

# **GOLDER RANCH FIRE DISTRICT GOVERNING BOARD MEETING PUBLIC NOTICE AND AGENDA**

**Tuesday, October 18, 2022 9:00 a.m.  
3885 East Golder Ranch Drive, Tucson, Arizona**

*Pursuant to ARS § 38-431.02, ARS § 38-431.03 and ARS § 38-431.05, the Golder Ranch Fire District Governing Board will meet in Regular Session that begins at approximately 9:00 a.m. on Tuesday, October 18, 2022. The meeting will be held at the Fire District Administration Board Room, which is located at 3885 East Golder Ranch Drive, Tucson, Arizona. The order of the Agenda may be altered or changed by direction of the Board. The Board may vote to go into Executive Session, which are not open to the public, on any agenda item pursuant to ARS § 38-431.03(A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. The following topics and any reasonable variables related thereto will be subject to discussion and possible action.*

- 1. CALL TO ORDER/ROLL CALL**
- 2. SALUTE AND PLEDGE OF ALLEGIANCE**
- 3. FIRE BOARD REPORTS**

**4. CALL TO THE PUBLIC**

*This is the time for the public to comment. Members of the Board are not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.*

**5. PRESENTATIONS**

**A. PRESENTATION OF PERSONNEL**

- **PROMOTIONAL BADGE PINNINGS**
  - KEITH BURGLE – PROMOTION TO CAPTAIN
  - TOBIN JOHNSON – PROMOTION TO CAPTAIN
  - ADAM JARROLD – PROMOTION TO BATTALION CHIEF
  - MICHAEL LESLIE – PROMOTION TO BATTALION CHIEF
- **YEARS OF SERVICE RECOGNITION**
  - BATTALION CHIEF WILLIAM SEELEY – 25 YEARS
- **RETIREMENT**
  - ENGINEER DANIEL GORDON



## **6. CONSENT AGENDA**

*The consent portion of the agenda is a means of expediting routine matters, such as minutes or previously discussed or budgeted items that must be acted upon by the Board. Any item may be moved to Regular Business for discussion and possible action by any member of the Board.*

- A. APPROVE MINUTES – SEPTEMBER 20, 2022 REGULAR SESSION
- B. APPROVE MINUTES – SEPTEMBER 20, 2022 EXECUTIVE SESSION
- C. APPROVE MINUTES – SEPTEMBER 20, 2022 EXECUTIVE SESSION
- D. APPROVE MINUTES – SEPTEMBER 30, 2022 SPECIAL SESSION

## **7. REPORTS AND CORRESPONDENCE**

### **A. FIRE CHIEF'S REPORT – CHIEF KARRER**

- UPDATES ON THE FOLLOWING AREAS:
  - MEETINGS, TRAININGS, AND EVENTS ATTENDED
  - POLITICAL & PUBLIC SAFETY INTERACTIONS/UPDATES
  - DISTRICT ACTIVITIES
  - PERSONNEL
  - COMMENDATIONS/THANK YOU CARDS RECEIVED

- LEADERSHIP TEAM REPORT – PRESIDENT JONES

### **B. PLANNING ASSISTANT CHIEF'S REPORT – CHIEF ABEL**

- UPDATES ON THE FOLLOWING AREAS:
  - ASSISTANT CHIEF'S ACTIVITIES
  - PLANNING
  - LOGISTICS
  - FACILITIES MAINTENANCE
  - FLEET
  - SUPPLY
  - FIRE AND LIFE SAFETY

### **C. ESSENTIAL SERVICES ASSISTANT CHIEF'S REPORT – CHIEF BRANDHUBER**

- UPDATES ON THE FOLLOWING AREAS
  - ASSISTANT CHIEF'S ACTIVITIES
  - ESSENTIAL SERVICES
  - BOARD SERVICES
  - FINANCE
  - HUMAN RESOURCES
  - INFORMATION TECHNOLOGY

### **D. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT – CHIEF ROBB**

- UPDATES ON THE FOLLOWING AREAS:
  - EMERGENCY RESPONSE
  - PROFESSIONAL DEVELOPMENT
  - HEALTH AND SAFETY



- WILDLAND
- HONOR GUARD/PIPES AND DRUMS
- SPECIAL OPERATIONS
- COMMUNITY SERVICES AND PUBLIC RELATIONS

## **8. REGULAR BUSINESS**

- A. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION #2022-0008 TO DECLARE DISTRICT ITEMS AS SURPLUS AND DIRECTION TO STAFF TO ADD DECLARED SURPLUS ITEMS TO A PUBLIC AUCTION SITE
- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE SELECTION OF LLOYD CONSTRUCTION AS THE CONTRACTOR FOR THE CONSTRUCTION OF STATION 378 IN SADDLEBROOKE RANCH
- C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE RFP SUBMITTED BY BANNER UNIVERSITY MEDICAL CENTER (B-UMC) TO SERVE AS THE MEDICAL DIRECTION PROVIDER EFFECTIVE JANUARY 1, 2023
- D. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT
- E. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(1) FOR THE PURPOSE OF DISCUSSION AND REVIEW OF THE FIRE CHIEF'S EMPLOYMENT CONTRACT  
*\*\*Note – executive sessions are confidential pursuant to Arizona law.*
- F. DISCUSSION AND POSSIBLE ACTION REGARDING THE FIRE CHIEF'S EMPLOYMENT CONTRACT

## **9. FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.*

- Regularly scheduled meeting – November 15, 2022

## **10. CALL TO THE PUBLIC**

*This is the final opportunity, on this agenda, for a member of the public to address the Governing Board. Please refer to agenda item four (4) for additional clarification and direction.*

## **11. ADJOURNMENT**

Wally Vette, Clerk of the Board  
Golder Ranch Fire District



To view the meeting online please visit our website at <https://grfdaz.gov/grfd-agenda>, there is an agenda posted, with background information linked to each agenda item, as well as a link to the live Zoom meeting.

If any disabled person needs any type of accommodation, please notify the Golder Ranch Fire District Administration at (520) 825-9001 prior to the scheduled meeting. A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the administration office, 3885 E Golder Ranch Drive, Tucson, Arizona 85739.

Posted by: Shannon Ortiz 10/12/2022 at 5:00 p.m.



**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Shannon Ortiz, Records Specialist

DATE: October 18, 2022

SUBJECT: Fire Board Reports

ITEM #: 3

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

This item allows for the Fire Board Members to report to the public and/or staff any events, meetings, conferences, etc. they may have attended and/or points of interest that took place throughout the month.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: October 18, 2022

SUBJECT: Call to the Public

ITEM #: 4

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.

# GOLDER RANCH FIRE DISTRICT

## BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: October 18, 2022

SUBJECT: PRESENTATION OF PERSONNEL

ITEM #: 5A

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

### BACKGROUND

This is the time for recognizing personnel who have achieved employment milestones or have achieved other distinctions.

#### Promotional Badge Pinnings

- Keith Burgle- Promotion to Captain
- Tobin Johnson – Promotion to Captain
- Adam Jarrold- Promotion to Battalion Chief
- Michael Leslie- Promotion to Battalion Chief

#### Years of Service Recognition

- Battalion Chief Will Seeley – 25 Years

#### Retirement

- Engineer Daniel Gordon

### RECOMMENDED MOTION

No motion is necessary for this agenda item.

# **EMPLOYEE RECOGNITION**

Employee Name: William Seeley

Date of Hire: 10/30/1997

**Current Position:**

Reason for Recognition: 25 years of service

**Prepared by:**

Date of Board Meeting: *The third Tuesday of each month.*

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The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

***Please return to Human Resources via email by the 25<sup>th</sup> of the month, prior to the Board Meeting.***

*Questions regarding the completion of this form can be addressed to Human Resources.*

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- **GRFD CAREER HISTORY:**

Will Joined Golder Ranch on October 30, 1997. Not long after joining Golder Ranch, Will was eager to expand his knowledge and attended Paramedic School. He didn't stop there, Will became one of the first Hazardous Materials Technicians for the organization. He later promoted to the position of Captain where he worked at Special Operations. He also worked as a Captain in SaddleBrooke as well as several stations in Oro Valley including one of the first EC Captains before promoting to Battalion Chief. Since promoting to Battalion Chief, he has been assigned to Training, Oversaw Special Operations and has worked in both north and south battalion. He will be spreading his knowledge, experience and love for the job when he moves to C shift south battalion starting November 14<sup>th</sup>.

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

There is not enough time or space on this form for all of the accomplishments and achievements that Will has received during his busy 25 year career. The major ones include a Bachelor's degree, a Master's degree, Executive Fire Officer designation and Blue Card Train the Trainer to name a few. Will loves learning and is passionate about strategies and tactics and learning the most current practices in the firefighting profession. He has helped countless members of this organization promote through the ranks as well as members from other organizations and loves doing it. He has helped design several promotional processes and has helped teach in several academies and certification classes. His dedication to this organization is truly spectacular.

- **PERSONAL OR SPECIAL NOTES OF INTEREST:**

When not working his normal shift or working countless overtime shifts, Will enjoys spending time with his wonderful wife Lisa and three young boys Carson, Quinn and Brody. Those three boys keep them busy with football and baseball. Will has 6 boys in total but the other three are all grown up. When he has a free moment he will try watching some college football, but that's rare. His favorite





college football team is the maroon and gold one up in phoenix that we won't mention. He is a great employee, father and husband. Happy 25 years of service!



**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Shannon Ortiz, Records Specialist

DATE: October 18, 2022

SUBJECT: APPROVE MINUTES – SEPTEMBER 20, 2022 REGULAR SESSION  
APPROVE MINUTES – SEPTEMBER 20, 2022 EXECUTIVE SESSION  
APPROVE MINUTES – SEPTEMBER 20, 2022 EXECUTIVE SESSION  
APPROVE MINUTES – SEPTEMBER 30, 2022 SPECIAL SESSION

ITEM #: 6A – 6D

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

In compliance with A.R.S. §38-431.01, approval of:

- A. APPROVE MINUTES – SEPTEMBER 20, 2022 REGULAR SESSION
- B. APPROVE MINUTES – SEPTEMBER 20, 2022 EXECUTIVE SESSION
- C. APPROVE MINUTES - SEPTEMBER 20, 2022 EXECUTIVE SESSION
- D. APPROVE MINUTES – SEPTEMBER 30, 2022 SPECIAL SESSION

**RECOMMENDED MOTION**

Motion to approve the October 18, 2022 Consent Agenda

**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES  
September 20, 2022 9:00 a.m.  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Fire Board Chairperson Cox Golder called the meeting to order on September 20, 2022, at 9:00 a.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins, Board Clerk Vette, Board Member Steve Brady, and Board Member Sandi Outlaw

Staff Present: Fire Chief Karrer, Assistant Chief Brandhuber, Assistant Chief Abel, Deputy Chief Pearce, Deputy Chief Grissom, Deputy Chief Cesarek, Fire Marshal Akins, Local 3832 President Jones, HR Director Delong, Finance Director Christian, Attorney Aversa, and Board Services Specialist Hernandez

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

All in attendance recited the Pledge of Allegiance.

**3. FIRE BOARD REPORTS**

Vice-Chair Hudgins shared a story about a “rescue” in the parking lot of the Golden Goose thrift shop. He said a lady locked her keys in her car and asked the firefighter who assisted where he got the tool and he jokingly responded he got the it at the toy store.

**4. CALL TO THE PUBLIC**

There were no public issues presented at this time.

**5. PRESENTATIONS**

**A. PRESENTATION OF PERSONNEL**

- **PROMOTIONAL BADGE PINNINGS**  
**PROMOTION TO ENGINEER**
  - Garrett Alexander
  - Anthony Citro
  - Daniel Huber

Chiefs Karrer, Robb, and Pearce commended the newly promoted engineers and their accomplishments. Acting Battalion Chief Goodrich presented Garrett Alexander, Captain



Ryan presented Anthony Citro, and Captain Spanarella presented Daniel Huber. They were pinned with their new badges along with their families present.

- PROMOTION TO CAPTAIN

- Daniel Cramblit
- Dean Sanchez
- Kurt Strieter

Chiefs Karrer, Robb, and Pearce commended the newly promoted captains and their accomplishments. Battalion Chief Seeley presented Daniel Cramblit, Acting Battalion Chief Goodrich presented Dean Sanchez, and Acting Battalion Chief Jarrold presented Kurt Strieter. They were pinned with their new badges along with their families present.

- MECHANIC OF THE YEAR RECOGNITION

- FLEET MAINTENANCE TECHNICIAN PHILIP CANTUA

Chiefs Karrer and Cesarek presented Fleet Maintenance Technician Phil Cantua and commended the incredible accomplishment of the Mechanic of the Year award he received. Chief Karrer read a letter from Tucson Fire EVT William Pisani that described Phil's career achievements. Chief Karrer also presented Phil with a fire chief's coin.

- YEARS OF SERVICE RECOGNITION

- VOLUNTEER CHIEF SCOTT MILLER – 2 YEARS

Chiefs Karrer, Abel, Brandhuber, and Robb presented Western Fire Chiefs Association Chief Scott Miller with a plaque to thank him for his two years of volunteer service to GRFD. Chief Karrer also presented Chief Miller with a fire chief's coin to honor his servant leadership.

- NEW HIRE

- JESSICA SANTIAGO – BILLING SPECIALIST

Billing Supervisor Shelby Massie introduced Jessica Santiago to the Board. Behavioral and Loyalty Oaths were administered.

*The Board took a brief break at 9:47 a.m. and reconvened the meeting at 9:50 a.m.*

## B. PROCLAMATION – FIRE PREVENTION MONTH

Chairperson Cox Golder read the proclamation declaring October 2022 Fire Prevention Month.

## 6. CONSENT AGENDA

### A. APPROVE MINUTES – AUGUST 16, 2022 REGULAR SESSION



- B. APPROVE AND ADOPT THE FOLLOWING UPDATED POLICIES: 400 – FIRE INSPECTIONS, 904 – HIGH-VISIBILITY SAFETY VESTS, AND 1048 – EMPLOYEE FUND
- C. APPROVE RENEWAL OF THE GROUP PRECEPTOR AGREEMENT BETWEEN MIDWESTERN UNIVERSITY AND GOLDER RANCH FIRE DISTRICT

**MOTION** by Board Member Brady to approve the September 20, 2022 Consent Agenda

**MOTION SECONDED** by Board Clerk Vette

**MOTION CARRIED 5/0**

## **7. REPORTS AND CORRESPONDENCE**

- A. FIRE CHIEF'S REPORT – Chief Karrer presented the Fire Chief's Report to the Governing Board. He said one of the most notable items was the lawsuit against the district regarding the 373 accident was settled for an undisclosed amount of money. He added that we are also in the process of multiple recruitments, including a job offer out on a community relations manager. Chairperson Cox Golder asked about the UT370 (utility truck) assignment. Chief Karrer said it is one of the pickup trucks we have that responds to snakes and public service calls. There were no further questions or comments from the Board.
  - LEADERSHIP TEAM REPORT – Vice President Hatfield presented the Local 3832 monthly report on behalf of President Jones. He wanted to recognize Phil Cantua and the rest of the Fleet Division for their efforts on keeping our apparatus in service. He mentioned the annual stair climb for the fallen of 9/11 which raised about \$5,000. He added that union members have been hanging signs for Prop 310 to assist fire districts for the small increase of one tenth of a penny. He thanked the Board for their continued support. There were no further questions or comments from the Board.
- B. PLANNING ASSISTANT CHIEF'S REPORT – Chief Abel presented the Logistics/Planning Assistant Chief's report to the Governing Board. He responded to the Board's request for a bond update. He shared details and explained individual costs on a spreadsheet. He said Phase I is essentially done and Phase II is in progress. He explained details of future plans including plans for the existing administration building and remodeling for the Training and Fleet divisions. Chairperson Cox Golder commented that they have made very good use of the money and thanked Chief Abel for the update. There were no further questions or comments from the Board.
- C. ESSENTIAL SERVICES ASSISTANT CHIEF'S REPORT – Chief Brandhuber presented the Essential Services Assistant Chief's report to the Governing Board. Chairperson Cox Golder asked about CPSE accreditation team and benefit for our accreditation down the road. Chief Brandhuber answered and explained how Chief Perry is involved in that process. Chairperson Cox Golder asked about fingerprints taken at the front desk and how that works. HR Director Delong explained that the district makes \$3 per print and provides the community a service. Chairperson Cox Golder asked about the Smart Procure commercial records request. Records Specialist Ortiz responded and explained



the purpose of the records request and the type of company Smart Procure is. Chairperson Cox Golder asked about resident Heidi Miller's substantial records request. Chief Karrer said the attorney is overseeing the request. Chief Brandhuber commended Records Specialist Ortiz for all her efforts for that specific records request. Chairperson Cox Golder asked about GIS data and maps that were provided in the board packet. IT Director Rascon answered and said our GIS Analyst, Becky, has built partnerships within the community and commended her efforts. Chairperson Cox Golder asked what is the reason for all the data. Chief Brandhuber said some of it is for accreditation and the ISO rating. Chief Pearce provided more details and said it also helps provide data for staffing units and resources at the stations. There were no further questions or comments from the Board.

- D. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT – Chief Robb presented the Emergency Response/Professional Development Assistant Chief's Report to the Governing Board. Chief Robb said Special Ops has spent a lot of time with rescues that have been labor intensive and wanted to recognize them. There were no further questions comments from the Board.

## 8. REGULAR BUSINESS

- A. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(1) FOR LEGAL ADVICE REGARDING CLOSING OR CONTINUING THE CURRENT FIRE CHIEF'S EMPLOYMENT CONTRACT

*\*\*Note – executive sessions are confidential pursuant to Arizona law.*

Chief Karrer requested we do both sessions at the same time.

**MOTION** by Vice-Chair Hudgins to enter into Executive Session pursuant to A.R.S. §38-431.03.A(1) for the purpose of discussion and consultation with the attorney.

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 5/0**

- B. DISCUSSION AND POSSIBLE ACTION REGARDING CLOSING OR CONTINUING THE CURRENT FIRE CHIEF'S EMPLOYMENT CONTRACT

Chief Karrer requested to table this item until the following month by Legal Counsel Aversa's recommendation.

**MOTION** by Vice-Chair Hudgins to table any action regarding the fire chief's current employment contract until the following month.

**MOTION SECONDED** by Board Clerk Vette

**MOTION CARRIED 5/0**

- C. EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(3) FOR LEGAL ADVICE REGARDING THE STATUS AND



LOGISTICS OF THE RECRUITMENT OF THE PROPOSED FIRE CHIEF RECRUITMENT PROCESS

*\*\*Note – executive sessions are confidential pursuant to Arizona law.*

**MOTION** by Vice-Chair Hudgins to enter into Executive Session pursuant to A.R.S. §38-431.03.A(1) for the purpose of discussion and consultation with the attorney.

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 5/0**

D. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE DRAFT BROCHURE FOR POSTING OF THE FIRE CHIEF POSITION SUBMITTED BY RECRUITMENT FIRM, MOSAIC

Legal Counsel Aversa said that the chairperson of the Board has been presented the most current draft of the brochure.

**MOTION** by Board Clerk Vette to accept and approve the draft brochure for posting of the fire chief position submitted by recruitment firm, Mosaic, with the adjusted closing date of October 31<sup>st</sup>.

**MOTION SECONDED** by Vice-Chair Hudgins

**MOTION CARRIED 5/0**

E. INFORMATIONAL ITEM ONLY: DISCUSSION REGARDING PSPRS TIER 2 (TIER 1 HYBRID) EMPLOYEE CONTRIBUTIONS

Finance Director Dave Christian explained the mistake found by PSPRS regarding calculation of Tier 2 employee contribution rates. He answered questions from Chairperson Cox Golder and Vice-Chair Hudgins. Director Christian said they will run a special payroll for the effected employees.

*No motion necessary; informational item only.*

F. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Director Christian presented his monthly report and financials.

**MOTION** by Vice-Chair Hudgins to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

**MOTION SECONDED** by Board Member Outlaw

**MOTION CARRIED 5/0**

9. **FUTURE AGENDA ITEMS**

*This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date, or to study the matter further.*



- Special board meeting for presentation by Dr. Peck regarding the organizational network analysis (ONA) communication survey results with no action anticipated to be taken – date TBD

Chief Karrer suggested the special meeting date to be set for Monday, September 26<sup>th</sup> at 10:00 a.m. or Friday, September 30<sup>th</sup>. He explained that the meeting will discuss the results and communication trails and people that have been identified as influencers. It also assists in mapping out succession planning and internal communication.

- Regularly Scheduled Meeting – October 18, 2022

#### **10. CALL TO THE PUBLIC**

There were no public issues presented at this time.

#### **11. ADJOURNMENT**

**MOTION** by Board Clerk Vette to adjourn the meeting at 11:35 a.m.

**MOTION SECONDED** by Board Member Brady

**MOTION CARRIED 5/0**

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Wally Vette, Clerk of the Board  
Golder Ranch Fire District  
m/h





**GOLDER RANCH FIRE DISTRICT  
GOVERNING BOARD MEETING  
REGULAR SESSION MINUTES  
September 30, 2022 1:00 p.m.  
3885 East Golder Ranch Drive, Tucson, Arizona**

**1. CALL TO ORDER/ROLL CALL**

Fire Board Chairperson Cox Golder called the meeting to order on September 30, 2022, at 1:03 p.m.

Members Present: Board Chairperson Vicki Cox Golder, Board Vice-Chair Richard Hudgins, Board Clerk Vette, Board Member Steve Brady, and Board Member Sandi Outlaw

Staff Present: Fire Chief Karrer, Assistant Chief Brandhuber, Assistant Chief Abel, Deputy Chief Pearce, HR Director Delong, and Board Services Specialist Hernandez

Guest Speaker: Dr. Deborah Peck

**2. SALUTE AND PLEDGE OF ALLEGIANCE**

All in attendance recited the Pledge of Allegiance.

