
- ◆ Hesitate to state that there is a lack of sufficient information presented upon which to make a sound decision.
- ◆ Permit interpersonal relationships, conflicts or individual experiences to dominate meetings.
- ◆ Engage in personal attacks, ridicule, or engage in other interactions that are offensive, disrespectful or create lasting tensions.

VIII. CONDUCT OUTSIDE OF BOARD MEETINGS

Board members shall:

- ◆ Avoid personal business dealings with the district to prevent any appearances of conflict of interest.
- ◆ Be ready to explain and defend the district and its actions to the public, social groups, educational and/or civic agencies.
- ◆ Understand that the board's function is to direct the district's overall business, approve its mission, policies, objectives, goals, plans, programs, and budgets. However, the board should **never** try to manage or direct the day to day operations.
- ◆ Remember that a board member's most common error is infringing on management's prerogatives and authorities delegated to the fire chief by the governing board.
- ◆ Be aware that the governing board as a whole (not individual members) has a general oversight function of the district's operations to be exercised in consultation with the fire chief and only in board meetings.
- ◆ Participate in public relations to achieve understanding and acceptance of the district's objectives and programs.
- ◆ Support effective new board member orientation programs.



GOLDER RANCHFIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Code of Conduct

EFFECTIVE DATE: 12/15/2020

Board members shall not:

- ◆ Use the board member position for personal gain, financial or otherwise, or retribution of any kind.
- ◆ Accept gifts, fees, loans, favors, or anything of value if it gives **any appearance** of inducing the board member to compromise board responsibility.
- ◆ Use the fire chief and or district personnel to gain detailed, special, or in-depth information for any advantage. In-depth and special information should only be made available to individual board members with the knowledge of the entire board.
- ◆ Disclose details of executive sessions of board meetings.
- ◆ Undermine a decision made by a majority of a quorum of the board.
- ◆ Ask for special treatment, favors, or concessions from the fire chief or district personnel for an individual board member or his or her constituents.
- ◆ Give instructions, directions, or orders on conducting the daily affairs of the district to the fire chief or other district personnel.
- ◆ Make commitments as an individual board member in the name of the district.
- ◆ Embark on a personal investigation or audit of the district's operations without board direction and approval.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Board Member Responsibilities

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

To ensure that each member of the board is oriented to the role via an orientation that will allow them to learn the expectations in terms of responsibility and decorum.

II. DUTIES, POWER AND AUTHORITY OF FIRE DISTRICTS

In accordance with Arizona Revised Statutes 48-803, 48-804 and 48-805, the district, through its board shall:

- ◆ Hold public meetings at least one time each calendar month.
- ◆ Prepare and adopt an annual budget.
- ◆ Determine the compensation payable to District personnel.
- ◆ Require all current and prospective employees and volunteers to submit a full set of fingerprints for the purpose of obtaining a state and federal criminal records check.
- ◆ Elect from its Board a Chairperson and a Board Clerk.
- ◆ Prepare and publish a financial report.

Further, in accordance with Arizona Revised Statutes 48-805, the district, through its board, **may**:

- ◆ Employ personnel deemed necessary for fire protection and preservation of life.
- ◆ Construct, purchase, lease, lease-purchase or otherwise acquire apparatus, water and rescue equipment, ambulances, and equipment relating to the foregoing, land and buildings and equipment and furnishings to house equipment and personnel necessary for the fire protection and preservation of life.
- ◆ Finance the acquisition of property through the use of bonds.
- ◆ Assist the state fire marshal's office in the enforcement of fire protection standards within the district.
- ◆ Adopt a nationally recognized fire code.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Board Member Responsibilities

EFFECTIVE DATE: 12/15/2020

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- ◆ Amend or revise the adopted fire code, with the approval of the state fire marshal's office.
 - ◆ Enter into an agreement procuring the services of an organized private fire protection company or a fire department of a neighboring city, town, district or settlement.
 - ◆ Contract with the city or town for fire protection services.
 - ◆ Retain a certified public accountant to perform an annual review or audit.
 - ◆ Retain legal counsel.
 - ◆ Accept gifts, contributions, bequests and grants to the District; and to comply with the requirements of the same.
 - ◆ Enter into contracts and execute any agreements or instruments necessary or appropriate to carry out the purposes of the District.
 - ◆ Pay dues to the Arizona Fire District Association.
 - ◆ Adopt a resolution to establish a fee schedule for providing fire protection services and emergency medical services, plan reviews, standby charges, fire cause determination, users' fees, facility benefit assessments, or any other fee schedule that may be required.
 - ◆ Change the district name.

III. KEY RESPONSIBILITIES OF A BOARD MEMBER

The key responsibility of a board member is to make policy and budgeting decisions. The law requires that all decisions be made by a majority vote of a quorum. The board is the governing authority within the district. Apart from his or her normal function as a part of this governing body, a board member has no individual authority. As individuals, board members may not commit the district to any policy, act or expenditure, unless specifically directed to do so by the action of the board as a whole. In order to function effectively as a member of the board, each board member should:

- ◆ Become familiar with the Arizona Revised Statutes, Arizona administrative rules and other regulations and attorney general opinions related to the routine and emergency activities of the district.
- ◆ Identify and disclose personal interests and take action only in the best interests of the district.
- ◆ Support board decisions and actions.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Board Member Responsibilities**

EFFECTIVE DATE: 12/15/2020

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- ◆ Suspend judgment until sufficient information is available to make informed and supportable decisions.
 - ◆ Recognize the difference between policy issues that should be addressed by the board and administrative and operational procedural issues that should be addressed by the fire chief or district staff.
 - ◆ Commit to teamwork with other board members, the fire chief, and district personnel.
 - ◆ Accept responsibility for total board operation. While board officers are elected, all board members should prepare to function in any elected board officer position.
 - ◆ Commit sufficient time to prepare for each meeting by reading **all** materials provided and spending any additional time necessary to develop an understanding of the issues to be considered. If there are questions on any of the material, be prepared to ask relevant questions in open session, to ensure a clear understanding.
 - ◆ Be open to effectively deal with all forms of public input regardless of the form in which it is delivered.
 - ◆ Deal effectively with controversy, differences of opinion, and criticism in a manner that neither the board nor individual board member becomes the target of acrimony.
 - ◆ Ensure accurate accounting and financial records are maintained by the district. Approve monthly financials and reconciliation by motion. Examine the district's financial review or audit.
 - ◆ Conduct all business with high moral and ethical standards and in accordance with Arizona law.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Conflict of Interest

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

To identify those areas where the members of the board should avoid conflicts of interest, or any appearance of conflicts of interest, so that the affairs of the district will be carried out in a business-like and ethical manner.

