

GOLDER RANCH FIRE DISTRICT GOVERNING BOARD MEETING PUBLIC NOTICE AND AGENDA

**Tuesday, June 20, 2023 9:00 a.m.
3885 East Golder Ranch Drive, Tucson, Arizona**

Pursuant to ARS § 38-431.02, ARS § 38-431.03 and ARS § 38-431.05, the Golder Ranch Fire District Governing Board will meet in Regular Session that begins at approximately 9:00 a.m. on Tuesday, June 20, 2023. The meeting will be held at the Fire District Administration Board Room, which is located at 3885 East Golder Ranch Drive, Tucson, Arizona. The order of the Agenda may be altered or changed by direction of the Board. The Board may vote to go into Executive Session, which are not open to the public, on any agenda item pursuant to ARS § 38-431.03(A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. The following topics and any reasonable variables related thereto will be subject to discussion and possible action.

1. CALL TO ORDER/ROLL CALL

2. SALUTE AND PLEDGE OF ALLEGIANCE

3. FIRE BOARD REPORTS

4. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board are not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

- NEW HIRES
 - DAN HABINEK COMMUNITY EDUCATION SUPERVISOR
 - JESUS CABADA FLEET MAINTENANCE TECHNICIAN*Behavioral and Loyalty Oaths will be administered*
- PROMOTION
 - BRENDA DRUKE-PROMOTION TO DEPUTY FIRE MARSHAL

6. CONSENT AGENDA

The consent portion of the agenda is a means of expediting routine matters, such as minutes or previously discussed or budgeted items that must be acted upon by the Board. Any item may be moved to Regular Business for discussion and possible action by any member of the Board.

A. APPROVE MINUTES- MAY 16, 2023 REGULAR SESSION



- B. APPROVE AND ADOPT THE FOLLOWING UPDATED POLICIES: 233 APPRAISAL OF PROGRAMS; 303 RAPID INTERVENTION/TWO-IN TWO-OUT; 305 TACTICAL WITHDRAWAL; 404 ALTERNATIVE MATERIALS AND METHODS REQUESTS; 407 HAZARDOUS MATERIALS DISCLOSURES; 502 PATIENT REFUSAL OF PRE-HOSPITAL CARE; 614 FIREFIGHTER HEALTH, SAFETY AND SURVIVAL TRAINING; 909 PERSONAL ALARM DEVICES; 1029 BADGES; AND 1030 IDENTIFICATION CARDS
- C. APPROVAL OF AMENDMENT NUMBER 16 TO AN INTERGOVERNMENTAL AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND NORTHWEST FIRE DISTRICT FOR DISPATCH SERVICES

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT – CHIEF BRANDHUBER
 - UPDATES ON THE FOLLOWING AREAS:
 - MEETINGS, TRAININGS, AND EVENTS ATTENDED
 - POLITICAL & PUBLIC SAFETY INTERACTIONS/UPDATES
 - DISTRICT ACTIVITIES
 - PERSONNEL
 - COMMENDATIONS/THANK YOU CARDS RECEIVED
 - ESSENTIAL SERVICES
 - BOARD SERVICES
 - FINANCE
 - HUMAN RESOURCES
 - INFORMATION TECHNOLOGY
 - LEADERSHIP TEAM REPORT – PRESIDENT JONES
- B. PLANNING DIVISION'S REPORT
 - UPDATES ON THE FOLLOWING AREAS:
 - PLANNING
 - LOGISTICS
 - FACILITIES MAINTENANCE
 - FLEET
 - SUPPLY
 - FIRE AND LIFE SAFETY
- C. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT REPORT – ASSISTANT CHIEF ROBB
 - UPDATES ON THE FOLLOWING AREAS:
 - EMERGENCY RESPONSE
 - PROFESSIONAL DEVELOPMENT
 - HEALTH AND SAFETY
 - WILDLAND
 - HONOR GUARD/PIPES AND DRUMS
 - SPECIAL OPERATIONS



8. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD POSITION OF CLERK FOR THE REMAINDER OF CALENDAR YEAR 2023
- B. PUBLIC HEARING ON THE GOLDER RANCH FIRE DISTRICT BUDGET FOR FISCAL YEAR 2023 – 2024
 - OPEN THE PUBLIC HEARING
 - CLOSE THE PUBLIC HEARING
- C. DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION #2023-0005 APPROVING AND FORMALLY ADOPTING THE GOLDER RANCH FIRE DISTRICT ANNUAL BUDGET FOR FISCAL YEARS 2023-2024 AND 2024-2025
- D. DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION #2023-0006 APPROVING THE APPROPRIATION OF THE GOLDER RANCH FIRE DISTRICT END OF FISCAL YEAR 2022-2023 GENERAL FUND BALANCE
- E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

9. FUTURE AGENDA ITEMS

This provides an opportunity for the Board to direct staff to include items on future agendas for further consideration and decision at a later date or to further study the matter.

- Regularly scheduled meeting – July 18, 2023

10. CALL TO THE PUBLIC

This is the final opportunity, on this agenda, for a member of the public to address the Governing Board. Please refer to agenda item four (4) for additional clarification and direction.

11. ADJOURNMENT

Wally Vette, Clerk of the Board/Vice-Chairperson
Golder Ranch Fire District

To view the meeting online please visit our website at <https://grfdaz.gov/grfd-agenda>, there is an agenda posted, with background information linked to each agenda item, as well as a link to the live Zoom meeting.



If any disabled person needs any type of accommodation, please notify the Golder Ranch Fire District Administration at (520) 825-9001 prior to the scheduled meeting. A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the administration office, 3885 E Golder Ranch Drive, Tucson, Arizona 85739.

Posted by: Shannon Ortiz 6/13/2023 by 6:00 p.m.



**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

DATE: June 20, 2023

SUBJECT: Fire Board Reports

ITEM #: 3

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This item allows for the Fire Board Members to report to the public and/or staff any events, meetings, conferences, etc. they may have attended and/or points of interest that took place throughout the month.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

DATE: June 20, 2023

SUBJECT: Call to the Public

ITEM #: 4

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

DATE: June 20, 2023

SUBJECT: PRESENTATION OF PERSONNEL

ITEM #: 5A

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This is the time for recognizing new personnel and personnel who have achieved employment milestones or have achieved other distinctions.

- NEW HIRES
 - o DAN HABINEK COMMUNITY EDUCATION SUPERVISOR
 - o JESUS CABADA FLEET MAINTENANCE TECHNICIAN*Behavioral and Loyalty Oaths will be administered*
- PROMOTION
 - o BRENDA DRUKE-PROMOTION TO DEPUTY FIRE MARSHAL

RECOMMENDED MOTION

No motion required for this agenda item.

EMPLOYEE RECOGNITION

Employee Name: Dan Habinek

Date of Hire: 05.30.2023

Current Position: Community Education Supervisor

Reason for Recognition: New Hire

Prepared by: Eric Perry

Date of Board Meeting: *The third Tuesday of each month.*

The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by the 25th of the month, prior to the Board Meeting.

Questions regarding the completion of this form can be addressed to Human Resources.

GRFD CAREER HISTORY:

Dan Habinek is a career educator we have been able to lure into the fire service.

- Served 21 years in education.
 - o Served 15 years in the classroom.
 - o Served 6 years in student services and admissions.

PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:

- Master's degree in education, business & marketing education and special education – Bowling Green State University
- Most recently worked in special education at Ironwood Ridge High School teaching students with emotional disabilities
- Established Arizona's first Project Search program in partnership with Pima JTED and Banner South Hospital. Project search's primary objective is to secure competitive employment for people with disabilities. The program offers 3, 12-week internships over the course of year at a chosen business site.
 - o Our Project Search Program was voted National Transition Program of the Year in 2014
 - o Averaged 88% student employability/transition to competitive employment for 9 years.
- Prior to education worked for the Cleveland Browns front office of the National Football League in ticket operations, marketing, and served as a player liaison.
- Local celebrity as the "voice of the nighthawks" for all athletic programs and events.

PERSONAL OR SPECIAL NOTES OF INTEREST:

- Wife, Angie is a 2nd grade teacher at Mesa Verde Elementary



- Have 2 daughters, Alex and Amber. Alex is a combat medic in the United States Army stationed in Fairbanks, Alaska. She is married and her husband Anthony serves in the infantry. Amber recently graduated from Ironwood Ridge High School and will be attending Pima Community College and working at MOD pizza.
- 6 dogs – Blue, Oso, Tucker, Bean, Mojo, and Romeo.
- Play ice hockey in the Tucson Adult Hockey League for The Desert Pandas and in Tempe for The Mesa Canucks.

EMPLOYEE RECOGNITION

Employee Name: Jesus Cabada

Date of Hire: 05.22.2023

Current Position: Fleet Maintenance Tech Apprentice

Reason for Recognition: New Hire

Prepared by:

Date of Board Meeting: *The third Tuesday of each month.*

The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by the 25th of the month, prior to the Board Meeting.

Questions regarding the completion of this form can be addressed to Human Resources.

GRFD CAREER HISTORY:

New Hire.

Jesus is a Tucson native, he graduated from Tucson High in 2005.

Jesus is coming from Rural Metro where he worked as a fleet technician. He started 2018 (was Mike McDade replacement)

PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:

He went to Universal Technical institute from 2005 to 2008 and graduated with an Associates in Automotive Technology. He is an ASE and an EVT certified Technician.

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PERSONAL OR SPECIAL NOTES OF INTEREST:

On his time off he enjoys camping, fishing, hiking and hunting.





GOLDER RANCH FIRE DISTRICT

BEHAVIORAL OATH

I, _____, do solemnly swear (or affirm) that I will be alert in my duties at all times.

I will strive to be mindful of the welfare and rights of others.

I will be impartial in my treatment of all persons coming under my jurisdiction.

I will be courteous and helpful to all and my feelings shall not influence my decisions.

I will refrain from being vulgar or profane in my speech or actions while on duty.

I will cooperate fully with my supervisors to provide greater protection to the public and the Fire District I serve.

I will strive to become more proficient in my duties as an employee of Golder Ranch Fire District through diligent study and training.

I will regard my employment with Golder Ranch Fire District as a symbol of trust from my State, my Fire District, and the community in which I serve, and act accordingly.

I will constantly strive to obtain these objectives as I serve as an employee of Golder Ranch Fire District.

Employee Name - Printed

Employee Signature

Date

Administering Official - Printed

Administering Official Signature

Date



GOLDER RANCH FIRE DISTRICT

LOYALTY OATH OF OFFICE

I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona, that I will bear true faith and allegiance to the same and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of _____ according to the best of my ability, so help me God (or so I do affirm).

Employee Name - Printed

Employee Signature

Date

Administering Official - Printed

Administering Official Signature

Date

EMPLOYEE RECOGNITION

Employee Name: Brenda Druke

Date of Hire: 2/9/2009

Current Position: Deputy Fire Marshal

Reason for Recognition: Promotion

Prepared by:

Date of Board Meeting: *The third Tuesday of each month.*

The employee named above will be recognized for Years of Service milestone, Job Promotion, New Employee, or Academy Graduate. This information will be used when the employee is recognized at the next GRFD Board Meeting.

Please return to Human Resources via email by the 25th of the month, prior to the Board Meeting.

Questions regarding the completion of this form can be addressed to Human Resources.

- **GRFD/CAREER HISTORY:**

Brenda was hired into the Training Division with Golder Ranch Fire in February 2009. During her time in training, she assisted and was the “go to person” for five academies and received the Employee of the Year award. In May of 2015, she made the switch to the Fire & Life Safety Division after successfully testing for the Fire Inspector Apprentice position.

Has completed 8,617 inspection activities since 2015!

2016 = Inspector I

2019 = Inspector II

The residents love Brenda!...burn permits/home safety inspections/lock boxes...We are constantly getting phone calls from residents stating how outstanding and educational Brenda is during these inspections.

- **PROFESSIONAL ACCOMPLISHMENTS/ACHIEVEMENTS:**

Associates Degree in General Studies= 2017

Bachelor's Degree in Fire Administration and Investigations = 2019

AZIAAI F.I.T = 2020

ICC Fire Plans Reviewer = 2023

- **PERSONAL OR SPECIAL NOTES OF INTEREST:**

In Brenda's spare time, you might see her from the side of the road hanging out with one of her animals, spending time with her grandbabies or mastering Cowboy Mounted Shooting!!!



**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

DATE: June 20, 2023

SUBJECT: APPROVE MINUTES – MAY 16, 2023 REGULAR SESSION

ITEM #: 6A

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

In compliance with A.R.S. §38-431.01, approval of:

A. MAY 16, 2023 REGULAR SESSION

RECOMMENDED MOTION

Motion to approve the June 20, 2023 Consent Agenda.

**GOLDER RANCH FIRE DISTRICT
GOVERNING BOARD MEETING
REGULAR SESSION MINUTES**

Tuesday, May 16, 2023 9:00 a.m.

3885 East Golder Ranch Drive, Tucson, Arizona 85739

1. CALL TO ORDER/ROLL CALL

Chairperson Vicki Cox-Golder called the meeting to order on May 16, 2023 at 9:00 a.m.

Members Present: Chairperson Vicki Cox-Golder, Board Clerk Vette, Board Member Steve Brady, Board Member Sandi Outlaw and Board Member Tom Shellenberger

Staff Present: Fire Chief Brandhuber, Assistant Chief Abel, Assistant Chief Robb, Deputy Chief Cesarek, Deputy Chief Grissom, Deputy Chief Perry, Director Delong, Director Christian, Director Rascon, Attorney Aversa, Local 3832 President Ben Jones, and Board Services Supervisor Ortiz

2. SALUTE AND PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

3. FIRE BOARD REPORTS

4. CALL TO THE PUBLIC

There were no public issues presented at this time.

5. PRESENTATIONS

A. PRESENTATION OF PERSONNEL

- PRESENTATION OF NEWLY APPOINTED BOARD MEMBER TOM SHELLENBERGER
- YEARS OF SERVICE
 - o CORY KAPPEL- 30 YEARS
- NEW HIRE
 - o SYSTEMS ADMINISTRATOR LAN- JESUS LIMAS

Chief Brandhuber welcomed new Board Member Tom Shellenberger. He stated Cory Kappel was not able to attend the meeting however, Chief Brandhuber thanked him for his thirty years of service.

Director Rascon introduced the new Systems Administrator LAN, Jesus Limas to the Governing Board. Behavioral and loyalty oaths were administered.



6. CONSENT AGENDA

- A. APPROVE MINUTES- APRIL 18, 2023 REGULAR SESSION
- B. APPROVE MINUTES- APRIL 28, 2023 SPECIAL SESSION
- C. APPROVE MINUTES- APRIL 28, 2023 EXECUTIVE SESSIONS
- D. APPROVE MINUTES- MAY 1, 2023 SPECIAL BUDGET STUDY SESSION
- E. APPROVE AND ADOPT THE FOLLOWING UPDATED POLICIES: 335 CARCINOGEN REDUCTION PROGRAM; 600 EMERGENCY VEHICLE DRIVER/OPERATOR TRAINING; 702 VEHICLE AND APPARATUS MECHANICAL INSPECTIONS TESTING AND REPAIR; 900 ILLNESS AND INJURY PREVENTION PROGRAM; 1022 CRITICAL INCIDENT STRESS DEBRIEFING

Board Clerk Vette asked a question about 6E- SOP 1022 Critical Incident Stress Debriefing. Board Clerk Vette asked how the Critical Incident Stress Debriefing is working and is there is anything that can be done to improve it.

Deputy Chief Grissom stated the program works well. The District has an incredible CISM/Peer Support Team that consists of twenty members. They are prepared to respond to a call at any time. Deputy Chief Grissom explained the process.

Chief Brandhuber commented that the program is phenomenal and Chief Grissom has made extensive progress in the program since its inception. It is known throughout the State and other agencies have used the Team many times.

MOTION by Board Member Brady to approve the May 16, 2023 Consent Agenda

MOTION SECONDED by Board Member Outlaw

MOTION CARRIED 5/0

7. REPORTS AND CORRESPONDENCE

- A. FIRE CHIEF'S REPORT – Chief Brandhuber presented the Fire Chief's report to the Governing Board. He recognized and thanked Chief Abel for his thirty-five years of service.

Chairperson Cox-Golder thanked Chief Abel for all that he has done for the District.

A standing ovation was given to Chief Abel.

- LEADERSHIP TEAM REPORT – President Jones presented the report from the Leadership Team. He mentioned he was able to meet with Board Member Shellenberger and give him a tour of the District.



- B. PLANNING ASSISTANT CHIEF'S REPORT –Deputy Chief Cesarek presented the Planning Division's report. He mentioned that he and FLS had lunch with recently retired Deputy Fire Marshal Steve Horbarenko. Deputy Chief Cesarek also gave an update on the Hanley building project.
- C. EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT – Assistant Chief Robb presented the Emergency Response/Professional Development report to the Governing Board. Assistant Chief Robb thanked Chief Abel for being a great mentor and he thanked him for his steadiness.

Board Clerk Vette asked about hospital waiting times.

Assistant Chief Robb explained current hospital wait times.

Board Clerk Vette asked if April's total snake calls was a record.

Assistant Chief Robb responded October 2022 was a record with 507 calls. He added that in May the number of snake calls usually decreases.

8. REGULAR BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR THE GOLDER RANCH FIRE DISTRICT GOVERNING BOARD POSITION OF VICE-CHAIRPERSON FOR THE REMAINDER OF CALENDAR YEAR 2023

MOTION by Chairperson Cox Golder to nominate Wally Vette as Vice-Chairperson of the Golder Ranch Fire District Governing Board for the remainder of the 2023 calendar year.

MOTION SECONDED by Board Member Shellenberger

MOTION CARRIED 5/0

Attorney Aversa asked newly elected Vice-Chairperson Vette if he would be interested in serving in both capacities: Vice-Chairperson and Clerk until his previous position can be filled.

Board Clerk Vette agreed to serve in both positions until the clerk position is filled.

- B. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF THE PROPOSED TENTATIVE BUDGET FOR GOLDER RANCH FIRE DISTRICT FOR FISCAL YEAR 2023 – 2024

Chief Brandhuber presented the Board with options they had requested at the May 1, 2023 Special Budget Study Session.

Board Clerk Vette asked if the District will be behind in five years.

Chief Brandhuber responded that he believed if the District stayed closer to the .07 cent preferably the .06 cent (mill rate increase) it gets the District to where he would like to



see the District. This is in preparation for the future when there will be a reduction in property values. He wants the District to be prepared for this so there does not have to be a .16 or .18 cent mill rate increase in one year.