**3. CALL TO THE PUBLIC**

There were no public issues presented at this time.

**4. REGULAR BUSINESS**

**A. INFORMATIONAL ITEM ONLY: PRESENTATION BY DR. PECK AND DISCUSSION REGARDING THE ORGANIZATIONAL NETWORK ANALYSIS (ONA) RESULTS**

Dr. Deborah Peck from Seity Insight recently conducted an organizational network analysis (ONA) with Golder Ranch Fire District staff. Dr. Peck attended to present the results to the GRFD governing board, explain the findings, and answer any questions the Board may have. She stated the survey provides a diagnostic view of how employees interact and share information with each other. She said it can be very valuable to understand the key contributors in the organization.

Dr. Peck shared a slide show with diagrams explaining the different categories of the results. The response rate was 99% with 256 employees that participated. She said the information from the results should not be used in a punitive way, but is informational to see who bridges networks within the organization. She spoke about the key connectors in each network and explained what that means.



Dr. Peck also shared information regarding types of selection practices and the most effective hiring selection practices, including cognitive and personality tests. She highlighted parts of the brochure from Mosaic, shared her opinions and encouraged behavioral and cognitive assessments along with the interview process. Vice-Chair Hudgins requested to see the cognitive assessments Dr. Peck spoke about. Dr. Peck provided each board member a copy and explained more about the assessments.

Dr. Peck answered questions from Vice-Chair Hudgins and Board Member Brady. Chairperson Cox Golder and Vice-Chair Hudgins shared discussion regarding when to give the cognitive test in the interview process for fire chief. Board Member Brady asked the command staff and staff in attendance how the results changed their opinion. Chiefs Abel, Karrer and Captain Colin Ryan answered. Dr. Peck said it is a baseline for where the organization is now and can be a place for a new chief to start. She answered one last question from Board Clerk Vette regarding different titles and their responses in comparison to other organizations. Dr. Peck answered with her opinion and shared results from other organizations. Chief Pearce shared what he identified in the results that he will use the data for in his own department.

There were no further questions.

*No motion necessary; informational presentation only*

## **9. ADJOURNMENT**

**MOTION** by Board Member Brady to adjourn the meeting at 2:26 p.m.

**MOTION SECONDED** by Vice-Chair Hudgins

**MOTION CARRIED 5/0**

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Wally Vette, Clerk of the Board  
Golder Ranch Fire District  
m/h



# GOLDER RANCH FIRE DISTRICT

## BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: October 18, 2022

SUBJECT: FIRE CHIEF'S REPORT

ITEM #: 7A

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

### BACKGROUND

This allows for the fire chief to provide updates to the governing board on the following areas:

- Meetings/Trainings and Events Attended
- Political & Public Safety Interactions
- District Activities
- Personnel
- Commendations/Thank You Cards Received

Also under this agenda item the Local 3832 President will present their report to the Governing Board.

- Leadership Team Report – President Jones

### RECOMMENDED MOTION

No motion is necessary for this agenda item.



# CHIEF'S REPORT

Fire Chief – Randy Karrer

*September 2022*

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## Meetings, Trainings & Events Attended for the Month

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I conducted weekly command staff meetings with the assistant and deputy chiefs. We will be using a new program to begin tracking projects for better project management.

We conducted the monthly governing board meeting with multiple promotions and recognitions! It was a great day! Congratulations to all! The governing board reviewed and edited the “draft” recruitment brochure for the fire chief’s recruitment process conducted by Mosaic recruitment firm. The brochure was mistakenly placed in the public board packet prior to the entire governing board review. My apologies for that. It will be made public following the review and approval of the entire governing board.

We held the monthly Leadership Team meeting between chiefs and union personnel. The organizational network analysis (ONA) survey was discussed. Once the results are released to the organization, the committee that helped facilitate this process will be available to answer questions as well as Chief Pearce and Dr. Peck. We also discussed minimum staffing (creating a subcommittee), a new program that will modernize our non-emergency calls and could potentially create a recruitment opportunity for new personnel. Board Member Brady also attended.

We held a special governing board meeting where Dr. Peck presented the ONA results to the Board. The employee based committee that oversaw the ONA study will be making presentations and videos describing the process and will disseminate that to the entire organization. They will explain what we learned from it and also what we will be doing with the information. This process proved to be very valuable for the Scottsdale Fire Department and we are all excited about the possibilities.

Board Member Outlaw, Chiefs Robb, Brandhuber and I attended the Oro Valley Council meeting as they recognized my induction into the AZ Hall of Fame and Lifetime Achievement Award. As a bonus, we also saw Chairperson Cox Golder’s grandson, Greyson Golder, receive recognition in the “Spotlight on Youth” for his efforts at Painted Sky Elementary! Such a fine young man and quite the recognition. I was in good company!

I attended the Oro Valley Executive Leadership Team (ELT) meeting.

I met with Deputy Town Manager Chris Cornelison over lunch to catch up!

Many Golder Ranch Fire District (GRFD) personnel attended the 49th Annual State Fire School to either attend classes or serve as instructors and class coordinators. It was widely successful with more than 740 students in attendance. Special recognition to our own Philip Cantua who received the Mechanic of Year from the Arizona Fire Mechanics Association. We are so proud of Phil of this well-deserved recognition!

I attended the Securis board meeting (workers' compensation pool) to review workers compensation claims and the impact on the fund.

A number of GRFD personnel attended "Safety Day," conducted by the Pima Fire Chief's Association in conjunction with Fiesta de los Bomberos golf tournament and dinner, both of which many personnel also attended. It is the largest charity event specifically targeting firefighter safety in southern Arizona.

I conducted and served as facilitator and Chairman of the Arizona Fire Services Institute (AFSI). I also held an executive session for the Executive Board of the AFSI regarding a request from Rural/Metro Fire in Maricopa County.

I attended the Pima Fire Chiefs breakfast meeting.

Command staff and Human Resources attended a conference on labor negotiations and arbitration September 21-23.

I will be facilitating the last class of the Arizona Fire Chiefs Association (AFCA) chief executive officer program (CEOP) class will be held in Mesa October 10-14. Graduation will be on October 14th. All family members and board members are invited to attend the ceremony.

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## Political & Public Safety Interactions & Updates

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Attached please find the Arizona Fire Districts Association (AFDA) legislative update and political report.

The governor will allocate \$20 million of the state's federal American Rescue Plan Act of 2021 (ARPA) funds to reimburse fire districts for eligible COVID-19 pandemic expenses. Workers' compensation costs attributable to COVID-19 exposure/claims is a priority for the funding. AFDA is working to facilitate the distribution of ARPA funds from the state to fire districts, which is anticipated to begin

within the next 30-45 days. Fire districts are finally receiving federal reimbursement for COVID expenses.

I saw the new Oro Valley Police Department (OVPD) police car graphics while driving in Oro Valley recently. Although I wanted to snap a picture to show you, it was not safe to do so. As soon as I could stop I texted OVPD Chief Riley! Keep an eye out for the new graphic scheme – it is awesome!

Signs for Proposition 310 have been posted around town. This is for a proposed tenth of a penny sales tax that will go directly to fire districts. We as a public fire district cannot advocate for this but the Local (union) can and has been providing information on the usage of this proposition. In short, it is designed for rural fire districts that are struggling with revenue generation. More information is available on the Prop 310 website and Facebook page.

I met with WSM Architects regarding the Piechura Memorial to be installed at the Northwest Fire District (NWFD) training center. It gave me an opportunity to discuss our other construction projects and future projects as well. Construction projects are through the roof with the average commercial construction rate rising to \$800 per square foot.

We learned that Firefighter Andre Haymore of Rural/Metro Fire Department (RMFD) unexpectedly passed away from a brief illness. Our hearts and prayers are with his family, RMFD, and all those who knew him.

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### District Activities for the Month

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The holiday committee met and continued planning of the children's holiday part to be held on December 3rd at station 370. We are looking forward to getting back to traditional celebrations.

The academy recruits continued their training. Although we have lost a few recruits due to personal reasons, academics, and injury, we are confident in the upcoming graduation. Great job by the academy cadre!

Professional Development Division Chief Jeremy Hilderbrand kicked off the GRFD Leadership Experience Training Seminar, conducted for administrative personnel. Ten of our administrative "up-and-coming" personnel from all divisions attended this initial session conducted by Brandy Ferrer.

We were awarded a \$2.7 million grant from the Assistance to Firefighters Grant Program through the federal emergency management agency (FEMA). This is a regional grant for radios with nine other

agencies. Congratulations to Chief Robb for coordinating this and working with our grant writer, Jim Grasham, to accomplish this needed goal.

The extensive public records request on the cell tower from Ms. Miller has been ready for quite some time. She has not responded to multiple email communications.

I stopped by several stations to talk and interact with the crews. One of my favorite things to do!

Chiefs Robb, Grissom and I spoke to the recruit class.

Chief Robb has been working on filming our latest public service announcement (PSA). We appreciate the support in helping us to define our brand!

The posting for Fire Chief has gone public and will close the end of October: [Regular Memo 22-084 Job Posting – Fire Chief](#)

Members of the apparatus committee went for an inspection of the first of our five fire engines that have been under construction at KME. This has been an extremely long process interrupted by COVID and the relocation of the manufacturing plant. We are hopeful that we will begin see progress on the completion of the apparatus. Below are a few pictures:



The Hanley building has been progressing well and new construction will begin soon. See below:





## Significant Events

- We responded to a 50+ acre brush fire off of State Route 79 towards Florence. Our crews were quick to contain the fire which was on state and private land.

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## Personnel Updates

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Captain helmets were distributed to the newest captains in the District: Captains Sanchez, Strieter, Cramblit, and Johnson. Three of whom were pinned at the board meeting on September 20th. Captain Johnson will be pinned at the October board meeting.

Newly promoted Engineers Citro, Huber, and Alexander were also pinned at the board meeting on September 20th.

We completed the Battalion Chief testing process. Please follow this link for the promotions of Battalion Chief Leslie, Battalion Chief Jarrold and Captain Burtle: [Regular Memo 22-086 Promotions](#)

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## Commendations and Thank You Letters Received for the Month

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- Thank you note received along with donation for the district
- Thank you letter for Captain Dean Stevens, Engineer Robert Morse, Fire Medic Keith Lushbaugh, Paramedic James Gretta, Captain Alfred Valencia, Engineer Rodolfo Santacruz, Captain Dean Sanchez, Firefighter Brendan Peeler, Firefighter Eric Campbell, Captain Aaron Davidson, Engineer Christopher Dawkins, and Firefighter Matt Hansen
- Thank you note for Captain Colin Ryan, Engineer Daniel Gordon, Paramedic Mark Tenney, Firefighter Brett Deitering, Firefighter, Stephen Ledoux, and Firefighter Myles Mace



**From:** [John Flynn](#)  
**To:** [AFDA Admin](#)  
**Subject:** [EXTERNAL]: AFDA Weekly Legislative & Political Report - 9/26/22  
**Date:** Monday, September 26, 2022 6:33:29 AM  
**Attachments:** [2022 General Election Candidates.pdf](#)  
[AFDA ARPA Cost Recovery Notice - Sept 2022.docx](#)  
[Clarus Capitol Notes - September 23, 2022.pdf](#)  
**Importance:** High

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**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

- **ARPA Funding for Fire Districts:** The Governor will allocate \$20 million dollars of the state's Federal ARPA funds to reimburse fire districts for eligible COVID-19 pandemic expenses. Workers compensation costs attributable to COVID-19 exposure/claims is a priority for the funding. AFDA is working to facilitate the distribution of ARPA funds from the state to fire districts, which is anticipated to begin within the next 30-45 days. Attached is a summary guidance document which includes a list of eligible expenses. In an effort to ascertain the to-date collective amount to be requested from the state, AFDA is requesting fire districts submit an estimate of their eligible COVID-19 expenses to [arpa@azfiredistricts.org](mailto:arpa@azfiredistricts.org) by October 7, 2022.
- **YES on Prop 310 Campaign info:** The Fire District TPT increment, is estimated to generate \$150M annually to support fire district operations statewide. Information for supporting Prop 310 can be found at <https://voteyeson310.com/>. Additional information can be found on the Vote Yes on 310 Facebook page.
- **This Week's Arizona Capitol / Political Update:** Attached is a general summary of the highlights for the past week at the capitol and in Arizona politics (*Political Update provided courtesy of James Candland, Clarus Companies*).
- **Mid-Term General Election:** Early voting for the November 8, 2022, mid-term election begins in 16 days. Attached is a guide for general election legislative candidates (*candidate guide provided courtesy of James Candland, Clarus Companies*).
- **Fire Board Statutory Training – 2022 Election Cycle:** Arizona law requires newly elected, reelected, and appointed fire district board members, and newly appointed fire district chiefs to obtain six-hours of training in specified governance and administrative matters within one-year of taking office (*there are 300+ elected officials beginning new terms after each election cycle*). AFDA will provide the six-hour training program on December 2, 2022, in Phoenix (*details coming soon*) and at the 2023 AFDA Winter Training Conference in Laughlin, NV on January 11-13, 2023 (*registration opens on or about Oct. 1*).
- **PSPRS Tier 1 & Tier 2 Excess Contributions Refunds – September 30 DEADLINE:** This Friday is the deadline to request PSPRS to process refunds to your employees/members and retirees. The PSPRS webinar and reference information to assist employers with the refunds is available here: [video replay](#) and [presentation](#).

- **Legislative Bill Effective Date – September 24:** Below is a list of the final dispositions of fire service priority measures and other bills of interest of the 55<sup>th</sup> Arizona Legislature – 2<sup>nd</sup> Regular Session, which became effective last Friday unless otherwise noted:

**SCR1049 STRIKER: FIRE DISTRICTS; FUNDING; TPT INCREMENT** (PFFA/AFDA/AFCA position: **SUPPORT**) – legislative ballot referral will ask voters in November to approve a TPT increment of 1/10<sup>th</sup> of a cent to generate additional revenues for fire districts. **LAST: referred to ballot - November 8, 2022, General Election.**

**H2609: AMBULANCE SERVICES; SERVICE AREAS** (AFCA/AFDA position: **SUPPORT**) - amends numerous items specific to 9-1-1 ambulance operations. (PLEASE NOTE: delayed effective date – January 1, 2024) **LAST: signed by governor. Chap. 381, Laws 2022.**

**H2336: LICENSED MENTAL HEALTH PROFESSIONAL; DEFINITION** (PFFA position: **SUPPORT**): - expands definition of health professionals for counseling specific to public safety. Note: the language from the DEAD H2546: ~~TRAUMATIC EVENT COUNSELING; CONTINUATION~~ was amended to H2336 in Senate Commerce on 3/2. **LAST: signed by governor. Chap. 377, Laws 2022.**

**H2699: FIRE DISTRICT BONDS; MERGER; CONSOLIDATION** (AFDA Position: **SUPPORT**) – eliminates the expansion of GO Bond payments across new territory when fire districts are merged or consolidated. **LAST: 3/29 signed by the Governor, Chapter 84, Laws 2022.**

**S1324: SMART AND SAFE FUND; DISTRIBUTION** (AFDA position: **SUPPORT**) - tech correction to address fire district JPA funding. Note: Universities and tribal police and fire agencies were added to S1324 on the Senate floor with amend #4310. **LAST: 6/22 FAILED House on reconsideration 43-17 (voter protected – required 45 votes to pass).** NEXT: DEAD.

**S1268: PSPRS; DEFINED RETIREMENT OPTION PLAN**, which expands the DROP program to seven years among other changes. **LAST: signed by governor. Chap. 351, Laws 2022.**

**FIRE DISTRICT WORKERS COMP RISK POOL** (AFDA position: **SUPPORT**): ARPA funding distribution from Governor's Office for COVID 19 and pandemic expenses. **LAST: \$20M allocation for COVID associated workers compensation system cost reimbursements (\$13M) and general pandemic eligible expenses (\$7M).**

### **Legislative / Regulatory / Elections / Political Calendar**

- **October 12, 2022** - Early voting begins / ballots mailed for the November 8 State General Election.
- **November 8, 2022** – State General Election.
- **January 9, 2023** – 56<sup>th</sup> Arizona Legislature – 1<sup>st</sup> Regular Session convenes.

### **Upcoming at AFDA**

- **October 6, 2022** – AFDA Board Meeting – Daisy Mountain Fire and Medical Offices & ZOOM – 41018 N. Daisy Mountain Drive, Anthem, AZ, at 10:00 a.m.
- **November 3, 2022** – AFDA Board Meeting – Arizona Fire & Medical Authority Offices & ZOOM – 18818 N. Spanish Garden Drive, Sun City West, AZ, at 10:00 a.m.
- **December 2, 2022** – AFDA Statutory Training – One-day statutory training for newly elected and reelected fire board members – NBAZ Conference Center, Phoenix (*details coming soon*)
- **January 11 – 13, 2023** – AFDA Training Conference – Aquarius Hotel & Conference Center, Laughlin, NV (*watch for details soon*)

John Flynn, Executive Director

**Arizona Fire District Association**

[johnflynn@azfireadvisor.com](mailto:johnflynn@azfireadvisor.com)

(480) 313-0442

## 2022 Candidates | Arizona Legislature

Legislative District	Arizona Senate	Arizona House of Representatives
District 1 Prescott, Chino Valley, Sedona	<u>Ken Bennett</u> – R <u>Mike Fogel</u> – D \$	<u>Selena Bliss</u> – R \$ <u>Quang Nguyen</u> ** – R <u>Cathy Ransom</u> – D \$ <u>Neil Sinclair</u> – D \$
Republican: 49%    Independent: 31%    Democrat: 20%		
District 2 North Phoenix	<u>Jeanne Casteen</u> – D <u>Steve Kaiser</u> ** – R	<u>Christian Lamar</u> – R <u>Judy Schwiebert</u> ** – D <u>Justin Wilmeth</u> ** – R
Independent: 37%    Republican: 35%    Democrat: 28%		
District 3 Scottsdale, Phoenix, Anthem, Fountain Hills	<u>John Kavanagh</u> ** – R (currently serving in the House) <u>Thomas Dugger</u> – D	<u>Joseph Chaplik</u> ** – R <u>Alexander Kolodin</u> – R
Republican: 48%    Independent: 32%    Democrat: 21%		
District 4 Paradise Valley, Scottsdale, Phoenix	<u>Nancy Barto</u> ** – R <u>Christine Marsh</u> ** – D	<u>Matt Gress</u> – R <u>Maria Syms</u> – R <u>Laura Terech</u> – D
Republican: 39%    Independent: 33%    Democrat: 28%		
District 5 Phoenix	<u>Lela Alston</u> ** – D <u>Jeff Silvey</u> – R	<u>Jennifer Longdon</u> ** – D <u>Amish Shah</u> ** – D <u>Jenn Treadwell</u> – R
Democrat: 44%    Independent: 34%    Republican: 22%		



Legislative District	Arizona Senate	Arizona House of Representatives
District 6 Flagstaff, Window Rock, Page	<u>Theresa Hatathlie</u> ** – D	Mae Peshlakai – D <u>Myron Tsosie</u> ** – D
Democrat: 51%      Independent: 30%      Republican: 20%		
District 7 Flagstaff, Payson, Show Low	<u>Kyle Nitschke</u> – D \$ <u>Wendy Rogers</u> ** – R	<u>David Cook</u> ** – R <u>David Marshall, Sr.</u> – R
Republican: 45%      Independent: 32%      Democrat: 23%		
District 8 Tempe, Mesa, Phoenix, Scottsdale	<u>Roxana Holzapfel</u> – R <u>Juan Mendez</u> ** – D \$	<u>Caden Darrow</u> – R <u>Melody Hernandez</u> ** – D \$ <u>Bill Loughridge</u> – R <u>Athena Salman</u> ** – D \$
Independent: 39%      Democrat: 37%      Republican: 25%		
District 9 Mesa, Tempe	<u>Eva Burch</u> – D <u>Robert Scantlebury</u> – R	<u>Lorena Austin</u> – D <u>Seth Blattman</u> – D <u>Mary Ann Mendoza</u> – R <u>Kathy Pearce</u> – R
Independent: 38%      Republican: 31%      Democrat: 31%		
District 10 Mesa, Apache Junction	<u>David Farnsworth</u> – R <u>Nick Fierro</u> – Independent	<u>Justin Heap</u> – R <u>Helen Hunter</u> – D <u>Barbara Parker</u> – R
Republican: 43%      Independent: 34%      Democrat: 23%		



Legislative District	Arizona Senate	Arizona House of Representatives
District 11 Phoenix, Guadalupe	<u>Maryn Brannies</u> – R \$ <u>Catherine Miranda</u> – D	<u>Oscar De Los Santos</u> – D \$ <u>Tatiana Peña</u> – R \$ <u>Marcelino Quiñonez</u> ** – D
Democrat: 49%      Independent: 38%      Republican: 14%		
District 12 Chandler, Tempe, Phoenix	<u>Mitzi Epstein</u> ** – D (currently serving in the House) <u>David Richardson</u> – R	<u>Jim Chaston</u> – R <u>Patty Contreras</u> – D <u>Terry Roe</u> – R <u>Stacey Travers</u> – D
Independent: 35%      Democrat: 34%      Republican: 30%		
District 13 Chandler, Gilbert	<u>Cynthia "Cindy" Hans</u> – D <u>J.D. Mesnard</u> ** – R	<u>Liz Harris</u> – R <u>Jennifer Pawlik</u> ** – D <u>Julie Willoughby</u> – R
Republican: 36%      Independent: 35%      Democrat: 29%		
District 14 Gilbert, Chandler	<u>Warren Petersen</u> ** – R	<u>Travis Grantham</u> ** – R <u>Laurin Hendrix</u> – R <u>Brandy Reese</u> – D
Republican: 43%      Independent: 34%      Democrat: 23%		
District 15 Mesa, Queen Creek	<u>Jake Hoffman</u> ** – R (currently serving in the House) <u>Alan Smith</u> – D	<u>Neal Carter</u> ** – R <u>Jacqueline Parker</u> ** – R
Republican: 45%      Independent: 35%      Democrat: 20%		