II. POLICY STATEMENT

In accordance with Arizona Revised Statutes 38-502 and 38-503, it is the policy of the Board member shall submit a Conflict of Interest Disclosure addressing any known or anticipated conflicts of interest that may exist.

III. CONFLICT OF INTEREST

Public officers must disclose any potential or actual conflict of interest and exclude themselves from all participation in those matters. A **substantial interest** may arise when a public official takes official action that **would** financially impact the official, a relative, or an associated business. A **remote interest** arises when a public official's financial interest is so far removed from the issue at hand that it is not likely to effect the official's action. Some examples of a "remote interest" are:

- ◆ That of a non-salaried officer of a nonprofit corporation;
- ◆ That of a landlord or tenant of the contracting party;
- ◆ That of an attorney of the contracting party;
- ◆ That of a member of a nonprofit cooperative marketing association;
- ◆ The ownership of less than three percent of the shares of a corporation for profit, provided the total annual income from dividends, including the value of stock dividends, from the corporation does not exceed five percent of the total annual income of such officer or employee and any other payments made to him by the corporation do not exceed five percent of his total annual income;
- ◆ That of a public officer or employee in being reimbursed for his actual and necessary expenses incurred in the performance of official duty;
- ◆ That of a recipient of public services generally provided by the incorporated city or town, political subdivision or state department, commission, agency, body, or Board of which he is a public officer or employee, on the same terms and conditions as if he were not an officer or employee;



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Conflict of Interest

EFFECTIVE DATE: 12/15/2020

- ◆ That of a public officer or employee, or that of a relative of a public officer or employee, unless the contract or decision involved would confer a direct economic benefit or detriment upon the officer, employee or his relative, of any of the following:
 - ◆ Another political subdivision;
 - ◆ A public agency of another political subdivision;
 - ◆ A public agency except if it is the same governmental entity;
- ◆ That of a member of a trade, business, occupation, profession, or class of persons consisting of at least ten members which is no greater than the interest of the other members of that trade, business, occupation, profession, or class of persons.

In addition, Board members **shall**:

- Submit a written Conflict of Interest Disclosure concerning any substantial conflicts of interest, and disclose any matters which might give rise to an appearance of impropriety, even if not a substantial interest.
- Submit updated Conflict of Interest Disclosure from time to time when a change in circumstances creates a conflict or potential conflict.
- Avoid situations which might be construed as conflicts of interest since it is not feasible in a policy statement such as this to describe all the circumstances and conditions that might be or have the potential of being considered conflicts of interest.

Board members **shall not**:

- Supply to the District any equipment, materials, supplies, or services unless pursuant to an award or contract let after public competitive bid; provided, however, the District, without using public competitive bid procedures, may purchase supplies, materials, and equipment not exceeding \$300 in cost in any single transaction, not to exceed a total of \$1,000 annually, from a member of the governing body of the District if the policy for such purchases is approved annually.
- Receive gifts, fees, loans, or favors from suppliers, contractors, consultants, or financial houses, which obligates or induces them to compromise their responsibilities to negotiate, obligate, inspect or audit, or award contracts, with the best interests of the District in mind. This does not prohibit receiving gifts or favors of nominal value or casual entertainment which meet all standards of ethical business conduct, and involves no element of concealment.
- Acquire or have a financial interest in any property which the District acquires or a direct or indirect financial interest in a supplier, contractor, consultant, or other entity with which the District does business. This does not prohibit the ownership of securities in a publicly owned company except in a substantial amount by those in a position to materially influence or affect the business relationship between the District and such publicly owned company. Any other interest in or relationship with an outside organization or individual having business dealings with the District is prohibited if this interest or relationship might tend to impair the ability of the Board members to serve the best interests of the District.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Conflict of Interest

EFFECTIVE DATE: 12/15/2020

Additionally, if members of the immediate family of a Board member have a financial interest as specified above, such interest shall be fully disclosed to the Board, which shall decide if such interest should prevent the District from entering into a particular transaction, purchase, or employment of services. The term "immediate family" should be interpreted broadly to include children or their spouse, husband, wife, significant other or domestic partner, sister, brother, parents, foster, or step-parents, grandparents, aunts, uncles, mother or father-in-law, sister or brother-in-law, or any relative residing in a Board member's household.

IV. CONFIDENTIALITY

The confidentiality of business information must be respected at all times. Board members are prohibited from:

- ◆ Knowingly disclosing any non-public information to those who do not have the need to know, or whose interest may be adverse to the District;
- ◆ Using such information for personal gain or advancement
- ◆ Using such information to the detriment of the District
- ◆ Using such information to individually conduct negotiations on behalf of the District unless specifically authorized to do so.



HELLSGATE FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Board Member Expenses & Reimbursements

EFFECTIVE DATE: 12/20/2020

I. PURPOSE

To establish guidelines to allow board members reimbursement for reasonable out-of-pocket expenses associated with fulfilling their duties as elected officials.

II. POLICY

It shall be the policy of the board to reimburse board members' authorized expenses as described in this policy. State law prohibits compensation for board member services, but does permit reimbursement for actual out-of-pocket expenses. From time to time board members participate in activities that may require direct out-of-pocket expenses. Two of the most common activities in which this may occur include:

- ◆ Travel, meals, and lodging to attend training seminars, workshops, conferences, or other educational events.
- ◆ Representing the district as a member of another board, association, or committee.

The district normally arranges registration and payment, lodging, and transportation for training events. The district normally pays these expenses in full in advance. Any additional expenses for spouses, guests, or entertainment are the sole responsibility of the attending board member and are not reimbursable by the district. Meal or travel allowances are prohibited, but actual expenses can be reimbursed.