Finance Director Christian stated the mill rate presented to the Board at the budget study session was to prepare the District for five years from the present. The goal is to attempt to make sure the taxpayers have stability and resiliency in the tax rate.

Board Clerk Vette asked if there was a limit on the amount that could be held in the reserves.

Finance Director Christian answered there were limits imposed on the reserves.

MOTION by Board Clerk Vette to approve the Golder Ranch Fire District tentative budget for fiscal year 2023-2024 in the amount of \$48,161,396 with an O&M mill rate of \$2.50 and a bond mill rate of \$0.14 and to publish the tentative budget for public notice pursuant to A.R.S. §48-805.02.

MOTION SECONDED by Board Member Shellenberger

MOTION CARRIED 5/0

C. DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF A PUBLIC HEARING DATE FOR THE FORMAL ADOPTION OF THE GOLDER RANCH FIRE DISTRICT BUDGET FOR FISCAL YEAR 2023 – 2024

Board Services Supervisor Ortiz explained this was a formality and the Board needed to officially declare the date of the public hearing which would be the next regularly scheduled Board meeting.

MOTION by Board Clerk Vette to schedule a public hearing date for the formal adoption of the Fiscal Year 2023-2024 and 2024-2025 Budget on June 20, 2023 9:00 a.m. in the Golder Ranch Fire District Administration Board Room

MOTION SECONDED by Board Member Outlaw

MOTION CARRIED 5/0

D. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF RESOLUTION 2023-0004 TO DECLARE DISTRICT ITEMS AS SURPLUS AND DIRECTION TO STAFF TO ADD DECLARED SURPLUS ITEMS TO A PUBLIC AUCTION SITE OR SELL TO A NEIGHBORING OR MUTUAL AID FIRE DISTRICT/DEPARTMENT

MOTION by Board Member Shellenberger to approve Resolution 2023-0004 declaring certain items as surplus to the needs of the District and direction for staff to place the items on the public auction site or sell to a neighboring or mutual aid fire district, department or emergency service provider.

MOTION SECONDED by Board Member Brady

MOTION CARRIED 5/0



E. DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

Finance Director Christian presented the monthly financials and reconciliation for Golder Ranch Fire District to the Governing Board.

Board Clerk Vette asked if there were any other larger non-profit entities other than La Posada.

Director Christian responded, the Town of Oro Valley and Amphi School District are both entities that do not pay property taxes.

Chief Brandhuber commented that he will be meeting with management from La Posada. The plan is to negotiate an arrangement for the facility to compensate the District for the services they will be provided.

MOTION by Board Clerk Vette to approve and accept the Golder Ranch Fire District reconciliation and monthly financial reports as presented

MOTION SECONDED by Board Member Outlaw

MOTION CARRIED 5/0

9. **FUTURE AGENDA ITEMS**

- Regularly scheduled meeting – June 20, 2023

Board Services Supervisor Ortiz asked Chairperson Cox Golder if the election for the Board Clerk could be placed on the upcoming regularly scheduled board meeting. The Board approved of the agenda item.

10. **CALL TO THE PUBLIC**

Assistant Chief Abel thanked the Board for the opportunity to work for Golder Ranch Fire District. He said it is a wonderful district to work for. He enjoyed working for Golder and thanked the Board for the opportunity.

A standing ovation was given to Assistant Chief Abel for his thirty-five years of service.

11. **ADJOURNMENT**

MOTION by Board Member Brady to adjourn the meeting at 9:48 a.m.

MOTION SECONDED by Board Member Outlaw

MOTION CARRIED 5/0



**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Eric Perry, Division Chief

DATE: June 20, 2023

SUBJECT: APPROVE AND ADOPT THE FOLLOWING UPDATED POLICIES: 233 APPRAISAL OF PROGRAMS; 303 RAPID INTERVENTION/TWO-IN TWO-OUT; 305 TACTICAL WITHDRAWAL; 404 ALTERNATIVE MATERIALS AND METHODS REQUESTS; 407 HAZARDOUS MATERIALS DISCLOSURES; 502 PATIENT REFUSAL OF PRE-HOSPITAL CARE; 614 FIREFIGHTER HEALTH, SAFETY AND SURVIVAL TRAINING; 909 PERSONAL ALARM DEVICES; 1029 BADGES; 1030 IDENTIFICATION CARDS.

ITEM #: 6B

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

In compliance with A.R.S. §38-431.01, approval of:

POLICIES: 233 Appraisal of Programs; 3030 Rapid Intervention/ Two-In Two-Out; 305 Tactical Withdrawal; 404 Alternative Materials and Methods Request; 305 Tactical Withdrawal; 404 Alternative Materials and Methods Requests; 407 Hazardous Materials Disclosures; 502 Patient Refusal or Pre-Hospital Care; 614 Firefighter Health, Safety and Survival Training; 909 Personal Alarm Devices; 1029 Badges; 1030 Identification Cards.

MOTION

Motion to approve the June 20, 2023 Consent Agenda.

Badges

1029.1 PURPOSE AND SCOPE

The name of the Golder Ranch Fire District and the district badge and uniform patches are property of the District. This policy establishes the rules associated with Golder Ranch Fire District badges and any likeness of the badge.

1029.2 POLICY

The Golder Ranch Fire District may issue members of the District a curved uniform badge for use or display in compliance with this policy.

Only authorized badges issued or formally authorized by this district shall be displayed, carried or worn by members while on-duty or otherwise acting in an official or authorized capacity.

1029.3 BADGE TYPES

1029.3.1 UNIFORMED PERSONNEL BADGES

Badges issued to uniformed personnel shall be clearly marked to reflect the position of the assigned member.

- (a) Uniformed personnel shall not display the district badge except as a part of the uniform and while on-duty, or otherwise acting in an official and authorized capacity.
- (b) Uniformed personnel shall not display the district badge or represent themselves, on- or off-duty, in such a manner which would cause a reasonable person to believe that they occupy the rank or position of any other member of the District.

1029.3.2 MOURNING BADGE

Uniformed members shall wear a black mourning band across the uniform badge whenever a firefighter is killed in the line of duty. The following mourning periods will be observed:

- (a) A firefighter of this district: From the time of death until midnight on the 14th day after the death.
- (b) A firefighter from this or an adjacent county: From the time of death until midnight on the day of the funeral.
- (c) Funeral attendee: While attending the funeral of an out-of-region firefighter.
- (d) As directed by the Fire Chief.

1029.3.3 RETIREE BADGES

Upon honorable retirement, a member will be given their assigned uniform badge for memorabilia purposes. Other uses of the badge may be unlawful. The badge will remain the property of the Golder Ranch Fire District and may be revoked in the event of misuse or abuse.

Golder Ranch Fire District

Policy Manual

Badges

1029.3.4 MEMORABILIA BADGES

Upon promotion or separation of employment, in good standing, the member may elect to purchase their badge for memorabilia purposes. The cost of the badge will be the current price of a new badge. Badges can be retroactively purchased for positions that a member has previously held with GRFD as long as the member remains in good standing with the district. Other uses of the badge may be unlawful. The badge will remain the property of the Golder Ranch Fire District and may be revoked in the event of misuse or abuse.

1029.4 LOSS OF BADGE

Any member who loses any badge must immediately report the loss to their supervisor. A badge should be considered lost whenever it is not in the direct control of the member.

1029.5 UNAUTHORIZED USE OF BADGES

No badge shall be issued to anyone other than a current or honorably retired member of the District. District badges are for official use only.

The district badge, uniform patch or any likeness thereof shall not be used for personal or private reasons including, but not limited to, letters, memoranda or electronic communications, such as email, websites or Web pages.

Members may not use the district badge, uniform patch or district name in any material (printed matter, products or other items) without approval of the Fire Chief.

Members shall not loan their district badge to others and shall not permit the badge to be reproduced or duplicated.

1029.6 PERMITTED BADGE USE BY MEMBER GROUPS

The likeness of the district badge shall not be used by any member group without the express prior authorization of the Fire Chief.

Identification Cards

1030.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the guidelines for issuing and possessing Golder Ranch Fire District identification cards. Any image or likeness of the identification card and the name of the Golder Ranch Fire District are the property of the District and their use shall be restricted as specified in this policy.

1030.2 POLICY

It is the policy of the Golder Ranch Fire District that identification cards shall be issued to all district members. All members shall be in possession of their district-issued identification card at all times while on-duty or otherwise acting in an official or authorized capacity. The use and display of district identification cards shall be in compliance with this policy.

District issued ID cards shall always be kept on uniformed personnel while on duty and utilized for facility access.

Non-uniformed personnel's district issued ID cards shall be displayed via a lanyard or on a belt clip and used for facility access.

- (a) Fleet and Logistic personnel do not have to have their ID card displayed during normal work conditions however, will have it readily available.
- (b) ID card shall be displayed during meetings and conferences.

1030.3 IDENTIFICATION CARD CONTENT

District-issued identification cards shall include the following information:

- The district name
- An image of the district badge
- A photograph of the member
- The full name of the member
- The member's employee identification number
- The district's mailing address
- A statement indicating that the identification card is the property of the Golder Ranch Fire District and that if found, the card must be returned to the District

1030.4 SEPARATION OF EMPLOYMENT

Upon separation of employment from GRFD, the identification card shall be returned to the district during the off-boarding process.

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Identification Cards

1030.5 RETIREE IDENTIFICATION CARD

Upon honorable retirement members may be issued a retiree identification card. The card shall clearly indicate that the holder is a “Retired” member of the District.

1030.6 UNAUTHORIZED USE

District identification cards may not be displayed for any purpose other than official use.

Members may not use an image or likeness of the district identification card in any material (printed matter, products or other items) without prior written approval from the Fire Chief.

Members shall not loan district identification cards to others and shall not permit the identification card to be reproduced or duplicated.

1030.7 LOSS OF DISTRICT IDENTIFICATION CARD

The loss of the district identification card must be immediately reported to the District. An identification card should be considered lost whenever it is not in the direct control of the member.

1030.8 REPLACING IDENTIFICATION CARDS

Identification cards should be replaced whenever they become damaged, faded or otherwise difficult to read, or when the member's photograph becomes outdated or no longer presents an accurate depiction of the member.

Appraisal of Programs

233.1 PURPOSE AND SCOPE

The purpose of this policy is to ensure that service delivery programs are annually appraised in the pursuit of continuous improvement, as well as continued alignment with the strategic goals of the Golder Ranch Fire District. This policy applies to all personnel.

233.2 POLICY

It shall be the policy of the Golder Ranch Fire District that service delivery programs as described by the Center for Public Safety Excellence Accreditation process, are annually appraised using a standardized format and that the finalized appraisals are presented to the governing board.

233.3 DEFINITIONS

Program appraisal - a comprehensive and intensive review of a service delivery program that includes information on the program and recommendations for the future of the program.

233.4 PROGRAM APPRAISALS

Each manager of the listed service delivery programs shall complete a comprehensive and intensive review of their programs annually. Larger programs with multiple moving parts (EMS, for example) benefit from appraising each part separately; however, this decision will be left to the manager and their chain of command. The minimum requirement is that one program appraisal is completed and turned in for each of the following programs. These program appraisals are done in compliance with Center for Public Safety Excellence Accreditation requirements. Other program managers that feel their program would benefit from this annual appraisal process are encouraged to participate, but not required.

- Emergency Medical Service
- Fire Suppression Service
- Wildland Fire Suppression
- Hazardous Materials Response
- Technical Rescue Response
- Fire Prevention
- Fire Investigation
- Public Education
- Health and Wellness
- Training and Education
- Domestic Preparedness
- Communications System

Appraisal of Programs

This review should lead to recommendations that a program be:

- Provided additional resources
- Continued in its present form
- Changed in structure, form, or direction
- Consolidated with other programs
- Suspended or eliminated

Program appraisals shall be completed on the approved program appraisal form, which can be found on the forms page of the GRFD intranet site. Once completed, the program appraisal will flow through the chain of command to the Fire Chief for review and approval before presentation to the governing board. The Fire Accreditation Project manager is responsible for ensuring the approved and finalized program appraisals are placed in the January board packet.

Important Dates

- November 30 - Program appraisals must be completed and submitted to the appropriate manager's chain of command for approval.
- December 31 - Program appraisals shall be fully approved through the chain of command and submitted to the Fire Accreditation Project Manager for inclusion in the January board packet.

Rapid Intervention/Two-In Two-Out

303.1 PURPOSE AND SCOPE

The purpose of this policy is to increase firefighter safety by implementing procedures for safeguarding and rescuing firefighters who are operating in environments that are immediately dangerous to life and health (IDLH).

This policy applies to all members assigned to an incident and is designed to ensure immediate assistance for members who become lost, trapped or injured by adhering to the two-in/two-out standard and designating rapid intervention crews (RICs) (29 CFR 1910.134(g)(4); AAC § R20-5-602).

303.1.1 DEFINITIONS

Definitions related to this policy include:

Immediately dangerous to life and health (IDLH) - Any atmosphere that poses an immediate threat to life, would cause irreversible adverse health effects or would impair an individual's ability to escape from a dangerous atmosphere. Interior atmospheric conditions at structure fires beyond the incipient stage are considered IDLH, as are a variety of rescue types.

Initial rapid intervention crew (IRIC) - A team of at least two members located outside the IDLH atmosphere to initially monitor and provide emergency rescue for responders until a larger, more formalized rapid intervention crew (RIC) is created. One of the two members may be assigned to an additional role, as long as the individual is able to perform assistance or rescue activities without jeopardizing the safety or health of any firefighter at the incident. An IRIC is also known as two-in/two-out.

Mayday - The nationally adopted "call for help" term used to indicate that an emergency responder is in a situation of imminent peril where he/she is in need of immediate help.

Rapid intervention crew (RIC) - A formalized designated team of individuals or companies whose sole function is to prepare, monitor and provide for effective emergency rescue of responders in IDLH atmospheres.

303.2 POLICY

It is the policy of the Golder Ranch Fire District to ensure that adequate personnel are on-scene before interior operations begin in any IDLH environment. However, nothing in this policy is meant to preclude firefighters from performing emergency rescue activities before an entire team has assembled.

303.3 PRE-DEPLOYMENT

Prior to initiating any fire attack in any IDLH environment with no confirmed rescue in progress, members shall ensure that there are sufficient resources on-scene to establish two-in/two-out procedures (29 CFR 1910.134(g)(4); AAC § R20-5-602).

Rapid Intervention/Two-In Two-Out

- (a) Members shall ensure that at least two firefighters using self-contained breathing apparatus (SCBA) enter the IDLH environment and remain in voice or visual contact with one another at all times.
- (b) At least two additional firefighters shall be located outside the IDLH environment.
 - 1. One of the two outside firefighters may be assigned to an additional role so long as the individual is able to perform assistance or rescue activities without jeopardizing the safety or health of any firefighter working at the incident.

303.4 INITIAL DEPLOYMENT

During the initial phase of an incident, confirmed rescues should take priority. When a confirmed rescue is identified during the initial phase of an incident, emergency rescue activities may be performed before a designated IRIC has assembled.

All members operating in IDLH environments should be tracked and accounted for at all times, except when it would preclude firefighters from performing emergency rescue activities during the initial phase of the incident.

303.5 RIC DUTIES

The RIC should be assembled from resources at the scene, whose sole function is to prepare for, monitor and provide effective emergency rescue for responders.

- (a) To the extent possible, visual and voice communication should be maintained between those working in the IDLH environment and the RIC outside the IDLH environment.
- (b) RIC members should not be involved in any other duties that divert attention or resources away from their primary mission of responder rescue.
- (c) Additional companies may be assigned to the RIC as conditions warrant. For large incidents with multiple points of entry, multiple RICs should be considered.

303.6 EMERGENCY DEPLOYMENT OF A RIC

When a Mayday firefighter-down or firefighter-missing broadcast is transmitted, all non-emergency radio traffic should be cleared from the radio channels that the missing or trapped firefighter is using. Non-affected personnel should switch to other tactical frequencies. At least two individuals should be dedicated solely to monitoring the tactical channel. One person should be responsible for gathering information on the identity, location and condition of the trapped or missing firefighter, while the second person should communicate with the trapped or missing firefighter and offer support on the tactical channel.

For an emergency deployment of a RIC, a Rescue Group Supervisor position should be activated to coordinate the rescue as well as any fire activities in support of the rescue effort. Other divisions and groups may support the Rescue Group Supervisor's efforts by diverting fire spread through

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horizontal or vertical ventilation to draw fire away from the affected rescue areas and by placing hose streams to check fire spread and protect rescue efforts.

The RIC supervisor should notify the Rescue Group Supervisor before making entry for emergency rescue. The Rescue Group Supervisor should provide any assistance that is appropriate to the situation. Additional resources should be ordered as needed, including additional RICs, medical treatment and transportation groups or other organizational elements.

Tactical Withdrawal

305.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for tactical withdrawals from any scene or location when confronted by violent individuals or threatening situations, circumstances or events. The violence or threat need not be specifically directed at district members to justify the application of this policy.

305.2 POLICY

The Golder Ranch Fire District is committed to the safety of its members. It is the policy of the Golder Ranch Fire District to allow members to withdraw from the scene or general location of an emergency call for service when they are confronted by violent individuals, violent or potentially violent situations or any other circumstance presenting a real or perceived imminent threat to member safety.

305.3 THREAT ASSESSMENT

All members of the District are expected to continually evaluate their surroundings while responding to incidents or participating in the mitigation of emergency or non-emergency events. The actions and conduct of persons at an event should be a primary element of the ongoing scene-safety evaluation. Certain types of events, certain actions taken by individuals involved in events and a variety of other circumstances should trigger a heightened awareness and consideration of personnel safety. Situations or circumstances that should initiate such consideration include:

- (a) Gang-related activity, particularly any event involving violent encounters, confrontations or conflicts between members of rival gangs.
- (b) Any situation involving shots fired, or on any scene where shooting occurs or is heard in the immediate vicinity.
- (c) Any time a subject challenges or threatens members of the District with violence or harm.
- (d) Any scene where members of the District are attacked in any way. Examples include rocks, bottles or other projectiles thrown or launched at members or district vehicles or apparatus; individuals attempting to gain access to district vehicles or apparatus; or any direct act of violence committed against members of this district.
- (e) Any event involving civil disturbance, large-scale demonstrations or protests. This includes any event involving a large gathering of people where the nature of the activity appears to include violent confrontation or the perceived threat of violent confrontation between opposing groups, or between the protesters and law enforcement personnel or other government representatives.