Legislative District	Arizona Senate	Arizona House of Representatives
District 16 Casa Grande, Eloy, Coolidge	<u>Taylor Kerby</u> – D <u>T.J. Shope</u> ** – R	<u>Rob Hudelson</u> – R <u>Teresa Martinez</u> ** – R <u>Keith Seaman</u> – D
Independent: 38%      Republican: 32%      Democrat: 30%		
District 17 Marana, Oro Valley, Tucson	<u>Mike Nickerson</u> – D \$ <u>Justine Wadsack</u> – R	<u>Dana Allmond</u> – D <u>Rachel Jones</u> – R <u>Cory McGarr</u> – R <u>Brian Radford</u> – D
Republican: 39%      Independent: 31%      Democrat: 30%		
District 18 Tucson, Catalina Foothills	<u>Stan Caine</u> – R \$ <u>Priya Sundareshan</u> – D	<u>Linda Evans</u> – R <u>Nancy Gutierrez</u> – D <u>Chris Mathis</u> ** – D
Democrat: 41%      Independent: 31%      Republican: 28%		
District 19 Sierra Vista, Safford	<u>David Gowan</u> ** – R	<u>Sandra Clark</u> – D \$ <u>Lupe Diaz</u> ** – R <u>Gail Griffin</u> ** – R
Republican: 42%      Independent: 32%      Democrat: 25%		
District 20 Tucson	<u>Sally Ann Gonzales</u> ** – D	<u>Andrés Cano</u> ** – D <u>Alma Hernandez</u> ** – D
Democrat: 51%      Independent: 34%      Republican: 15%		

Legislative District	Arizona Senate	Arizona House of Representatives
District 21 Tucson, Sahuarita, Nogales	<u>Jim Cleveland</u> – R <u>Rosanna Gabaldón</u> ** – D	<u>Consuelo Hernandez</u> – D <u>Stephanie Stahl Hamilton</u> ** – D (currently serving in the Senate) <u>Damien Kennedy</u> – R <u>Deborah McEwen</u> – R
Democrat: 43%      Independent: 36%      Republican: 21%		
District 22 Phoenix, Avondale, Glendale	<u>Diego Espinoza</u> ** – D (currently serving in the House)	<u>Lupe Chavira Contreras</u> ** – D (currently serving in the Senate) <u>Leezah Sun</u> – D \$
Democrat: 42%      Independent: 40%      Republican: 18%		
District 23 Yuma, San Luis	<u>Brian Fernandez</u> ** – D (currently serving in the House) <u>Gary Garcia Snyder</u> – R	<u>Jesus Lugo, Jr.</u> – D <u>Michele Pena</u> – R <u>Mariana Sandoval</u> – D \$
Democrat: 38%      Independent: 39%      Republican: 24%		
District 24 Glendale, Phoenix	<u>Anna Hernandez</u> – D	<u>Lydia Hernandez</u> – D <u>Analise Ortiz</u> – D
Democrat: 41%      Independent: 40%      Republican: 19%		
District 25 Buckeye, Yuma	<u>Sine Kerr</u> ** – R	<u>Michael Carbone</u> – R <u>Tim Dunn</u> ** – R
Republican: 41%      Independent: 36%      Democrat: 23%		
District 26 Phoenix, Glendale	<u>Raquel Terán</u> ** – D	<u>Cesar Aguilar</u> – D \$ <u>Flavio Bravo</u> – D
Democrat: 43%      Independent: 40%      Republican: 17%		





Legislative District	Arizona Senate	Arizona House of Representatives
District 27 Peoria, Phoenix	<u>Brittani Barraza</u> – D <u>Anthony Kern</u> – R	<u>Don Kissinger</u> – D <u>Kevin Payne</u> ** – R <u>Benjamin Toma</u> ** – R
Republican: 37%      Independent: 35%      Democrat: 28%		
District 28 Sun City, Peoria, Phoenix	<u>Frank Carroll</u> ** – R (currently serving in the House) <u>David Sandoval</u> – D	<u>Stephanie Holbrook</u> – D <u>David Livingston</u> ** – R (currently serving in the Senate) <u>Beverly Pingerelli</u> ** – R
Republican: 47%      Independent: 30%      Democrat: 23%		
District 29 Goodyear, El Mirage, Litchfield Park	<u>David Raymer</u> – D <u>Janae Shamp</u> – R	<u>Steve Montenegro</u> – R <u>Scott Podeyn</u> – D <u>Austin Smith</u> – R
Republican: 39%      Independent: 35%      Democrat: 26%		
District 30 Bullhead City, Kingman, Wickenburg	<u>Sonny Borrelli</u> ** – R	<u>Leo Biasiucci</u> ** – R <u>John Gillette</u> – R
Republican: 52%      Independent: 33%      Democrat: 15%		

**Governor**Katie Hobbs – DKari Lake – R**Secretary of State**Mark Finchem – RAdrian Fontes – D**Attorney General**Abe Hamadeh – RKris Mayes – D**State Treasurer**Martín Quezada – DKimberly Yee\*\* – R**Superintendent of Public Instruction**Kathy Hoffman\*\* – D \$Tom Horne – R**State Mine Inspector**Paul Marsh\*\* – R**Corporation Commission**Sandra Kennedy\*\* – D \$Lauren Kuby – D \$Nick Myers – R \$Kevin Thompson – R \$

### **Important Information – COVID-19 - ARPA Cost Recovery**

An extensive effort was undertaken by the AFDA board and members this past legislative session to obtain ARPA funding for fire districts to reimburse their covid-related worker's compensation premiums as well as reimbursement for past covid-related expenditures.

A mechanism will soon be in place for fire districts to submit COVID-related cost reimbursement claims to the State of Arizona. A summary list of the types of eligible cost recovery claims is listed below.

Please keep in mind a few things.

First, the source for these dollars is the federal ARPA legislation, which means that any claimed costs must be COVID-related. We have been assured that there is a 100% chance that the ARPA related payments will be audited by the Federal government and each agency will be responsible for having the supporting documentation for those expenses.

Second, we are working with the Industrial Commission to establish the final list of eligible expenses and a process for making reimbursement claims. While gathering documentation is recommended, please hold off on submitting any reimbursement requests for now.

Third, part of the available dollars are earmarked exclusively for workers' compensation insurance costs, and part for all other categories of expenditures. This fact, combined with the state's cap on ARPA reimbursements for fire districts; \$20 million, means that even some eligible expenditures may not ultimately be reimbursed.

We would like to get an estimate of the total anticipated reimbursement requests. Therefore, we are asking that each District submit a preliminary summary of their worker's compensation covid costs and other covid-related unreimbursed expenditures to [arpa@azfiredistricts.org](mailto:arpa@azfiredistricts.org) by Friday, October 7, 2022. We will not need the supporting documentation at this time. If you have any questions, please contact John Flynn (480-313-0442) or Mary Dalton (928-713-4581).

#### **Eligible ARPA Reimbursement Categories for Fire Districts with paid, documented and unreimbursed Covid-19 expenses:**

- Covid-19 associated worker's compensation premiums (**Priority**)
- Vaccine Incentives Paid to Personnel
- Medical care or testing expenses
- Contact tracing related expenses
- Overtime coverage for isolated or quarantined personnel
- Public communication efforts
- Purchase of Covid-19 related personal protective equipment/supplies
- Fire Station building maintenance expenses to meet pandemic operational needs, such as building adaptations to mitigate the spread of Covid-19.

- Installation of and improvements to ventilation systems, physical barriers or partitions, signage to facilitate social distancing
  - Expenses (beyond regular on-going) related to the operation of an emergency operations center during the pandemic and acquisition of related equipment/supplies
- Payroll and covered benefits expenses for public safety employees, to the extent that their services are devoted to mitigating or responding to the COVID-19 public health emergency. This will include the first responder time/expenses associated with responding to Covid-19 emergency medical calls as well as paid Administrative/Support personnel time substantially (above 50%) dedicated directly to Covid-19 (i.e., EOC staffing/management, inter-agency covid coordination/education/training, testing process/ill employee coordination, etc.).



There's a lull in the noise of Arizona politics right now, as candidates move past the August election and prepare for the sprint to the finish line in November. Policymakers traveled to Taiwan and Germany to celebrate Arizona's global economic ties. Closer to home, lawmakers started a road trip to hear about housing needs around the state.

Political tension moved to the courts, where competing interests sought to shape the dynamics of the November election. A federal judge rejected two Arizona Republicans' effort to require hand-



counting of ballots, and the Arizona Supreme Court settled a dispute over a citizen initiative on voting rights and processes, ruling that the initiative lacked enough valid voter signatures to make it to the ballot. (Ten other measures will still go to voters.) The Supreme Court also set a significant new standard for public records with a ruling that allows the Arizona Senate legislative privilege to keep some records about its ballot recount private.

Competition is also unfolding in the quiet halls of the Capitol, where Republicans and Democrats are vying to be the next leaders in the House and Senate. Those races, just like the ones on the ballot in November, are shaped by the dividing lines within each political party. Their outcome will dramatically impact policymaking goals and outcomes next year.

### **Budget Update: Arizonans Keep Spending**

Sales taxes drove the state's revenues higher in July, marking the 17<sup>th</sup> consecutive month of double-digit increases and bringing in \$649.2 million. In-person sales dropped slightly – likely because fewer people purchased automobiles – but still grew by 6.6%.

The sales tax growth balanced out a slight decrease in individual income taxes, which dropped 3% compared to last year, and corporate income taxes, which were down 1.9%.

Overall, tax dollars generated \$1.17 billion in July and started the new fiscal year with an estimated \$41.6 million surplus.

## In the Elections

Rep. Diego Espinoza (D-Tolleson) resigned from his current seat in the House and his uncontested race, leaving the Senate seat open to write-in candidates. Arizona is part of a partisan divide about ballot initiatives. Political candidates will debate as we move toward the November election, but first, the candidates for Governor are debating about the debate.

## In the Courts

The Arizona Supreme Court says voters don't have the right to block tax cuts enacted by the legislature. The Attorney General won't defend the state's new law that limits filming of police activities. A Superior Court judge says Republican lawmakers filed a meritless lawsuit against a Democratic colleague and they must pay her legal fees. A federal judge will decide the constitutionality of a new state law that cancels voter registrations if the individual is registered in multiple counties. Judges and attorneys general disagree about who should be in charge of redistricting.

## In the News

Empowerment Scholarship Accounts (ESAs) are still making headlines. Tension is still growing over the state's aggregate expenditure limit for school districts. Arizonans bet \$4.8 billion on sports events in the first year it was legal. Those shipping containers at the border are still controversial. The conversation about short-term rentals continues. Washington, DC declared a public emergency in response to bussing of asylum seekers to the Capitol. Five Arizona tribes will receive federal funding for high-speed internet access. State employees got a new coworking space. The Governor proclaimed September as Suicide Prevention Awareness Month.



Legislative Democrats gathered at the Capitol last week to call for a special legislative session to increase the state's limit on school spending – a priority they believed was part of their agreement in the bipartisan budget deal earlier this year. Governor Ducey's office conceded the special session was on the table in those talks, but only if the legislature had the votes to pass a measure to waive the spending limit. For now, at least, that is unlikely. While some Republicans are interested in avoiding a tense debate on the topic next year, there's little motivation to work across the aisle to waive the spending limit before the start of the next legislative session.

The issue will remain at the forefront of legislative debates as the state moves closer to a March deadline for raising, eliminating, or altering the spending limit for school districts.



Today, though, legislators are focused on efforts to block the state's new expansion of Empowerment Scholarship Accounts (ESAs). Since the end of the 2022 legislative session, advocacy groups opposing the expanded ESAs have collected voter signatures in an effort to send the issue to voters instead. This is the deadline to submit those signatures and allow election officials to determine whether there are enough to stop the law from going into effect tomorrow.

Most of the 388 laws enacted during the 2022 legislative session will become effective and enforceable on September 24, the 90<sup>th</sup> day after the end of the session.

### **Budget Update**

The state's bank accounts keep growing, and the General Fund collected \$1.26 billion in August – 17.1% higher than last year. Once again, the collections increased across all major tax sources.

- Sales taxes generated \$601 million last month – \$32 million higher than expected. Though Arizonans are spending less on live entertainment like concerts and movies, they're increasing their shopping and contracting activities have increased. (Arizonans increasingly choose to shop remotely: Online shopping increased by 28.7% compared to this time last year, while in-person retail shopping only increased 4.9%.)
- Individual income taxes brought in \$577 million last month – more than \$100 million higher than expected. The number climbed due to higher wages and because the state had one extra day to process payments last month.
- Corporate income taxes set a new state record of \$39.2 million last month – a 118.7% increase compared to last year.
- Taxes on marijuana sales are 38.6% higher than last August, and have directed \$35.9 million for state and local governments so far this fiscal year.

Smaller revenue streams were not as robust: Taxes on tobacco and liquor decreased slightly last month, and Lottery ticket sales dropped 0.3%. (Lottery ticket sales are still 16.3% higher than last year.)

So far, the state's General Fund has collected \$223 million more than expected since the beginning of the fiscal year on July 1.

### In the Elections

It's debate season. Election officials want to combat misinformation. Arizonans are still using ballot drop boxes. Here's how to be sure you're registered to vote in November.

#### Important Dates

October 11	Voter Registration Deadline
October 12	Early Ballots Mailed
October 28	Last Day to Request a Ballot by Mail
November 1	Last Day to Mail an Early Ballot
November 8	Election Day



### In the Courts

Two Arizona Republicans appealed a judge's decision to throw out their attempt to ban the use of vote-counting machines. A law banning the videotaping of some police activities won't go into effect because no one would defend the constitutionality of the policy. State officials disagree about whether two new voting laws are good policy. Once again, the Attorney General is asking a federal court to challenge federal immigration policies. All eyes are on a Pima County Superior Court judge, whose ruling on Arizona abortion laws is coming soon.

### In the News

House Democrats aren't getting along. Arizona's minimum wage is increasing. There were a record-high number of opioid-related deaths in Arizona last year. The turnover in state agency leaders has started with the AHCCCS Director – expect more during the transition to a new Governor after the November election. The Arizona Teachers Academy is combating the state's teacher shortage. Local law enforcement agencies are recruiting. Arizona got approval for its electric vehicle spending plan. Arizona lost longtime Mine Inspector Joe Hart.



# Arizona Fire District Association Inc.

PO Box 6778  
Chandler, AZ 85246  
(Ph) 480-496-4331  
[admin@azfiredistricts.org](mailto:admin@azfiredistricts.org)  
[www.azfiredistricts.org](http://www.azfiredistricts.org)

Message from Patrick Moore, Arizona Fire District Association President:

Greetings to all of our Fire District peers and friends. I want to take a moment to thank you for your continued support of the AFDA. It is an honor and privilege to serve as your President.

A significant legislative effort is currently underway with our legislative team partners, the Professional Firefighters of Arizona and the Arizona Fire Chief's Association. The collaborative work has resulted in Proposition 310's placement on the November ballot.

Now comes the hard work of sharing the information with our voters. Mail ballots will be distributed in approximately 30 days (October 12<sup>th</sup>), so time is critical.

A short recap of Proposition 310:

- Collaborative effort from the PFFA, AFCA and the AFDA.
- Temporary 1/10 of 1 cent sales tax.... Simply stated Prop 310 will cost 1 penny for each \$10 spent.
- All Fire Districts in Arizona will receive a pro-rata share of Prop 310 tax.

Information regarding Prop 310 is available on the Vote Yes on Prop 310 website, Facebook, and Instagram pages. I have included several talking points that our team believe will help in our efforts to pass this critically important legislation.

## PROPOSITION 310 TALKING POINTS

- Arizona's 144 fire districts are in crisis. Located mostly in rural Arizona and along the major roadways connecting Phoenix, Tucson, Kingman, Flagstaff and Yuma, fire districts routinely are strapped for funding, and short of firefighters, paramedics, equipment and training.
- While urban fire departments frequently respond to 911 emergency calls in six or seven minutes, fire districts' response times routinely can exceed 30 minutes. Not only does that create serious risk for the 1.5 million Arizonans who live in fire districts, it also impacts the residents and visitors who travel our state's interstates and rural roadways on day trips, sightseeing tours and vacations.
- Over the last five years, nearly 2,000 people have died in vehicle crashes on Arizona's rural roads. Another 30,000 have been injured. Over the same time, fire districts have helped fight wildfires that have claimed more than 2.2 million acres in our state.

- Those are crisis numbers. This is a crisis situation. In response, Arizona's fire fighters have crafted a solution – Proposition 310, the Arizona Fire District Safety Act.
- Fires across the state are becoming more challenging for our heroes to fight because the intensity of fires is growing.
- As we see on the local news, fires are becoming more frequent. This is all happening while firefighters are working with fewer resources.
- Fire Districts provide a significant portion of Arizona State's wildland firefighting personnel and equipment. The loss of firefighting personnel and budgetary constraints results in a reduced ability to provide wildland firefighting resources to assist with Arizona's wildfires.
- Proposition 310 will provide additional firefighters, improve emergency response capabilities, and critical firefighting and medical equipment and supplies.
- This temporary tenth-of-a-penny increase in the state's sales tax will generate approximately \$150 million annually for the state's fire districts. These increased resources will take the pressure off our fire fighters and paramedics; and help ensure they have the equipment and training they need to provide fire, emergency and medical services to residents and travelers.
- If you spend \$10 on lunch, Prop 310 will cost you a penny. If you spend \$100 on dinner for four at a fancy restaurant, it will cost you a dime - In return, the next time you take a day trip from the Valley to the White Mountains, or drive to spend a weekend in San Diego, Vegas or Rocky Point, the fire districts you pass through will be far better prepared should you and your loved ones need help.
- Fire Districts are funded almost exclusively by property taxes. Additional funding restrictions include a 5% property valuation increase limit for taxation purposes, a levy limit increase restriction and a tax rate cap.
- Unlike cities or municipalities, Fire Districts do not receive funding from Highway User Fund (HURF), Transaction Privilege Tax/Sales Tax (State or Local), Vehicle License Tax (VLT) or Income Tax.
- In 2020, 32.1 million people visited Arizona. The cost burden for providing emergency rescue and medical services to Arizona tourists falls to the property owners. Prop 310 will shift a portion of the financial burden to Arizona visitors.
- Current fire district revenue limitations result in an inability to keep up with increased emergency call demand and inflation:
  - Fire and EMS response times that are longer than reasonable and outside of industry standards for many fire districts.

- Daily firefighter and paramedic staffing reduced in many communities, due to lack of funding.
- Fire stations closed or only partially staffed due to lack of funding.
- To date, the property values in many fire districts have not recovered to pre-housing crisis levels, and when combined with Prop 117 requirements, have left many fire districts with reduced operating capacity. Examples of firefighter staffing reductions over the past decade due to property tax limitations resulting in reduced revenues:

Bullhead City Fire District (Mohave County) – total firefighter staffing reduced 23%

Summit Fire District (Coconino County) – total firefighter staffing reduced 20%

Sun City Fire District (Maricopa County) – total firefighter staffing reduced 19%

Daisy Mountain Fire District (Maricopa & Yavapai Counties)– total firefighter staffing reduced 15%

### **PROPOSITION 310 ACTION / RECOMMENDATIONS**

- Fire District resources (funding/money, on-duty personnel's time) can not be used to promote Proposition 310. The Fire Chief/Management can provide facts about Proposition 310 such as how the money will be allocated, how the money would be used, current fire district challenges. Work with your Fire Board and Labor groups as they can ask residents to vote for Prop 310.
- Be open, honest and sincere. It is important to tell your fire districts story. Talk about the challenges you have had such as: increasingly longer response times, poor outcomes due to a lack of personnel or funding, older or obsolete equipment, inability to provide critical training to your personnel, increasing call volumes, etc.

Thank you all for your continued participation and support in this effort. In the interim, if you have any questions, please don't hesitate to reach out to your area representative, member of the executive board or myself. Stay safe.

Patrick Moore  
AFDA President

GRFD,

This donation is in  
memory of [REDACTED]  
[REDACTED]

Thank you for all  
you do. ♡

Regards,  
[REDACTED]

[REDACTED]

Golder Ranch Fire Department  
1175 W Magee Rd  
Tucson, AZ 85704

Dear Sir or Madam,

I recently called 911 [REDACTED] Your crew arrived within minutes and quickly assisted [REDACTED] Your staff is always friendly, efficient, and a pleasure to deal with. (Unfortunately they've visited my apartment more than once!) On this recent visit your guys even took the time to mop up spilled liquids [REDACTED] I consider that going above & beyond!

Kudos to the staff; I wanted you all to know that I truly appreciate it.

Sincerely,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Dear Folks,

Thank you so very much for the love and care you gave my mother. [REDACTED]  
[REDACTED] Being that I appreciate all of the rescuers from your department I am enclosing a check  
for the balance of her bill.

All the very best, 

[REDACTED]

[REDACTED]

# **GOLDER RANCH FIRE DISTRICT**

## **BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Pat Abel, Assistant Chief

DATE: October 18, 2022

SUBJECT: PLANNING ASSISTANT CHIEF'S REPORT

ITEM #: 7B

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

### **BACKGROUND**

This allows for the logistics/planning assistant chief to provide updates to the Governing Board on the following areas:

- Assistant Chief's Activities
- Planning
- Logistics
- Facilities Maintenance
- Fleet
- Supply
- Fire and Life Safety

### **RECOMMENDED MOTION**

No motion is necessary for this agenda item.