The district may provide a district vehicle and fuel credit card for transportation to out-of-area events. If a district vehicle or district transportation is not provided, a board member may be reimbursed for the use of a personal vehicle for mileage to and from the event at the current mileage rate per the US General Services Administration website: <https://www.gsa.gov/travel/plan-book/transportation-airfare-pov-etc/private-owned-vehicle-pov-mileage-reimbursement-rates>. The board member transportation to and from any board function will be considered personal and the district will have no liability for any board member travel; therefore, the board member must have sufficient personal liability insurance.

Board members seeking reimbursement for meals or mileage shall submit to the board services manager in a timely manner all receipts indicating the amount, purpose, date and time of payment. Board member reimbursement for travel expenses are subject to public inspection. Accordingly, board members shall be mindful of the reasonable and appropriate amounts expended when traveling for district business. Any expenses incurred may be subject to review and approval by the board prior to actual reimbursement.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Board and Fire Chief Relations**

EFFECTIVE DATE: 12/20/2020

I. PURPOSE

To establish guidelines governing the basic relationship between the board and the fire chief, including the principles involving the delegation of authority.

II. POLICY

The board recognizes, establishes, and maintains the following guidelines in its relationship with the fire chief:

- ◆ Good management is the most important factor in the success of the district. This includes a strong and effective board and fire chief, as well as dedicated, loyal, and capable personnel. In exercising its responsibilities, the board reserves authority to establish policies, approve plans and programs, and delegate certain authority to the fire chief. Although certain authority may be delegated to the fire chief, the responsibility remains with the board.
- ◆ The board recognizes the responsibility and need to establish policies, approve plans and programs, appraise results achieved, and delegate authority to the fire chief to execute and carry out plans, programs and policies.
- ◆ Policies of the board shall be adopted at regular or special meetings, by a majority of a quorum of the board. The fire chief, as appropriate, is delegated the responsibility of carrying out such policies and reporting back to the board on the results achieved.
- ◆ The "flow" of authority for the operation of the district shall be from the board to the fire chief. The board may require information from the fire chief, from time to time, regarding various aspects of district operations. The fire chief shall cooperate and comply in a timely manner with all the requests of the Board.
- ◆ The efficient management of the district can exist only through mutual understanding and complete cooperation and respect between the board and the fire chief. The fire chief is expected to produce results and give an account to the board of his stewardship. The performance of the fire chief cannot be the best unless he is given latitude to exercise judgment in executing policies of the board. The board acknowledges that obligation and gives the fire chief the latitude of judgment and discretion, and expects faithful performance in carrying out board policies.
- ◆ The Board has responsibility for the employment of the fire chief, and further, has the additional responsibility for a systematic appraisal at least annually of the fire chief's performance in order that growth, development, and effective improvements are encouraged.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Board and Fire Chief Relations**

EFFECTIVE DATE: 12/20/2020

As with all policies, each Board member shall be responsible for directing to the attention of other Board members any violation of this policy.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Delegations of Authority to the Fire Chief**

EFFECTIVE DATE: 05/11/2011

I. PURPOSE

To define the delegations of authority from the Board to the Fire Chief so as to enable him to adequately direct operations of the District and report to the Board on the achieved results.

II. POLICY

It is the policy of the District to delegate the authority of all following areas to the Fire Chief, who shall be responsible through his own actions and those of his subordinates, to carry out such duties and report back to the Board as to the results.

A. Planning

Policies

Formulate recommendations for policies or changes in policies of the District for consideration by the Board. Such policies shall be reviewed by the Fire Chief periodically and recommendations made on any required revisions.

Strategic Planning

Cooperate with the Board on the development, amendment and modification of the District's mission and long range objectives of the District by periodically assessing changes in the District's environment, identifying key issues and adopting strategies to effectively address those issues.

Long Range Operational Planning

Conduct studies and research, utilizing staff and/or outside consultants, and develop action plans; report to the Board in such areas as service demand forecasts and future service requirements, financial forecasts, customer attitudes and long range system requirements.

Work Plans and Budgets

Formulate, with Staff, annual work plans and budgets for the District and make recommendations to the Board for consideration. Present to the Board detailed monthly reports on revenue, expenses and other results compared to such plans and budget, as well as other information as may be requested from time to time by the Board.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Delegations of Authority to the Fire Chief**

EFFECTIVE DATE: 05/11/2011

Legislation

Analyze and determine, in coordination with organizations such as the Arizona Fire District Association, state and federal legislative and regulatory agencies, matters to be proposed, supported, or opposed, consistent with Board policy. Interact and participate in the legislative process to support or oppose legislation in the best interest of the District, as authorized by the Board.

B. Organization

Organization and Structure

Periodically review the activities of the District, as appropriate, establish the organizational structure best suited to carry out the overall objectives of the District within the parameters of the budget and consistent with the Hellsgate Fire District Human Resource Policy Guidelines, Operational Guidelines, Resolutions or policies .

Determine the need for additional positions, or elimination of present positions', and recommend to the Board changes within the parameters of the approved budget.

Selection of Personnel

Develop or approve standards and qualifications for use in recruitment, transfer, and promotion of personnel. Such standards and qualifications should meet District, Federal and State legal requirements.

Select, hire, appoint, transfer, promote, and discipline personnel as provided in the ~~Sonoita-Elgin~~ Hellsgate Human Resource Policy Guidelines.

Training

Provide opportunity for personnel to train in accordance with the qualifications and requirements of their positions.

Initiate and promote training programs for personnel within the parameters of the budget, including sending personnel to training programs outside the District.

Performance Appraisals

Appraise the performance of personnel, provide appropriate remediation, and assist in development and improvement.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Delegations of Authority to the Fire Chief

EFFECTIVE DATE: 05/11/2011

Provide that a uniform performance appraisal program is established and conducted for all personnel.

Position Descriptions

Provide that written job descriptions and job specifications are prepared and reviewed as necessary for defined positions. Where appropriate, job descriptions will include the extent of fiscal management responsibility and authority.

Fringe Benefits

Administer or approve activities and actions with respect to vacations, holidays, sick leave, and other fringe benefit programs for the personnel within established policies and parameters of the budget.

Consultants

Recommend, to the Board, employment of consultants, other than the firm performing the independent financial review or audit, which shall be selected by the Board without the recommendation of the Fire Chief. Provide contracts and agreements for professional services to be approved by the Board. The selection of any consultant working in areas which affect the functions of the Board requires approval of the Board.