Any member who believes that there is a threat of violence to personnel at any incident should promptly relay that information to the appropriate supervisor as quickly as possible.

Tactical Withdrawal

The Incident Commander (IC), scene supervisor or senior ranking member has the authority to initiate a tactical withdrawal and the responsibility for ensuring that all members on-scene or at risk due to the threat are notified of the action. Authority for the decision resides primarily with on-scene personnel and should not be delayed while seeking approval or confirmation from a higher authority, who may not be at the incident scene.

In the event that a credible threat to personnel is discovered at a level of the incident command structure above an on-scene supervisor, a tactical withdrawal may be ordered and relayed down the chain of command to the on-scene supervisor. In that event, the supervisor has the responsibility for ensuring that all members on-scene or at risk due to the threat are notified of the initiation of a tactical withdrawal.

305.4 CONDUCTING TACTICAL WITHDRAWALS

305.4.1 WITHDRAWAL OPTIONS

The following guidelines should be applied when the decision has been made to initiate a tactical withdrawal:

- (a) During the response to an incident:
 - 1. If a tactical withdrawal occurs during the response phase of an incident, the district member responsible for initiating the withdrawal is responsible for notifying all responding units and Dispatch Center of the withdrawal action. The relay of the withdrawal decision to individual units may be conducted by the member, or he/she may choose to have Dispatch Center notify all responding units to cancel their response or to respond to a defined staging area.
- (b) After arrival at an incident:
 - 1. When units are on-scene at an incident and a decision is made to initiate a tactical withdrawal, the IC or ranking supervisor is responsible for notifying all involved units (including those assigned to the incident but that have not yet arrived) of the withdrawal action. The IC should also notify Dispatch Center of the tactical withdrawal, and if time and circumstances allow, the situation and reason for the withdrawal. Individual unit supervisors are responsible for notifying all of their assigned personnel of the withdrawal.

305.4.2 WITHDRAWAL GUIDELINES

The following guidelines should be applied when the decision has been made to initiate a tactical withdrawal:

- (a) Whenever a tactical withdrawal is initiated, a defined staging area will be established at a safe location away from the incident scene and all involved units and personnel should withdraw to that staging area. Whenever practicable, all involved units should withdraw from the incident scene as a single group. If that is not practicable, individual

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units should attempt to congregate together, forming the fewest and largest groups practicable, and withdraw in those groups.

- (b) After all units have been initially notified of a tactical withdrawal, individual unit supervisors are responsible for personnel accountability, ensuring all members of their crew are accounted for and withdrawing as directed. The on-scene supervisor is responsible for accounting for all units assigned to the call and ensuring that all units are withdrawing as directed.
- (c) Whenever a tactical withdrawal is initiated, Dispatch Center should immediately notify and request an immediate response by the appropriate law enforcement agency to provide security for the withdrawing units.
- (d) Once the IC or scene supervisor believes that all units and personnel have withdrawn from an incident, he/she should conduct a Personnel Accountability Report (PAR) of all units assigned to the incident to confirm they have safely withdrawn. Individual unit supervisors shall confirm that all members of their crew are accounted for and safe.
- (e) Once all involved units have gathered at the staging area, the IC or scene supervisor should again conduct a PAR to confirm that all personnel are safe. If any person involved in the operation is unaccounted for, emergency procedures should be initiated.

305.4.3 CODE 99

The Code 99 radio transmission may be used in situations when immediate law enforcement response is needed under circumstances where crew members are not able to communicate freely or begin a tactical withdraw. Hostage type situations where personnel are being held against their will or are being threatened with deadly force would constitute a Code 99 transmission.

An example of a Code 99 transmission is as follows:

"Fire Alarm, Paramedic 370"

"Paramedic 370 go ahead"

"Paramedic 370 is preparing 1 for transport, Code 99 to the hospital"

"Copy Paramedic 370 preparing 1 for transport Code 99"

After a code 99 radio transmission law enforcement will respond code 3 to the units last known location.

305.5 PATIENT CARE CONSIDERATIONS

Special consideration should be taken when a tactical withdrawal is initiated after members have begun providing medical assessment or medical care at an incident scene. If a tactical withdrawal is initiated at a time that members are providing medical services to sick or injured patients, those members should, whenever practicable, attempt to maintain their care of medical patients and evacuate those patients as part of the withdrawal process.

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Tactical Withdrawal

In the event that violence or the threat of violence forces members to abandon any patient under their care, the involved member should immediately notify the appropriate law enforcement agency of the location of the patient and request immediate assistance in securing the scene to allow for safe and timely medical treatment and evacuation of the patient. The members should remain on the call and wait for law enforcement clearance or other information indicating that it is safe to enter the incident scene. Once it is safe to do so, the members should attempt to locate the patient and resume medical evaluation, treatment and transport per protocol. In the event that law enforcement personnel and district members are unable to relocate the patient, the patient may be deemed to have self-extracted and the appropriate documentation should be prepared.

305.6 NOTIFICATIONS

Whenever a tactical withdrawal is initiated, the circumstances of the incident, including the incident location, will be relayed up the chain of command to the on-duty Battalion Chief. The Battalion Chief should ensure that all Fire and Emergency Services Division personnel are immediately notified of the location and circumstances of the incident.

The Battalion Chief should coordinate with Dispatch Center and law enforcement to ensure additional calls for service to the affected area are screened and determined safe for entry.

Alternative Materials and Methods Requests

404.1 PURPOSE AND SCOPE

The purpose of this policy is to establish a procedure for receiving and processing requests for the use of Alternative Materials and Methods (AMM) in accordance with the Fire Code (AAC § R4-36-201).

404.1.1 DEFINITIONS

Definitions related to this policy include:

Alternative materials and methods (AMM) request - A request from a permit applicant to deviate in some manner from the requirements of the Fire Code, consisting of the applicant and project information; a summary of the issue and the solution being proposed; identification of the specific Fire Code reference and the intent of the code; a description of why the standard requirements are not possible, feasible or desirable; and a detailed description of the alternatives being proposed to mitigate the deficiency or code requirement.

404.2 POLICY

It is the policy of the Golder Ranch Fire District that requests for AMM shall be evaluated by the Fire Marshal or the authorized designee for compliance with the Fire Code.

404.3 PROCEDURE

The following procedures have been established to assist district members in determining whether a proposed AMM is at least equivalent to that prescribed by the Fire Code in quality, strength, effectiveness, fire resistance, durability and safety.

404.3.1 PROJECT INFORMATION

For commercial, multi-family residential and residential tract projects, the applicant shall provide the following written information in addition to the plans necessary to evaluate the project:

- (a) Relevant project information, including:
 - 1. The project name, address, contact person and telephone number.
 - 2. The owner's name, address and telephone number.
 - 3. Other specific information identifying the project as required (e.g., development permit type, tract, lot number).
- (b) The Fire Code section or a reference to the specific requirement for which the AMM is requested.
- (c) The alternative fire protection measures that will be taken as part of the AMM proposal and how they establish equivalency to those prescribed in the code.
- (d) Any additional information identified by the Golder Ranch Fire District.

Alternative Materials and Methods Requests

404.3.2 SUBMITTAL PROCESS

- (a) One copy of the AMM proposal and other supporting information is required to be submitted to the Golder Ranch Fire District. Applicable fees due, in the amount indicated by the fee schedule currently in effect, should be paid upon submittal of the AMM proposal.
- (b) AMM requests will be evaluated by the Fire Marshal or the authorized designee. All such requests are evaluated on a case-by-case basis. Approval of an AMM request is based upon several factors, including, but not limited to, the level of equivalency achieved, the effect of the AMM on fire and emergency response and site conditions. All evaluations will be performed in the context of the specific project being reviewed.
- (c) If the AMM proposal provides an equivalent level of protection, considering all related conditions pertaining to the project, the Fire Marshal or the authorized designee will issue a written response granting approval. Such approval may be conditional upon implementation of additional requirements listed in the AMM approval that were not part of the original AMM proposal. Approval is granted only for the specific project under review and the conditions for approval shall not be construed as applicable to any other project.
- (d) In the event the AMM proposal does not provide an equivalent level of protection, the request will be denied and a written denial will be issued.
 - 1. Should the applicant submit a different AMM request for the same project or choose to revise and resubmit the previously denied request, additional AMM fees will apply.
 - 2. To facilitate the evaluation process, the applicant should include any previously denied AMM proposals when submitting a revised AMM request.
- (e) Upon completion of the evaluation, the written AMM approval or denial and a copy of the applicant's AMM proposal should be made available for pick up at the location specified by the Golder Ranch Fire District. Should evaluation of the AMM proposal require time and resources beyond the standard time allotted for this activity, additional time and materials fees may be assessed. Any additional fees assessed must be paid when the applicant picks up the AMM approval or denial.
- (f) The approved AMM proposal and written responses should be copied on the plans prior to plan approval. A copy of the AMM proposal and response should be kept at the project site at all times. This documentation may be required for review by the Fire Marshal or the authorized designee.

Hazardous Materials Disclosures

407.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the requirements for the receipt of dangerous or hazardous material submittals in compliance with local, state and federal requirements and for the inspection of the facilities that handle hazardous materials (42 USC § 11001 et seq.; ARS § 49-121 et seq.).

407.2 POLICY

The Golder Ranch Fire District will work in coordination with the Local Emergency Planning Committee (LEPC) and the Arizona Department of Environmental Quality (ADEQ) regarding the receipt of dangerous or hazardous material submittals and necessary inspections.

407.3 SUBMITTALS

Facilities treating, storing or disposing of dangerous or extremely hazardous substances in quantities regulated by federal and state law are required to submit notification forms and annual reports to the District.

Facilities required to prepare or have available a Safety Data Sheet (SDS) for a hazardous chemical under the Occupational Safety and Health Act of 1970 (29 USC § 651 et seq.) and regulations promulgated under that Act are also required to submit an SDS and hazardous chemical inventory forms (42 USC § 11001 et seq.; ARS § 49-121 et seq.).

Prevention, control and mitigation of dangerous conditions related to storage, dispensing, use and handling of hazardous materials shall be in accordance with the fire code.

407.4 INSPECTIONS

The District should conduct field inspections of facilities that are subject to the requirements of this policy at least once every three years. Any deficiencies noted during field inspections should be documented and the facility advised to make the necessary corrections. Any deficiencies noted should be reported to the LEPC and ADEQ.

Where appropriate, the District will enforce any applicable laws and suggest preventive measures designed to minimize the risk of the release of hazardous material into the workplace or environment.

407.5 PUBLIC RECORDS

Generally, submissions received by the District are considered public records. Some information is subject to trade secret protection pursuant to state or federal law (40 CFR 350.5; ARS § 49-129).

Requests to inspect submissions shall be processed in accordance with the Release of Records Policy.

Patient Refusal of Pre-Hospital Care

502.1 PURPOSE AND SCOPE

This policy establishes guidelines to be followed any time a patient refuses pre-hospital emergency medical evaluation, care and/or transport.

502.1.1 DEFINITIONS

Definitions related to this policy include:

Competent - The patient has the capacity to understand the circumstances surrounding their illness or impairment and the risks associated with refusing treatment or transport. The patient is alert and their judgment is not significantly impaired by illness and/or injury. Mental illness, drugs, alcohol intoxication or physical/mental impairment may significantly affect a patient's competence. Patients who have attempted suicide or verbalized suicidal intent, or if other factors lead pre-hospital care personnel to suspect intent, should not be regarded as competent.

Emancipated minor - An individual under the age of 18 years who is married, on active duty in the military, or is 16 years of age or older and emancipated by declaration of a court.

Emergency medical patient (patient) - A person who is suffering from a condition that requires immediate medical care or hospitalization, or both, in order to preserve the person's health, life or limb (ARS § 41-1831).

Patient - A person who meets any one of the following criteria:

- Has a chief complaint
- Has obvious symptoms or signs of injury or illness
- Has been involved in an event that the average first responder would believe could cause an injury
- Appears to be disoriented or to have impaired psychiatric function
- Has evidence of suicidal intent
- Is deceased
- A medical assessment that includes a full set of vital signs has been performed

Protective custody for civil commitment - A peace officer may take into custody any individual the peace officer has probable cause to believe is, as a result of mental disorder, a danger to self or others, and that during the time necessary to complete the prepetition screening procedures set forth in Arizona law the person is likely without immediate hospitalization to suffer serious physical harm or serious illness or to inflict serious physical harm on another person (ARS § 36-525).

Patient refusing medical care against medical advice (AMA) - A competent patient who is determined by an EMS provider, emergency receiving facility or online medical direction to have a medical problem that requires the immediate treatment and/or transportation capabilities of the

Patient Refusal of Pre-Hospital Care

Emergency Medical Services (EMS) system, but who declines medical care despite being advised of their condition and the risks and possible complications of refusing medical care.

EMS provider - Personnel that are certified at the Emergency Medical Technician Basic or Paramedic level.

502.2 POLICY

It is the policy of the Golder Ranch Fire District that a Patient Care Report (PCR) be completed by the highest level of care on scene any time a patient refuses emergency medical evaluation, care and/or transportation.

502.3 PROCEDURE

In the pre-hospital setting of the sick and injured patient, these guidelines may be interpreted and applied broadly. The EMS provider should err on the side of providing patient care, even if the patient is later found to have been competent to refuse care. Patients who likely have a serious medical problem should be evaluated more carefully for their decision-making capacity.

- (a) A competent adult or an emancipated minor has the right to determine the course of their own medical care and shall be allowed to make decisions affecting their medical care, including the refusal of care.
- (b) Spouses or relatives, unless they are a legal representative, cannot necessarily consent to the refusal of care for their spouse or relative. They may provide insight into what an incompetent relative would desire and may be used as surrogates for decision-making after an incompetent patient enters the hospital. It is preferable for a minor to have a parent or legal guardian present who can provide consent for evaluation, medical care and/or transport on their behalf. Patients less than 18 years old must have a parent or legal guardian contacted to refuse evaluation, medical care and/or transport unless they are an emancipated minor. The parent or legal representative must be competent to make this decision. If the parent or legal representative's decision seems to grossly endanger the minor or the parent or legal representative does not appear to be competent, the EMS provider should contact online medical direction based on local protocol for further guidance.
- (c) The EMS provider must evaluate and document the patient's ability to comprehend and whether their ability to do so is impaired by the medical condition. The EMS provider should assess the patient with particular attention to:
 - 1. The patient's complaint or the reason for the call.
 - 2. Any important circumstances surrounding the call for assistance.
 - 3. Significant patient medical history.
 - 4. Complete physical assessment, including vital signs and mental status.
 - 5. Signs of drug and/or alcohol use/intoxication and physical or mental conditions affecting judgment, such as injury, developmental disability or mental illness. Examples of conditions affecting the patient's decision-making capacity include,

Patient Refusal of Pre-Hospital Care

but are not limited to, a significantly altered level of consciousness or blood pressure, hypoxia or severe pain.

- (d) The EMS provider should establish to the best of their ability what treatment the patient requires and the potential risks/consequences if the patient refuses care and should communicate to the patient the benefits and risks of the proposed medical care or transport.
- (e) If the patient refuses treatment or transport and the EMS provider believes the patient is competent, the EMS provider should make reasonable efforts to ensure that the patient understands the risks and consequences of refusing medical attention and to understand why the patient is refusing care. The EMS provider should present to the patient alternatives to obtaining care, transport or modification of services offered, and attempt to overcome the patient's objections, if reasonable. Any evaluation, including online medical direction contact, should be thoroughly documented for conditions the EMS provider believes are potentially serious.
- (f) Online medical control should be contacted regarding any patient exhibiting symptoms meeting the Administrative Guidelines criteria for treatment and transport. If the patient refuses treatment and/or transport and there is some question on the part of field personnel as to the capacity of the patient, online medical direction consultation should be obtained prior to leaving the scene.
- (g) A patient who meets the criteria for release at the scene may be released by an EMS provider. However, the patient should be advised, if applicable, to seek alternate medical care. If the patient requires additional medical advice, online medical direction should be contacted.
- (h) When a patient exhibits signs of being a danger to themselves or others, is gravely disabled or cannot care for themselves and cannot be treated and/or transported, the EMS provider should notify the proper law enforcement authorities to have them put the patient in protective custody for civil commitment. The EMS provider should remain with the patient if requested by law enforcement personnel and it is safe to do so. Patients under protective custody for civil commitment cannot be released at the scene by the EMS providers.
- (i) If online medical direction and/or the EMS provider determine that the patient is not competent to refuse evaluation or transport, the following alternatives exist:
 - 1. The patient should be transported to an appropriate facility under implied consent.
 - 2. If online medical direction determines it is necessary to transport the patient against their will and the patient resists or the EMS provider believes the patient will resist, the EMS provider shall call for law enforcement assistance in transporting the patient. Law enforcement may consider protective custody for civil commitment for the patient.
 - 3. At no time are members to put themselves in danger by attempting to transport or treat a patient who refuses treatment. At all times, good judgment should be used and appropriate assistance obtained.

Patient Refusal of Pre-Hospital Care

502.4 DOCUMENTATION

The EMS provider should document the following for all patients who refuse medical care AMA:

- (a) All relevant patient medical history and assessment
- (b) A description of the patient that clearly indicates their decision-making capacity
- (c) Reasons given why the patient refused care, treatment or transport
- (d) A statement that the patient was advised of the risks/consequences of refusing medical attention and that they acknowledged understanding those risks
- (e) Any alternatives that were presented to the patient
- (f) A description of online medical direction contact, including information given and received, if applicable.

After advising the patient and any associated witnesses concerning the consequences of refusing medical care, the EMS provider should obtain the signature of the patient on the PCR. If possible, the EMS provider should also obtain a witness signature. Preferably the witness should be a member of the patient's family, if available at the scene.

If the patient is a minor, the parent or legal guardian should sign the PCR.

If the patient refuses to sign the PCR, that fact should be documented within the report. The release should include the district-specific incident number, the signature of the field personnel and that of any witnesses.

A PCR for a patient refusing care shall be reviewed by the EMS division to ensure compliance with this policy.

Firefighter Health, Safety and Survival Training

614.1 PURPOSE AND SCOPE

The purpose of this policy is to encourage a culture of safety first in an effort to increase firefighter health, safety and survival, and reduce the number of preventable injuries and deaths.