# ASSISTANT CHIEF'S REPORT

Planning Division- Patrick Abel

Assistant Chief's Activities for the Month

*September 2022*

## Meetings Attended & General Information

- The chiefs and I participated in the Fire Chief's Monday morning command staff meeting.
- I participated in the first Tuesday of the month Fire Chief status meetings with managers and division chiefs.
- The Planning, Logistics Division (Fleet, Facilities & Fire Supply) continue to meet regularly and discuss status of capital & bond projects. In addition, we discuss current and future planning challenges and/or opportunities.
- I attended the Annual Fire Chief's Association Conference in Glendale, AZ with other members of staff. This was one of the better attended conference with officers throughout the state and country attending.
- I continue to attend and serve on the following teams and committees:
  - Arizona Fire Chief's Association (Pima County Regional Representative)
  - Arizona Mutual Aid Committee
  - Optimist Club
  - IMPACT of Southern AZ - Board Member (Vice Chair)
  - GRFD events planning group (Christmas Committee) - the Children Holiday party is December 3 at Station 370 in the morning.
- Arizona State Local Assistant State Team (LAST) – During the month of September there were no team responses for firefighter deaths. However, as of this writing, the team was requested to assist with several funerals in the state. One locally (Andre Haymore) a Rural Metro Firefighter. He was very well known throughout the community with close relationships and ties to our organization. This has impacted our fire service community. Funeral is scheduled Friday, October 14th, 10 am at Casas Church. The other funeral is for Captain Zack Fields (CAFMA) from the Prescott Area. His Service is Saturday October 15 at 10:00 am in Prescott (Heights Church). Most recently, Gila River Fire Department has requested assistance.
- GRFD personnel and board members attended the 49<sup>th</sup> annual State fire school to support special recognition to our fleet maintenance technician Philip Cantua who received the Mechanic of Year from the Arizona Fire Mechanics Association and Chief Karrer who was awarded the "Life Time Achievement Award" and placed in the Hall of Flame. We are very proud of the both of them.
- Several GRFD members participated in the Charity Golf Tournament of the Fiesta de los Bomberos and dinner, it's the largest charity event specifically targeting firefighter safety in Southern Arizona.
- The apparatus committee went for a mid-inspection of our KME 5-fire engines that are under construction. There is a final inspection for the first of the 5-engines scheduled for October 24-

26. As soon as we have it here we will begin to outfit the engine and place it in service. The other engines are scheduled to be completed in February and March (possibly sooner).



- Hanley Building – New District Headquarters. I have been attending meetings with Chief Cesarek on the Hanley Building and it is moving along nicely. We are working closely with WSM architects to finalize some drawings so we can get quotes and materials ordered due to long lead items with the supply chain challenges.
- Station 374 construction for the Sun City Fire Station is complete.
- Station 378 (SaddleBrooke Ranch) – We sent out a Request for Qualifications (RFQ) and conducted a walk-through of Station 379 on Shannon road with contractors that plan to submit proposals for the new fire station 378 project in SaddleBrooke Ranch (SBR). As a reminder the Shannon road fire station will be the template or model for the SBR new fire station. Our architect (WSM), Lloyd Construction and CORE Construction attended the meeting.
- Station security and concrete bond project status:

Station Projects Completed	Station Projects Completed	Future Scheduled Projects
Station 373 - Saddlebrooke	Station 370 – Catalina	Station 372 – Saddlebrooke Preserve (Security Gates Only)
Station 375 –Rancho Vistoso	Station 374 – Sun City	New Station 378 – Saddle Brooke Ranch (Security Gates & Concrete)
Station 376 - LA Canada	Station 377 – Linda Vista	
Station 379 - Shannon	Station 380 - Magee	

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## Deputy Chief of Planning Grant Cesarek

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- Attended all required meetings, minus a little vacation time during the month
- Honored to present Phil Cantua to the board for the Arizona Mechanic of the Year
- Assisted with completing the job description for permit technician for the purpose of filling a current vacancy
- Attended labor relations and arbitration training in Las Vegas
- Assisted with initial meetings with Robson Communities regarding the station 378 project
- Assisted with Request for Qualifications on the station 378 project
- Attended FLS monthly meeting
- Attended Logistics monthly meeting

### Headquarters Update

- Demolition phase complete
- Requested changes to the drawings to support a work room for shipping, postage, printing and mail
- Forming a committee of three to pick colors and interior plans
- Expected to submit construction plans to Oro Valley in the third week of October
- Received A/V bid from first company, two additional in waiting
- Project is moving well

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## Division Chief of Logistics Michael Price

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- Service Desk used for repair or service requests: September
  - Fleet: 52 requests
  - Facilities: 40 requests
  - Supply: 14 requests
- Mid-Point Inspection of KME Engines
- Monthly DC/BC
- Monthly OPIQ Meeting
- Logistics Meeting
- Hanley Construction Meeting
- St. 378 Architect Construction Meeting
- Labor/Management Meeting
- Attended State Fire School (presentation for Phil Cantua)
- Attended Special Board Meeting (ONA)

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## Facilities

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### District Facilities

- 372, 373, 374, 376 & 377 – Semiannual fire suppression system inspection & test & fire suppression system line integrity puff test
- 379 & 380 -Annual back flow & sand separator testing – passed

### District Stations:

- 170 Replaced sensors in front of gate
- 370 Repair/replace 6 springs overhead door, new air compressor
- 373 Air va 911 4-stage filter pack installed
- 378 New dishwasher
- 379 New ice machine
- 430 New pads for fleet

Daily repairs, scheduled preventative maintenance, regular maintenance & construction projects are ongoing.

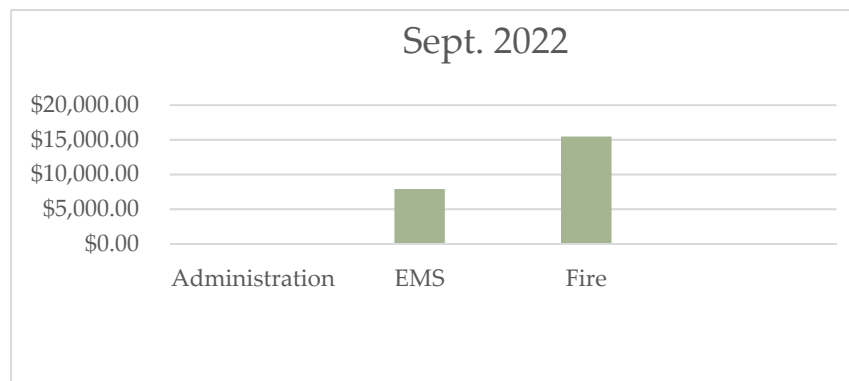
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## Fleet

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### Monthly vehicle parts Costs

- Administration - \$76.66
- EMS – \$7,912.02
- Fire – \$15,468.83



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## Procurement Specialist

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### Procurement

- Received \$26,382.78 worth of Purchased Fire Supplies as well as PPE for 22-02 Academy
- No Purchases under Capital projects budget line for September
- Purchased \$8,762.68 worth of Admin Supplies

### Inventory Management

- Reconciled Badge OPIQ records with on hand badges in Fire Supply oversight
- Received and issued incoming PPE to 22-02 Recruit Academy (Structure Boots arrived after 10 weeks)
- Updated stock locations in OPIQ for Fire Supply Room

## Supply Shed

- Organized and labeled Cleaning Supplies in Supply Shed 1
- Worked with FLS to clean out Surplus from Supply Shed 2
- Drafted Layout Design for Supply Shed 2

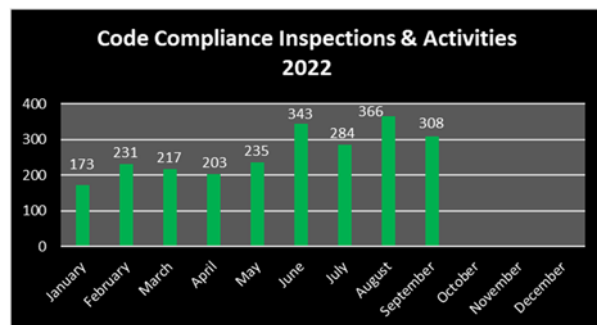
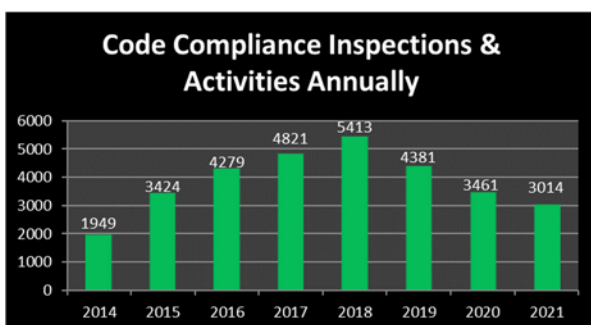
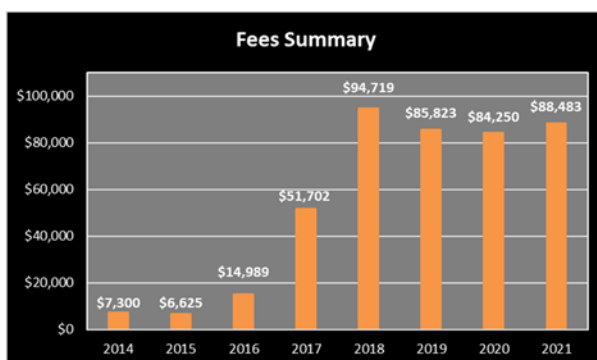
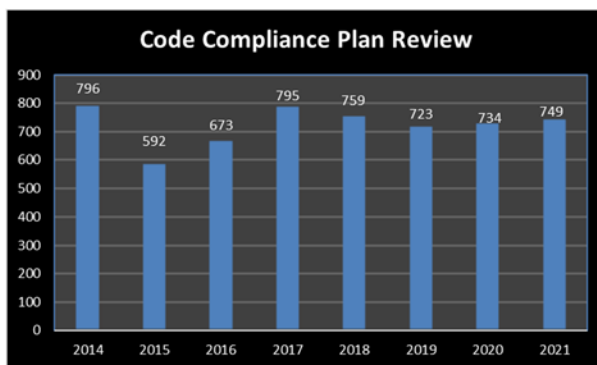
## Upcoming Projects

- Attend NFPA 1851 PPE Course
- Set up Supply Shed 2 in accordance with new Fire Supply Warehouse System for Overstock, Hose, and Foam storage
- Exchange M28 powered Fans with M18 powered Fans in Colorado

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## Fire and Life Safety Services

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Top 3 Inspections ▼	Quantity ▼
Prevention/re-inspection	109
Residential	65
Commercial	35

## Commercial Projects Summary

New projects for this month = **Green**

ZONE 1 Stations 378, 372, 373, 370, 374	ZONE 2 Stations 375, 377	ZONE 3 Stations 376, 379	ZONE 4 Stations 380
Sonoran ENT T.I. 2506 E Vistoso Commerce Ste 180	Design Center T.I. 8454 N Oracle	Davis Pediatric T.I. 10520 N La Canada	Canyon Community Bank T.I. 7981 N Oracle
Splendido Remodel 13500 N Rancho Vistoso	Freddy's CO2 11143 N Oracle	Fry's T.I. 3770 W Ina	Shell Building L.I. 7315 N Oracle
Desert Palms PT T.I. 12142 N Rancho Vistoso	ROCHE Building 3 T.I. 1910 E Innovation Park	Ridgetop Group T.I. 3580 W Ina	Sprouts T.I. 7665 N Oracle
Sun City Activity Center T.I. 1495 E Rancho Vistoso	Oro Valley Dental Group T.I. 750 E Pusche View	Thornwood Care Home 7480 N Thornwood	Saffron T.I. 7607 N Oracle
Nicos T.I. 15665 N Lupine	Basis Administration T.I. 10134 N Oracle	Overton Self Storage 2925 W Overton	Dr. Chin Dentistry T.I. 7520 N Oracle Ste 200
Golder Ranch Vineyard 64496 E Edwin	Beaming at LA Fitness 8850 N Oracle	Goodwill T.I. 10560 N La Canada	AMG Medical Aesthetics T.I. 7356 N La Cholla
Dairy Queen T.I. 16054 N Oracle	Flex Gymnastics T.I. 11085 N Oracle	The X Noodle T.I. 11931 N First Ste 102	Shell Building 7490 N Oracle
Radiology F.A. 2551 W Vistoso Commerce	PRCA MPR 9500 N Oracle	Circle K T.I. 10410 N La Canada	Casa Linda Apartments T.I. 699 W Magee
Shell Building T.I. 1826 E Innovation Park	Linda Vista Luxury Rentals 375 E Linda Vista	Omni Tucson National T.I. 2727 W Club	United Urology Medical T.I. 7470 N Oracle Ste 202
Pima Eye Institute T.I. 1884 E Innovation Park	Walmart T.I. 2150 E Tangerine	Velvet Hound Groomery T.I. 11941 N First Ste 141	United Urology Surgical T.I. 7470 N Oracle Ste 201
Camp Bow Wow Fire Alarm 16725 N Oracle	Steam Pump Pusch House 10901 N Oracle	Resurrection Lutheran T.I. 11575 N First	Guadalajara Grill T.I. 7360 N Oracle
Landlord Improvement 1171 Rancho Vistoso Ste 103	Pima Heart T.I. 12115 N Oracle Ste 103	The Doll House Salon T.I. 1335 W Lambert Ste 135	Landlord Improvement 7350 N La Cholla
Thin Blue Line T.I. 1171 W Rancho Vistoso Ste 159	Steam Pump Garage T.I. 10901 N Oracle		Beltone T.I. 7725 N Oracle Ste 121
	Hoppy Vine T.I. 1215 N Oracle Ste 137		Arroyo Verde Apartments 8020 N La Cholla
<b>Who Received Project Final Inspection</b>	Aspen Dental T.I. 10580 N Oracle Ste 100		The Peak Apartments T.I. 8215 N Oracle
Chirreon Energy 1.5 Miles West of Oracle/Edwin	Sherwin Williams T.I. 10605 N Oracle		Eegee's T.I. 7911 N Oracle
Goldschmidt & Shupe T.I. 7400 N Oracle Ste 301	Shangha Yoga T.I. 1880 W Tangerine Ste 110		Pure Poke 2 T.I. 7315 N Oracle Ste 105
Iron Crane Yoga T.I. 10420 N La Canada Ste 120	Sola Salon T.I. 2040 E Tangerine		Cabali Tiki T.I. 8195 N Oracle Ste 125
Snooze T.I. 7315 N Oracle Ste 161	NW Urgent Care 10568 N Oracle Ste 110		Cold Beer & Cheeseburgers T.I. 7315 N Oracle Ste 141
Village Medical T.I. 11591 N First Ave	NW Primary Care 10568 N Oracle Ste 150		Brutal Doodle Tatoo T.I. 7980 N Oracle Ste 100
SB The Preserve Fire Alarm 66567 E Catalina Hills	Steam Pump BBQ/Bunk 10901 N Oracle		
SBHOA2 Mesquite Fire Alarm 38691 S Mountain View	Greenspring Inspire Spa 10556 N Oracle		
GAP Ministries Fire Alarm 14265 N Sky Hawk	B&B Urgent Care T.I. 11015 N Oracle Ste 121		

## Fire Marshal Akins

- Attended fire inspection for the Chirreon Energy Solar Project. This project is now complete and passed all fire inspections.
- Attended the monthly Fire Chief Status meeting.



- Attended the monthly BC/DC meeting.
- Conducted the SAFMA meeting.
- Attended meeting with the State Fire Marshal regarding the new process for mobile food preparation vehicle inspections which was created by the SAFMA group. We are hoping this process is accepted state-wide.
- Meeting with Society of Fire Protection Engineers (SFPE) as I am a member of the Wildland Urban Interface Working Group assigned to Module 3: Community Wildland Fire Protection.
- Attended the Joint Fire Investigation meeting with NWFD, OVPD, MPD, and PCSO.
- Attended the GRFD board meeting.
- Attended TOV Chamber board meeting.
- Monthly communication with Fairfield Inn regarding fire alarm status. Initiating and notification devices are in service on first and second floor. We are currently waiting on a set of fire alarm plans as this facility is switching to cellular communications.
- Attended Development Review Committee meetings with TOV and applicants.
- Conducted FLS monthly meeting.

#### Education/Committees/Training Activities

- DFM White and Inspectors Filener, Ross, and Helvig attended the SAFMA meeting.
- DFM White and Inspectors Filener, Ross, Helvig, and Druke attended the Joint Fire Investigation meeting with NWFD, OVPD, MPD, and PCSD.
- Inspector Druke coordinated the Fire Detection and Suppression Systems Class at State Fire School September 7-11.
- Inspectors Helvig and Filener attended the Fire Inspector 2 class at State Fire school, September 7-11.
- Inspector Hurley attended the SAFMA - Mobile Food Preparation Vehicles subcommittee meeting.
- Inspector Hurley taught building construction to the 22-02 GRFD Academy class.
- Inspector Ross attended the FAA Part 107 Remote Pilot Certification Course.



## GRFD Fire Investigations

Date	Type of Call	Property Use	Estimated Property Loss	Estimated Content Loss	Estimated Property Save	Estimated Content Save
01/18/22	Dumpster Fire	Multi-family Dwelling	\$1,200	\$0	\$0	\$0
01/19/22	Building Fire	Multi-family Dwelling	\$14,659	\$25,653	\$718,289	\$340,821
02/16/22	House Fire	One-Two Family Dwelling	\$210,950	\$105,475	\$0	\$117,030
03/05/22	House Fire	One-Two Family Dwelling	\$35,250	\$17,625	\$317,251	\$158,626
03/28/22	Mobile Home Fire	One-Two Family Dwelling	\$15,000	\$6,750	\$0	\$0
04/01/22	Mobile Home Fire	One-Two Family Dwelling	\$25,000	\$30,000	\$0	\$0
05/04/22	House Fire	One-Two Family Dwelling	\$259,738	\$116,882	\$0	\$12,987
05/07/22	House Fire	One-Two Family Dwelling	\$71,183	\$32,356	\$144,523	\$75,497
05/08/22	House Fire	One-Two Family Dwelling	\$2,490	\$1,245	\$246,487	\$123,244
06/18/22	House Fire	One-Two Family Dwelling	\$428,169	\$214,085	\$0	\$0
06/26/22	Vehicle Fire	Vacant Lot	\$20,000	\$10,000	\$80,000	\$0
07/16/22	Mobile Home Fire	One-Two Family Dwelling	\$3,017	\$754	\$4,483	\$2,996
07/21/22	Building Fire	Multi-family Dwelling	\$18,050	\$9,025	\$1,786,949	\$893,474
08/09/22	House Fire	One-Two Family Dwelling	\$371,000	\$185,500	\$0	\$0
09/02/22	House Fire	One-Two Family Dwelling	\$14,333	\$0	\$128,994	\$71,663
09/08/22	Building Fire	Commercial	\$0	\$2,000	\$8,464,918	\$4,230,459
09/22/22	House Fire	One-Two Family Dwelling	\$40,681	\$10,170	\$366,127	\$193,234
		<b>TOTAL</b>	<b>\$1,530,720</b>	<b>\$767,520</b>	<b>\$12,258,021</b>	<b>\$6,220,031</b>

- On September 2, 2022 a house fire was reported in Golder Ranch Fire District.
  - The residents were not home at the time of the incident but discovered the fire upon his arrival home.
  - The fire was electrical in nature.
  - The fire is classified as unintentional.



- On September 8, 2022 a commercial fire was reported in Golder Ranch Fire District.
  - Fire extinguisher save!
  - The property was a care facility located in Pima County.

- The fire was electrical in nature as a light switch chain had come in contact with an electrical outlet.
- The fire was extinguished by staff with multiple fire extinguishers located in the building.
- The fire is classified as unintentional.



- On September 13, 2022, a car fire was reported in the Northwest Fire District.
  - GRFD assisted NWFD with the fire investigation.
- On September 13, 2022 a fire was reported in Rincon Valley Fire District.
  - GRFD assisted NWFD with fire investigation.
- On September 19, 2022, a house fire was reported in the Northwest Fire District.
  - GRFD assisted NWFD with the fire investigation.
- On September 21, 2022, a house fire was reported in the Northwest Fire District.
  - GRFD assisted NWFD with the fire investigation.
- On September 22, 2022 a house fire was reported in Golder Ranch Fire District.
  - The origin of the fire was on a mattress.
  - Multiple ignition sources were found on the mattress.
  - The fire is classified as unintentional.



Can you spot the violation?



Answer to last Month:



**Answer:** Gauge needle is shown in the red zone.  
Fire extinguisher shall be serviced.

**2018 IFC Section 906.2 – General Requirements.**

# **GOLDER RANCH FIRE DISTRICT**

## **BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Tom Brandhuber, Assistant Chief

DATE: October 18, 2022

SUBJECT: ESSENTIAL SERVICES ASSISTANT CHIEF'S REPORT

ITEM #: 7C

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

### **BACKGROUND**

This allows for the business/personnel assistant chief to provide updates to the Governing Board on the following areas:

- Assistant Chief's Activities
- Essential Services
- Board Services
- Finance
- Human Resources
- Information Technology (IT)

### **RECOMMENDED MOTION**

No motion is necessary for this agenda item.