Select and appoint other outside specialized consultants. Negotiate contracts and agreements for services of such specialized consultants within the parameters of the budget and expenditure limits and advise the Board of actions taken.

Report to the Board periodically on services provided and fees charged by consultants.

Wage and Salary Administration

Develop a systematic wage and salary plan and present it to the Board for approval.

Determine all salary adjustments, except the Fire Chief, utilizing the approved wage and salary plan within the parameters of the approved budget. Salary adjustments for the Fire Chief shall be determined by the Board, in accordance with the Fire Chief's employment contract.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Delegations of Authority to the Fire Chief**

EFFECTIVE DATE: 05/11/2011

Evaluate new positions and reevaluate existing positions, if their responsibilities and authorities substantially change, and as a result of such evaluation or reevaluation, place these positions within the Board approved wage and salary plan.

Conduct labor surveys, as necessary, to determine wages and salaries paid for comparable jobs in the area in which the District recruits personnel. Make recommendations to the Board on any revisions required in the approved wage and salary plan.

Contracts

Within expenditure limit and approved budget, negotiate, with or without consulting assistance, contracts and make appropriate recommendations to the Board.

Administer approved contracts.

C. Operations

Overall Administration

Direct the day to day operations and activities of the District including delegation to staff; and the ability to further delegate certain operational functions to any level of the department with full recognition that delegation does not relieve the Fire Chief of overall responsibility or accountability.

Manage the operations of the District in accordance with the policies of the Board and applicable federal, state and local laws.

Designate an Acting Fire Chief to serve in the absence, planned or unplanned, of the Fire Chief.

Provide advice and assistance to the Board.

Accept invitations for the District to participate in national, regional, state and local meetings which further the interests of the District within the parameters of Board policy and the approved budget. Participation in such activities by the Fire Chief which require considerable time over a sustained period requires Board approval. The Fire Chief should not serve on the Board of other organizations related to the fire service without approval of the Board.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Delegations of Authority to the Fire Chief

EFFECTIVE DATE: 05/11/2011

Financial

Make expenditures in accordance with the approved budget and the District Procurement policy, or all non-budgeted items which, in the judgment of the Fire Chief, are vital to effect unanticipated emergency actions or repairs. Non-allocated budgeted items exceeding \$10,000, which are not vital to effect unanticipated emergency actions or repairs must be authorized by the Board. During the budget year, the Fire Chief is authorized to transfer budgeted amounts between functions and activities within any fund; however, expenditures or revisions that alter the total expenditures of any fund must be approved by the Board. Funds are defined as: the Maintenance and Operating fund, Reserve fund, Leave Reserve Fund, and the Volunteer Pension fund.

Make deposits with the Gila County Treasurer into the District accounts of all revenue received, and in accordance with applicable Arizona Revised Statutes, and/or Gila County policy.

Report monthly to the Board on the financial position of the District.

Authorize travel expenses of personnel on District business, within the parameters of the approved budget and within established District policy.

Approve accounting systems, procedures, statistics and types of reports necessary for sound financial management which meet the stipulations of regulatory agencies and for necessary control information required by the Board and the independent auditor.

Purchase or lease equipment, hardware, furniture, vehicles, materials and supplies within the approved budget. Purchases of major equipment or large quantities of materials or supplies, within the approved budget, shall be done under prices established by state contract, competitive estimates, or appropriate bidding when applicable and submitted to the Board for approval. The purchase of land, buildings and apparatus must be approved by the Board.

Negotiate contracts for construction; such contracts shall be submitted to Board for approval.

Execute and deliver purchase orders or contract for approved projects.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Delegations of Authority to the Fire Chief**

EFFECTIVE DATE: 05/11/2011

Approve change orders on contracts previously approved by the Board if cumulatively less than 10% of the original contract value. Change orders exceeding 10% of the original contract value will be brought before the Board for approval. The Board will be provided with summary data on the status and cost of all change orders on each contract, for informational purposes.

Recommend authorization of bond issuance by the Board.

Recommend insurance coverage required for effective risk management and negotiate the purchase of such coverage.

Authorize District memberships in Board approved organizations which would be beneficial to the District and authorize the payment of dues by the District within the parameters of the budget.

Perform acts necessary or incidental to the management of operations of the District, unless such acts are specifically reserved to the Board pursuant to law or policy of the Board.

Controls

Operations

Submit periodic and special reports to the Board on status of operations. Recommend any revisions requiring Board approval and direct remedial action as necessary.

Finances

Submit periodic and special financial reports to the Board as requested to keep the Board informed of the District's financial position and conformance to plans and forecasts.

Budget

Report to the Board as requested on revenues and expenditures compared to the budget. Recommend any revisions required and direct any remedial action required.

Annual Financial Review or Audit

Participate with the Board in the review of the annual financial review or audit and management letter and direct any remedial action required.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Delegations of Authority to the Fire Chief**

EFFECTIVE DATE: 05/11/2011

Materials Management

Establish a system to account for District materials and inventory.

Citizen Complaints

Submit periodically, to the Board, an analysis of complaints and take any corrective action required or recommend appropriate revisions in Board policy.

Reliability and Effectiveness of Service

Submit reports on service reliability and effectiveness and remedial action taken, to the Board.

Rates, Charges and Taxes

Evaluate costs compared to revenue projections and recommend to the Board any changes in rates, charges or taxes necessary for the financial strength and stability of the District.

Internal Auditing

Independently assess the adequacy, effectiveness, and efficiency of the systems of control within the District and the quality of ongoing operations against policies and procedures established by the Board and/or the Fire Chief, as well as other applicable laws and regulations.

Annual Financial Review or Audit

Obtain the services of an independent auditor, with advance direction from the Board, to perform the annual review or audit required by State Statute.

III. RESPONSIBILITY

The Fire Chief shall report to the Board, on the status of delegations of authority. The Fire Chief may make further delegations of authority to his staff as required.

The Board is responsible for approving any changes in the delegations to the Fire Chief.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Board Meetings

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

To set forth the schedule of board meetings, along with establishing the guidelines for conducting and documenting meetings in accordance with the Open Meeting Laws defined in Arizona Revised Statutes 38-431.