614.2 POLICY

The Golder Ranch Fire District is committed to providing leadership, accountability and training regarding firefighter health, safety and survival.

614.3 MEMBER RESPONSIBILITIES

Members are responsible for participating in health, safety and survival training required by the District. Members are also responsible for their own actions and are expected to follow Golder Ranch Fire District safety standards, practices and training.

Any member who observes another member engaging in unsafe behavior should report the behavior to their supervisor as soon as reasonably practicable.

614.4 SUPERVISOR RESPONSIBILITIES

Captains are responsible for ensuring members attend required health, safety and survival training.

All supervisors shall model safe behaviors and take appropriate action when unsafe behaviors are observed or reported.

614.5 DIVISION CHIEF OF PROFESSIONAL DEVELOPMENT RESPONSIBILITIES

The Division Chief of Professional Development is responsible for identifying health, safety and survival training required by the District.

Required training may include safety-related courses of nationally recognized fire service organizations (e.g., the National Fallen Firefighters Foundation (NFFF), National Fire Academy, International Association of Fire Chiefs, International Association of Firefighters).

614.6 TRAINING RECORDS

The Professional Development Division should maintain the training records in accordance with established records retention schedules.

Personal Alarm Devices

909.1 PURPOSE AND SCOPE

The purpose of this policy is to safeguard members who are engaged in interior structural firefighting activities or other immediately dangerous to life and health (IDLH) conditions that require the use of a self-contained breathing apparatus (SCBA) by providing each member so engaged with a personal alarm device. A Personal Alarm (or Alert) Safety System (PASS) device

909.2 POLICY

It is the policy of the Golder Ranch Fire District to provide all members engaged in interior structural firefighting activities or other emergency operations that require use of an SCBA with a personal alarm device.

909.3 USE OF PERSONAL ALARM DEVICES

All personal alarm devices shall meet the requirements of the National Fire Protection Association (NFPA) 1982.

Members should wear a personal alarm device any time they are in atmospheres that are IDLH.

The Incident Commander (IC) shall apply personnel accountability measures to track the entry and exit of members from hazardous areas. A personal alarm device should be viewed as a last resort for members to summon help when they are unable to notify others that they are in distress.

909.4 MAINTENANCE OF PERSONAL ALARM DEVICES

All personal alarm devices shall be repaired and maintained by qualified members or service representatives in accordance with manufacturer recommendations.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

DATE: June 20, 2022

SUBJECT: APPROVAL OF AMENDMENT NUMBER 16 TO AN INTERGOVERNMENTAL AGREEMENT BETWEEN GOLDER RANCH FIRE DISTRICT AND NORTHWEST FIRE DISTRICT FOR DISPATCH SERVICES

ITEM #: 6C

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☒ Legal Review

BACKGROUND

The attached amendment to the Intergovernmental Agreement (IGA) is for the provision of dispatch related services. The Golder Ranch Fire District and the Northwest Fire District originally entered into an IGA for dispatch services on June 10, 2008. The agreement is amended and renewed each year.

The term of the agreement has been extended by one year. The amount GRFD is obligated to pay according to the amended agreement is \$379,869.51 (\$31,655.79 per month) in comparison to last year's amount of \$305,875.12

All other provisions of the original agreement, not replaced or foregoing shall remain in full force and effect.

RECOMMENDED MOTION

Agenda item included in the Consent Agenda.

**AMENDMENT TO
INTERGOVERNMENTAL AGREEMENT
FOR DISPATCH SERVICES
FY23/24**

THIS AMENDMENT is made and entered into this 20th day of June 2023, by and between NORTHWEST FIRE DISTRICT, an Arizona Fire District (hereinafter referred to as "NWFD"), and GOLDER RANCH FIRE DISTRICT, an Arizona Fire District (hereinafter referred to as "GRFD").

WHEREAS, NWFD is organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, GRFD is organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, NWFD and GRFD have been receiving dispatch services from the City of Tucson, (the "City"), pursuant to an intergovernmental agreement, City contract number 18752, between the City and NWFD; and

WHEREAS, NWFD and GRFD entered into an intergovernmental agreement for dispatch services dated June 10, 2008, which they have amended from time to time (the "Agreement"); and

WHEREAS, NWFD and the City have renewed their intergovernmental agreement for dispatch services (the "City IGA"), the terms and conditions of which are incorporated herein by this reference; and

WHEREAS, in light of the renewal of City IGA, the parties wish to amend the terms of their Agreement.

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions contained herein, the parties hereby amend the Agreement as follows:

1. *Effective Date and Duration of Agreement.*

1.1 This Agreement shall be effective on the 1st day of July, 2023, and shall continue in full force and effect until June 30, 2024.

2. *Budget*

2.1 Each party represents that it has within its respective budget sufficient funds to discharge the obligations and duties assumed under this Agreement. Should either

party fail to obtain continued funding during the term of this Agreement, through a failure of appropriation or approval of funds, or through other legal means, then this agreement shall be deemed to terminate by operation of law at the end of the current fiscal year in which funds were approved.

3. Obligations of the Parties.

3.1 Requirement of GRFD.

3.1.1 For the period of time from July 1, 2023, to June 30, 2024, GRFD shall pay NWFD the sum of **\$379,869.51** (\$31,655.79 monthly for dispatch and support services).

3.1.2 If the parties agree to amend this Agreement following the initial term and upon renewal of the City IGA, GRFD will pay any mutually agreed upon increase in the cost of services. Any changes to the cost paid by GRFD will be agreed upon through an amendment. Those additional costs for dispatch services under the City IGA shall be shared by all entities receiving dispatch services from the City under the City IGA, based upon each entity's proportion of the call load.

The Fee Schedule:

GRFD	
Proportion CAD	42.79%
Dispatch Fees	\$430,993.14
MDT	\$14,741.00
CADlink	\$2,137.00
Network	\$4,331.70
NFORS	\$2,666.67
Sub Total	\$454,869.51
Credits	\$75,000.00
Total	\$379,869.51
Monthly	\$31,655.79

All other provisions of the Agreement, not replaced by the foregoing, shall remain in full force and effect.

[signatures follow on separate pages]

IN WITNESS WHEREOF, NORTHWEST FIRE DISTRICT, by its officers, authorized to do so, has executed this AMENDMENT.

NORTHWEST FIRE DISTRICT

GEORGE CARTER
Board Chair

ATTEST:

PEG GREEN
Clerk of the Board

The foregoing AMENDMENT to the Intergovernmental Agreement for Dispatch Services between GRFD and NWFD has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

THOMAS A. BENAVIDEZ
NWFD Attorney

IN WITNESS WHEREOF, GOLDER RANCH FIRE DISTRICT, by its officers authorized to do so, has executed this AMENDMENT.

GOLDER RANCH FIRE DISTRICT

VICKI COX GOLDER
Board Chair

ATTEST:

Clerk of the Board

The foregoing AMENDMENT to the Intergovernmental Agreement for Dispatch Services between GRFD and NWFD has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

DONNA AVERSA
GRFD Attorney

GOLDER RANCH FIRE DISTRICT BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

DATE: June 20, 2023

SUBJECT: FIRE CHIEF'S REPORT

ITEM #: 7A

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This allows for the fire chief to provide updates to the governing board on the following areas:

- o Meetings/Trainings and Events Attended
- o Political & Public Safety Interactions
- o District Activities
- o Personnel
- o Commendations/Thank You Cards Received
- o Essential Services
- o Board Services
- o Finance
- o Human Resources
- o Information Technology

Also under this agenda item the Local 3832 President will present their report to the Governing Board.

- Leadership Team Report – President Jones

RECOMMENDED MOTION

No motion is necessary for this agenda item.



FIRE CHIEF'S REPORT

Tom Brandhuber

May 2023



Chief's Activities for the Month

- Held weekly executive leadership meetings
- Attended the GRFD May Board meeting
- Attended the Pima Fire Chiefs monthly meeting
- Finished meeting with suppression crews and all GRFD department divisions/areas
- Met with Dr. Amber Rice for monthly update on EMS
- Attended the GRFD budget study session
- Met with the executive board of the South Eastern Medical Services Council
- Presented at the EMS Medical Direction and Base Hospital Workshop at TMC Hospital
- Attended the Hazardous Materials Technician course graduation
- Attended thank you lunch for Oro Valley Church of the Nazarene support of GRFD events

- Held the Arizona Ambulance Association monthly meeting
- Attended the Erik Hite Foundation Child Care Center Presentation
- Attended Oro Valley Hospital's EMS week luncheon
- Attended Chief Abel's retirement luncheon
- Attended Pima County's Title 42 update

Commendations and Thank you Letters Received For the Month

- A thank you card was received for all personnel at Station 380

56th Arizona Legislature – 1st Regular Session: Today is the 155th day of the legislative session. The House and Senate are scheduled to return from an approximate month-long recess today at 1:15 p.m. Both the House and Senate are slated to work through most of the remaining bills today and tomorrow, and then recess again until August 1st. There are approximately 70 bills each in both the House and Senate which remain active. Today and tomorrow's floor calendars can be found at [Floor Calendar Search](#).

Last week Governor Hobbs (D) vetoed another five GOP bills bringing this session's total veto count to 111 bills. Former Governor Janet Napolitano (D) held the previous record of 58 bills vetoed.

On Friday (6/5) Governor Hobbs signed [SB1711 - Ambulances; emergency medical services - Chaptered Version](#), which lessens the training standards and requirements for drivers of interfacility transport ambulances, establishing an "emergency medical responder" category. SB1711 has an effective date of December 31, 2023.

The Arizona Department of Health Services (ADHS) is soliciting public comment from EMS community stakeholders on proposed ground ambulance draft rules. The initial comment period closes July 2, 2023, at 11:59 p.m. ADHS links to review the draft rules and submit comments are provided below.

- [Article 9 June 2023 Draft](#) | [Online Survey](#) (Closes July 2, 2023)
- [Article 10 June 2023 Draft](#) | [Online Survey](#) (Closes July 2, 2023)
- [Article 11 June 2023 Draft](#) | [Online Survey](#) (Closes July 2, 2023)

A summary of the past week's legislative and capitol activity is included in the attached June 9 report provided courtesy of James Candland, Clarus Consulting.

Legislative Scorecard: This legislative session 1,671 bills have been introduced; 276 bills have been passed; 165 bills have been signed; and 111 bills have been vetoed.

AZ Fire Service Bills of Interest

Select bills of interest for the fire service are listed below with summary description, last action, next actions, and notes specific to fire services provided where applicable. Scheduled committee and floor hearings are listed where applicable. Complete bill tracking lists are provided in the attached Word file and include a total of 48 active bills. Floor calendars are posted daily and can be found at [Floor Calendar Search](#). Committee hearings and floor sessions can be viewed live at <https://www.azleg.gov/liveproceedings/>. Republicans hold one seat / one vote majorities in the House (31-29) and the Senate (16-14).

HB2001 - Department of health services; rulemaking - Sponsor: Rep. David L. Cook (R) The Administrative Procedures Act does not apply to rules made by the Department of Health Services if the rules reduce a regulatory burden without jeopardizing health and safety, do not increase costs to regulated persons, and the public is given at least 15 days to comment on the rules prior to their adoption. **LAST: Senate Rules OK. NEXT: awaiting Senate COW calendar – TBD.**

HB2015 - Retirement plans; plan election; rehire - Chaptered Version - Sponsor: Rep. David Livingston (R) For the Public Safety Personnel Retirement System and Corrections Officer Retirement Plan, if an eligible employee who was already a member of the plan is subsequently rehired or hired by a new employer, the employee is allowed to make a new election to participate in either the regular plan or the defined contribution plan before the 90th day after the date of hire. **LAST: Signed by the Governor.**

[HB2028 - PSPRS; contribution rates](#) - Sponsor: Rep. David Livingston (R) Beginning with FY2023-24, the contribution rate for members of the Public Safety Personnel Retirement System is reduced to 7.65 percent of the member's compensation, from 11.654 percent. Retroactive to July 1, 2023. **LAST: Signed by the Governor.**

[HB2431: Worker's compensation, rate deviation; firefighters - Chaptered Version](#) – Sponsor: Rep. David Livingston (R) Authorizes workers compensation insurers to charge premiums for COVID-19 related costs and their fire district clients to recoup the charges through ARPA funding. **LAST: Signed by the Governor.**

[HB2433 - Pensions; domestic relations orders - Chaptered Version](#) - Sponsor: David Livingston (R) A “domestic relations order” (defined as a court order relating to marital property rights of a spouse or former spouse) is required to value the benefits of a member of the Arizona State Retirement System, Public Safety Personnel Retirement System, Elected Officials’ Retirement Plan, or Corrections Officers Retirement Plan on the earliest date of service of the petition for annulment, dissolution of marriage, or legal separation. **LAST: Signed by the Governor.**

[HB2446 Smart and Safe Fund; distribution - Chaptered Version](#) - Sponsor: Rep. Teresa Martinez (R) Modifies the distributions from the Smart and Safe Fund by adding Indian reservation police agencies, Indian reservation firefighting agencies, university police departments at universities under the jurisdiction of the Arizona Board of Regents, the Department of Public Safety, and joint powers authorities to the list of entities that receive 31.4 percent of Fund monies in proportion to the number of enrolled members in the Public Safety Personnel Retirement System. Retroactive to January 1, 2021. Due to voter protection, this legislation requires the affirmative vote of at least 3/4 of the members of each house of the Legislature for passage. **LAST: Signed by the Governor.**

[HB2540 - Fire incident management fund; appropriation](#) – Sponsor: Rep. Travis Grantham (R) Establishes the Fire Incident Management Fund, to be administered by the State Treasurer and used to provide hardware and software that enables the statewide deployment of a secure incident management platform to fire and law enforcement agencies. Appropriates \$12.2 million from the general fund in FY2023-24 to the Fund. **LAST: FUNDED – included in BRBs’ – signed by the Governor.**

[HB2589 - Emergency medical technicians; military reciprocity - Chaptered Version](#) - Sponsor: Rep. Kevin Payne (R) The standards for certification of emergency medical care technicians (EMTs) is modified to allow certification of a person who has completed training and testing by the U.S. Armed Forces at a level comparable to the National Standards for EMTs. **LAST: Signed by the Governor.**

[HB2803 – Forestry and fire management; appropriation](#) – **DEAD.** Sponsor: Rep. Matt Gress (R) Appropriates \$150 million from the general fund in FY2023-24 to the Arizona Department of Forestry and Fire Management for public safety grants. Municipalities and fire districts are authorized to apply to receive a grant, and grant application requirements are specified. Municipalities and fire districts are allowed to use grant monies to construct or renovate fire stations, and to purchase capital equipment necessary to respond to public safety emergencies. **LAST: DEAD.**

[SB1172 - Fire district bonding; limitation - Chaptered Version](#) – Sponsor: Sen. J.D. Mesnard (R) Fire district bonds are prohibited from exceeding the district's statutory debt limitation when combined with the district's current outstanding general obligation debt amount (*NOTE: SB1172 is the ATRA response to*

the Crown King FD G.O. Bonding issue which resulted in a combined tax rate exceeding \$10 per hundred NAV). NOTE: Senate floor amendment set bonding limit at 120% of capacity. **LAST: Signed by the Governor.**

SB1263 – Property tax; revisions (Business personal property; exemption) **DEAD.** Sponsor: Sen. J.D. Mesnard (R) Personal property classified as class 2 property and used for agricultural purposes and personal property classified as class 1 property and used in a trade or business is exempt from taxation, instead of only being exempt for up to a maximum amount of \$207,366. Applies to tax years beginning with 2024. **LAST: referred to House Ways & Means Committee. NEXT: DEAD – struck for alternate subject.**

SB1276- Assessed valuation; class one property (AFDA / PFFA – OPPOSED) Sponsor – Sen. J.D. Mesnard (R) Reduces the assessed valuation of class one property to 16 percent of the full cash value or limited valuation for 2024 and 15 percent of the full cash value or limited valuation beginning January 1, 2025, instead of 16.5 percent for 2024, 16 percent for 2025, 15.5 percent for 2026, and 15 percent beginning January 1, 2027. Establishes a new table of depreciated values for personal property initially classified before tax year 2022 as certain types of class one, two, or six property. Applies to tax years beginning with 2024. **LAST: PASSED House Ways & Means 5-3-1. NEXT: awaiting Rules hearing.**

SB1711 - Ambulances; emergency medical services - Chaptered Version

- Sponsor: Sen. David Gowan (R) Ambulance services providing interfacility transportation in any certificate of necessity area are required to have at least one ambulance attendant that is an emergency medical technician (EMT) or a licensed physician or professional nurse, and one ambulance attendant that is an EMT or an emergency medical responder staffing an ambulance while transporting a patient. Effective January 1, 2024. **LAST: signed by the Governor.**



For the first time in two months, there are no vacancies at the Arizona Legislature. Representative Quantá Crews (D-Phoenix) took the oath of office this week to fill the Legislative District 26 vacancy created when the Maricopa County Board of Supervisors appointed Representative Flavio Bravo (D-Phoenix) to serve in the Senate. Rep. Crews is a real estate appraiser and minister.

Governor	Party	Years of Term	Vetoed
Napolitano	D	2003-2009	181
Brewer	R	2009-2015	143
Hobbs	D	2023-	111*
Ducey	R	2015-2023	111
Hull	R	1997-2003	88
Symington	R	1991-1997	54

* Subject to Change.

Information provided by AZFamily News

The Senate Committee on Director Nominations unanimously recommended confirmation of two of Governor Hobbs' nominees: Ryan Thornell as Director of the Arizona Department of Corrections, Rehabilitation & Reentry, and Susan Nicolson to lead the Department of Real Estate. There are many more nominees awaiting consideration.

Governor Hobbs acted on more bills this week, signing three new laws that certify animal acupuncturists, expand hospitals' options for finding a patient's identity, and change staffing requirements for ambulances. She vetoed another 12 bills, including a proposal to

criminalize providing sexually explicit materials to minors, a requirement that local governments dismantle homeless encampments, limits on the use of school bathrooms, new standards for the use of drones, and more changes to election laws. She has signed a total of 165 bills and vetoed 111.

What's Next?

The House and Senate will reconvene at the Capitol on Monday but have not yet announced what bills they will consider during the floor session. At the top of the list of policies to be considered is a measure that would ask voters in Maricopa County to extend the Proposition 400 transportation funding. Governor Hobbs has been negotiating directly with Republican lawmakers to find agreement on the language of that ballot measure.