# ASSISTANT CHIEF'S REPORT

Essential Services – Tom Brandhuber

*September 2022*



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## Assistant Chief's Activities for the Month

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- Attended Chief Karrer's direct reports meetings
- Attended the Leadership Meeting
- Attended the District Board meeting
- Chaired the monthly AzAA board of directors meeting
- Held direct reports meeting with my staff
- Asked to join and participate by ADHS in the Statewide Healthcare Collaborative Forum
- Participated in the Holiday Committee Meeting

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## Essential Services

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Division Chief Eric Perry - Essential Services Board Report for 10/1/2022

- 1) Quarterly Strategic Plan Update – see attached PDF

- 2) Community Risk Assessment – Standards of Cover Project:
  - a) All Risk Assessments were completed – Moving to Standards of Cover phase of project
  - b) Effective response force suggestions developed and discussing with Ops to finalize.
- 3) ISO upgrade project:
  - a) No changes, times have improved and are holding
- 4) Work Process Improvements:
  - a) Continuity books
    - i) Format being developed to begin the process of documenting the responsibilities and how-tos of each position so new personnel have a guide to their new job and we are able to capture lessons learned
    - ii) Format is now complete, we are looking at the potential of putting these in electronic format in sharepoint for ease of access and updating once everyone has office 365 access.
  - b) Fire Guidelines Website
    - i) Captain Paddock along with IT has developed a website with Fire Resources/Guidelines similar to the EMS guidelines websites
      - (1) It can be viewed at this website <http://www.grfdaz.gov/fire/>
      - (2) This will be a repository for guides and resources for reference on incidents other than EMS.
        - (a) Currently has HAZMAT guide and Electric Vehicle Guide
        - (3) Will be put on Captain Phones and MDT screens for access.
        - (4) On hold pending copyright release
- 5) Lexipol Policy Project:
  - a) Policies in progress
    - i) 315 Wildland Firefighting – In approval
    - ii) 612 Annual Wildland Training – In approval
    - iii) 704 Information Technology Use – In approval
    - iv) 918 Roadway Incident Safety – In approval
    - v) 1010 Overtime – In approval
    - vi) 1020 Wellness and Fitness Program – In approval
    - vii) 1022 Critical Incident Stress Debriefing – In approval
    - viii) 1040 Military Leave – In approval
- 6) Paycom implementation
  - a) Discipline documentation in Paycom has been stalled due to focus on CRA-SOC completion.
- 7) Future Events:
  - a) End of October: Unspecified dates, but attending a CPSE accreditation team site visit as a peer assessor to review Gulfport Mississippi Fire Departments application for accreditation.
    - i) This is a huge benefit to be able to see the ins and outs of accreditation as we proceed down the path.
    - ii) The agency we are reviewing will probably be deferred for 4 months to give them more time to get ready for the accreditations site visit. Due to this, I will likely be traveling sometime in February or March for this.



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## Board Services

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### Meetings, Trainings, and Activities for the Month

- We held the regular monthly board meeting on September 20<sup>th</sup>.
- We held a special board meeting/study session on September 30<sup>th</sup>. Dr. Deborah Peck presented the organizational network analysis (ONA) results to the Board and answered questions.
- Board Services Specialist Hernandez prepared the agenda for the monthly Leadership Team meeting on September 28<sup>th</sup> and attended to take minutes.
- 69 sets of fingerprints were taken at the front desk in September.
- Administrative Assistant Freddy Rodriguez has been a great asset at the front desk. He is eager to learn new things and as such RS Ortiz spent time training him on other miscellaneous administrative duties.
- Director Delong asked RS Ortiz to participate in an administrative leadership class offered on Thursday September 15, 2022. RS Ortiz gladly accepted the offer. The class was facilitated by Brandy Ferrier of Pathfinder Strategies and was titled the “Leadership Experience”. It covered topics such as: Management 101: Roles, Pitfalls and Facts; Managing Yourself; Manage the Work: environment of safety, communication and delegation; Empowering the Team: know the team, team accountability and coaching & development. The class was extremely insightful and informative. The group of attendees plan to continue to meet on their own to keep the momentum of what was discussed in the session.

### Records

- Records Specialist Ortiz responded to 19 records requests for the month of September. The breakdown is as follows:

Environmental Reports	1
Outstanding Code Violations/Inspection Report	1
Fire Reports	2
Incident Reports	-
Medical Records	15
Other	-

- Wednesday September 7<sup>th</sup>, 2022 the Holiday Committee met to review job tasks for the upcoming Holiday Breakfast that will be held Saturday December 3<sup>rd</sup>, 2022.
- A substantial amount of time was spent preparing material for the cell tower records request received from Heidi Miller. RS Ortiz read, reviewed and redacted emails, scanning documents and copying the records. The material was reviewed by the district attorney.
- RS Ortiz processed and submitted call data to NFIRS.

- Last month Chairwoman Cox-Golder asked what Smart Procure was. I wanted to explain in more detail about this company to explain what a commercial records request is. Smart Procure is in essence a data clearinghouse. The company collects accounts payable data from government agencies and post this information on their website. Companies can gain access to this information on the site for a fee. An example of this would be a company who wants to sell cleaning supplies to agencies. They can go online and see what other government agencies are paying to set their prices or see what others are paying to offer their services. On a quarterly basis Smart Procure requests a report of all of GRFD's accounts payable transactions. Because they sell this information, State statute calls for a commercial records request fee. Several years ago, when Smart Procure made their first request, the District obtained the advice of Attorney Aversa to set a flat commercial fee of \$50.00. So, in addition to the regular records request charges, they were also assessed the commercial fee. I hope this answers any questions, if you have additional questions, please feel free to call me or drop by my office.
- Local 3832 will be hosting their annual adult holiday party Saturday December 17th, 2022. RS Ortiz worked with Captain Tobin Johnson to draft the event's save the date.

#### Public Safety Personnel Retirement System (PSPRS) Local Board

- There was no PSPRS Local Board meeting held in September.

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## Finance Report

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### **Bridging the Political Divide**

Recently the Government Financial Officers Association conducted a nationwide study on best practices to reduce political polarization in local politics. Last month I discussed the two of the five methods that can be used to work effectively with people of different political influence.

- Apply 'Moral Reframing' to disagreements: Look for opportunities to show someone how their preferred moral taste can be accommodated within the policy arguments. For example, 'care for the natural environment' (typically a position associated with liberals) could be reframed as conservation of an important community asset for future generations (appeals to conservatives). Another example would be spending on police is often favored by conservatives but could be made appealing to liberals by showing that people who live in low-income communities may need the additional policing (care).
- Separate Goals from Strategies: Liberals and conservatives often share the same underlying goals of making their communities better places to live. They, however, often disagree about the best way to get there. So, identify the shared goal and keep that separate from the strategy to achieve it. Then discuss strategies, looking to use the best ideas from both sides. For example, reducing homelessness is a shared goal but there are differences in strategies that can and should be debated.
- Use integrative thinking. Bring together the best of both liberal and conservative perspectives to create new ideas. For example, one part of the community might wish



to invest in protection for police officers from frivolous charges (conservative), and another might want to invest in measures to prevent officers from acting inappropriately (liberal). Body cameras could be an example of a strategy that accomplishes both goals.

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## Human Resources

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HR participated in all regularly scheduled meetings, and completed all regular duties. Additionally, we were involved in the following:

### Recruitments

- In Process External/Internal:
  - Systems Administrator-LAN
  - Billing Specialist
  - Permit Tech
  - Fire Chief

Update: Mosaic has opened the Fire Chiefs recruitment. It is scheduled to close on October 31, 2022. Following that date, Mosaic will be in touch with the list of qualified candidates and a plan for next steps. (<https://www.mosaicpublic.com/career/2228-fire-chief>)

- Recently Closed:
  - Community Relations Coordinator
- Future Upcoming:
  - Budget Analyst
  - Finance Specialist (AR/AP or Payroll)
  - Public Educator

### Congratulations!

HR would like to congratulate **Dan Gordon** and **Susan Hileman** on their retirements! Thank you for all your hard work and dedication. It has been our absolute pleasure working with you. We wish you all the best rest, relaxation, and fun in retirement!

### Projects

- Society for Human Resource Management (SHRM) state conference was in Phoenix. Attended by Deb Metzger and Allison Delong. We attended some great sessions, met some amazing people, and brought home some new ideas.

- Deb and Allison attended a conference with Operations and Essential Services Chiefs, regarding Grievances, Arbitration, and Past Practices provided by Labor Relations Information System. It was a great educational opportunity to learn more about Labor Relations and the legal aspects. We also enjoyed spending quality time with our co-workers!
- Paycom Implementation (replacing ADP):
  - Paycom is fully implemented.
  - Next items:
    - Moving forms into Paycom (SRI, disciplinary documents, etc)
    - Assessing changes to the current performance evaluation process and implementing the new process in Paycom
- New Performance Evaluation committee – has begun
  - We are currently identifying participants
  - Evaluating performance evaluation options
  - Assessing what electronic performance evaluations will look like in Paycom
- Coordinating with Fleet to update job descriptions to support future career growth
- Job Descriptions being moved to Procedure Handbook in Lexipol
- Policy reviews and updates – *please see policy section of board packet*

### Employee Recognition

Congratulations on your Golder anniversary, and thank you for being such amazing team members!



GRFD Employee Years of Service Recognition -Oct		
Employee Name	Date of Hire	Years Of Service
SEELEY, WILLIAM SHERBURNE	10/30/1997	25
CHRISTIAN, DAVID WAYNE	10/04/2010	12
RASCON, HERMAN	10/18/2010	12
CANTUA, PHILLIP JESSE	10/17/2016	6
RANEY, CHARLES C	10/17/2016	6
HERNANDEZ, MAGGIE ANN	10/07/2019	3

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### IT Applications Group Activities/Projects

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The GRFD IT Applications group has been working on the following projects:

- The application group has been focused on dealing with ongoing tickets, doing regular maintenance, and dealing with documentation on new issues.
- GRFD-AVFD-TPFD-RVFD Tablet EPCR Changes - GRFD's Applications Team and EMS Divisions from GRFD, TPFD, AVFD, and RVFD got together to create a new group that will thoroughly evaluate and makes changes to the TabletPCR application, the idea behind this project was to reevaluate the current system and make changes accordingly to better the application and streamline it for better efficiency across all Agencies. So far the Applications Team has implemented about 39 changes, and there are about 10 more to go and complete the first round of changes. This group will continuously meet quarterly and discuss any new changes that they might have and continue to relay the feedback that they have received from the crews. Below is a list of areas updated by GRFD IT since Sept 12th:

Trip Tab

Updated Dispatch List

Updated Times List

Patient Tab

Updated Patient List

Subjective Tab

Updated Allergies List

Updated Medical History List

Objective Tab

Updated Assessment List

Updated the Assessment Tab

Outcome Tab

Updated Outcome List

Vital Signs

Updated Scores List

Updated Vital Signs List

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## IT GIS Activities/Projects

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- Ambulance best location analysis and 10 minutes response times heat maps for Chief Pearce
  - Maps for each zone created, each includes a table with the total number of calls for each first due unit to respond in that zone
  - Maps attached
  - Ongoing project
- Emergency Response Zones boundaries update project
  - Maps created showing the best time analysis for each station with the goal of updating the zone boundaries for the CAD system to improve response times
  - Map attached
  - Ongoing project

- Chief Perry's accreditation project
  - Assist with adding rural and urban designations to incidents (535 missing records) by overlaying the incidents with the latest US Census data for urban clusters
  - In-depth analysis for alarm handling, turnout and travel times, and ERF (Emergency Response Force) times for different response and risk classifications for incidents from 2019 – 2021 to show how each unit performs
  - Ongoing project
- Wildland fire risk assessment project with John Spanarella
  - Fieldwork with John's team and Pete to review their workflow in assessing residential and commercial buildings for fire risk using a Survey123 app on their phones to capture data
  - Acquired access to National Interagency Fire Center (NIFC) data
  - Ongoing project
- The golf course pre-plans project continuing
  - Prototype map shared with Saddlebrooke station to QA/QC access points
  - Field maps are being created for remaining golf courses to collect data when time is available
  - Ongoing project
- Telecommunications project
  - Creating a database to store and display all relevant data for telecommunications; will help show connectivity in case something goes down
  - Create maps to show possible locations for new microwave dishes along with network paths and their bearings for network group
  - Map attached
  - Ongoing project
- Swift water rescue project
  - Working with GIS folks from NWFD, TFD, and PCRFCF to create a database to show the best positions for staging rescues
  - Ongoing project
- Miscellaneous requests:
  - The address within the district boundary – various requests
  - Population and area of the district – finance
  - Share the link to address the app with David's team
  - OneNote and Teams integration brainstorming with Chief Brandhuber
  - Share The Preserve and Mountain View Golf Course layouts with Chief Robb for community request



# GOLDER RANCH FIRE DISTRICT

## RECORD OF EXCEPTIONAL PERFORMANCE

Employee Name Freddy Rodriguez

Date Prepared 9/15/22

Division or Section Human Resources/Board Services

Classification

Initiator of Commendation Resident

### Description and Date of Exceptional Performance

During the month of September, I have received numerous commendations with regards to Freddy. Residents have left me several voicemails and one email to praise his dedication.

Freddy consistently goes above and beyond to assist residents. His polite and caring demeanor is appreciated by those he comes into contact with.

### First Level Supervisor's Comments

Keep up the amazing work! Way to honor the District's commitment to Community First.

### Second Level Supervisor's Comments

Supervisor Signature Alison Sebray

Employee Signature \_\_\_\_\_



# GOLDER RANCH FIRE DISTRICT

## RECORD OF EXCEPTIONAL PERFORMANCE

Employee Name Shannon Ortiz

Date Prepared 9/15/22

Division or Section Board Services

Classification

Initiator of Commendation Resident

### Description and Date of Exceptional Performance

Shannon consistently goes above and beyond to ensure the timely and accurate fulfillment of records request. She is conscientious of the timely need of certain records, as well as the confidential nature of them. Attached is an email from a resident that commends her for these acts.

### First Level Supervisor's Comments

Keep up the amazing work! Way to honor the District's commitment to Community First.

### Second Level Supervisor's Comments

Supervisor Signature Alison Sebring

Employee Signature \_\_\_\_\_

**From:** [Ortiz, Shannon](#)  
**To:** [DeLong, Allison](#)  
**Subject:** FW: [EXTERNAL]: Re: [EXTERNAL]: RECORDS REQUEST  
**Date:** Thursday, September 15, 2022 2:22:28 PM  
**Attachments:** [image002.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)  
[image009.png](#)

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Allison,

For your information:

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**From:** Jim Frank [mailto:fjim21158@gmail.com]  
**Sent:** Thursday, September 15, 2022 12:54 PM  
**To:** Ortiz, Shannon <sortiz@grfdaz.gov>  
**Subject:** [EXTERNAL]: Re: [EXTERNAL]: RECORDS REQUEST

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you so much! Your station is one of the most efficient and responsive fire departments in the city. I am really impressed not only by your response in the actual fire but your quick response to my request; that response allows me to respond within the window and fill out the form to have the trailer delisted for tax purposes. Feel free to use my comments however you choose.

Sincerely  
Jim Frank

On Wed, Sep 14, 2022 at 2:56 PM Ortiz, Shannon <[sortiz@grfdaz.gov](mailto:sortiz@grfdaz.gov)> wrote:

Hello Mr. Frank,

Attached is part two of the fire report.

Respectfully Submitted,

**Shannon Ortiz, CMC**

Board Services

Records Specialist

**Golder Ranch Fire District**

**Community First**

"Proudly serving the communities of Oro Valley, Marana,  
Catalina and Saddlebrooke"

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P [520-825-5943](tel:520-825-5943)

A [3885 E. Golder Ranch Drive Tucson AZ 85739](https://www.google.com/maps/place/3885+E.+Golder+Ranch+Drive,+Tucson,+AZ+85739)



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**From:** Jim Frank [mailto:[fjim21158@gmail.com](mailto:fjim21158@gmail.com)]  
**Sent:** Wednesday, September 14, 2022 10:51 AM  
**To:** Ortiz, Shannon <[sortiz@grfdaz.gov](mailto:sortiz@grfdaz.gov)>; Jim Frank <[fjim21158@gmail.com](mailto:fjim21158@gmail.com)>  
**Subject:** [EXTERNAL]: RECORDS REQUEST

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

TO WHOM IT MAY CONCERN

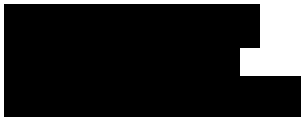
My name is Jim Frank, one of the heirs of our property located at [REDACTED]. On January 19 2019 the trailer caught fire (uninhabited) and a neighbor called into the Golder Ranch Fire Department to report it. Your department responded so quickly that the burn was limited to the room in which it started but the fire burned off the paintings and varnish from the wall and burned the kitchen roof. KUDOS TO YOUR DEPARTMENT FOR THE QUICK RESPONSE!

Since it is no longer inhabited but is still on the tax rolls I inquired about the process to remove it from the rolls and one of the items is to get a copy of the report from the fire department to submit to the assessor's office.

As per my conversation with Freddie at the fire department, I was told I could fill out the form online, print and sign it, and email it back. Attached is the form filled and signed. If any further information is needed please let me know ASAP. My request to the assessor's office is time sensitive.

Thank you for your prompt response to this matter.

Sincerely  
Jim Frank







# **GOLDER RANCH**

## **FIRE DISTRICT**

### Strategic Plan Progress Report



**2021-2022**

#### OVERVIEW

This progress report includes accomplishments toward the goals and objectives of the 2021-2024 Strategic plan during the first year. Please refer to the original strategic plan for more detail on goals and objectives not yet addressed.

July 2022                      Original progress update presented to the board

October 2022                Progress updates highlighted in Bold and Red print.



# GOLDER RANCH FIRE DISTRICT



## Goal 1

Embrace the foundational principles, plans, policies, and performance standards from which a safe, efficient, innovative, and highly functioning fire district may succeed.

### Accomplishments:

- Objective 1.1: Develop metrics, communication tools, and a visitation schedule to provide more education, coordination, and buy-in with internal and external stakeholders. Use this opportunity to clarify and celebrate the role of those engaged in enhancing the mission of the District.
  - Formalized the format of District Leadership team meetings through the utilization of the open meeting format along with a published agenda and meeting minutes available on the intranet.
  - Set up a "Shark Tank" committee to evaluate new ideas for improvement submitted by anyone in the organization. Ideas are submitted to the email [sharktank@grfdaz.gov](mailto:sharktank@grfdaz.gov) and evaluated by the committee for possible implementation.
    - Committee Members
      - Assistant Chief Scott Robb
      - Deputy Chief Fred Pearce
      - Deputy Chief Chris Grissom
      - Captain Felipe Torres
      - Captain Colin Ryan
      - Captain Randall Watts
      - Engineer Brett Houser
      - Paramedic Ryan Szach
      - Payroll Specialist Jaime Oswald
        - Will be adding more members from fleet, training, FLS, admin for more diversity
    - Implemented examples from the field:
      - Installed OpiQ on MDT's for ease of inventory and vehicle inspections.
    - **No updates currently**
  - Objective 1.2: Recruit highly qualified employees to fill promotional and officer vacancies over the next three years.



# GOLDER RANCH FIRE DISTRICT



- Battalion Chiefs' course – wrapping up at NWFD, 1 GRFD participant.
  - Testing process to be this fall
  - Multiple qualified candidates in acting positions, so anticipate a strong applicant pool
  - **Completed testing and promoted 2 with 1 more on the promotional list for 1 year**
- Captain's class has wrapped up, and we have 14 applicants for the testing process.
  - **5 Captains promoted**
- Engineer academy planned (4 months) – January of 2023, testing to follow
  - **Last 3 personnel on the promotional list were promoted.**
- Recruit firefighter hiring
  - **Academy down from 28 to 18**
  - **New hiring process in the planning stages**
- Other hiring processes
  - **Fire Chief - Open**
  - **Billing Specialist - Open**
  - **Budget Analyst - Open**
  - **Permit Technician – Open**
  - **Systems Administrator (LAN) – Open**
- Objective 1.3: Refresh the performance appraisal process to provide meaningful feedback and discourage a "cut and paste" mindset.
  - **Recent BC testing had project geared to solicit input into this process.**
  - **Projects being evaluated and committee in process of set up.**
- Objective 1.4: Embrace the principles of continuous improvement, as identified within the Center for Public Safety Excellence Accreditation process.
  - Became a registered agency with the Center for Public Safety Excellence. This status allows us three years to explore the accreditation process and prepare to become a candidate agency.
  - The timeline to becoming a candidate agency is ~ 1 year
  - The accreditation Manager (Eric Perry) has completed the requirements for that position which include the following:
    - Completion of Quality Improvement for the Fire and Emergency Services course.
    - Completion of CPSE Peer Assessor training.
    - Authorized by the Fire Chief to provide service to the CPSE as a certified peer assessor.



# GOLDER RANCH FIRE DISTRICT



- Response Time Monitoring results (All emergent call types aggregated)
  - 2% improvement in turnout times
  - 20% Improvement in 1<sup>st</sup> unit total response times
  - -4% Improvement in ERF total response times
  - Include graphs
- **No updates currently**
- Objective 1.5: Engage in the legislative process to gain support for important State of Arizona fire service initiatives.
  - Reduction of PSPRS liability
    - 6/30/2021 – Unfunded actuarially accrued liability of \$23,684,121
    - 7/01/2021 – Paid \$24,930,645 to PSPRS for a Funded actuarially accrued asset of \$1,246,524
      - Approximately \$2,000,000 left from the bond sale was transferred to Contingency Reserve Fund
      - Reduced interest on the debt from 7.3% to 2.56%
  - Pass Arizona Firefighter Cancer Bill
    - SB1451 was signed into law on April 15, 2021
    - Increased presumptive cancer coverage to include additional types of cancers and expanded access to fire investigators.
  - Develop a Workers Compensation Pool
    - GRFD is now self-insured through Securis Insurance Pool
    - Chief Karrer is currently a board member
- **No updates currently**

## Goal 2

Ensure workforce readiness and leadership development by providing innovative education and training programs.