II. POLICY

Notice

As per Arizona Revised Statute 38-431.02, public notice shall be given for all public meetings and executive sessions. The notice must be given by a posting of the notice of the meeting in the places designated by the district's disclosure statements filed with the Clerks of the Pima and Pinal County Board of Supervisors. Such notice shall include an agenda of the matters to be discussed or decided at the meeting.

Agenda

The meeting agenda shall be available at least twenty four (24) hours in advance of the meeting, unless an actual emergency exists or a meeting has been recessed and resumed to a later date. Except for an emergency situation, only matters listed on the agenda and other matters directly related thereto may be discussed, considered or decided at the meeting. Any board member, the fire chief, or attorney for the district may forward items to be placed on the agenda. The district's board services staff shall place those items on the agenda for the next meeting.

Meeting agendas should contain such information as is reasonably necessary to inform the public of the matters to be discussed or decided.

Quorum

A minimum of three members of the Board shall constitute a quorum. Board members must be present in person or via a pre-arranged telephone or video conference. Should the Board membership present at the meeting fall below the required number for a quorum, the meeting must be reconvened at a designated later date when a quorum is present.

Regular Meetings

The regular meeting of the Golder Ranch Fire District Board shall be held on the third Tuesday of every month at 9:00 a.m., as scheduled by the board, at the Golder Ranch Fire District Administration Building,



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Board Meetings**

EFFECTIVE DATE: 12/15/2020

located at 3885 E. Golder Ranch Drive, Tucson, AZ 85739, unless a different meeting time or place is selected by specific action of the board.

The physical facilities for the meetings shall be functional and appropriate for members of the public to observe the board meeting. Reasonable accommodations will be made for persons with a disability upon at least a twenty-four (24) hour prior notification to the board services manager.

Special Meetings

The chairperson of the board, or any two board members, may call a special meeting, by giving the notice required by law and by providing an agenda for the special meeting, as required by law. Board members shall be mindful of the availability of other board members and the fire chief when calling a special meeting. No board member shall call a special meeting for purposes of excluding a board member or the fire chief.

Emergency Meetings

In the case of an actual emergency, less than 24 hours notice of a meeting may be given and the notice that is actually given shall be appropriate to the circumstances generating the emergency; however, at a minimum, the following three (3) requirements must be met:

1. An announcement must be made at the meeting of the reasons necessitating the emergency meeting; and
2. After discussion by the board, the board must determine by motion, the nature of the emergency; and
3. Within 24 hours after the meeting, a public notice must be posted declaring that an emergency session has been held and setting forth the agenda information required.

Meeting Recessed

Less than 24 hours notice may be given when a properly noticed meeting is recessed to a later date. Prior to the recessing, notice must be publicly given as to the date, time, and place of the resumption of the meeting or the method by which the notice shall be publicly given. This notice must also comply with the agenda requirements respecting matters to be addressed. The Board shall not recess a meeting for the purpose of avoiding public attendance.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Board Meetings

EFFECTIVE DATE: 12/15/2020

Order of Business

The order of business at any public meeting is as follows:

1. Call to Order / Roll Call
2. Salute and Pledge of Allegiance
3. Fire Board Report
4. Call to the Public
5. Presentations
6. Consent Agenda – approve or amend previous meeting minutes
7. Reports and Correspondence of Chief Officers, Chief's Direct Reports, and the Union
8. Regular Business – Discussion and Possible Action Items
9. Future Agenda Items
10. Second Call to the Public
11. Adjournment

The Chairperson may change the order of business as he/she deems appropriate.

Minutes

The Minutes record any and all official acts of the district. If any conflict exists between the minutes and any other record of the meeting of the district, then the minutes shall prevail. The minutes shall reflect the business conducted by the board. The minutes shall include attendance of the board members and general discussion occurring for each agenda item and any motions made. The minutes shall identify the board member making the motion and seconding the motion and the vote of each board member on each motion. Minutes are more fully addressed in the maintenance of records provision of this policy.

Approval of, Ratification of, and Amendments to the Minutes

The minutes of a meeting of the district shall be approved, amended, or modified at the next regular or special meeting, or as soon thereafter as practical. Upon review and approval of the minutes of a previous meeting, those minutes shall be signed by the clerk. After the minutes have been approved, amended, or modified at the next regular meeting, subsequent amendments or modifications may only be made in accordance with the following requirements:

- ◆ An amendment of modification of a grammatical, typographical, or other non-substantive error in the minutes may be proposed at any time; and
- ◆ A substantive amendment or modification to the minutes may be proposed, discussed, and adopted only as an agenda item at a public meeting. A substantive amendment or modification to the minutes may only be voted upon if a majority of the board members who originally approved the minutes are present and eligible to vote.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Executive Sessions

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

To establish guidelines for conducting closed meetings of the board for purposes of discussion and consideration of matters of a confidential nature, as allowed under Arizona Revised Statute 38-431.03.

II. POLICY

Upon a majority vote of sufficient board members to constitute a quorum, an executive session may be held if the appropriate twenty-four (24) hour notice has been posted as part of the public meeting notice or as a separate notice. A public meeting must be convened to vote on holding the executive session, and upon a majority vote, the board may adjourn into executive session. On agendas for regularly scheduled board meetings there is a caveat, which states: *The Board may vote to go into executive session, which are not open to the public, on any agenda item pursuant to A.R.S. §38-431.03 (A)(3) for discussion and consultation for legal advice with the fire district attorney on the matter(s) as set forth in the agenda item*, should the governing board need to go into executive session for legal advice on any agenda item.