The prevailing rumor at the Capitol is that the legislature will suspend the session until August after their work next week, but Senate President Warren Petersen (R-Gilbert) and House Speaker Ben Toma (R-Glendale) have not announced their plan.

There's No End to the State Budget Cycle

Even as many lawmakers celebrate the bipartisan budget in place for the next fiscal year that begins July 1, members of both political parties are already planning for the next budget negotiations.

A state budget takes months to develop before legislators even start their budget talks. In the coming months, state agencies will identify their funding needs and priorities; by September 1, they'll submit those requests to the Governor to start the budgeting process all over again.

Legislative Democrats hope to have more involvement in the budget negotiations next year, and have already met with the Governor's new Chief of Staff, a former legislator and longtime figure in Arizona politics, to plan for next year's negotiating process.

In the Elections

Early voting is still legal in Arizona. Maricopa County is buying new voting machines. Mohave County might want to hand-count ballots next year; the Secretary of State says they can't legally do so. There are more text messages about the Senate's recount of 2020 ballots.

In the Courts

Secretary of State Adrian Fontes (D) asked a judge to throw out the Arizona Democratic Party's effort to keep the No Labels Party off the ballot. There's a settlement in a lawsuit about data on state prisoners. The Attorney General wants a court to uphold the Affordable Care Act's preventative health screening coverage.

In the News

The Arizona Department of Housing distributed almost \$20 million from the newly created Homeless Shelter and Services Fund. Democrats praised and some Republicans criticized Governor Hobbs' announcement about groundwater limits for new construction; business organizations sought to alleviate concerns about Arizona's sustainability. The legislative budget office says a recent estimate on ESA enrollment isn't reliable. The Attorney General wants Congress to change laws on media outlets. There are more security measures at Capitol buildings. The Superintendent of Public Instruction lessened the requirements to obtain Title I funding. A man got prison time for threatening Senator Wendy Rogers (R-Flagstaff). The state is advertising the ESA program. The Governor distributed \$25 million from the state-funded Border Security Fund to city and tribal efforts at the border.

All Fire & Medical personnel. MOGEE STATION,

Thank you
for ALL you do!

PROTECTING US.

Amendy.

P.S. Which ice cream
did you like the best?





ESSENTIAL SERVICES REPORT

Essential Services – Tom Brandhuber

May 2023



Essential Services

Deputy Chief Eric Perry - Essential Services Board Report for May 2023

Deputy Chief Eric Perry:

- Continuing work on accreditation (Due date for all to be finalized is end of July)
 - o Reviewing Performance Indicators
 - o Developing 2nd Edition of Standards of Cover document
 - Becky Steinnecker and I have been working closely on analyzing our data and performance for this project
- Continuing work on various policies and procedures
 - o Being assisted by Paramedic Jackie Frazier who just returned from maternity leave.
- Onboarded Community Education Supervisor Dan Habinek
- Attended Community Risk Reduction Leadership conference to gather resources and connections for Dan's use

- Assisted Keith with selection of Monday.com platform.
- Reached out to ISO regarding our upcoming regrade.

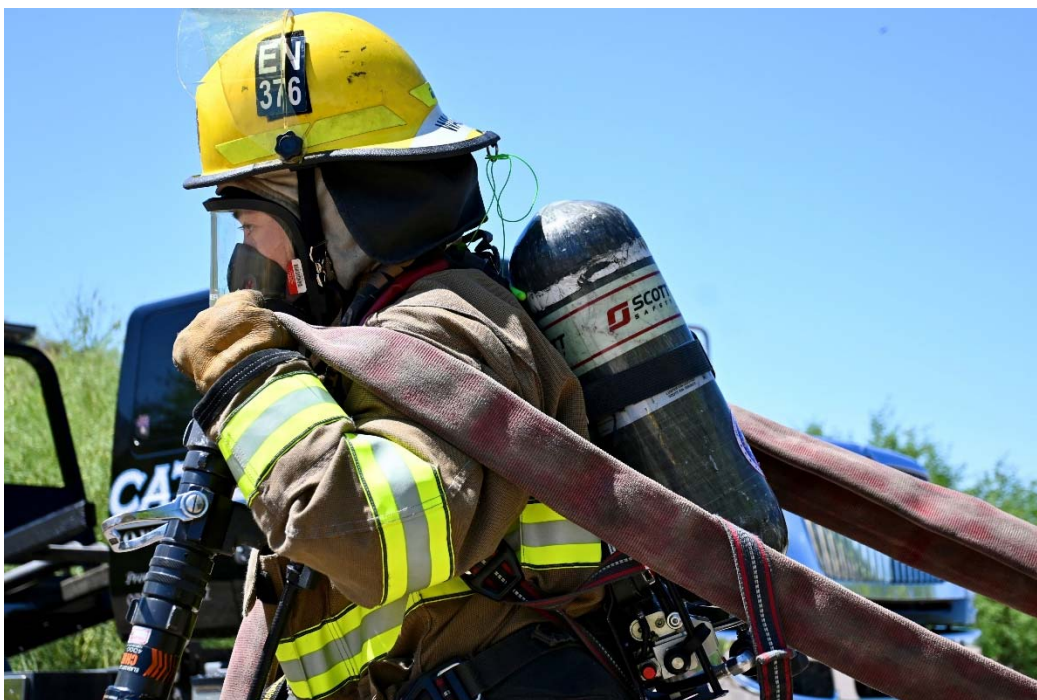
Fire Accreditation Project Manager Keith Holland:

- Evaluated three Project management applications.
 - o Smartsheet
 - o Project Management Tools
 - o Monday.com
- Each application had positive aspects and met the basic PM requirements. However, Monday.com has an easier to use interface, integrates with Teams, and has a Project Management Office roll-up.
- Due to a MS 365 migration within the District and to ensure data integrity, Essential Services purchased an external drive to backup the current state of Performance Indicators.
- Spoke with Shelby Massey about the benefits and impetus to migrate current applications to ImageTrend. ImageTrend presents a single platform that would replace three disparate applications in use within the District.
 - o Had a follow-up conversation with Division Chief Rutherford regarding the use and implementation of ImageTrend. He relayed that the Surprise Fire Department has modified the Continuum module of ImageTrend to produce documentation needed to support the Annual CPSE reporting requirements.
 - o Registered for the July ImageTrend users conference in Minnesota.
- Registered for the 9-13 July AFCA/AFDA Conference in Phoenix.
- Met with Division Chief Price to discuss upcoming projects:
 - o Districtwide door lock upgrade.
 - o Station 377 Turnout room improvement.
 - Project is currently underway and is being managed by the construction company.
 - o Station 374 Flooring.
 - This is currently scheduled for 26 June – 8 July.
 - A meeting will be scheduled with Deputy Chief Pierce to plan the displacement of the crews for the duration of the work.
- Met with Deputy Chief Pearce
 - o Reviewed the function of Monday.com
- Assisted with the onboarding of Dan Habinek
 - o Introduced him to members in Admin, Training, Logistics, Fleet, South Admin, and Station 380.
 - o Assisted him with logging in and connecting to District applications.

- The IT connectivity was fraught with issues and have been communicated in a separate message.
- Had a discussion with Jesus Limas on the necessity of a developing a documented IT onboarding checklist.
- Had a discussion with HR on developing an Open Enrollment preparation checklist.
- Reviewing Performance Indicators and Exhibits.
 - o Met with Gary West regarding the format and content of the PI's.
 - From this, a better understanding of the format and content was gained.
 - o Developing a plan to meet with individual PI writers to assist them their writing.

Community Education Supervisor Dan Habinek:

- Started May 30th and hit the ground running
- Met with Community Relations to discuss transfer of educational programs and related logistics.
- Completed ride along/shift with the 370.
- Was able to connect with Coronado Elementary students and staff for Pool Safety/Water event.
- Virtual meeting with Chief Andres Mercado of the Sante Fe Fire Department regarding their best practices for CRR/MIH program – specifically behavioral health as a component of CRR.
- Inventory of community supplies at 380 with Maggie Hernandez
- Met Jennifer and Brenda to discuss needs for CRR from Fire Marshall's perspective and ride alongs (going to set-up short presentations for as many schools as possible during teacher work week -for staff, typically late July and/or early August) regarding CRR in schools.
- Continuing the learning curve regarding CRR and everything related to fire services and culture.





Board Services

Board Services Supervisor Ortiz and Record Specialist (RS) Wong responded to 23 records requests for the month of May.

The breakdown is as follows:

Environmental Reports	3
Outstanding Code Violations/Inspection Report	-
Fire Reports	-
Incident Reports	-
Medical Records	15
Other	5

Fingerprinting and i9's taken at the front desk in the month of January:

Fingerprints	78
I9	10

RS Wong has sorted through approximately 10 boxes of paper records and created Certificates of Destruction for these records. The boxes of records have been placed in the shed for storage and destruction once they are ready to be destroyed.

Board Services and Human Resources had a Team Luncheon on May 2nd.

They also had a meeting on May 9th planning for Chief Abel's retirement video. The video was filmed at station 380 on May 10th along with the help of the finance team and other staff members from Golder Ranch Fire District (GRFD).

On May 11th Board Services Supervisor Ortiz gave RS Wong a tour of the fire stations. Thank you to all of the crews who were so welcoming that day!

The extensive records request from Bache & Lynch was compiled, reviewed, and completed.

RS Wong, along with other staff members from finance, Human Resources, and administration, attended an Administrative Professionals Training event on May 23rd. The training event was hosted by Central Arizona Fire and Medical Authority. GRFD staff attended the event through a Zoom link in the small conference room at north administration. The training was very informative and the topics ranged from "bridging the gap between operations and administration" to "best practices of social media" to "wildland billing". There was also a panel discussion on the topic of "the fire service and navigating through fire service culture". RS Wong learned and took away a lot of information from this training and is very excited to attend more trainings like this in the future.

Board Services Supervisor Ortiz along with Human Resources, finance, and other departments all helped and assisted in setting up Chief Abel's Retirement Luncheon. The sonoran hot dogs and ice cream bar were a hit. Chief Abel will be missed!

Throughout the month of May, Board Services Supervisor Ortiz and RS Wong have responded to emails, phone calls, and walk-ins providing information on the process of obtaining records from GRFD and responding to records requests.

Some other tasks that were completed by RS Wong were registering for the International Institute of Municipal Clerks and adding documents into Document Locator, GRFD's electronic management system.

Finance Report

General Fund Reserve Balance:

The last Board meeting of Fiscal Year 2023 is upon us. It's time to look ahead and estimate just what we think our fund balances will be and take action on placing restrictions on those funds.

The GRFD Principles of Sound Financial Management (PSOFM) was conceived as a response to the Government Accounting Standards Board (GASB) statement no. 54 which delineated the restrictions that can be placed upon a governmental entities' fund balance. While encumbrances can only be quantified by calculating verifiable District obligations to outside vendors, restrictions on the District fund balance can only be made by the Governing Board.

Once the District fund balances are restricted for a specific purpose, they cannot be used by the County Treasurer to offset subsequent levies as is currently allowed by A.R.S. 48.

The amount that will need to be reserved is as follows:

- 1. The Emergency Reserve (10%) - \$3,708,755
- 2. The Operating Reserve (20%) - \$7,417,509
- 1. 3. The Budget Stabilization Reserve (10%) - \$3,708,755
- 3. The CRF contribution from GF - \$4,000,000

TOTAL RESERVES- \$18,835,018

The total of the reserves when added together roughly equates to the total General Fund Balance at the end of the year.

FISCAL YEAR 2023 FUND BALANCE RESERVE

General Fund	
Revenues	
2020	35,089,975
2021	37,195,184
<u>2022</u>	<u>38,977,477</u>
Average:	37,087,545
Emergency Reserve 10%	\$ 3,708,755
Operating Reserve 20%	\$ 7,417,509
Stabilization Reserve 10%	\$ 3,708,755
<u>Contingency Reserve</u>	<u>\$ 4,000,000</u>
Total Reserve Balance 2023	\$ 18,835,018

Human Resources

HR participated in all regularly scheduled meetings, and completed all regular duties. Additionally, we were involved in the following:

Recruitments

- Recently Closed:
 - o Community Education Supervisor
 - o Fleet Maintenance Tech Apprentice
 - o Deputy Fire Marshal

- Currently Open:
 - o Captain - internal

- Future Upcoming:
 - o Budget Analyst - external
 - o Health & Safety Firefighter - internal
 - o Assistant Chief(s) – details TBD
 - o Engineer - anticipated: October

Congratulations!

- **New Hires:**
 - o Jesus Cabada, Fleet Maintenance Tech Apprentice
 - o Dan Habinek, Community Education Supervisor

- **Promotions:**
 - o Brenda Druke, Deputy Fire Marshal

- **Retirements:**
 - o Pat Abel, Assistant Chief

Projects

- **Personal Team Member Projects:**

- o Emily Noland is working on completing her Bachelor's degree in HR, from NAU. (Go Jacks!!) Anticipated graduation date: August/September 2023
- o Deb Metzger is focusing on enhancing her supervisory skills and is always learning new things to support the team and the District. (Right now it's MERP and PEHP – see below).
- o Freddy Rodriguez has been attending Excel classes. His goal is to continue to enhance his administrative skill set.
- o Debbie Fisher is focused on providing support wherever she is needed. Finance and Billing appreciate her willingness to always offer help.
- o Jenny Wong is learning EVERYTHING about records and Golder!
- o Shannon Ortiz has completed her certification program for Certified Public Manager from ASU. Graduation date: July 23, 2023.
- o Allison Delong is working on the Certified Executive Officer Program (CEOP), with some Golder peers. She is also obtaining her continuing education credits to maintain her SHRM-Certified Professional.

I have an amazing team and would like to express how proud I am of them!

HR Team Projects

- HR completed retiree paperwork and processing for one retiree.
- The EEOC claim has been dismissed with a final closing date of August 29, 2023.
- The suit between a former employee and Securis (worker's comp carrier) has been settled. The former employee was awarded a settlement. Securis' attorney provided guidance to HR to limit liability under similar circumstances in the future.
- HR is working with Board Services on one PSPRS medical retirement request. Currently the application is with the employee for review, completion, and submittal.
- HR is anticipating a second PSPRS medical retirement request and is currently meeting with that employee.
- HR is actively working on different disciplinary items, with appropriate Chiefs.
- HR has been providing research and guidance to the Fire Chief regarding medical marijuana use in safety sensitive positions. No determination has been made, or is expected at this time. The research is at the request of the majority of employees. There are a number of federal regulations and certification considerations that must be considered. We have received feedback from our liability insurance and workers comp carrier to date. Further legal advice will be sought, when and if appropriate.
- HR has been researching stipends and wage differentials, to better understand the legal considerations, and provide guidance to the Leadership/Union team.
- HR is working on providing documentation and support to Finance in order to obtain the full amount available from our ARPA funds. ARPA funding is federal monies set-aside by the

state, to reimburse us for costs spent during the COVID pandemic. Our work includes research and documentation on the significant number of labor hours put in by HR and Health & Safety to support our COVID pandemic protocols.

- HR is working closely with Health & Safety and Operations to track our people out, or on light duty, due to personal or work-related illness/injury.
 - At this time we have 21 people on that list.
 - OSHA states the average for 2021 is 2.7 for every 100 workers. This is the latest available data.
 - We are approximately two times this figure.
- HR is working with Chiefs to review and provide feedback for a new vision for our utility trucks and community support. This is anticipated to provide additional work opportunities for our employees on light duty, part-time work for some retirees to return in a support capacity, and part-time opportunities for prospective firefighter candidates. In addition, there may be opportunity to save on dispatch fees. AC Robb did a great job with the idea, framework, and helping to make this a reality for Golder.
- HR and Health & Safety met with Securis representatives (workers' comp carrier) for quarterly claims review:
 - Their Risk Control Officer has asked to be invited to the Safety Committee Meetings. He is often in Tucson, and will make an effort to attend the meetings to provide support and guidance.
 - Securis feels that we are handling our claims and injuries effectively. Including in our documenting, reporting, and follow-up.
 - We have a great working relationship with Securis staff and they truly care about our employees.
- Freddy is being assigned to bring back the Familiar Faces page on the intranet. HR is working with IT to re-design the layout for ease of maintenance. This is a page on our intranet that houses all employee photos and names, it helps for identifying your co-workers in such a growth-positive environment.
- HR worked with IT to ensure that personnel actions requiring Helpdesk tickets were being properly communicated. These are automated in, and from, Paycom and have been updated to better meet the needs of each department.
- Open Enrollment for employees has been completed. HR is now in the process of closing open enrollment items:
 - These will take the bulk of June to accomplish and is anticipated to rollover into July
 - Push all benefit elections thru to Payroll prior to pay period: 6/26/23 – 7/9/23
 - Finalize any new or updated contracts (2 for The Standard, Nice Healthcare, etc)
 - Working on three new file feeds – this may go into July (Standard Accident, Standard Critical Illness, and Donde)

- o Update retiree insurance tracking, submit new subsidy forms to ASRS and/or PSPRS, and submit new rate sheet to ASRS and PSPRS
 - o Provide census/enrollment reports to vendors
 - o Complete the Donde set-up and work with Finance to fund the account(s)
- HR, Finance, Fire Chief, and Labor are working on the details for the IAFF Medical Expense Reimbursement Plan (MERP) and Nationwide Post Employment Health Plan (PEHP). These plans are designed to use pre-tax dollars to fund accounts for each employee, the account can be invested by the employee, and may not be accessed until they meet the retirement requirements as outlined in each plan, then accessed to assist in paying for health premiums.
- The HR and Board Services Team are working together to accomplish the accreditation requirements for each respective department.
- Paycom Set-up, next items:
 - o Moving forms into Paycom
 - SRI, disciplinary documents, conflict of employment form, etc.
 - o Assessing changes to the current performance evaluation process and implementing the new process in Paycom
- Performance Evaluation committee:
 - o We are currently identifying participants
 - o Evaluating performance evaluation options
 - o Assessing what electronic performance evaluations will look like in Paycom
- Job Descriptions moved to the GRFD Intranet site
 - o Last job descriptions that need to be reviewed, approved, and uploaded to site are Deputy Chiefs – then this project is complete and will require ongoing maintenance
- Policy reviews and updates – *please see policy section of board packet*

Employee Recognition

Congratulations on your Golder anniversary, and thank you for being such amazing team members!