### Accomplishments:

- Objective 2.1: Develop a comprehensive policy, procedure, and career development plan for all sworn and civilian positions.
  - Planning to run promotional preparation classes on a rotating 2-year basis
    - Previously done on an as-needed basis.
    - Should provide ongoing pools of qualified candidates.
  - Researching courses for non-uniformed personnel:



# GOLDER RANCH FIRE DISTRICT



- **Held an initial Leadership Offering for administrative personnel by Pathfinder Strategies.**
- **Very positive feedback.**
- **More anticipated in the future and consultant is following up with personnel regularly to gauge impact.**
- Objective 2.2: Coordinate with other public and private utility companies to train and acquire/share props/resources.
  - Traffic Incident Management course with Catalina Towing
    - **Successful class completed**

## Goal 3

Use industry standards and best practices to respond to fire, rescue, special operations, and emergency medical calls for service.

### Accomplishments:

- Objective 3.2: Improve functional relationships with 911 contract agencies to enhance safety, communication, and job satisfaction.
  - Adam Lundeberg is our current communications captain.
    - We now have four more personnel certified to back him and the other agencies' personnel up.
  - Exploring the viability of a website service application FMX Pro
    - It could potentially allow us to bypass the 911 system for service calls
    - Roughly 6000 service calls per year at an ~ dispatch cost of \$24 each.
    - Would allow scheduling of response to service calls
    - If viable, we would conduct extensive community outreach to advertise and educate.
  - **No updates currently, continuing to test viability of FMX pro and determine potential staffing model.**

## Goal 4

Safeguard the community through proactive prevention, enforcement, engineering, and preparedness programs.

### Accomplishments:

- Objective 4.1: Enhance internal and external communication with life safety services.
  - FLS has partnered on the OV permitting platform to allow streamlined approvals.



# GOLDER RANCH FIRE DISTRICT



- Community Risk Assessment and Standards of Cover in progress
  - Subcommittees have completed risk assessments for the areas of Fire Risk, Wildland Fire Risk, Emergency Medical Risk, Large Scale Disaster Risk, Technical Rescue Risk, and Hazardous Materials Risk.
  - In order to develop the Standards of Cover, we need to be able to analyze our response data accurately.
    - Currently, accessing our data requires a custom crystal report to be written for each new request.
    - Our analytics program only has the CAD data feed, so it does not yet receive the data feed from our Record Management System, which is more accurate.
    - A new connection of RMS data into the analytics program is in process, but it is anticipated that it will take until the end of August. – **This is still in progress with delays on the vendors side.**
    - Following that, we can complete the standards of cover with accurate data. The anticipated completion date is ~~September/October of 2022.~~ **November 2022**

## Goal 5

Prepare for natural or man-made disasters through aggressive leadership, planning, and resourcing of emergency management.

Accomplishments:

- Objectives 5.1 and 5.2: Meet minimum emergency management regulatory standards
  - **Working with all county EOC's and TOV EOC's on various planning projects.**
    - **Currently working with Saddlebrooke on an Emergency Management plan.**

## Goal 6

Enhance external safety, communications, and relationships through comprehensive community education, preparedness, and marketing plan.

Accomplishments:

- Objectives 6.1 and 6.2 Public Outreach



# GOLDER RANCH FIRE DISTRICT



- Converting Community Relations Manager to Coordinator position – Hiring process end of July.
  - The focus will be on branding and increasing our social media presence.
  - **In process**
- Community Educator – **Presentation to Command Staff on proposed job description will be done this month. Anticipate hiring process in the next month or so.**
- Marketing
  - A new commercial on Cox cable is coming in October
    - Focus on slips, trips, and falls for seniors
      - **Completed and published**
  - Decreasing cable focus a bit on increasing digital streaming for kids
    - Cool pool rules, etc.

## Goal 7

Provide enhanced wellness, safety, fitness, and injury prevention program for all personnel.

### Accomplishments:

- Objective 7.1: Provide relevant training in the value, methods, and opportunities to maintain resilience against work-related stress.
  - Embedded into Academy classes
    - Resiliency/Self-leadership training
    - Peer Support Team introduction
    - EAP introduction
  - Peer Support Team
    - Share clinical oversight with NWFD Peer Team
    - Clinical oversight 24/7 through Marana Health
      - Provides resources for peer team members to reach out to for help with situations they need more answers to or have not dealt with before.
  - Physicals
    - Exploring the possibility of adding psychological wellness checks to annual physicals.
  - NFORs Exposure Tracking module will prepopulate with the calls each person has run for tracking career-long carcinogen exposure.





# GOLDER RANCH FIRE DISTRICT



- **Work is ongoing into improving turnout decontaminations procedures and methods.**

## Goal 8

Provide proper design, development, and maintenance of the Fire District's fleet, equipment, and facilities.

### Accomplishments:

- Objective 8.1: The software system "Operative IQ" is not as intuitive for fleet/facility maintenance as it is with Operations; consider additional training or investing in another system.
  - Monthly meetings via Zoom to enhance the system and streamline
  - Working to increase better communication through service ticket requests and responses by reinforcing expectations.
  - Training Facility techs and Fleet Services personnel are done regularly.
  - The new "Front Line" format will soon improve communication and allow easier access and control. – **have a test group evaluating and will potentially role out 11/1/2022**
  - Shop survey is in draft and being reviewed, rollout this month
  - Working with OPIQ for automated tracking mechanisms for Out of Service (OOS) times
    - Tracking is now automated through opIQ
  - On-boarded Mike McDade as safety officer
    - He and Alex Barraza attend District safety meetings
    - Attends Fire Department Safety Officer Association (FDSOA) meetings/conferences
    - FDSOA has a fleet service segment
    - Working to develop a formal safety inspection and safety plan – completion goal December 2022
    - **Making suggestion to have OSHA SME come out to provide guidance on safety program.**
      - **Looking at safety aspects of the shop remodel**



# GOLDER RANCH FIRE DISTRICT

## BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Scott Robb, Assistant Chief

DATE: October 18, 2022

SUBJECT: EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT

ITEM #: 7D

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

### BACKGROUND

This allows for the operations assistant chief to provide updates to the Governing Board on the following areas:

- Emergency Response
- Professional Development
- Health and Safety
- Wildland
- Honor Guard/Pipes and Drums
- Special Operations
- Community Services and Public Relations

### RECOMMENDED MOTION

No motion is necessary for this agenda item.



# ASSISTANT CHIEF'S REPORT

Emergency Response/Professional Development – Scott Robb

*September 2022*



22-02 Academy Cadre

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## EMS

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### Community Integrated Healthcare Program (CIHP)

- No new patients added to the program.

### EMS Training

- EMS Division continues to assist with the Recruit Academy as needed
- EMS Division has completed the agenda and schedule for October's EMS CE
- EMS Division completed the syllabus for the EMT Class for Recruit Academy 22-02
- EMS Division has completed the syllabus and planning for JumpStart for Recruit Academy 22-02

### Other Items of Interest

- [ZOLL-EPCR Workgroup](#) Phase I has been split into several stages and with Artan Bela's commitment we have implemented two stages in September. This task completed through collaboration with the Field, IT, and Billing
- Continued work on GRFD's O2 replacement program
- The Hospital Information Exchange (HIE) program training has been sent out to all GRFD personnel has been split into several stages and with Artan Bela's commitment we have implemented two stages in September. This task completed through collaboration with the Field, IT, and Billing

## 2022 Cohort Paramedic Program

- Public Safety and Emergency Service Institute (PSESI) and Pima Community College (PCC) began a “Shift Friendly” Paramedic Program
- GRFD is supporting (4) individuals who successfully complete PCC’s competitive process. reference reg. memo [Shift Friendly Paramedic Program](#)
  - (4) personnel tested
  - (4) personnel have been selected and earned a seat through the competitive process
  - (4) personnel are doing very well

## 22-02 40-Hour Paramedic Program

- (2) individuals completed and passed their entrance exam with PCC on July 13, 2022.
- (2) individuals completed and passed GRFD’s Interview on July 26, 2022.
- (2) individuals were selected to attend the upcoming Paramedic Program (1) supported through a grant and 1 supported by GRFD.
- Program started on September 12, 2022. Reference Regular Memo 22-057 [40 Hour Paramedic Class](#).

## EMS Team

- Emergency Department wait times have crept up; however, we are staying in tight communication and working with hospital liaisons to find efficient ways of maintaining quick patient transfers.
- Continued collaboration with all hospital partners and EMS agencies.
- EMS Staff and EC’s will be implementing AutoPulse Resuscitation System training during the October’s EMS CE. The AutoPulse is a simple battery-operated device that squeezes the patient’s entire chest circumference, enabling improved blood flow to the entire heart and brain during cardiac arrest resuscitation.
- Improved communication across all three shifts with EC talking points. These talking points allow the on-duty ECs and Admin ECs to spread the same message to all three shifts in real time.
- The EMS Division Staff completed an in-person PCC class over several days to become lead Instructors for the EMT portion of Recruit Class 22-02. *AzDHS requires this class for lead instructors.*

## Monthly EMS Stats

### Month of September Details

#### Transports+/- From Last Month

MD372	0	0
MD376	0	0
MD379	0	0
PM370	56	-7
PM371	0	0
PM372	0	0
PM373	59	-16
PM374	0	0
PM375	99	-12
PM376	82	-29
PM377	86	6
PM379	0	0
PM380	108	-11
PM381	21	21

#### Interfacility +/- From Last Month

0	0
0	0
0	0
0	-1
0	0
0	0
0	-1
0	0
4	-7
1	-2
2	-1
0	0
0	-1
0	0

#### Transports+/- for the Month

Total Transports for the Month to Date: 511

+/- From Last Month -24  
 Total Responses 5178  
 Transport % 99%

#### Interfacility +/- for the Month

Total Interfacility for the Month to Date: 7

+/- From Last Month 13

### Fiscal Year Details for 2022-23

#### Transports

Fiscal Year to Date: 1643  
 Last Fiscal Year to Date: 1724  
 +/- From Last Year: -81  
 Total Responses: 1661  
 Transport% 99%

#### Interfacility

Transports Fiscal Year to Date: 32  
 Last Year to Today Last Year: 33  
 +/- From Last Year: -1



22-02 Academy Guidon

### Courses/Training

- 2<sup>nd</sup> Suppression CE of 2022 is being held throughout August and September

### 2022-01 Probationary Year

- Probationary firefighters are now in Module II
- Module I books were due September 6, 2022
- Module I testing will take place September 12-13, 2022
- Module II books are due November 28, 2022
- Module II testing will take place December 6<sup>th</sup> and 8<sup>th</sup>

### Academy 2022-02

- 18 recruits are currently in the 22-02 academy
  - Some topics already covered include Building Construction, Forcible Entry, Ladders, Ventilation, Search and Rescue, Hazmat, and Salvage & Overhaul
  - Topics being covered the next few weeks include Vehicle Extrication, Wildland, and Live Fire
- Anticipated graduation date from the Fire Academy is November 18, 2022

### Recruitment

- Marana High School
  - Chief Hilderbrand was a guest speaker for their EMS and Fire classes

### Miscellaneous

- Working on the development of quarterly Engineer CE's

- Updating the Engineer Task Books

#### Car Seat Program

- Added the Car Seat Safety portion back to the Golder Ranch Fire District website

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## Health and Safety

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#### Activities for the Month

- Working on policies: Physical Fitness, Wellness Health and Safety related (pending approval)
- Outfitting all front line apparatus with approved collapsible road cones (DOT regulations)
- Purchased a different style of road vests for SM/MD (same distributor, alternative reflective tape)
- Covid monitoring/ positive cases monitored
- 1582 schedule coordination, 4th quarter in planning
- Arizona Health- Repairs for multiple station equipment
- ACE certification-determining need for recerts
- Turnout maintenance and repair course scheduled October 5th (8 members attending in Tempe)
- CLEAN CAB concept- developing standards and distribution of information, received specs of our newly purchased apparatus (SOP being developed)
- TIMS (Traffic Safety Incident Management) coordination with Cat-Tow. (2022-02 class scheduled for October 11th)
- GPAT rotation coordination
- Proposal for weekly info: Wellness Wednesday (FDSOA) and Training tips (FDNY)
- Surplus auction items submitted
- P100 masks inventoried and purchased for 2022-02
- Coordinate OSHA qualitative test for recruit class 2022-02
- Research on "What if" cancer policy
- Multiple RTW packets and GPAT completions
- Further purchasing of PT equipment for stations

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## Wildland

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#### Assignments

- No personnel currently on assignment

#### Training

- GRFD will be hosting and conducting the NWCG S-211 course October 26th and 27th 0900-1700, and October 28th 0900- 1300.

## Projects

- The new type 3 still moving along with timeline.

## PCWT Rotation

- 1 Type 1- Unavailable      Type 1 Support Tender- Unavailable  
Type 3- Unavailable      Type 2 Support Tender- Unavailable  
Type 6- Unavailable

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## Honor Guard/Pipes and Drums

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### Expenditures

- Honor Guard
  - We had 9 expenditures this month to Rebecca's Alterations, fuel for CS, hotel rooms for CS – **Monthly Total: \$3,340.91**
  - District credit card and Honor Guard budget is all squared up.
- Pipes and Drums
  - 0 expenditures this month: Monthly Total: \$0

### Events

- Honor Guard
  - September monthly meeting: 9/12
  - Attended Colorado Springs for the Annual IAFF (International Association of Firefighters) Fallen Firefighter Memorial: 9/14-18
- Pipes and Drums
  - No events were scheduled.

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## Special Operations

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### Activities for the Month

- This last month had a couple of hiker rescues at the Catalina State Park. On September 10th, crews spent over six hours helping injured and dehydrated hikers. Crews rescued and carried the patient to a landing zone where DPS flew the patient to the parking lot. While they were coming down off the mountain, crews came across a patient who was dehydrated and needing medical assistance. They helped that patient off the mountain. Pima County Sheriffs then received another 911 call for a sick person at the Romero Pools. Fortunately, the DPS helicopter was able to fly up and get the patient.
- Crews responded to the Catalina State park three more times in September and assisted patients off the mountain.

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## Community Relations

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### Activities for the Month

- Reached out to our community regarding the following:
  - EMS Code Save Recognition for 380
  - First responder check donation from Walmart at grand re-opening event
  - Brush fire off of Oracle and Wilds Roads
  - Our honor guard attended the IAFF fallen firefighters event in Colorado
  - Captain badge pinning at the board meeting
  - Preschool presentation at St Andrews
  - Firefighter of the year recognition at the Tucson Elks
  - Slip, Trip and Fall PSA
- We are still working on timelines for our new community relations position. The current candidate is working through the logistics of transitioning jobs.
- Launched new Slip Trip and Fall PSA. This one is disguised as a political ad, and pokes fun at those types of ads, which is fitting for October! We were accused of “winning the internet” by Chandler Fire.
- Logistics for 6 mini musters were prepped and extra duty offered to help support these events while we are short staffed in community relations.
- FLS helped us with a large supply order of Golder Ranch branded give away items for all the different fall events we have in our community. Thanks FLS!
- Working on an extra special surprise for the kids holiday party this year. Stay tuned!



# Golder Ranch Fire District Call Load Breakdown

September 2022

CALL TYPE	370	372	373	374	375	376	377	378	379	380	TOTAL
Aircraft											0
Brush / Vegetation	2							1			3
Building						1		1	1	2	5
Electrical / Motor											0
Fires - All Other								1	3	1	5
Gas Leak											0
Hazmat											0
Trash / Rubbish					1						1
Unauthorized Burning											0
Vehicle											0
<b>Total Fire</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>14</b>
Animal Problem											0
Animal Rescue											0
Assist -Other	9	4	32	13	20	16	9	11	6	2	122
Battery Change		5	34	2	4	4	2	6			57
Bee Swarm	1									1	2
Defective Appliance											0
Invalid Assist	4	1	15	8	7	2	9	1	6	11	64
Snake	33	14	57	79	92	76	37	41	40	52	521
Lockout	1									1	2
Fire Now Out	1										1
<b>Total Service Calls</b>	<b>49</b>	<b>24</b>	<b>138</b>	<b>102</b>	<b>123</b>	<b>98</b>	<b>57</b>	<b>59</b>	<b>52</b>	<b>67</b>	<b>769</b>
Alarms (Fire, Smoke, CO)	1		5	3	8	5	7	3	2	9	43
Cancelled / Negative	6	2	6	5	4	4	6	1	7	6	47
Smoke / Odor Invest.	1		2		2	2		1	3		11
<b>Total Good Intent</b>	<b>8</b>	<b>2</b>	<b>13</b>	<b>8</b>	<b>14</b>	<b>11</b>	<b>13</b>	<b>5</b>	<b>12</b>	<b>15</b>	<b>101</b>
Motor Vehicle Accident	1		1	3	2		4		4	1	16
Rescue-high, trench, water					1		1				2
Interfacility Transport					4	1	2				7
All Other EMS Incidents	72	6	98	73	110	85	128	30	86	174	862
<b>Total EMS Type</b>	<b>73</b>	<b>6</b>	<b>99</b>	<b>76</b>	<b>117</b>	<b>86</b>	<b>135</b>	<b>30</b>	<b>90</b>	<b>175</b>	<b>887</b>
<b>TOTAL ALL</b>	<b>132</b>	<b>32</b>	<b>250</b>	<b>186</b>	<b>255</b>	<b>196</b>	<b>205</b>	<b>97</b>	<b>158</b>	<b>260</b>	<b>1771</b>
Percentage of Call Load	7%	2%	14%	11%	14%	11%	12%	5%	9%	15%	100%
Average Calls Per Day	4.40	1.07	8.33	6.20	8.50	6.53	6.83	3.23	5.27	8.67	59.03
<b>Patients Transported</b>			523								
<b>Last 12 Month Call Load</b>			18862								
<b>Last September Call Load</b>			1753								

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Michael Price Chief

DATE: October 18, 2022

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF  
RESOLUTION 2022-0008 TO DECLARE DISTRICT ITEMS AS SURPLUS AND  
DIRECTION TO STAFF TO ADD DECLARED SURPLUS ITEMS TO A PUBLIC  
AUCTION SITE

ITEM #: 8A

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☒ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

The Golder Ranch Fire District has accumulated items that we no longer use or need. The attached documentation provides a list of those items the district is seeking to surplus or neighboring or mutual aid fire district. This agenda item is to receive approval to classify these items as surplus and to place the items on a public surplus auction site. This operation will be directed by Chief Price and Carol Espinoza (Fleet Maintenance).

**RECOMMENDED MOTION**

Motion to approve Resolution 22-008 declaring the list of items presented as surplus to the needs of the District and direction for staff to place the items on the public surplus auction site or sell to a neighboring or mutual aid fire district.



# **GOLDER RANCH FIRE DISTRICT**

Fire ~ Rescue ~ Ambulance  
3885 E. Golder Ranch Drive  
Tucson, Arizona 85739

Chief Randy Karrer

## **RESOLUTION NO. 2022-0008**

### **A RESOLUTION OF THE GOVERNING BOARD OF THE GOLDER RANCH FIRE DISTRICT DECLARING THE LISTED ITEMS AS SURPLUS AND DIRECTION TO STAFF TO DISPOSE OF THE DECLARED SURPLUS ITEMS IN SUCH A WAY THAT BEST MEETS THE NEEDS OF THE DISTRICT**

The Golder Ranch Fire District Governing Board hereby adopts and sets forth the following Resolution:

**WHEREAS**, the Golder Ranch Fire District is a fire district and political subdivision of the State of Arizona, and is duly organized and existing pursuant to the constitution and laws of the State; and

**WHEREAS**, the Golder Ranch Fire District is the owner of the list of District property as described in Exhibit A, attached to this document, as surplus to the needs of the District; and

**WHEREAS**, the Golder Ranch Fire District has determined that the items listed in Exhibit A are no longer of any value to the District, do not serve a useful function and are not required for the continued effective operation of the District.

**NOW, THEREFORE, BE IT RESOLVED**; the Governing Board of the Golder Ranch Fire District declares the items listed on Exhibit A, attached to this resolution, as surplus property and are no longer of need to the District; and

**BE IT FURTHER RESOLVED** that the Golder Ranch Fire District Governing Board directs staff to dispose of such declared items in a way that best meets the needs of the District in accordance with state statutes.



# **GOLDER RANCH FIRE DISTRICT**

Fire ~ Rescue ~ Ambulance  
3885 E. Golder Ranch Drive  
Tucson, Arizona 85739

Chief Randy Karrer

**ADOPTED AND APPROVED** on this 18<sup>th</sup> day of October 2022, at a duly noticed public meeting of the Golder Ranch Fire District Governing Board.