Executive Session Matters

The law specifies the following purposes for which an executive session may be called:

- ◆ **Personnel Matters** – The discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of a public officer, appointee or employee of the district. With the exception of salary discussions, an officer, appointee or employee may demand that this discussion take place at a public meeting. If such a demand is made, the officer, appointee or employee must be provided with at least twenty-four (24) hour notice of the executive session. The board shall provide the officer, appointee, or employee such notice of the executive session as is appropriate, but not less than twenty-four (24) hours for the individual to determine whether such discussion or consideration should occur in a public meeting. The board may permit the officer, employee or appointee discussed to attend the executive session, but the employee does not have a right to attend except if he demands that the discussion take place in a public meeting.
- ◆ **Confidential Records** – An executive session may be held when the board is considering or discussing records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. The record being considered need not be expressly made confidential by statute.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Executive Sessions

EFFECTIVE DATE: 12/15/2020

- ◆ Legal Advice – An executive session may be held for the discussion or consultation for legal advice with the attorney(s) of the district. The only person allowed to attend this executive session are the members of the board and such officers, personnel, and appointees permitted by the board, with a view to preserving the attorney/client privilege.
- ◆ Litigation Matters – An executive session may be held for the discussion or consultation to consider the district's position and instructing counsel concerning the district's position in impending or contemplated litigation.
- ◆ Employee Negotiations – An executive session may be held for the discussion or consultation with designated representatives of the district to consider the district's position and instruct its representatives regarding negotiations with employee representatives regarding their salaries, salary schedules, or compensation paid in the form of fringe benefits for personnel of the district.
- ◆ International and Interstate Negotiations – An executive session may be held for the discussions of international and interstate negotiations between the district and another party or parties.
- ◆ Purchase, Sale or Lease of Real Property – An executive session may be held for discussion and consultations with designated representatives of the district to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

No Action at Executive Session

No executive session may be held for the purpose of taking any legal action involving a final vote or decision.

Procedures

Before the board goes into executive session, a majority of the members constituting a quorum must vote in the public meeting to hold such an executive session. The vote may permit the holding of an executive session during or immediately following the public meeting or at some later specified date. The chairperson shall announce to the public and remind the board members that all matters discussed in executive session are confidential pursuant to Arizona law and the announcement shall be reflected in the minutes.

Limitation on Conduct in Executive Session

The governing board may not take an informal or a preliminary vote or a final vote or make a final decision in the executive session; such action must be taken at a public meeting convened for that purpose. Caution must be exercised in not revealing any discussion which occurred during the executive session.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Executive Sessions**

EFFECTIVE DATE: 12/15/2020

Notice

If an executive session is to be held, notice shall be given to the members of the board and to the general public stating the specifics provisions of law authorizing the executive session, unless the governing board calls for an executive session for legal advice on a specified agenda item.

Agenda

The agenda for an executive session shall include only a general description of the matters to be considered and shall not contain information that would defeat the purpose of the executive session.

Minutes

Written minutes of the executive session shall be taken. Minutes of an executive session are confidential and shall be maintained in a manner that secures their confidential nature.

Emergency Executive Session

An emergency executive session may be called provided that

- ◆ The reason for the emergency session is announced publicly immediately prior to the executive session; and
- ◆ Within twenty-four (24) hours after the emergency executive session, an agenda is posted setting forth the information required.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Conducting Board Meetings: Parliamentary Procedures

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

To provide a means for orderly and expeditious disposition of matters before the board by governing the manner in which the meetings are conducted as well as the manner in which the board members interact.

II. POLICY

The chairperson will preside at all regular, special, or emergency meetings. In the event that the chairperson is not present, then the board vice-chairperson shall preside. The chairperson, as a board member, shall have the right to make motions and amendments and to vote on motions brought before the board for action.

Conducting the Meeting

Although all board members are responsible for the conduct of board meetings, the chairperson primarily shall be responsible for ensuring that the business of the public meetings is conducted in the proper order and is reasonably expedited observing appropriate procedures. The meeting shall be conducted pursuant to the following requirements:

- ◆ Voting will be done by voice or show of hands in a manner sufficient to give the chairperson and the public notice of each member's vote. In the event that a roll call vote is requested by any board member, then the chairperson shall conduct a roll call vote.
- ◆ The public shall have access to observe all meetings, except for executive sessions.
- ◆ Agendas contain a call to the public, members of the public may speak regarding agenda items for three minutes or a specified time period as determined by the chairperson.
- ◆ The board may arrange for participation by telephone or video conference for a board member who is unable to attend. In the event that a telephone or video conference is made available, then the following procedure must be followed:
 - Facilities must be set up in order to permit the board and public to observe and hear all telephone or video communications;
 - There should be a clear identification of all members participating by such method; and



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Conducting Board Meetings: Parliamentary Procedures**

EFFECTIVE DATE: 12/15/2020

- The minutes of the meeting should identify members participating by telephone or video communications and should describe the procedures followed.
- ◆ Any or all of the public meetings may be recorded by any person in attendance, provided that such a recording does not interfere with the conduct of the meeting.

Parliamentary Procedure

A simplified and flexible plan shall be followed in the conduct of meetings. The following principles of parliamentary procedure are adopted by the board in the conduct of meetings:

- ◆ All Board members have equal rights, privileges, and obligations.
- ◆ The majority vote of a quorum decides all issues.
- ◆ Each member has the right to understand every proposition presented for decision, and to engage in full and free discussion of the proposition's advantages and disadvantages before taking action.
- ◆ Board members shall be protected from abuse by visitors, spectators, and other participating in the board's activities, by use and enforcement of orderly processes.
- ◆ All meetings shall be characterized by fairness and good faith.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Maintenance of Records

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

To establish a means for creating and maintaining district records. This policy is in addition to the district's records retention schedule which is adopted by the district and approved by the Arizona State Library, Archives and Public Records.

II. POLICY

Agendas and Written Minutes of Public Meetings

The notices and agendas for all meetings shall be preserved with the written minutes for each meeting and must be maintained permanently. Minutes must be taken of all public meetings. Either written minutes in draft form or a recording of the meeting must be available for public inspection within three working days after a meeting. The following information must be in the minutes of public meetings:

- ◆ The date, time, and place of the meeting.
- ◆ The members of the board recorded as either present or absent.
- ◆ A general description of the matters discussed or considered, even where no formal action or vote is taken with respect to those matters.
- ◆ An accurate description of all legal actions proposed, discussed, or taken, and the names of persons who proposed and seconded each motion. The minutes must also reflect how each board member voted and the numerical breakdown of the vote.
- ◆ The name of each member of the public making a statement or presenting material to the board and a specific reference to the action to which the statement or presentation relates.
- ◆ A full description of the nature of any emergency matter, specifically including, but not limited to, the circumstances necessitating the emergency.
- ◆ In the event that a prior act in violation of the Open Meeting laws of the State of Arizona is ratified, a copy of the disclosure statement is required for such ratification.