Employee Name	Hire Date	Years of Service
DRURY, STEVE	06/22/2000	23
VALENCIA, ANGEL	06/06/2022	1
RODRIGUEZ, FREDDY	06/13/2022	1
STEINNECKER, BECKY	06/27/2022	1

IT Applications Group Activities/Projects

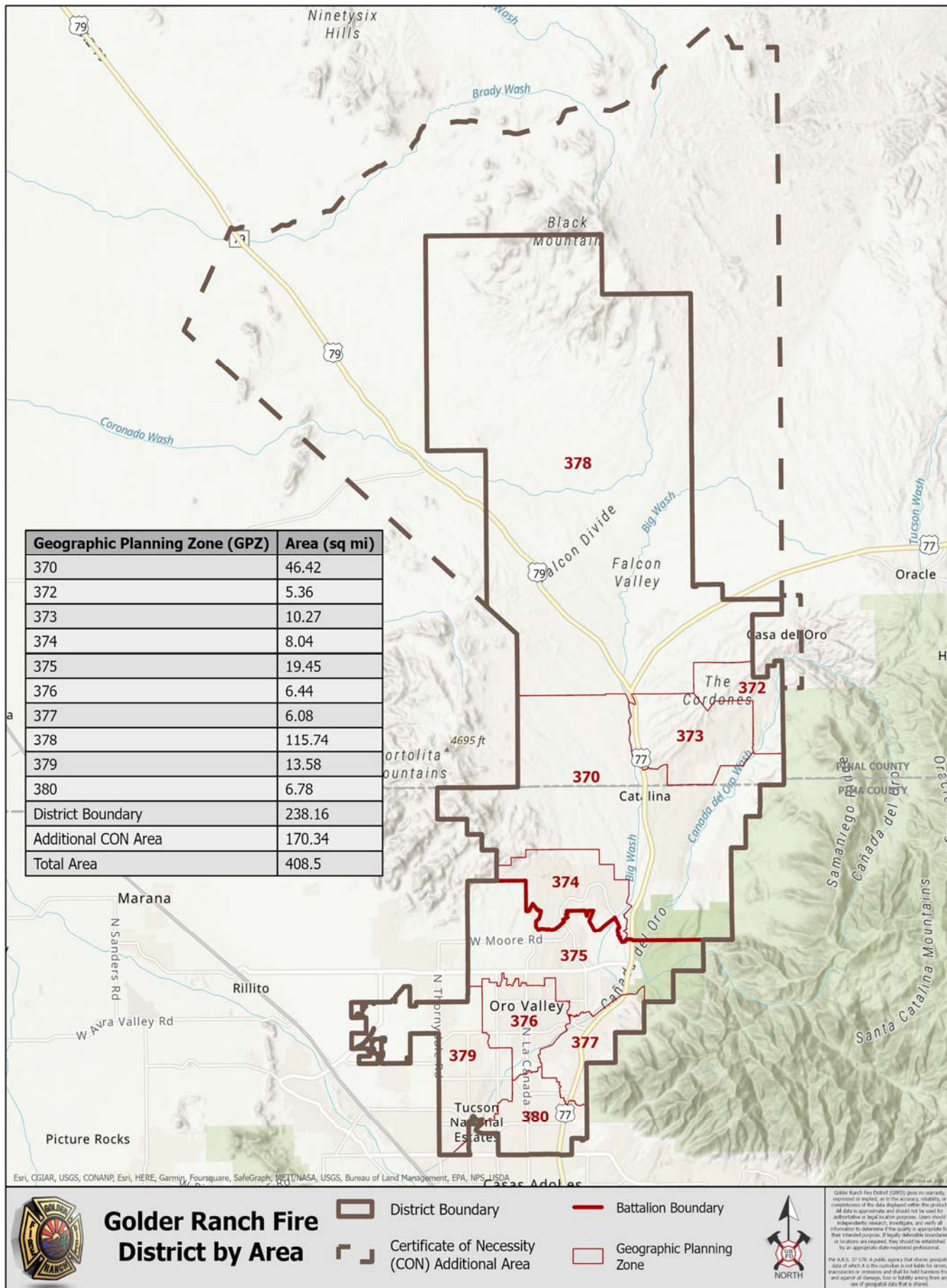
The GRFD IT Applications group has been working on the following projects:

- The application group has been focused on dealing with ongoing tickets, doing regular maintenance, and dealing with documentation on new issues.
- The Applications Team has successfully upgraded to the new version of Zoll Rescuenet ePCR 6.7. RescueNet ePCR Suite is a pre-hospital patient care data collection and reporting application that assists medics in quickly generating complete, real-time electronic patient care reports in the field. This will now make us National Emergency Medical Services Information System (NEMSIS) 3.5 compliant. This was a major implementation with multiple upgrades including billing and EMS.

IT GIS Activities/Projects

- Standards of Cover – 2nd edition – updates to all maps and performance charts
 - Over 40 maps, demographic data, and performance times for 2020 – 2022
 - Sample maps and performance charts attached
 - Ongoing project
- Finance request: covid transports
 - Spreadsheet with ratios of covid transports for different periods
 - Spreadsheet attached
- Continual collaboration with Tucson Fire, Public Safety, and Northwest Fire GIS folks to streamline the process of pulling data from dispatch and automating this process
 - Comparing test data pulls with NFORS data pulls
 - Ongoing project
- Pre-plans improvement project
 - QA / QC data for building and apartment numbers which have been entered into the Mobile Data Terminal (MDT) by Chad (lite duty); these numbers show up directly in the MDT to assist responders in finding locations faster
 - Ongoing project
- Swift water rescue project
 - Continue working with GIS folks from NWFD, TFD and Pima County Regional Flood Control District (RFCD), and Information Technology (IT) departments
 - Begin review of FCD data using the Swiftwater app from FCD; work with Capt. Sanchez and lite duty folks (Chad) to assess the staging potential of each access point
 - Ongoing project

- Telecommunications database updates
 - o Work with IT to print copies of network map for reference
 - o Ongoing project
- Pinal County – request for evac zone polygons for areas in our district
 - o Work with Chief Muscarella to send them zone data
- Wildfire zones map/data request – Colin and Jimmy
 - o Model after Boulder, Colorado Structure Protection Maps
 - o Ongoing project
- Golf course maps request for 6 copies of each course for EMS Capt. Daily
- Rural Metro requested help with the water company and hydrant data
- Several small maps and data requests



Golder Ranch Fire District by Area

- District Boundary
- Certificate of Necessity (CON) Additional Area
- Battalion Boundary
- Geographic Planning Zone



Golder Ranch Fire District (GRFD) gives no warranty, expressed or implied, as to the accuracy, reliability, or completeness of the data displayed within this product. All data is approximate and should not be used for authoritative or legal location purposes. Users should independently research, investigate, and verify all information to determine if the quality is appropriate for their intended purpose. If legally delineated boundaries or locations are required, they should be established by an appropriate state-registered professional.

The AISC, 37-170: A public agency that shares geospatial data of which it is the custodian is not liable for errors, inaccuracies or omissions and shall be held harmless from and against all damages, loss or liability arising from any use of geospatial data that is shared.

GOLDER RANCH FIRE DISTRICT

BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Grant Cesarek, Deputy Chief

DATE: June 20, 2023

SUBJECT: PLANNING ASSISTANT CHIEF'S REPORT

ITEM #: 7B

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This allows for the logistics/planning assistant chief to provide updates to the Governing Board on the following areas:

- Assistant Chief's Activities
- Planning
- Logistics
- Facilities Maintenance
- Fleet
- Supply
- Fire and Life Safety

RECOMMENDED MOTION

No motion is necessary for this agenda item.



PLANNING DIVISION'S REPORT

Assistant Chief's Activities for the Month

- Chief Abel's last month with the district. He spent much of his time saying goodbye to everyone and clearing out his office
- Assisted with budgets, construction meetings, and staff meetings

Grant Cesarek- Deputy Chief

- Attended all staff meetings for the month
- Attended weekly construction meetings for the headquarters project
- Attended a final budget review meeting for the station 378 project
- Assisted with setting up meetings for our team with Chief Brandhuber
- Signage for station 378 property installed, per Robson Ranch representatives, community comments are positive
- Attended labor management meeting
- Working with our team to finalize the current fiscal year projects
- Budget prep for next fiscal year to set calendar plan for the large purchases
- RFID door lock project received some staff hours including a site visit by the vendor to get the scope of work set up for bidding purposes
- Assisted with retirement parties for Chief Abel and gifts
- Assisted FLS with promotional process for Deputy Fire Marshal, Brenda Druke selected

Hanley Update

- We are on the home stretch for this project which means there were lots of details to sort out for the month
- HVAC units arrived ahead of schedule, they are installed and working great
- Exterior color choices completed, we are staying with our Terracotta color used on most of our buildings with a red accent
- Flooring work took place to all spaces except the board room, that to come in the first week of June
- Office furniture was moved back in
- The A/V team completed their wiring install

- The exterior phase of the project was started, including removal of the asphalt in the “backyard” and the fencing
- Long lead times remain on the can lighting, store front doors and bench seating in the café

Station 378

- Completed a pre-construction call with Pinal County, this was specific to civil work on the site
- WSM progression on the drawings, they are approaching 100 percent completion
- While this project is a repeat of 379 with some adjustments, the entire site had to be drawn in the current software, what was used years ago is obsolete
- Lloyd Construction received updated construction bids, some areas came down such as HVAC, some areas went up, such as concrete. Project is still within approved budget
- Notice to proceed provided during the month, intent is to request permits from the county by the end of June

Michael Price- Division Chief of Logistics

- Service Desk used for repair or service requests: April
 - o Fleet: 54
 - o Facilities: 47
 - o Supply: 20
- Attended OPIQ conference
- RFID Project in Phase I
- Completed Budgets for FY 23/24
- BC/DC Meeting
- Received third KME Engine

Facilities

District Stations

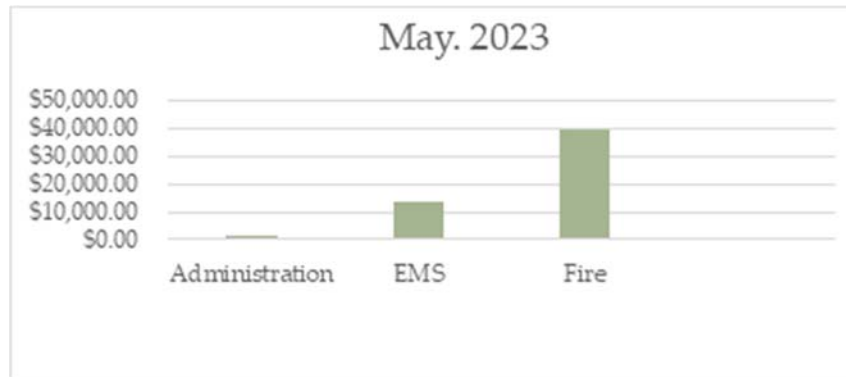
- All Exhaust fans have been serviced at GRFD facilities.
- All Backflows have been inspected tested and passed in Southern part of District
- 170 Repaired panic bar on Northwest exit door of Admin North
- 175 Hanley Building Fire Headquarters landscape around building has been cleaned up

- 370 Project 059 New wall oven purchased
- 374 Generator repair was done and the injection pump was replaced
- 377 Project 052 New Water Heater was purchased and installed, Project 063 new A/C units is being installed in the new turnout room
- 380 Project 051, 3rd party came to troubleshoot the HVAC compressor
Daily repairs, scheduled preventative maintenance, regular maintenance & construction projects are on going

Fleet

Monthly vehicle parts Costs

- Administration - \$1,575.45
- EMS – \$13,826.81
- Fire – \$39,922.64



Procurement Specialist

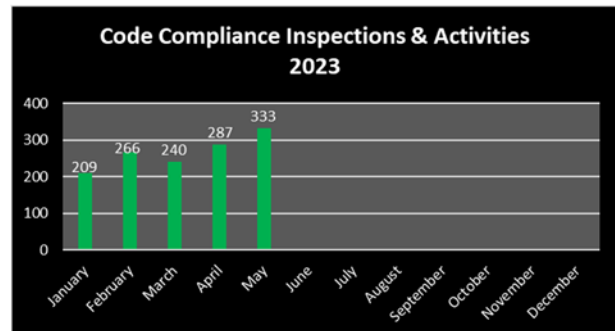
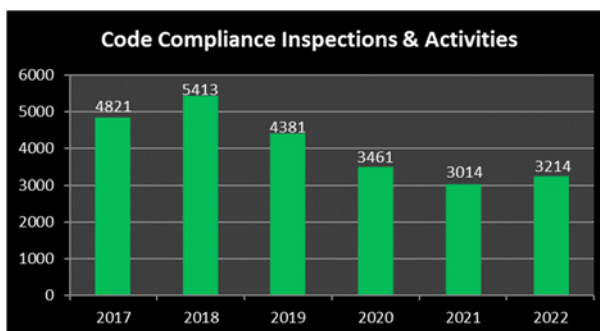
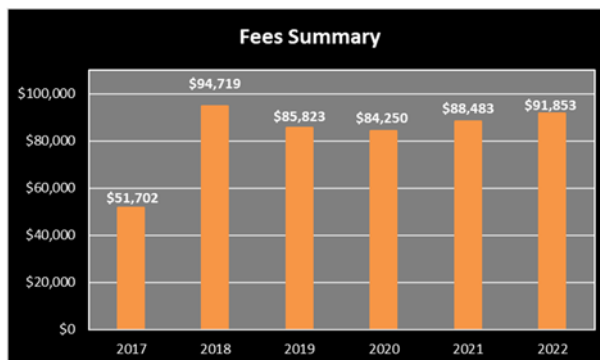
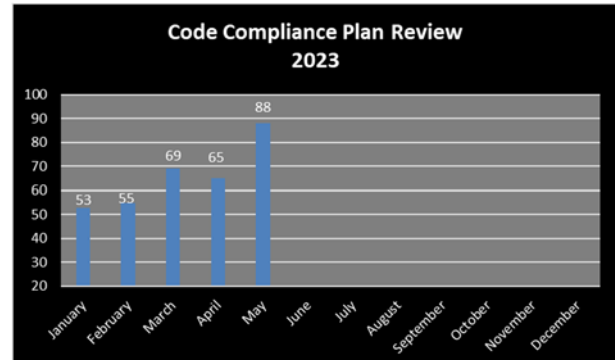
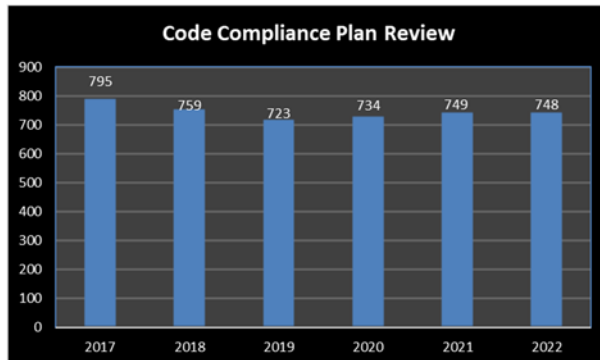
Procurement

- Purchased \$9,844.34 worth of Fire Supplies
- Purchased \$33,773.12 worth of Admin Supplies and Special Wildland items

Inventory Management

- Annual SCBA Mask Fit Testing

Fire and Life Safety Services



Top 3 Inspections	Quantity
Residential	121
Prevention/re-inspection	91
Commercial	47

Commercial Projects Summary

New projects for this month = **Green**

ZONE 1 Stations 378, 372, 373, 370, 374	ZONE 2 Stations 375, 377	ZONE 3 Stations 376, 379	ZONE 4 Stations 380
Splendido Remodel 13500 N Rancho Vistoso	Design Center T.I. 8454 N Oracle	Circle K CO2 3712 W Cortaro Farms	Canyon Community Bank T.I. 7981 N Oracle
Desert Palms PT T.I. 12142 N Rancho Vistoso	Freddy's CO2 11143 N Oracle	Highland Clubhouse T.I. 10702 N Highlands	Northwest Corp T.I. 7400 N Oracle Ste 225/239/235
The Motive Wellness 2530 E Vistoso Commerce	ROCHE Building 3 T.I. 1910 E Innovation Park	Goodwill T.I. 10560 N La Canada	Sprouts T.I. 7665 N Oracle
Golder Ranch Vineyard 64496 E Edwin	Oro Valley Dental Group T.I. 750 E Pusche View	The X Noodle T.I. 11931 N First Ste 102	Saffron T.I. 7607 N Oracle
Shell Building T.I. 1826 E Innovation Park	Basis Administration T.I. 10134 N Oracle	Beautiful Savior F.A. 7570 N Thornydale	Dr. Chin Dentistry T.I. 7520 N Oracle Ste 200
Pima Eye Institute T.I. 1884 E Innovation Park	Tangerine Dental T.I. 1880 E Tangerine Ste 190	Circle K T.I. 10410 N La Canada	AMG Medical Aesthetics T.I. 7356 N La Cholla
Camp Bow Wow Fire Alarm 16725 N Oracle	Flex Gymnastics T.I. 11085 N Oracle	Fry's Strabucks T.I. 3770 W Ina	Family Life Radio T.I. 7350 N Oracle
Thin Blue Line T.I. 1171 W Rancho Vistoso Ste 159	PRCA MPR 9500 N Oracle	Resurrection Lutheran T.I. 11575 N First	Casa Linda Apartments T.I. 699 W Magee
Fairfield Homes Sales Office T.I. 3355 E Haswer	Stacks Book Club T.I. 1880 E Tangerine Ste 140	Medix Infusion T.I. 2918 W Ina Ste 100	United Urology Medical T.I. 7470 N Oracle Ste 202
Harbor Freight T.I. 13005 N Oracle	Linda Vista Luxury Rentals 375 E Linda Vista	TOV Community Center T.I. 10555 N La Canada	United Urology Surgical T.I. 7470 N Oracle Ste 201
Healthy Skin T.I. 2295 E Vistoso Commerce	Steam Pump BBQ/Bunk/Pusch 10901 N Oracle		Discount Tire T.I. 8125 N Oracle
Who Received Project Final Inspection	Oro Valley Hospital T.I. 1551 E Tangerine		Arizona Mohs Surgery T.I. 7530 N Oracle
Trusting Connections T.I. 1880 E Tangerine Ste 150	Aspen Dental T.I. 10580 N Oracle Ste 100		Landlord Improvement 7350 N La Cholla
Davis Pediatric T.I. 10520 N La Canada	TOV Pusch Ridge Golf T.I. 10000 N Oracle		Long Realty T.I. 8580 N Oracle
	Bailey Vet T.I. 10140 N Oracle		Dr. Roberts Dentistry T.I. 7921 N Oracle
	Lewis & Ivey Salon T.I. 1880 E Tangerine Ste 160		Arroyo Verde Apartments 8020 N La Cholla
	3 Degree Saunna Spa T.I. 1930 E Tangerine Ste 100		Eegee's T.I. 7911 N Oracle
	NW Urgent Care 10568 N Oracle Ste 110		Cabali Tiki T.I. 8195 N Oracle Ste 125
	NW Primary Care 10568 N Oracle Ste 150		Cold Beer & Cheeseburgers T.I. 7315 N Oracle Ste 141
	Shell Building 10556 N Oracle		Brutal Doodle Tatoo T.I. 7980 N Oracle Ste 100
	Nautical Bowls T.I. 10515 N Oracle Ste 167		
	Sportsclips T.I. 2060 E Tangerine Ste 142		