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Vicki Cox Golder  
Chairperson of the Governing Board  
of the Golder Ranch Fire District

ATTEST:

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Wally Vette  
Clerk of the Governing Board  
of the Golder Ranch Fire District

## EXHIBIT A

### Requested Items To Be Declared Surplus And To Be Placed On A Public Surplus Auction Site:

#### Auction Items (Misc)

- SUPPLY ITEMS

Scott/Airpack Frames/AP 50 Qty 38



Ridgid resciprocating "saws-all"Qty 1



Elkhart Piston Intake valves. Qty 5



Motorola 6-bay AC gang chargers. Qty 3



Mortalrolla portable radios. VHF. Qty 24



Motorola XTL-5000 VHF. Qty 16





Kenwood Mobile VHF. Qty 8



MSA 45 minute cylinders. Qty 44



Duo Safety 35' ladder Qty 1



Duo Safety 24' ladder Qty 1



MSA M7 Firehawk 2007 airpacks. Qty 16



Genesis extrication set. Qty 1





- HEALTH AND WELLNESS

## Variety of Weights



## Variety of Weights



PRECOR elliptical Qty 1



Tuff Stuff ab machine Qty 1



Bench press and benches Qty 1



Body Solid Multi press Qty 1



Dumbbell rack Qty 1



Squat Rack Qty 1



- FACILITIES

Conventional Dryer Qty 1



Overhead Garage Door Qty 1



Parking lot light poles Qty 2



Air-Vac air scrubbers Qty 3



Conference Table Qty 1



File Cabinet Qty 2





Storage w/file drawers



Book Case



**Medical Ambulance**

**Shop # 1201**

2005 E 450 2 wheel drive, 115903 miles, 12, 634 hrs., runs, fair condition, needs some work.



**Brush Truck; Type VI, 2006 Ford F-550, 4WD, 59394 Miles, 2982 hrs, Good Condition**

**Shop #032**



FLS

Drafting Table. Qty 2





## IT

Dell Docking Station



HP Printers – Qty 9



Monitor Mounts. Qty 4



Misc. Dell/Computers. Qty 13



## Wildland

Wildland Waterbags. Qty 4



Misc. Wildland Appliances



Wildland Drip Torches. Qty 12



Engine Operator Packs. Qty 14



Wildland Fire Hose 1"- 1.5 Qty. 16 Rolls



Initial Attack Packs. Qty 27



Fuel/Oil Storage Cans - 8 Fuel, 23 Oil Cans



# GOLDER RANCH FIRE DISTRICT

## BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Pat Abel, Assistant Chief

DATE: October 18, 2022

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE SELECTION OF LLOYD CONSTRUCTION AS THE CONTRACTOR FOR THE CONSTRUCTION OF STATION 378 IN SADDLEBROOKE RANCH.

ITEM #: 8B – REGULAR BUSINESS

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☒ Legal Review

### BACKGROUND

The Planning Division submitted a Request for Qualifications (RFQ) to three reputable construction companies for the construction of Fire Station 378 in SaddleBrooke Ranch. Submissions were received from Core Construction and Lloyd Construction, and a verbal and email reply from Sundt Construction stating the job did not meet financial thresholds. A selection committee was formed (Assistant Chief Abel, Deputy Chief Cesarek, and Division Chief Price) to review and score the proposals following the evaluation process as outlined in the RFQ section "IV. Evaluation."

1. Construction fee percentage, General Condition fees, and items included within General Conditions for proposed scope and ability to work within the budgeted amount
2. Presentation of the firm's proposal
3. Proven ability to work within a prescribed time frame and to meet deadlines
4. Proven availability to attend meetings with staff and to make presentations at monthly open meetings before the Governing Board of the District or as required
5. The firm's approach to the project
6. The proposed team's education, certifications, licenses, experience and qualifications

The committee is recommending Lloyd Construction to complete the project. If approved, Lloyd Construction will engage the services of WSM Architecture, previously approved by the board, to start the pre-construction process, and arrive at a Gross Maximum Price (GMP) in a Construction Manager at Risk (CMAR) agreement for the project, which will be brought back to the board for approval upon completion.

**RECOMMENDED MOTION**

Motion to approve Lloyd Construction as the contractor for the Fire Station 378 construction project and direct staff with coordination of the contractor and design team to arrive at a Gross Maximum Price (GMP) and AIA Agreement for construction to be presented to the board at a future meeting.



# **Golder Ranch Fire District**

**Request for Qualifications for Construction  
Manager at Risk CMAR for**

**New Fire Station (378) Construction on 2-Acre  
Parcel**

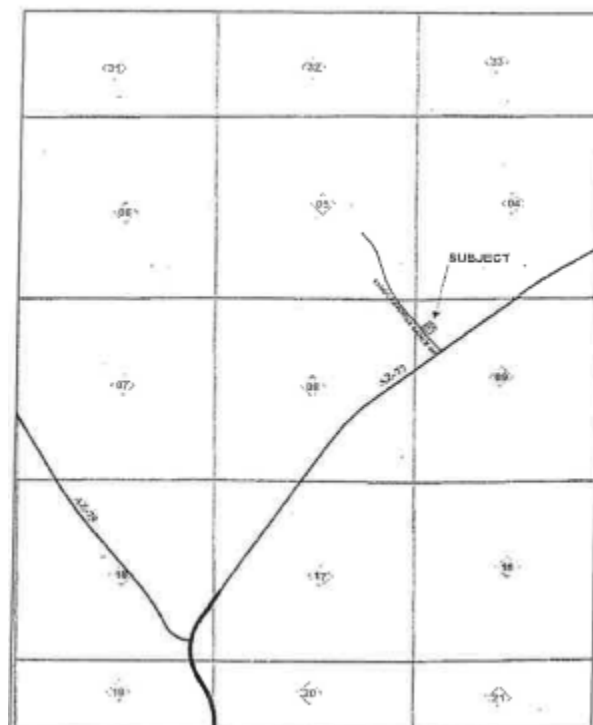
**Parcel: M&B in NWNW, Section 9**

**Location: Northeast of  
SaddleBrooke Ranch Drive and  
State Route 77, North of  
Oracle Junction, Arizona**

**(Entrance to SaddleBrooke Ranch Community)**

**September 23, 2022**





# I. Invitation

The Golder Ranch Fire District (The District or GRFD), Tucson, AZ is seeking Request for Qualifications (RFQ) from qualified general contracting (the “consultant”) firms to provide construction management and general contracting services for the construction of a new fire station to be located Northeast of SaddleBrooke Ranch Drive and State Route 77, North of Oracle Junction, AZ. The new fire station will be approximately **11,500 total square feet** to include emergency apparatus bay space and storage of approximately **4,000 square feet** and living quarters space of approximately **7,500 square feet**. The purpose of this RFQ is to identify the most qualified candidate to provide the services required.

Architectural design is currently in process with WSM Architecture. The contract for general contracting services will be awarded following the outlined process in section “IV Evaluation” of this RFQ. We are anticipating a Construction Manager at Risk (CMAR) approach to this project.

This RFQ is not a binding agreement to purchase goods or services. GRFD reserves the right not to select any firm or to reject any or all submittals.

Questions concerning the RFQ should be directed to:

Patrick Abel, Assistant Chief  
Or Grant Cesarek, Deputy Chief  
(520) 825-9001  
pabel@grfdaz.gov  
gcesarek@grfdaz.gov

A pre-submittal conference and site walk through of an existing Golder Ranch Fire District Station (379) located at 9310 N. Shannon Rd. Tucson, AZ 85739 that will be used as our model for the new SaddleBrooke Fire Station (378) will be available for all interested parties on **Wednesday, September 28 at 1100**. At this meeting, the design team will discuss the scope of work, general contract issues and respond to questions from the attendees. Construction drawings and conceptual plans will be available to view at that time. This pre-submittal conference is not mandatory but is highly recommended for all interested firms.

## II. Project Description (Scope of Services)

GRFD is seeking qualifications from firms to provide general contracting services for the construction of a new fire station to be located Northeast of SaddleBrooke Ranch Drive and State Route 77, North of Oracle Junction, AZ. The new fire station will be approximately **11,500 total square feet** to include emergency apparatus bay space and storage of approximately **4,000 square feet** with laundry room, turnout and decontamination rooms, equipment maintenance room, EMS storage, etc. and approximately **7,500 square feet** for living quarters. The station living quarters will consist of a lobby area, large day room, kitchen, bunkrooms, captain's office, firefighter's office, exercise room, bathrooms, storage, mechanical rooms, etc... This will be a single story structure, exterior elevations to fit into the SaddleBrooke Ranch Community design. The project will have a concrete drive and parking areas, gated entrance and fence around the station perimeter for security, roof mounted radio communication equipment and septic system designed into it . A budget of approximately 5.5 million dollars has been earmarked for this turnkey project. This budget includes architecture fees, engineering fees, all construction fees, radio and emergency response communication (USDD) fees, permit fees, testing, furnishings, etc. to have the fire station operationally ready.

GRFD will retain the CMAR to represent and promote the District's interests during both design and construction phases of the project. General roles and responsibilities required of the CMAR include the following:

- Develop and maintain the project cost model and project schedule during both design and construction phases, and lead the project team in ensuring compliance with critical deadlines, milestones and budgetary targets.
- Actively participate in project coordination meetings, design reviews and partnering sessions.
- Apply the CMAR's best expertise, knowledge and skills to identify and recommend alternatives to advance the project's interests.
- Provide a truly collaborative process, which leverages all parties' expertise and strengths.
- Prepare and submit a Guaranteed Maximum Price (GMP) proposal that complies with the project cost model and budget.
- Bear complete risk for any costs in excess of the GMP with exception to change orders / modifications outside the agreed upon scope.
- Provide advice regarding materials, material costs and escalations.
- Document constructability reviews that shall minimize construction issues, RFI's and change orders.

- Construction sequencing to optimize overall construction time.
- Provide early establishment of contractor's indirect costs such as general conditions, fees, bonds, insurance, tax, and overhead.
- Serve as general contractor during construction phase.
- Schedule and manage site operations.
- Provide quality controls and maintain a safe work site.

Prior to construction, the CMAR will assume the risk of delivering the project through a guaranteed maximum price contract. The CMAR will be responsible for construction means and methods and will be allowed to self-perform the work in accordance with Arizona law. For all subcontracts, the CMAR will be required to solicit bids based on their subcontractor selection plan that complies with Arizona law. If the CMAR and the District cannot agree on the final GMP, the District reserves the right to end negotiations and commence discussions with the next ranked firm or end the procurement under this advertisement.

This project is to have a “turnkey” design inclusive of all documents and engineering necessary to proceed with the station construction. Specific items to be addressed:

- Design that meets current fire service and NFPA standards and applicable codes to house a minimum of eight (8) persons (one four (4) person engine company and a two (2) person ambulance crew and future growth / needs of two (2) additional personnel).
- Design inclusive of, but not limited to: day room, kitchen and dining, restroom with showers, Captain's office, computer room/study, decontamination room, laundry room, turnout storage, IT, storage, exercise & workout area and public entrance lobby.
- Bay space to house one Class A pumper or Quint, one Type six brush unit and one ambulance. Bay space must have an adequate exhaust removal system unless another source of exhaust mitigation is established.
- Sleeping quarters / dorm rooms with secondary means of egress, station altering package and fire sprinkler system.
- HVAC system.
- Roof (material options to be provided – metal, ceramic tile, etc... that meet HOA requirements).
- LED Lighting.
- Finished concrete flooring throughout structure.
- New Generator (Evaluate isolating circuits).
- USDD Ethernet (Cat 5) throughout entire structure.

### III. Submittal Requirements

All qualifications shall be submitted in bound form, three (3) identical copies each. The qualifications and all copies shall be submitted in a sealed envelope marked **“Confidential-Do Not Open”** on the front to:

Assistant Chief Patrick Abel  
Golder Ranch Fire District  
3885 E. Golder Ranch Drive  
Tucson, AZ 85739  
RE: New SaddleBrooke Fire Station 378

Submittals must be received before **4:00 pm Arizona time on Wednesday, October 5, 2022**. Qualifications received after that time and date will not be considered unless the District determines that ALL other timely received qualifications are insufficient. In that case, all late qualifications shall be opened and considered. It is the responsibility of the Contractor to ensure the proposal arrives before the time and date stated above. The District reserves the absolute right to reject any and all submissions deemed to be incomplete, non-responsive or not meeting GRFD’s standards for the project, to waive any deficiencies, and to accept the proposal deemed most advantageous and in the best interest of the District and the taxpayers.

Each submittal shall contain ALL of the following information:

1. **Firm Information:** Include the name of the firm, address, telephone numbers and e-mail address of the contact person. Legal form of the firm (e.g., sole proprietorship, partnership, corporation, LLC, etc.), date of establishment and the state in which the firm’s primary offices are located. If it is a joint venture, identify the members of the joint venture and provide all of the information required here for each member.
2. **Basic Qualifications:** Provide basic information on the firm’s size, history, personnel, special expertise and portfolio. Individual resumes, awards, and associations may be included.
3. **Proposed Project Team:** List each individual who is expected to provide services to the District on the project. Describe who will perform the various tasks, the amount of their involvement and responsibilities, and give their qualifications, including years of experience, registrations, education, the skills they bring to the project, and a list of the individual’s project experience. List name, title and professional registration, if any, address and telephone number. Briefly describe each individual’s involvement with other similar projects, if any. A summary of the current workload of key team members and list of active projects shall also be provided.

4. **Best Qualified:** Provide a short discussion of why the firm is the best qualified to perform the project. Discuss how the firm will approach the various aspects of this project.
5. **Similar Projects:** Provide a short list of similar projects the firm has built to completion. For each of the projects listed, provide projected and actual completion dates, firm's estimated construction cost and the final construction cost for each project. Provide details regarding the firm's experience with cost estimating, and include examples of the same. Provide references for each project.
6. **References:** Provide three references from recent projects designed and built to completion. Include name, project name, phone and/or email contact information.
7. **Cost Estimates:** The consultant shall provide an estimate of construction fees, percentage format preferred. Additionally, provide an estimate of General Conditions fees per month and items included within General Conditions.
8. **Proposed Construction Schedule:** Include a proposed project schedule (in weeks). Ideal completion is May 2023.

## IV. Evaluation

The District's project manager is Assistant Chief Pat Abel, or his designee. The owner reserves the right to reject or accept any or all qualifications or waive any formalities, informalities, or information therein. Selection of the contractor will be based upon a number of factors, included but not limited to:

1. Construction fee percentage, General Condition fees, and items included within General Conditions for proposed scope and ability to work within the budgeted amount
2. Presentation of the firm's proposal
3. Proven ability to work within a prescribed time frame and to meet deadlines
4. Proven availability to attend meetings with staff and to make presentations at monthly open meetings before the Governing Board of the District or as required
5. The firm's approach to the project
6. The proposed team's education, certifications, licenses, experience and qualifications
7. Possible Interview Panel

The District reserves the absolute right to narrow the pool of candidates for the project, and remove firms from consideration, at any time during the selection process. A firm submitting a SOQ will be notified in writing if it is removed from the candidate pool during the selection process. A construction agreement containing terms satisfactory to the GRFD will be negotiated with the successful firm following

the selection process. Selection of a firm does not constitute a binding agreement until a written contract is signed by both parties. If a contract is not successfully negotiated with the top firm selected, the District may negotiate with the next chosen applicant or may reject all bids. Final selection will be announced to all responding parties.

## **V. Terms & Conditions**

1. The issuance of this RFQ does not commit GRFD to enter into any agreement or contract for services. GRFD anticipates that a modified AIA contract for construction services will be negotiated.
2. The District is under no obligation to select any of the candidates and may choose to begin a new consultant selection process at any time. Additionally, the District shall retain the absolute right to delay, modify, or abandon the project at any time in its sole discretion and in accordance with law.
3. All materials submitted shall become the property of GRFD and will not be returned. GRFD will not be responsible for any costs incurred by respondents in the preparation of their submittal or in negotiation of a final contract.
4. Final award of the project is contingent upon the District and the selected individual consultant or firm entering into an Owner-Contractor Agreement and General Conditions, as modified by the State of Arizona.

# GOLDER RANCH FIRE DISTRICT

## BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Scott Robb, Assistant Chief

DATE: October 5, 2022

SUBJECT: Request for Change in Medical Direction Provider

ITEM #: 8C

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☒ Legal Review

### BACKGROUND

As outlined in Arizona Revised Statutes Title 36 – Public Health and Safety, it is a requirement for an agency providing emergency medical services to establish medical direction and control for the agency’s emergency medical technicians at all certification levels. Our fire district currently receives medical direction from Northwest Medical Center – Oro Valley, under the license of Dr. Jed Sadalla. While this partnership has been strong for several years, GRFD recently solicited a request for proposal to all our community partners in an attempt to enhance training, service levels and patient care for our district residents. After a thorough review of the two proposals we received, it is our recommendation that we switch to Banner – University Medical Group as our provider of medical direction. In anticipation of this request for additional medical services, a half-year financial impact had been budgeted in this current fiscal year.

Therefore, we would like to make this medical direction change effective January 2023. If approved, we will pay for a half-year impact amount of \$77,963.50 on January 1<sup>st</sup>, 2023. This contract will be reviewed and renewed annually at a cost of \$155,927 with a build in 5% annual increase to cover any estimated growth.



### **RECOMMENDED MOTION**

Motion to approve the proposal from Banner – University Medical Group to serve as medical direction for the Golder Ranch Fire District in the amount of \$77,963.50 for the second half of the fiscal year to begin on January 1, 2023 through June 30, 2023 and at the full year cost thereafter and authorize the Chairperson or Clerk of the Board to sign the agreement on behalf of the District.



# GOLDER RANCH FIRE DISTRICT

[www.grfdaz.gov](http://www.grfdaz.gov)

Golder Ranch Fire District's (GRFD) Emergency Medical Service (EMS) Division sent out a request for proposal (RFP) for Administrative Medical Direction (AMD). Proposals were sent to Banner University Medical Center (B-UMC), Tucson Medical Center (TMC), Oro Valley Hospital (OVH), and Saint Mary's Hospital (SMH).

The purpose of this RFP is to solicit proposals from qualified parties to provide Medical Director Services for GRFD. The objective of this RFP is to secure the services of a Medical Director for the guidance of the EMS system within GRFD. The selected Medical Director will be responsible for overseeing the medical (patient care) operations of GRFD.

B-UMG was unanimously chosen by GRFD's Command Staff and EMS Division.

**The Detailed Review** – Bold and bulleted items were the EMS Division's request in the RFP.

- **Evaluation and consultation of GRFD's emergency and non-emergency responses and health care programs.**

*By contracting with B—UMG, a large academic physician group, GRFD can work directly with an Administrative Medical Director and an Associate Administrative Medical Director with support from the B—UMG EMS Faculty Physicians. The B—UMG EMS Faculty Physicians are always ready to work with interested EMS agencies to choose the medical direction team that best meets the needs of the agency. The B—UMG EMS Faculty Physicians will provide consultation to GRFD for ongoing evaluation of GRFD's EMS programs, to include both emergency and non-emergency response.*

- **Physician based medical direction and oversight of GRFD's Continuing Education (CE) program. Review material and training system, as needed to provide input to ensure the training meets the Administrative Medical Director's expectations and that GRFD providers are competent in their skills, patient care, and can maintain state and national certifications.**

*Even though GRFD has several review processes this will be seen from a clinical aspect and will provide GRFD guidance on where to put their focus during training*

- **B-UMG will provide direction for the GRFD BLS Training Center as required by AzDHS.**

*The University will provide EMT and paramedic program training material that meets or exceeds all NREMT NCCP recertification requirements (exceeding 40 hours of educational material). This includes an in-house training program designed to be completed on-shift*



# GOLDER RANCH FIRE DISTRICT

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*by EMTs/paramedics and training specific to the EMS Guidelines used by GRFD EMS providers. The B—UMG EMS Faculty Physicians will both deliver this material and provide medical oversight of GRFD continuing education (CE) program. This service includes review and delivery of additional CE material on an as needed basis; evaluation of provider competencies, and verification of competencies as needed to ensure BLS and ALS personnel can maintain state and/or national certifications.*

- **Provide Physician oversight for GRFD's medication replacement program. Maintain state and DEA licenses necessary to allow GRFD to order, stock, and supply responders with routine EMS medications and DEA schedule II substances.**

*The B—UMG EMS Faculty Physicians will provide oversight of GRFD's medication replacement program and maintain the DEA licenses necessary to order, stock and supply EMS responders with DEA schedule II substances. The Administrative Medical Director will review policies related to medication storage and dispensing to ensure compliance with DEA regulations. Additionally, the B—UMG EMS Faculty Physicians have extensive experience related to this process and have published the results of these efforts, which have led to significant improvements in system performance.*

*(<https://doi.org/10.1080/10903127.2022.2045405>). Any licensing fees or equipment necessary to implement and operate this program (DEA licenses, medication storage machines, security monitoring) will be paid for GRFD at the time of purchase.*

- **The AMD Physicians will assist and evaluate GRFD's EMS Quality Improvement Program (QI). Participate in weekly QI meetings with EMS training staff to provide develop focused improvement plans. AMD will provide 100% chart review of cardiac arrest, traumatic brain injuries, STEMI, strokes, and patient refusals. Provide feedback from reviews to develop agency benchmarks and ensure state, local and national standards are met.**

*The B—UMG EMS Faculty Physicians will assist with the development and implementation of the EMS Quality Assurance (QA) and Continuous Quality Improvement (CQI) program for all programs outlined in this section. The Administrative Medical Director will participate in a weekly CQI meeting and assist GRFD to develop focus quality improvement plans in areas of interest to both GRFD leadership and the Administrative Medical Director. Examples of benchmarking for QA include STEMI, stroke, and refusals. CQI efforts targeted by the B—UMG EMS Faculty Physicians include out of hospital cardiac arrest and traumatic brain injury. B—UMG aims to provide timely feedback for these high-risk call types, through weekly chart review and provision of direct, timely feedback to captains and providers. One example of a CQI program put into place by the B—UMG EMS Faculty Physicians is the out-of-hospital cardiac arrest (OHCA) CQI program. Following implementation of this program, survival for cardiac arrest (V-fib arrest) improved by more than 20% over a 3-year period and exceeded the*



# GOLDER RANCH FIRE DISTRICT

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*state average by almost 25 percentage points in 2018. In addition, the Administrative Medical Director will participate in research, development, and continuous quality improvement for all respective EMS programs and/or pilot projects.*