Maintenance of Records



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Maintenance of Records

EFFECTIVE DATE: 12/15/2020

A record of all notices, including a copy of each notice posted and information regarding the date, time and place of posting, must be kept. All agendas, minutes, and meeting board packets are considered permanent records of the district and shall be maintained as such.

Executive Sessions

The minutes of an executive session must be maintained as confidential. The Board must advise all persons present at the executive session and in the public session immediately following the executive session that all discussion that take place in executive session are confidential. The minutes of the public session should reflect that the chairperson gave notice of confidentiality. The minutes of an executive session must contain the following information:

- ◆ The date, time and place of the meeting.
- ◆ The members of the Board recorded as either present or absent.
- ◆ A general description of the matters discussed or considered.
- ◆ Such other information as the Board deems appropriate.

Committees

Committees are required to keep written minutes of their proceedings. The committees shall present their reports and/or recommendations at a public meeting and the minutes of such public meeting must reflect the substance of the report and/or recommendation. The minutes should also reflect the names of the committee members supporting the report or recommendation and the names of those committee members not in support of the report or recommendation. The committee will deliver its minutes to the to board services staff, for proper filing and maintenance of the records.

Policy Decisions

All board actions that are passed adopting, amending, or revoking any district policy shall be set forth clearly in the minutes.

Resolutions

A copy of all resolutions adopted by the board will be attached to the minutes of the meeting when adopted. The original of a resolution, shall be filed with both Pima and Pinal County Recorders, if applicable. Upon return of the recorded document, the resolution will be filed in a resolutions file and kept indefinitely.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Maintenance of Records**

EFFECTIVE DATE: 12/15/2020



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Finances**

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

The purpose of financial policies is to officially adopt and ensure full public disclosure of the district's budget administration policies and procedures.

II. POLICY

It shall be the policy of the board to annually adopt a budget resolution for the fiscal year and to ensure fiscal policies are in place to meet the needs of the district and to ensure compliance with applicable laws.

Annual Report to the County

Through the board the district shall submit an annual report to annual report within 240 days of the close of the district's fiscal year. The report will be sent to the clerks of both Pima and Pinal County Board of Supervisors, and the Pima and Pinal County Treasurer. The report shall contain the following information:

1. A schedule of the beginning and ending fund balances and all revenues and expenditures for the preceding fiscal year on a form prescribe by the auditor general.
2. Legal descriptions of any boundary changes occurring during the preceding fiscal year.
3. The names, occupations, and business telephone numbers of the governing board members on the last day of the preceding fiscal year.
4. The schedule and location of regular meetings of the district governing board.
5. The locations where public notices of meetings are posted pursuant to A.R.S. 38-431.02(3).

Annual Budget

In accordance with A.R.S. §§48-252 & 48-805.02, the district shall submit the annual budget most recently adopted by the district to the Pima and Pinal County Board of Supervisors and the Pima and Pinal County Treasurer no later than July 10 of each year. The annual budget shall contain detailed estimated expenditures for each fiscal year and that clearly shows salaries payable to employees of the district. The budget summary shall be posted in three public places and a complete copy of the budget shall be published on the district's official website for at least twenty days before a public hearing at a meeting called by the board to adopt the budget. Following the public hearing, the district board shall adopt the budget. A complete copy of the adopted budget shall be posted in a prominent location on the district's website within seven business days after final adoptions and shall be retained on the website for at least sixty months.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Finances**

EFFECTIVE DATE: 12/15/2020

No later than August 1 each year, the chairperson of the district board shall submit to the Pima and Pinal County Board of Supervisors a budget estimate that contains certifications by items and that specifies the amount of money required for the maintenance and operations of the district.

Based on the budget submitted, the Pima County Board of Supervisors shall levy the tax as prescribed in A.R.S. 48-807(F).

Every budget adopted shall include the following:

1. A certification by the chairperson and the clerk of the governing board as to both of the following:
 - a. That the district has not incurred any debt or liability in excess of taxes levied and to be collected and the money actually available and unencumbered at that time in the district general fund
 - b. That the district complies with 48-805.02(F).

District Annual Financial Audit

In accordance with A.R.S. §48-253, the district shall have its annual reports audited in accordance with generally accepted government auditing standards by a certified public accountant. The district shall submit a copy of the completed audit to the Pima and Pinal County Board of Supervisors and the Pima and Pinal County Treasurers within 240 days after the close of the district's fiscal year.

Authorized Expenditures

The board is authorized to make expenditures as permitted by law, as amended from time to time. The board may, by action of a majority of the members constituting a quorum, adopt a purchasing policy which may, among other things, include specific authority for officers, appointees, or personnel of the district to make expenditures and have signature authority pursuant to the purchasing policy.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Execution of Documents

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

To outline the circumstances in which specific members of the board must execute general and/or financial documents of the district.

II. POLICY

General Documents

All documents, instruments, or any written material whatsoever binding upon the district shall be executed by the chairperson of the board for the district or in the chairperson's absence, by the vice-chairperson of the board and/or the clerk of the board. However, the board may, by motion, appoint authorized officers, personnel, or appointees of the district to execute documents, instruments, or other written material binding on the district.

Financial Documents

All documents, instruments, and any written material whatsoever which evidence money owed by, or money owed to the district, should be executed by a minimum of two (2) board members.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Adoption of Fire Code and Standards

EFFECTIVE DATE: 12/15/2020

I. PURPOSE

To set forth that the board may adopt a recognized fire code and other recognized standards to govern the district.

II. POLICY

Fire Code

The board may adopt, amend or revise a nationally recognized fire code.

The board may adopt, amend, or revise a nationally recognized fire code with the approval of the office of the state fire marshal and after a public hearing is held per A.R.S. 48-805. Adoption and amendments of a nationally recognized fire code requires the approval of the district's governing board. A public notice of the public hearing date, location and time, as well as the proposed revisions and/or amendments to the fire code, shall be posted in three public places and on the District website for at least 20 days before the public hearing date.

The district, through its board, may enforce the fire code adopted by the district and assist the office of the state fire marshal in the enforcement of fire protection standards.