Fire Marshal Akins

- Attended meeting with Tricord Engineering regarding the fire sprinkler system plans for the La Posada Project
- Attended re-occurring meetings to include TOV pre-construction/DRC/Traffic, Joint Fire Investigations, Fire Chief Status, BC/DC, Chief Planning and Logistics, GRFD Fire Board, SAFMA, AFMA, Shark Tank, TOV Traffic Safety, and FLS Staff

Education/Committees/Training Activities

- DFM White attended meeting with Tricord Engineering regarding the fire sprinkler system plans for the La Posada Project
- DFM White and Inspectors Ross, Hurley, Helvig, and Druke attended the Southern Arizona Fire Marshals meeting
- DFM White attend National Fire Sprinkler Association Annual Conference in Austin
- Permit Tech Devine passed the ICC Permit Technician test.
- Inspector Druke attended the AZSFSE State Fire Training committee meeting in preparation for this year's Fire School in September
- Inspectors Druke and Filener attended the joint fire investigator meeting with NWFD, PCSD, MPD, OVPD, and PCAO

GRFD Fire Investigations

Date	Type of Call	Property Use	Estimated Property Loss	Estimated Content Loss	Estimated Property Save	Estimated Content Save
01/06/23	House Fire	One-Two Family Dwelling	\$31,253	\$10,418	\$177,098	\$93,758
01/09/23	House Fire	One-Two Family Dwelling	\$25,648	\$2,565	\$487,310	\$253,914
01/13/23	Mobile Home	One-Two Family Dwelling	\$8,000	\$0	\$0	\$0
01/31/23	House Fire	One-Two Family Dwelling	\$166,257	\$97,828	\$220,490	\$95,546
02/03/23	Mobile Home	One-Two Family Dwelling	\$1,125	\$200	\$6,375	\$200
02/14/23	House Fire	One-Two Family Dwelling	\$0	\$2,000	\$264,324	\$130,162
03/21/23	Building Fire	Commercial - Business	\$337,637	\$180,877	\$144,701	\$60,292
04/06/23	Building Fire	One-Two Family Dwelling	\$3,465	\$1,733	\$343,083	\$171,541
04/19/23	House Fire	One-Two Family Dwelling	\$0	\$300	\$261,005	\$130,203
04/23/23	Vehicle Explosion	Travel Trailer	\$20,000	\$1,000	\$0	\$9,000
05/08/23	House Fire	One-Two Family Dwelling	\$28,258	\$14,129	\$254,322	\$127,161
05/25/23	House Fire	One-Two Family Dwelling	\$300	\$100	\$312,454	\$156,277
		TOTAL	\$621,943	\$311,150	\$2,471,162	\$1,228,054

- On May 2, 2023 a garage fire was reported in the Northwest Fire District
 - o GRFD assisted with the origin and cause investigation
- On May 3, 2023 a house fire was reported in the Northwest Fire District
 - o GRFD assisted with the origin and cause investigation
- On May 4, 2023 a garage fire was reported in the Northwest Fire District
 - o GRFD assisted with the origin and cause investigation
- On May 5, 2023 a mobile home fire was reported in the Northwest Fire District

- o GRFD assisted with the origin and cause investigation
- On May 8, 2023 a house fire was reported in the Golder Ranch Fire District
 - o The fire was caused by hot coals and embers that were improperly disposed of in a plastic trash can
 - o The area of origin was in a trash can at the exterior of the house
 - o Fire was classified as unintentional
- On May 16, 2023, a vehicle fire was reported in the Golder Ranch Fire District
 - o The area of origin was in the passenger compartment of the vehicle
 - o This fire is classified as intentional and under investigation by Oro Valley Police
- On May 25, 2023, a structure fire was reported in the Golder Ranch Fire District
 - o The area of origin was on the exterior side of the south wall
 - o The fire is classified as unintentional
- On May 26, 2023, a vehicle fire was reported in the Golder Ranch Fire District
 - o The area of origin was in the engine compartment
 - o The fire is classified as unintentional
- On May 28th, 2023, a structure fire was reported in Northwest Fire District
 - o GRFD assisted with the origin and cause investigation

GOLDER RANCH FIRE DISTRICT

BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Scott Robb, Assistant Chief of Emergency Response & Professional Development

DATE: June 20, 2023

SUBJECT: EMERGENCY RESPONSE/PROFESSIONAL DEVELOPMENT ASSISTANT CHIEF'S REPORT

ITEM #: 7C

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This allows for the operations assistant chief to provide updates to the Governing Board on the following areas:

- Emergency Response
- Professional Development
- Health and Safety
- Wildland
- Honor Guard/Pipes and Drums
- Special Operations
- Community Services and Public Relations

RECOMMENDED MOTION

No motion is necessary for this agenda item.



ASSISTANT CHIEF'S REPORT

Emergency Response/Professional Development – Scott Robb

May 2023



Truck from OpIQ Conference

EMS

EMS Training

- Three GRFD paramedics will be graduating on June 12, 2023 at 6:00 p.m. at the Pima Community College (PCC) West Campus.
- The EMS Division will be delivering the “Jumpstart” Program to the new medic students following graduation (June 13-16th)
- EMS Division was cancelled April 2023 Trimester Skills Lab and will be made up in July.
- July’s Skills Lab has been finalized.
- In station Intraosseous (IO) training will begin in May with our Teleflex Rep.
 - Great feedback from crews
- University Arizona EMS (UAEMS) training is issued monthly via Vector Solutions.

Other Items of Interest

- GRFD’s O2 replacement program has been finalized with Matheson.
 - Training and deployment are forthcoming.
 - Tentatively dated for the third or fourth week of June.
 - Bottles have been delivered to stations 375 and 380.
- All oxygen racks and lifts have been ordered and received with the exception of the lifts.
- The new Power Pro 2 Gurneys by Stryker are scheduled for delivery in mid-June.
 - All Power Loaders have been installed.

- The EMS Division has selected Rajiv Morales-German for the 40-hour paramedic position.
 - The division interviewed 4 very qualified personnel for the [40-Hour EMS Paramedic Position](#).
- The EMS Division is actively recruiting to expand our current group of American Heart Association (AHA) Basic Life Support (BLS) CPR instructors.
 - Ref. Reg. Memo [AHA BLS CPR Instructor Recruitment](#).
- The EMS Division will be supporting several GRFD paramedics for this year's Southwest Regional Trauma Conference.
 - Ref. Reg. Memo [Southwest Regional Trauma Conference](#).
- The EMS Division had a cookout to show our appreciation for our dedicated providers during EMS Week at station 375



EMS Team

- Emergency department wait times have been leveling out. We continue to have tight communication with hospital liaisons to find efficient ways of maintaining quick patient transfers.
- Continued collaboration with all hospital partners and EMS agencies.
- Continued monthly meetings with the EMS team to continuously improve communication across all three shifts with EC talking points.
- The Administration and Operations ECs (EMS captains) continue to meet with GRFD's Medical Director and Deputy Director from Banner University Medical Group (B-UMG), focusing primarily on policies and processes.
- Continued work on Performance Indicator's (PIs) on the next set of edits for accreditation.
- All EMS PIs have been submitted prior to the deadline, which was April 28th.
- Worked on and submitted several EMS policies for final approval.
- Drafted and sent out a narcotics email, please reference Reg. Memo: [Narcs Email](#).
- Worked with GRFD's billing department to message communication for ePCR signatures: [ePCR Signature Requirements](#).

Monthly EMS Stats

Month of May Details

Transports +/- From Last Month

MD372	0	0
MD376	0	0
MD379	0	0
PM370	83	9
PM371	0	0
PM372	0	-1
PM373	85	-2
PM374	0	0
PM375	94	-23
PM376	103	-3
PM377	93	3
PM379	0	0
PM380	107	-3
PM381	32	7

Inter-facility +/- From Last Month

0	0
0	0
0	0
0	-5
0	0
0	0
0	-1
0	0
3	1
1	1
0	-2
0	0
0	-1
0	0

Transports +/- for the Month

Total Transports for the Month to Date: 597
+/- From Last Month -13
Total Responses 601
Transport % 99%

Inter-facility +/- for the Month

Total Inter-facility for the Month to Date: 4
+/- From Last Month -6

Fiscal Year Details for 2022-23

Transports

Fiscal Year to Date: 6,371
Last Fiscal Year to Date: 6,314
+/- From Last Month 57
Total Responses 6,448
Transport % 99%

Inter-facility

Transports Fiscal Year to Date: 102
Last Year to Today Last Year: 158
+/- From Last Month -56

Professional Development

Courses/Training

- Instructor I Course
 - Course ran from April 17 – May 1, 2023 on a firefighter-friendly schedule.
 - State testing took place on May 1st ..
 - 16 people completed the course from GRFD and Northwest Fire District (NWFD).
- Instructor II Course
 - Course is scheduled to run from May 15 – June 1, 2023 on a firefighter-friendly schedule.
 - State testing took place on May 31st.
 - 10 people completed the course from GRFD and NWFD.

2022-02 Probationary Year

- Module II books are due June 5, 2023.
- Module I & II testing will take place June 13th, 14th, and 15th.

23-01 Probationary Year

- Module I and II books are due June 5, 2023.
- Module I & II testing will take place June 13th, 14th, and 15th.

Miscellaneous

- 2023 Spring II CRD Live Fire is being planned for June.
 - Covering live fire dynamics using fire control and ventilation.

Car Seat Program

- One car seat install was done in the month of May.

Health and Safety

ACE Certification

- 14 personnel from GRFD completed the ACE Certification class.
 - Online, self-paced platform.
 - Students scheduling test dates and times, must be completed by July 3rd, 2023.
- O2X conference app to be distributed to all class participants plus 20 extra (GTFF).
- Peer Fitness trainers for coordination and implementation of 90-day improvement plan.
- Coordinating PFT availability to ALL GRFD personnel.

Fitness

- Administrative personnel fitness group has formed! Thank you to all who participate – everyone is welcome!

- Possibly establishing a midday “hot gym” yoga and pliability workout access in the near future.

Live Fire

- Health & Safety will be assisting with the 2023 Spring II CRD Live Fire training.
 - Implementing and coordinating the turnout exchange program throughout the training.
 - AZ PPE delivered a new large capacity, 55-pound extractor and new detergents for the event.



PPE/Safety Committee

- Meeting June 8th at station 380 (0900).
- LN Curtis with hood discussion.
 - Particulate hoods being mandated by 2024, will have one year to comply with NFPA standard.
- AP 379 in service with all necessary loaner program turnouts (75 sets).
 - The system has been utilized on numerous fires and working through small details.
 - Great work by the AP379 staff.

TIMS (Traffic Safety Incident Management) coordination with Cat-Tow (Catalina Towing)

- Four new GRFD TIMS Instructors: Captain Jeremy North, Captain Dean Stevens, Captain Andrew Smith, and Battalion Chief Adam Jarrold.
- Class coordination with Nate from Cat-Tow for north battalion C-shift.
- TESLA MVA: developing IAP and presentation on situational awareness.

PPE maintenance/cleaning program

- PPE maintenance/cleaning program implementation (7-8-month delivery on new turnouts).
- Extractor/cleaners proposal being developed for NFPA 1851.
- Inspection check sheet on OpIQ adjusted.
- Instructional class on PPE exchange program/cleaning process (North to all personnel).
- Collection, inventory, inspection, and cleaning being completed.

- Stock AP379 with adequate loaner sets/stock for Supply shed (approx. 100 sets).
- 2023-01 Academy in loaners from new stock and loaner program.

Covid/Flu monitoring

- Positive cases monitored (numbers decreased, seasonal sickness up).

Physical Fitness, Wellness, Health and Safety

- GPAT early fall 2023.
- Return to work (RTW) process.
 - 19 personnel out on light duty with a few getting ready for RTW process.
- Outfitting all front-line apparatus with approved collapsible road cones (DOT regulations).
 - 7/10 stations up-to-par on front-line apparatus (still in ordering phase with Supply).
- 1582 schedule coordination.
 - Scheduling of quarter 1 & 2 personnel in progress (first appointment email sent).
- EC 377 identification tags in for SAFETY on all hazardous scenes.
- Working with AP379 to develop PowerPoint training for all REHAB operations and turnout exchange.
 - Captain North developed lesson plan in a recent class.

Wildland

Assignment

- No personnel currently on assignment.

Recent Assignments

- 5/3 – Stallion Ln at Elkins – Engine 370 responded to a small 20-ft by 10-ft fire on the side of the road.
- 5/10 – Avenida del Canada – Engine 370 responded to a small 1/4-acre fire in the backyard of a home.
- 5/23 – Equestrian Trl – Engine 370 responded to an electric pole fire which spread to surrounding brush.
- 5/24 – GRFD and NWFD units responded to a large 1-acre brush fire in La Cholla Air Park area (Como and Moore).
- 5/31 – Engine 374 responded to a 10-ft by 20-ft brush fire.

Current Projects

- Purchased 10 new Wildland radios with accessories. BKR5000 are the latest and greatest dual band radios. This is in an effort to get all of our people on one radio platform, which should improve efficiency but will definitely improve safety.
- 5/25 – Captain Port attended the Oro Valley Rotary Club meeting to give a presentation on wildland fires.
- Wildland Team has been purchasing end-of-year items to complete the 22/23 fiscal year budget.

- Chief Leslie and Captain Port continue to work on the 23/24 fiscal year budget.

Honor Guard/Pipes and Drums

Expenditures

- Honor Guard
 - One expenditure this month – Helmandollar retirement gift plaque. Monthly total: \$105.39.
 - District credit card and Honor Guard budget is all squared up.
 - Our big, beautiful new Honor Guard/Pipes & Drums/Union pop-up tent arrived and it is awesome!
- Pipes and Drums
 - Purchased suitcases and uniform bags for members to keep uniforms and equipment in the best possible condition. This will also allow the team to arrive at events with a more professional-looking appearance.

Events

- Honor Guard
 - 5/18 – monthly meeting held
 - No events for the month of May
- Pipes and Drums
 - No events for the month of May

Special Operations

Training

- In May, our Special Operations Team was very busy with training. In preparation for the monsoon season, many of our newer team members became certified in Swift Water Rescue, which was held at the Salt River, near the Phoenix area. Many of our seasoned Swift Water Rescue techs were also able to participate in the training as instructors.





- GRFD would like to congratulate the five new Hazardous Materials Technicians who recently completed a five-week long, 200-hour course hosted by the Pima County Regional Hazmat Team. The new technicians are PM Chase Miller, PM John Baron, FF Blake Hains, FF Ryan Schobel, and FF Bennett Najadeh.

Calls

- The GRFD Special Operations Team had a busy month with multiple special ops emergencies. In one incident, station 377 crews responded to an unknown package with our partners at NWFD. Crews were able to successfully mitigate the problem without any issues. During a second incident this month, 377 crew members were dispatched to a Freon leak. Along with NWFD, crews were able to use our Halogen detector and find the cause of the leak. This incident was also successfully mitigated without any issues.

Goldier Ranch in the Community

Coordinated multiple events throughout the community:

- 'Cool Pool Rules' safety demonstration at various schools
- Blood drive at station 380
- First Responders' Night at Marana's Concert Series
- Optimist Club's Scramble for Youth Fundraiser
- Career Day at Butterfield Elementary School
- Service Dogs of Arizona training
- Coronado Head Start firefighter presentation
- Erik Hite Foundation Daycare Center tour
- Oro Valley Rotary Club presentation
- First Responder Appreciation Breakfast
- Water spray for Field Day
- Press release sent out to various media outlets on Chief Abel's retirement
- Press release sent out on new Fire Board Member Shellenberger

- Wildland and Special Operations interviews with KGUN 9

Highlighted great work by crews on social media:

- Created video to highlight FLS Team for Building Safety Month
- Highlighted mothers throughout the district for Mother's Day
- Created video of 'Cool Pool Rules' demonstration for International Water Safety Day
- Shared pictures of serious crash involving a garbage truck
- Pictures shared of serious crash on Highway 77 at milepost 93
- Created video showcasing all crews for Firefighter's Day
- Video created showcasing EMS Captain Jones
- Created video highlighting Peer Support Team for Mental Health Awareness Month
- Sent out alert and update on serious crash on Hwy 79 at milepost 110 involving a rollover, brush fire and ambulance transport
- Highlighted several firefighters that completed a hazardous materials technicians course
- Created a post about Honor Guard taking part in "The Run for the Wall."