- **Provide Physician based AMD services for the current Community Integrated Health Paramedic (CIHP) program and/or other future Community Paramedic programs or initiatives as needed. AMD services would include medical oversight, education and a QI process as needed as part of those programs.**

*GRFD has had some lack of support in this area and an area GRFD should continue to entertain as this will become more common for the future of EMS. The B—UMG EMS Faculty Physicians have extensive experience in the development and oversight of community paramedicine and treat and refer programs. This proposal includes service by the proposed Administrative Medical Director as the medical director for the treat and refer or ET3 program and any other community paramedic or community outreach programs as well as oversight of the educational and quality improvement programs that are required as part of those programs, including oversight of EMTs, paramedics, RNs, and other health care professionals when they are working for GRFD.*

- **Develop, provide input and physician oversight for GRFD Immunization programs or clinics to GRFD providers.**

*The B—UMG EMS Faculty Physicians will provide medical direction for immunization clinics, exercises, and public health emergency immunizations in the case of a pandemic/public health emergency.*

- **As needed Physician review and evaluation of specific cases to provide feedback for ALS and BLS providers.**

*The B—UMG EMS Faculty Physicians will provide case specific feedback to providers through an automated platform. This serves to provide as close to real-time feedback for a selection of high-risk call types or calls of interest to the Administrative Medical Director and GRFD.*

- **Provide Physician led AMD services and expertise for the HAZMAT and Special Teams Responders. Provide knowledge and expertise in the implementation, oversight, and training of our Advanced Hazmat Life Support (AHLS), Wildland Paramedics, and Rapid Extrication Module Team (REMS).**

*The B—UMG EMS Faculty Physicians will provide medical direction or medical oversight of the HAZMAT and other Special Operations teams. The proposed Administrative Medical Director for GRFD, Dr. Amber Rice, has extensive experience in EMS hazardous*



# GOLDER RANCH FIRE DISTRICT

[www.grfdaz.gov](http://www.grfdaz.gov)

*materials management and response. Additionally, the Administrative Medical Director and GRFD leadership will have access to all of the B—UMG EMS Faculty Physicians. This includes physicians who have developed and lead Advanced Hazmat Life Support (AHLS) programs and who have board certifications not only in emergency medicine and emergency medical services but also in toxicology (Dr. Robert French). The B—UMG EMS Faculty Physicians serve as national and international leaders in prehospital hazardous materials incident planning and response.*

- **The AMD Physicians will maintain membership and participation in state and local committees to ensure the interests of GRFD and our providers are protected and apprised of and have input in changing legislative and administrative processes affecting local, state, and national pre-hospital services and the overall healthcare system. State and local committees to include, but not limited to: SAEMS Council, SAEMS Medical Directors Medical Direction Commission, Protocol Medications and Devices (PMD), Trauma and EMS Performance Improvement (TEPI,) and Education Committees**

*The B—UMG EMS Faculty Physicians will provide input on administrative and legislative processes affecting local, regional, and state prehospital and healthcare systems. The proposed Administrative Medical Director will maintain active membership and/or participation on multiple state committees, SAEMS Council, and SAEMS EMS Medical Directors. Current state committee membership and attendance includes the Medical Direction Commission, Protocol Medications and Devices (PMD), Trauma and EMS Performance Improvement (TEPI,) and Education committees. By doing so, the Administrative Medical Director will be able to keep GRFD leadership apprised of changes to local, regional and the statewide EMS system that might affect GRFD. Dr. Amber Rice currently chairs or participates in multiple regional and state committees and is a governor-appointed member of the Arizona Medical Direction Commission.*

- **Physician participation in the annual review and revision of GRFD Administrative Guidelines (AG's) with other local and state providers.**

*The B—UMG EMS Faculty Physicians will conduct an annual review of all administrative guidelines, to ensure consistency and adherence to evidence-based EMS guidelines and treatment.*

- **Annual review and revision of GRFD's triage, treatment, and transport protocols to meet all local, state, and national standards.**

*The B—UMG EMS Faculty Physicians will conduct annual review of triage and transport protocols and guidelines, ensuring that EMS triage, treatment and transport protocols*



# **GOLDER RANCH FIRE DISTRICT**

[www.grfdaz.gov](http://www.grfdaz.gov)

*meet the highest standards of care and are consistent with local, regional, and state standards and regulations.*

Administrative Medical Direction Proposal  
Golder Ranch Fire District (GRFD)

**Physician or Group Information and Qualifications**

The University of Arizona (University) and Banner–University Medical Group (B–UMG) work collaboratively to provide high quality administrative medical direction services for high performing Emergency Medical Services (EMS) agencies across the State of Arizona. By contracting with B–UMG, a large academic physician group, EMS agencies can work directly with an Administrative Medical Director and an Associate Administrative Medical Director with support from the larger group of more than 12 EMS faculty members (collectively, the B–UMG EMS Faculty Physicians). The B–UMG EMS Faculty Physicians are always ready to work with interested EMS agencies to choose the medical direction team that best meets the needs of the agency. For GRFD, B–UMG is proposing that Dr. Amber Rice take on the responsibilities of the Administrative Medical Director with support from Dr. Rachel Munn as the Associate Administrative Medical Director. There are various Assistant Administrative Medical Directors who work within B–UMG to provide assistance with quality improvement case reviews or specialty service consultation. Physicians who would be working with GRFD include:

1. Amber Rice, MD, Administrative Medical Director, [arice@aemrc.arizona.edu](mailto:arice@aemrc.arizona.edu)
2. Rachel Munn, DO, Associate Administrative Medical Director, [rmunn@aemrc.arizona.edu](mailto:rmunn@aemrc.arizona.edu)
3. Joshua Gaither, MD, EMS Group Lead, [jgaither@aemrc.arizona.edu](mailto:jgaither@aemrc.arizona.edu)
4. Philipp Hannan, MD, Assistant Administrative Medical Director QI, [phannan@aemrc.arizona.edu](mailto:phannan@aemrc.arizona.edu)
5. Robert French, MD Assistant Administrative Medical Director Spec. Ops., [rfrench@aemrc.arizona.edu](mailto:rfrench@aemrc.arizona.edu)

B–UMG provides two primary services: 1) Administrative Medical Direction (AMD) services, and 2) supporting services for Online Medical Direction. The University provides EMS educational programs. Each of these services can be tailored to meet the needs of GRFD. A brief description of these services is provided below for purposes of the informational proposal only.

- AMD and Online Medical Direction services provided by B–UMG: \$155,927 annually
  - 5% annual increase to cover estimated growth
- Educational curriculum provided by the University: \$25,470 annually
  - 5% annual increase to account for cost of living and agency growth.

The services outlined in this proposal are to be provided by B–UMG and the University. All B–UMG EMS Faculty Physicians are all licensed in the State of Arizona, work clinically as physicians in an emergency department, and are board certified in both emergency medicine and emergency medical services. All B–UMG EMS Faculty Physicians also exceed the

requirements to be an EMS medical director, as set forth in Arizona Revised Statutes R9-25-201.. Combined, the B—UMG EMS Faculty Physicians have more than 100 years of experience providing medical direction to EMS agencies and have worked at all levels of local, regional, and state governments to provide EMS medical oversight.

This proposal for AMD and Online Medical Direction services covers the provision of medical direction to ALS and BLS responders employed by GRFD while they are providing ALS paramedic response, ambulance services, and subspecialty services for GRFD.

All services will be provided by B—UMG and the University. B—UMG maintains general and medical malpractice insurance for itself and for the B—UMG EMS Faculty Physicians in amounts exceeding the minimum standards outlined in the Request for Statement of Interest & Qualification P20-0005. The University participates in the State of Arizona Department of Administration self-insurance program pursuant to ARS 41-621 et seq., and participation in that program satisfies all University insurance obligations outlined in this RFP.

#### References:

1. Brad Bradley- Fire Chief, Northwest Fire District
2. Chuck Ryan – Fire Chief, Tucson Fire Department

#### **Contractual and Other Details:**

All EMS services will be provided through a three-party contract among GRFD, B—UMG, and the University. Should GRFD choose to accept this proposal, a draft contract will be generated by the University and B—UMG and sent to GRFD for review. In general, contracting requires a minimum of 90-120 days for completion. Should the named medical director be unable to perform his or her job duties as assigned during the contract period, B—UMG will work with GRFD leadership to identify an interim medical director to fulfill its contractual obligation for the remainder of the contract period. All of the services and cost for services provided in this proposal are subject to change at the request of GRFD, the University or B—UMG up until the time a contract is executed by all parties.

#### **AMD Services:**

B—UMG provides AMD services, which include coverage for ALS and BLS 911 emergency response, ambulance transport program, and non-emergency services as outline below.

1. Evaluation and consultation of GRFD's emergency and non-emergency responses and health care programs.

*By contracting with B—UMG, a large academic physician group, GRFD can work directly with an Administrative Medical Director and an Associate Administrative Medical Director with support from the B—UMG EMS Faculty Physicians. The B—UMG EMS Faculty Physicians are always ready to work with interested EMS agencies to choose the medical direction team that best meets the needs of the agency. The B—UMG EMS Faculty*



*Physicians will provide consultation to GRFD for ongoing evaluation of GRFD's EMS programs, to include both emergency and non-emergency response.*

2. Physician based medical direction and oversight of GRFD's Continuing Education (CE) program. Review material and training system, as needed to provide input to ensure the training meets the Administrative Medical Director's expectations and that GRFD providers are competent in their skills, patient care, and can maintain state and national certifications.

*The University will provide EMT and paramedic program training material that meets or exceeds all NREMT NCCP recertification requirements (exceeding 40 hours of educational material). This includes an in-house training program designed to be completed on-shift by EMTs/paramedics and training specific to the EMS Guidelines used by GRFD EMS providers. The B—UMG EMS Faculty Physicians will both deliver this material and provide medical oversight of GRFD continuing education (CE) program. This service includes review and delivery of additional CE material on an as needed basis; evaluation of provider competencies, and verification of competencies as needed to ensure BLS and ALS personnel can maintain state and/or national certifications.*

3. Provide Physician oversight for GRFD's medication replacement program. Maintain state and DEA licenses necessary to allow GRFD to order, stock, and supply responders with routine EMS medications and DEA schedule II substances.

*The B—UMG EMS Faculty Physicians will provide oversight of GRFD's medication replacement program and maintain the DEA licenses necessary to order, stock and supply EMS responders with DEA schedule II substances. The Administrative Medical Director will review policies related to medication storage and dispensing to ensure compliance with DEA regulations. Additionally, the B—UMG EMS Faculty Physicians have extensive experience related to this process and have published the results of these efforts, which have led to significant improvements in system performance.*

*(<https://doi.org/10.1080/10903127.2022.2045405>). Any licensing fees or equipment necessary to implement and operate this program (DEA licenses, medication storage machines, security monitoring) will be paid for GRFD at the time of purchase.*

4. The AMD Physicians will assist and evaluate GRFD's EMS Quality Improvement Program (QI). Participate in weekly QI meetings with EMS training staff to provide develop focused improvement plans. AMD will provide 100% chart review of cardiac arrest, traumatic brain injuries, STEMI, strokes, and patient refusals. Provide feedback from reviews to develop agency benchmarks and ensure state, local and national standards are met.

*The B—UMG EMS Faculty Physicians will assist with the development and implementation of the EMS Quality Assurance (QA) and Continuous Quality Improvement (CQI) program for all programs outlined in this section. The Administrative Medical Director will participate in a weekly CQI meeting and assist GRFD to develop focus quality improvement plans in areas of interest to both GRFD leadership and the Administrative Medical Director. Examples of benchmarking for QA include STEMI, stroke, and refusals. CQI efforts targeted by the B—UMG EMS Faculty Physicians include out of hospital cardiac arrest and*

*traumatic brain injury. B—UMG aims to provide timely feedback for these high-risk call types, through weekly chart review and provision of direct, timely feedback to captains and providers. One example of a CQI program put into place by the B—UMG EMS Faculty Physicians is the out-of-hospital cardiac arrest (OHCA) CQI program. Following implementation of this program, survival for cardiac arrest (V-fib arrest) improved by more than 20% over a 3-year period and exceeded the state average by almost 25 percentage points in 2018. In addition, the Administrative Medical Director will participate in research, development, and continuous quality improvement for all respective EMS programs and/or pilot projects.*

5. The AMD Physicians will provide direction for the GRFD BLS Training Center as required by Arizona Department of Health Services for emergency medical technician training.

*The B—UMG EMS Faculty Physicians will provide administrative medical direction for GRFD's BLS training center. The B—UMG EMS Faculty Physicians have been providing oversight for BLS training programs for more than a decade. That experience includes oversight of both fire-based EMS training and non-fire-based EMS training centers.*

6. As needed Physician review and evaluation of specific cases to provide feedback for ALS and BLS providers.

*The B—UMG EMS Faculty Physicians will provide case specific feedback to providers through an automated platform. This serves to provide as close to real-time feedback for a selection of high-risk call types or calls of interest to the Administrative Medical Director and GRFD.*

7. Provide Physician led AMD services and expertise for the HAZMAT and Special Teams Responders. Provide knowledge and expertise in the implementation, oversight, and training of our Advanced Hazmat Life Support (AHLS), Wildland Paramedics, and Rapid Extrication Module Team (REMS).

*The B—UMG EMS Faculty Physicians will provide medical direction or medical oversight of the HAZMAT and other Special Operations teams. The proposed Administrative Medical Director for GRFD, Dr. Amber Rice, has extensive experience in EMS hazardous materials management and response. Additionally, the Administrative Medical Director and GRFD leadership will have access to all of the B—UMG EMS Faculty Physicians. This includes physicians who have developed and lead Advanced Hazmat Life Support (AHLS) programs and who have board certifications not only in emergency medicine and emergency medical services but also in toxicology (Dr. Robert French). The B—UMG EMS Faculty Physicians serve as national and international leaders in prehospital hazardous materials incident planning and response.*

8. The AMD Physicians will maintain membership and participation in state and local committees to ensure the interests of GRFD and our providers are protected and apprised of and have input in changing legislative and administrative processes affecting local, state, and national pre-hospital services and the overall healthcare system. State and local committees

to include, but not limited to: SAEMS Council, SAEMS Medical Directors Medical Direction Commission, Protocol Medications and Devices (PMD), Trauma and EMS Performance Improvement (TEPI,) and Education Committees

*The B—UMG EMS Faculty Physicians will provide input on administrative and legislative processes affecting local, regional, and state prehospital and healthcare systems. The proposed Administrative Medical Director will maintain active membership and/or participation on multiple state committees, SAEMS Council, and SAEMS EMS Medical Directors. Current state committee membership and attendance includes the Medical Direction Commission, Protocol Medications and Devices (PMD), Trauma and EMS Performance Improvement (TEPI,) and Education committees. By doing so, the Administrative Medical Director will be able to keep GRFD leadership apprised of changes to local, regional and the statewide EMS system that might affect GRFD. Dr. Amber Rice currently chairs or participates in multiple regional and state committees, and is a governor-appointed member of the Arizona Medical Direction Commission.*

9. Physician participation in the annual review and revision of GRFD Administrative Guidelines (AG's) with other local and state providers.

*The B—UMG EMS Faculty Physicians will conduct an annual review of all administrative guidelines, to ensure consistency and adherence to evidence-based EMS guidelines and treatment.*

10. Annual review and revision of GRFD's triage, treatment, and transport protocols to meet all local, state, and national standards.

*The B—UMG EMS Faculty Physicians will conduct annual review of triage and transport protocols and guidelines, ensuring that EMS triage, treatment and transport protocols meet the highest standards of care and are consistent with local, regional, and state standards and regulations.*

11. Provide Physician based AMD services for the current Community Integrated Health Paramedic (CIHP) program and/or other future Community Paramedic programs or initiatives as needed. AMD services would include medical oversight, education and a QI process as needed as part of those programs.

*The B—UMG EMS Faculty Physicians have extensive experience in the development and oversight of community paramedicine and treat and refer programs. This proposal includes service by the proposed Administrative Medical Director as the medical director for the treat and refer or ET3 program and any other community paramedic or community outreach programs as well as oversight of the educational and quality improvement programs that are required as part of those programs, including oversight of EMTs, paramedics, RNs and other health care professionals when they are working for GRFD.*

12. Provide input into the development and utilization of the GRFD Immunization Program.

*The B—UMG EMS Faculty Physicians will provide input into the development and utilization of the GRFD Immunization Program as needed.*

13. Develop and provide Physician oversight for a GRFD provider Immunization Program as needed

*The B—UMG EMS Faculty Physicians will provide oversight of the GRFD Provider Immunization Program as needed.*

14. Provide AMD services for immunization clinics or programs for public health emergencies or pandemic.

*The B—UMG EMS Faculty Physicians will provide medical direction for immunization clinics, exercises, and public health emergency immunizations in the case of a pandemic/public health emergency.*

**Additional AMD Services listed below:**

*When requested by GRFD leadership, the Administrative Medical Director will be available to participate in public relations meetings.*

*When requested by GRFD leadership, the Administrative Medical Director will be available to participate in EMS outreach and operations.*

*When requested by GRFD leadership, the Administrative Medical Director will be available to participate as liaison/communications with other hospitals, dispatch centers, or other agencies.*

*In order to stay progressive and provide excellent patient care, the Administrative Medical Director will identify potential research or trial opportunities and work with GRFD leadership to implement those items into GRFD operations.*

*When requested by GRFD leadership, the Administrative Medical Director will be available to respond to select facilities to facilitate positive interactions between emergency medicine physicians and ALS/BLS providers.*

*During the term of the contract, GRFD may request B—UMG to arrange for the B—UMG EMS Faculty Physicians to provide additional services to GRFD. The provision of any such additional services will be conditioned upon the execution of an amendment to then-current contract. GRFD agrees to pay B—UMG at the rate of \$185 per hour for such additional services, subject to fair market value approval of the hourly rate as of the date of the amendment.*

**Online Medical Direction**

As needed the AMD Physician will deliver online medical direction services by providing telephonic consultation with a physician regarding individual patient medical care.

*The B—UMG EMS Faculty Physicians offer Online Medical Direction services through the Banner—University Medical Center Tucson Campus Emergency Department. This includes the preparation for, and delivery of real time telephonic consultation with a board-certified emergency medicine physician regarding the medical care of individual patients. Examples of common reasons to obtain Online Medical Direction including medical-legal questions (refusal of care, unique patient care situations) and discussion of medications not commonly used by providers (hydroxycobalamin).*

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Dave Christian, Finance Manager

DATE: October 18, 2022

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

ITEM #: 8D

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

Presented are the monthly financial reports and cash reconciliation.

**RECOMMENDED MOTION**

Motion to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

Golder Ranch Fire District  
Summary Budget Comparison - SUMMARY BUDGET TO ACTUAL \*\*BOARD PACKET\*\*  
From 9/1/2022 Through 9/30/2022

Account Code	Account Title	Current Period Budget	Current Period Actual	YTD Budget	YTD Actual
5000	Labor/Benefits/Employee Development	2,408,920.86	2,699,321.82	8,450,721.16	8,503,921.90
6000	Supplies/Consumables	123,534.07	178,040.08	526,602.21	462,214.04
6500	Vehicle / Equipment Expense	82,834.47	37,024.90	282,748.41	236,029.45
6750	Utilities / Communications	50,452.84	36,565.33	150,359.70	114,566.95
7000	Professional Services	120,625.99	85,348.19	440,002.97	362,811.13
7500	Dues/Subscriptions/Maint. Fees	60,334.00	24,044.33	136,120.33	140,298.98
7750	Insurance	0.00	(107.33)	44,132.00	57,786.05
8000	Repairs / Maintenance	49,005.70	30,387.96	148,267.10	85,526.96
9000	Debt Service	1,400.00	0.00	123,200.00	89,790.48
9500	Capital Outlay	84,916.67	39,518.99	467,825.01	372,759.64
9900	Interest Expense	0.00	0.00	18,284.00	17,732.36
Report Difference		(2,982,024.60)	(3,130,144.27)	(10,788,262.89)	(10,443,437.94)

# **GOLDER RANCH FIRE DISTRICT**

## **BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: October 18, 2022

SUBJECT: EXECUTIVE SESSION: THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION PURSUANT TO A.R.S. §38-431.03.A(1) FOR THE PURPOSE OF DISCUSSION AND REVIEW OF THE FIRE CHIEF'S EMPLOYMENT CONTRACT

ITEM #: 8E

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☒ Legal Review

### **BACKGROUND**

This item allows the Golder Ranch Fire District Governing Board to adjourn into executive session to discuss and review Fire Chief Randy Karrer's employment contract.

### **RECOMMENDED MOTION**

Motion to enter into Executive Session pursuant to A.R.S. §38-431.03.A(1) for the purpose of discussion and review of the fire chief's employment contract. (State who will attend executive session in addition to the board i.e. attorney, etc.).



**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: October 18, 2022

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE FIRE CHIEF'S  
EMPLOYMENT CONTRACT

ITEM #: 8F

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☒ Legal Review

**BACKGROUND**

This item is to allow the Golder Ranch Fire District Governing Board to discuss in open session Fire Chief Randy Karrer's employment contract, if deemed appropriate.

**RECOMMENDED MOTION**

Motion to be determined at the meeting, if necessary.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Shannon Ortiz, Records Specialist

DATE: October 18, 2022

SUBJECT: FUTURE AGENDA ITEMS

ITEM #: 9

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

This agenda item allows an individual Governing Board member to recommend item(s) to go on future agendas.

Pursuant to A.R.S. §38-431.2(H), the Board will not discuss the items(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT  
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Randy Karrer, Fire Chief

DATE: October 18, 2022

SUBJECT: Call to the Public

ITEM #: 10

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

**BACKGROUND**

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

**RECOMMENDED MOTION**

No motion is necessary for this agenda item.