NFPA and Other Standards

The governing board may adopt, amend, or revise such professional standards as it deems appropriate for administration of the district's services, including but not limited to the National Fire Protection Association's codes and standards.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: Evaluation of the Fire Chief

EFFECTIVE DATE: 12/15/2020

POLICY:

It is the policy of the Golder Ranch Fire District Board to conduct an annual performance evaluation of the fire chief, pursuant to the process set forth in the guidelines below.

PURPOSE:

The purpose of the performance evaluation process is to encourage and facilitate open dialogue between the fire board and the fire chief related to overall performance, as well as to celebrate accomplishments, establish goals, clarify the fire board's expectations, and provide a means for determining any compensation and benefit related decisions.

GUIDELINES:

- A. It is important that the fire board work collaboratively to provide the fire chief with performance feedback that reflects the opinions of all members. Thus, it is critical to utilize a process that allows for communication among the fire board members and allows for input from and self-reflection by the fire chief. The formal evaluation document should be presented by the fire board to the fire chief in a board meeting; this can be done in executive session or public session. The following procedure is established accordingly.
- B. The fire board shall follow the steps below to ensure consistency in the approach to the evaluation process.

1: DISTRIBUTION OF PERFORMANCE EVALUATION TOOL

Forty five (45) to sixty (60) days prior to the evaluation date, the fire chief shall be asked to complete a self-evaluation, using the same evaluation instrument as will be used by the fire board. The completed self-evaluation document should be provided to all fire board members no later than thirty days prior to the evaluation date.

Likewise, forty-five (45) to sixty (60) days prior to the evaluation date, each fire board member shall be asked to prepare a draft evaluation of the fire chief on the prepared evaluation instrument. The members shall be prepared to discuss the evaluation in the next board meeting, which should be 30 days prior to the meeting in which the final performance evaluation will be presented to the fire chief.



GOLDER RANCH FIRE DISTRICT

BOARD POLICY GUIDELINES

TITLE: **Evaluation of the Fire Chief**

EFFECTIVE DATE: 12/15/2020

2: FIRE BOARD MEETING TO DISCUSS AND PREPARE FINAL PERFORMANCE EVALUATION

Thirty days prior to the evaluation date, the fire board shall meet in executive session to share their individual performance evaluation drafts and discuss their opinions regarding the performance of the fire chief. The attorney for the district shall serve as the facilitator and shall be responsible for helping the fire board come to agreement on the comments to be provided in a singular performance evaluation document to be presented to the fire chief. During this discussion, the fire board shall also discuss future goals for the fire chief. Upon conclusion of the discussion, the facilitator will then be responsible for compiling the official performance document that reflects the agreed upon comments and goals set for the fire chief; this final performance evaluation document shall then be presented to the fire chief, in executive session. The governing board will provide an overview of the chief's performance and the goals set in public session.

3: ADMINISTERING THE PERFORMANCE EVALUATION TO THE FIRE CHIEF

The governing board authorizes the attorney for the district, to deliver the performance evaluation to the fire chief in a setting outside of a formal board meeting. However, an executive session will be scheduled to discuss the chief's performance evaluation. This is optimal in that it allows all fire board members to participate in the discussion; in particular, this is beneficial at the end when the fire board and fire chief collectively discuss goals for the upcoming year. Depending upon the nature of the goals that are established, it may be appropriate to designate a time mid-year in which there can be an informal follow up on the status of the goals.

At the end of the performance evaluation discussion, the fire chief shall be given a signed copy of the performance evaluation to which he may add comments in response. Once the fire chief adds any comments, the original shall be placed in the fire chief's personnel file.

- C. The fire board shall utilize the agreed upon performance evaluation document in order to maintain consistency.
- D. As part of the evaluation process, the fire board and fire chief shall establish goals for the upcoming period. The goals section of the fire chief evaluation can be either professional or personal, or a combination thereof.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Dave Christian, Finance Manager

DATE: December 15, 2020

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

ITEM #: 8E

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

Presented are the monthly financial reports and cash reconciliation.

RECOMMENDED MOTION

Motion to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

Golder Ranch Fire District
Summary Budget Comparison - SUMMARY BUDGET TO ACTUAL **BOARD PACKET**
From 11/1/2020 Through 11/30/2020

Account Code	Account Title	Current Period Budget	Current Period Actual	YTD Budget	YTD Actual
5000	Labor/Benefits/Employee Development	2,302,270.44	2,314,592.34	12,433,893.63	12,375,991.44
6000	Supplies/Consumables	131,997.42	71,433.07	711,187.10	419,878.97
6500	Vehicle / Equipment Expense	57,978.67	47,579.77	289,893.35	234,216.89
6750	Utilities / Communications	35,079.47	41,516.08	201,100.15	201,255.56
7000	Professional Services	125,275.03	74,432.28	536,875.47	398,985.76
7500	Dues/Subscriptions/Maint. Fees	33,647.27	18,570.00	149,121.67	137,009.82
7750	Insurance	4,833.33	0.00	59,378.65	61,352.00
8000	Repairs / Maintenance	33,573.50	45,343.17	186,167.50	206,057.47
9000	Debt Service	2,250.16	6,289.37	11,250.80	20,514.87
9500	Capital Outlay	94,291.70	54,375.46	1,081,738.34	552,350.67
Report Difference		(2,821,196.99)	(2,674,131.54)	(15,660,606.66)	(14,607,613.45)

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: December 15, 2020

SUBJECT: EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) FOR THE PURPOSE OF CONSULTATION OR LEGAL ADVICE REGARDING AN UPDATE ON EQUAL EMPLOYMENT OPPORTUNITY COMMISSION (EEOC) COMPLAINTS RECEIVED

ITEM #: 8F

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

This item allows the Golder Ranch Fire District Governing board to obtain legal advice regarding an EEOC complaints received.

RECOMMENDED MOTION

Motion to enter into Executive Session pursuant to A.R.S. §38-431.03.A(3) for the purpose of legal advice with the attorney.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Brooke Painter, Board Services Manager

DATE: December 15, 2020

SUBJECT: FUTURE AGENDA ITEMS

ITEM #: 9

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This agenda item allows an individual Governing Board Member to recommend item(s) to go on future agendas.

Pursuant to A.R.S. §38-431.2(H), the Board will not discuss the items(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: December 15, 2020

SUBJECT: Call to the Public

ITEM #: 10

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda. ** Please see revised instructions to speakers at the bottom of the agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.