Future projects and community events:

- St. Mark's Water Fun
- Several ride-alongs and station tours
- Roundup at The Ranch
- Pusch Ridge Apartments Safety Talk
- Leman Academy Firefighter Summer Camp Presentations
- Joint PSA with Tucson Fire and Northwest Fire on grill and pool safety
- Upgrade Twitter account with blue check mark
- Advertise YouTube page



Golder Ranch Fire District Call Load Breakdown

May 2023

CALL TYPE	370	372	373	374	375	376	377	378	379	380	TOTAL
Aircraft											0
Brush / Vegetation	3	1		1	1						6
Building							1		3		4
Electrical / Motor											0
Fires - All Other	2				1	1	1		1	2	8
Gas Leak											0
Hazmat											0
Trash / Rubbish	2				1						3
Unauthorized Burning											0
Vehicle							1		1		2
Total Fire	7	1	0	1	3	1	3	0	5	2	23
Animal Problem											0
Animal Rescue											0
Assist -Other	13	11	64	14	30	15	8	16	10	10	191
Battery Change		2	21	4	7	1	2	6	1		44
Bee Swarm					2	1	1		1		5
Defective Appliance											0
Invalid Assist	2	1	29	6		2	5	3	10	13	71
Snake	40	13	65	70	90	85	63	56	52	49	583
Lockout	1		1							1	3
Fire Now Out										1	1
Total Service Calls	56	27	180	94	129	104	79	81	74	74	898
Alarms (Fire, Smoke, CO)	6	4	1	5	12	5	13	6	2	8	62
Cancelled / Negative	7		6	13	7	7	8	5	8	6	67
Smoke / Odor Invest.	1				3		1				5
Total Good Intent	14	4	7	18	22	12	22	11	10	14	134
Motor Vehicle Accident	3		5		6	2	5	4	6	11	42
Rescue-high, trench, water											0
Interfacility Transport					3	1					4
All Other EMS Incidents	87	11	121	114	96	79	130	24	123	132	917
Total EMS Type	90	11	126	114	105	82	135	28	129	143	963
TOTAL ALL	167	43	313	227	259	199	239	120	218	233	2018
Percentage of Call Load	8%	2%	16%	11%	13%	10%	12%	6%	11%	12%	100%
Average Calls Per Day	5.39	1.39	10.10	7.32	8.35	6.42	7.71	3.87	7.03	7.52	65.10
Patients Transported				597							
Last 12 Month Call Load				19487							
Last May Call Load				1724							

GOLDER RANCH FIRE DISTRICT

BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

DATE: June 20, 2023

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR THE
GOLDER RANCH FIRE DISTRICT GOVERNING BOARD POSITION OF CLERK FOR
THE REMAINDER OF CALENDAR YEAR 2023

ITEM #: 8A

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

In accordance with the Golder Ranch Fire District Bylaws, Article III, the Board of Directors elects officer positions for each calendar year. The current Bylaws state:

1. The Golder Ranch Fire District shall be administered by a Chairperson, Vice-Chairperson and Clerk.
2. Qualifications - Must be a member of the Golder Ranch Fire District Board.
3. Election - All Officers must be nominated by at least one Board Member and must be elected by a majority vote of the Board.
4. Term - All Officers shall serve for a term of one year and may be re-elected. The term of office shall be calculated from the first board meeting in January of each year.

A.R.S. §48-803(E) provides the statutory requirements for elected officer positions and indicates the Governing Board shall elect from its members a chairperson and a clerk. The Board may also elect a vice-chairperson and/or treasurer if they include a statement to that effect in the district Bylaws.

This election is to fill the vacancy of the Clerk seat.

RECOMMENDED MOTION

Motion to nominate _____ as Clerk of the Golder Ranch Fire District Governing Board for the remainder of the 2023 calendar year.

GOLDER RANCH FIRE DISTRICT

BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

DATE: June 20, 2023

SUBJECT: PUBLIC HEARING ON THE GOLDER RANCH FIRE DISTRICT FISCAL YEAR 2023 - 2024 & 2024-2025 BUDGETS

- OPEN THE PUBLIC HEARING
- CLOSE THE PUBLIC HEARING

ITEM #: 8B

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This agenda item is included for public discussion of the proposed Golder Ranch Fire District Fiscal Year 2023-2024 & 2024-2025 budgets. The budget was posted in three public places and published on the Golder Ranch Fire District website for more than the twenty days required, prior to the public hearing. Copies of the Golder Ranch Fire District budget for fiscal year 2023-2024 were made available to members of the public upon written request to the District in accordance with A.R.S. §48-805.

RECOMMENDED MOTION

Public Hearing Only



GOLDER RANCH FIRE DISTRICT

NOTICE OF PUBLIC HEARING GOLDER RANCH FIRE DISTRICT

Pursuant to A.R.S. §48-805.02.A, the Governing Board of Golder Ranch Fire District hereby gives notice that it will hold a public hearing for the purpose of adopting a budget. The public hearing will be held at the District's next regularly scheduled meeting:

**June 20, 2023- 9:00 a.m.
Golder Ranch Fire District
North Administration Building
3885 E. Golder Ranch Drive
Tucson, AZ 85739**

Copies of the tentative budget are posted with this notice and can also be obtained at the GRFD North Administration Building 3885 E. Golder Ranch Drive Tucson, AZ 85739 and www.grfdaz.gov.

Posted on 5/16/2023
Shannon Ortiz



GOLDER RANCH FIRE DISTRICT GOVERNING BOARD PUBLIC NOTICE

The FY 23/24 & FY 24/25 tentative budgets have been published and posted in three public places within the District. It will remain posted for twenty days, prior to the public hearing, pursuant to ARS 48-805.02.A.

The three posting locations are:

Golder Ranch Fire District Administration
3885 E. Golder Ranch Drive
Tucson, Arizona 85739

Golder Ranch Fire District Fire and Life Safety
1175 W. Magee Road
Tucson, Arizona 85704

Golder Ranch Fire District Station 377
355 E. Linda Vista Boulevard
Tucson, Arizona 85704

Golder Ranch Fire District Station 373
63735 E. SaddleBrooke Boulevard
Tucson, AZ 85739

The tentative budgets may be provided in a paper format and are available per request at the Golder Ranch Fire District at all locations above.

Posted By: Shannon Ortiz
Date: May 16, 2023

TENATIVE FISCAL YEAR 2023/24 & 2024/25 BUDGETs

	<u>BOND DEBT</u> <u>SERVICE</u>	<u>WILD LAND</u> <u>FUND</u>	<u>AMBULANCE</u> <u>TRANSPORT</u> <u>FUND</u>	<u>CAPITAL PROJECTS</u> <u>FUND</u>	<u>GENERAL FUND</u>	<u>TOTAL FY 23/24</u>	<u>TOTAL FY 24/25</u> <u>(projected)</u>
REVENUES							
Property Tax	2,113,941	-	-	2,535,660	35,212,580	39,862,181	43,449,777
Fee for Service	-	315,000	4,600,000	-	648,063	5,563,063	6,063,739
Prop 207 State Shared Rev	-	-	-	-	800,000	800,000	900,000
Fire District Assistance Tax	-	-	-	-	800,000	800,000	800,000
EMS Membership	-	-	60,000	-	-	60,000	61,800
Grant Revenue	-	-	-	-	900,000	900,000	400,000
Interest Income	-	-	-	-	176,152	176,152	181,437
Budget Stabilization Reserve	-	-	-	-	-	-	-
TOTAL REVENUES	2,113,941	315,000	4,660,000	2,535,660	38,536,795	48,161,396	51,856,753
EXPENDITURES							
Labor, Benefits & Employee Development	-	300,000	4,263,628	-	29,204,937	33,768,565	34,781,622
Supplies/Software/Consumables	-	-	153,330	-	1,663,770	1,817,100	1,853,442
Vehicle / Equipment	-	-	51,150	-	1,044,645	1,095,795	1,106,753
Utilities / Communications	-	-	1,324	-	467,377	468,701	473,388
Professional Services	-	-	111,062	-	1,411,130	1,522,192	1,537,414
Dues/Subscriptions	-	-	4,010	-	652,197	656,207	662,769
Insurance	-	-	-	-	181,528	181,528	183,343
Repairs / Maintenance	-	15,000	75,496	-	584,529	675,025	681,775
Bond and Lease Principle	1,113,000	-	-	-	2,582,896	3,695,896	3,492,142
Capital Outlay	-	-	-	2,500,810	-	2,500,810	2,535,660
Bond and Lease Interest	919,740	-	-	-	743,786	1,663,526	4,548,445
Reserve Fund Surplus	81,201	-	-	34,850	-	116,051	-
TOTAL EXPENDITURES	2,113,941	315,000	4,660,000	2,535,660	38,536,795	48,161,396	51,856,753

O&M Mil rate	\$ -	\$ -	\$ -	\$ 0.17	\$ 2.33	\$ 2.50	2.50
Bond Mil Rate	\$ 0.14	\$ -	\$ -	\$ -	\$ -	\$ 0.14	0.14
Combined Mil Rate	\$ 0.14	\$ -	\$ -	\$ 0.17	\$ 2.33	\$ 2.64	2.64


5-16-23
 Clerk of the Board Date

GOLDER RANCH FIRE DISTRICT

BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Dave Christian, Finance Director

DATE: June 20, 2023

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION #2023-0005
APPROVING AND FORMALLY ADOPTING THE GOLDER RANCH FIRE DISTRICT
FISCAL YEAR 2023-2024 & 2024-2025 BUDGETS

ITEM #: 8C

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☒ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

On May 16, 2023 the Golder Ranch Fire District Board approved the tentative budget for fiscal year 2023-2024. This budget was subsequently posted and made available for public review in accordance with A.R.S. §48-805.

The tentative budget for 2023-2024 provides \$38,536,795 to the General Fund, \$2,535,660 to the Capital Projects Fund, \$4,660,000 to the Ambulance Transport Fund, and \$315,000 to the Wildland Fund for a total O&M budget of \$46,047,455, requiring a mil rate of \$2.500 and a tax levy of \$37,748,240.

The Bond Debt Service Fund will require a levy of 2,113,941 and a mil rate of \$0.140

Per state statute, Finance Director Christian has added 12 additional months to the template for fiscal year 2024-25, to bring the budget into compliance by adopting a budget that is 24 months in duration.

RECOMMENDED MOTION

Motion to approve Resolution #2023-0005 formally adopting the Golder Ranch Fire District budget in the amount of \$48,161,396 with a proposed mil rate of \$2.500 and a bond debt service mil rate of \$0.140 for fiscal year 2023-2024.



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
3885 E. Golder Ranch Drive
Tucson, Arizona 85739

Chief Tom Brandhuber

RESOLUTION NO. 2023-0005

A RESOLUTION APPROVING AND FORMALLY ADOPTING THE GOLDER RANCH FIRE DISTRICT ANNUAL BUDGET FOR FISCAL YEARS 2023 - 2024 AND 2024 - 2025

The Golder Ranch Fire District Governing Board hereby adopts and sets forth the following Resolution:

WHEREAS, the Golder Ranch Fire District is a fire district and political subdivision of the State of Arizona, and is duly organized and existing pursuant to the constitution and laws of the State; and

WHEREAS, the Golder Ranch Fire District Governing Board approved a tentative 24 month budget for fiscal years 2023-2024 and 2024-2025, which contains the estimated revenues and expenditures; and

WHEREAS, the tentative budget was posted in three public places and published on Golder Ranch Fire District's official website for more than twenty days prior to a public hearing in accordance with A.R.S. §48-805.A(2); and

WHEREAS, the Golder Ranch Fire District Governing Board called a public hearing on June 20, 2023 to receive public input on the Golder Ranch Fire District budget for fiscal year 2023-2024; and

WHEREAS, the Net Assessed Value of the Golder Ranch Fire District is \$1,509,929,565; and

WHEREAS, in accordance with the requirements of the Arizona Revised Statutes §48-805.02.D, the Chairperson and the Clerk of the Governing Board hereby certify as follows:

- a) That the District has not incurred any debt or liability in excess of taxes levied and to be collected and the money actually available and unencumbered at that time in the District general fund, except for those liabilities as described in §48-805.B.2 and §48-806 and §48-807.
- b) That the Golder Ranch Fire District complies with §48-805.02.F



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
3885 E. Golder Ranch Drive
Tucson, Arizona 85739

Chief Tom Brandhuber

NOW, THEREFORE, BE IT RESOLVED that the Golder Ranch Fire District Governing Board met in a duly noticed public session on June 20, 2023 and upon a vote of _____ authorized and approved Resolution No. 2023-0005 to approve and formally adopt the Golder Ranch Fire District's O&M budget for fiscal year 2023-2024 in the amount of \$48,161,396 and with a recommended mill rate of \$2.50; and

BE IT FURTHER RESOLVED that the total approved budget amount of \$48,161,396 for fiscal year 2023-2024 includes a Bond Debt Service Fund which will require a levy of \$2,113,941 with a proposed mil rate of \$0.14; and

BE IT FURTHER RESOLVED that the Golder Ranch Fire District shall post the adopted budget in a conspicuous location(s) and on the District's official website within seven business days after the final adoption and it shall be retained on the website for at least sixty months; and

BE IT FURTHER RESOLVED a certification by the Chairperson and Clerk of the District Board shall notify the Board of Supervisors of Pinal and Pima County.

BE IT FURTHER RESOLVED that the Golder Ranch Fire District staff is hereby authorized and directed to take all steps necessary and proper to implement this Resolution.



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
3885 E. Golder Ranch Drive
Tucson, Arizona 85739

Chief Tom Brandhuber

ADOPTED AND APPROVED by the Governing Body of the Golder Ranch Fire District on this 20th day of June 2023, at a duly noticed public meeting of the Golder Ranch Fire District Governing Board.

Vicki Cox Golder
Chairperson of the Governing Board
of the Golder Ranch Fire District

ATTEST:

Clerk of the Governing Board
of the Golder Ranch Fire District

APPROVED FISCAL YEAR 2023/24 & 2024/25 BUDGETs

	<u>BOND DEBT</u> <u>SERVICE</u>	<u>WILD LAND</u> <u>FUND</u>	<u>AMBULANCE</u> <u>TRANSPORT</u> <u>FUND</u>	<u>CAPITAL PROJECTS</u> <u>FUND</u>	<u>GENERAL FUND</u>	TOTAL FY 23/24	TOTAL FY 24/25 (projected)
REVENUES							
Property Tax	2,113,941	-	-	2,535,660	35,212,580	39,862,181	43,449,777
Fee for Service	-	315,000	4,600,000	-	648,063	5,563,063	6,063,739
Prop 207 State Shared Rev	-	-	-	-	800,000	800,000	900,000
Fire District Assistance Tax	-	-	-	-	800,000	800,000	800,000
EMS Membership	-	-	60,000	-	-	60,000	61,800
Grant Revenue	-	-	-	-	900,000	900,000	400,000
Interest Income	-	-	-	-	176,152	176,152	181,437
Budget Stabilizaton Reserve	-	-	-	-	-	-	-
TOTAL REVENUES	2,113,941	315,000	4,660,000	2,535,660	38,536,795	48,161,396	51,856,753
EXPENDITURES							
Labor, Benefits & Employee Development	-	300,000	4,263,628	-	29,204,937	33,768,565	34,781,622
Supplies/Software/Consumables	-	-	153,330	-	1,663,770	1,817,100	1,853,442
Vehicle / Equipment	-	-	51,150	-	1,044,645	1,095,795	1,106,753
Utilities / Communications	-	-	1,324	-	467,377	468,701	473,388
Professional Services	-	-	111,062	-	1,411,130	1,522,192	1,537,414
Dues/Subscriptions	-	-	4,010	-	652,197	656,207	662,769
Insurance	-	-	-	-	181,528	181,528	183,343
Repairs / Maintenance	-	15,000	75,496	-	584,529	675,025	681,775
Bond and Lease Principle	1,113,000	-	-	-	2,582,896	3,695,896	3,492,142
Capital Outlay	-	-	-	2,500,810	-	2,500,810	2,535,660
Bond and Lease Interest	919,740	-	-	-	743,786	1,663,526	4,548,445
Reseve Fund Surplus	81,201	-	-	34,850	-	116,051	-
TOTAL EXPENDITURES	2,113,941	315,000	4,660,000	2,535,660	38,536,795	48,161,396	51,856,753

	-	-	-	-	-	-	-
O&M Mil rate	\$ -	\$ -	\$ -	\$ 0.17	\$ 2.33	\$ 2.50	2.50
Bond Mil Rate	\$ 0.14	\$ -	\$ -	\$ -	\$ -	\$ 0.14	0.14
Combined Mil Rate	\$ 0.14	\$ -	\$ -	\$ 0.17	\$ 2.33	\$ 2.64	2.64

Clerk of the Board _____ Date _____

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO:	Governing Board
FROM/TITLE:	Dave Christian/Finance Director
DATE:	June 20, 2023
SUBJECT:	RESOLUTION 2023-0006
ITEM #:	8D

REQUIRED ACTION:	☐ Discussion Only	☐ Formal Motion	☒ Resolution
RECOMMENDED ACTION:	☒ Approve	☐ Conditional Approval	☐ Deny
SUPPORTED BY:	☒ Staff	☒ Fire Chief	

BACKGROUND

At the end of each fiscal year, the Fire Board must commit the General Fund Balance to a reserve fund pursuant to the GRFD Principles of Sound Financial Management Policy. The following reserves are calculated and are requested to be committed by resolution of the board...

Emergency Reserve 10%	\$3,708,755
Operating Reserve 20%	\$7,417,509
Stabilization Reserve 10%	\$3,708,755
<u>Contingency Reserve Fund</u>	<u>\$4,000,000</u>
Total Reserve Balance 2023	\$18,835,018

RECOMMENDED MOTION

Motion to approve Resolution 2023-0006 appropriating the end of fiscal year General Fund balance in accordance with GRFD Principles of Sound Financial Policy.



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
3885 E. Golder Ranch Drive
Tucson, Arizona 85739

Chief Tom Brandhuber

RESOLUTION NO. 2023-0006

A RESOLUTION APPROVING THE APPROPRIATION OF THE GOLDER RANCH FIRE DISTRICT END OF FISCAL YEAR 2022-2023 GENERAL FUND BALANCE

The Golder Ranch Fire District Governing Board hereby adopts and sets forth the following Resolution:

WHEREAS, the Golder Ranch Fire District is a fire district and political subdivision of the State of Arizona, and is duly organized and existing pursuant to the constitution and laws of the State; and

WHEREAS, the Golder Ranch Fire District has in place the Golder Ranch Fire District Principles of Sound Financial Management Policy; and

WHEREAS, the Golder Ranch Fire District Governing Board has determined it is in the best interest of the Golder Ranch Fire District to designate remaining funds from the end of fiscal year 2022-2023 in accordance with terms set forth in the Principles of Sound Financial Management Policy.

NOW THEREFORE, BE IT RESOLVED that the Golder Ranch Fire District Governing Board met in a duly noticed public session on June 20, 2023 and upon a vote of _____ approved and adopted Resolution No. 2023-0006 to designate remaining funds from the end of fiscal year 2022-2023 on June 30, 2023 in accordance with the terms set forth in the Principles of Sound Financial Management Policy as follows:

Emergency Reserve.....	\$3,708,755
Operating Reserve.....	\$7,417,509
Stabilization Reserve.....	\$3,708,755
<u>Contingency Reserve Fund.....</u>	<u>\$4,000,000</u>

Total Reserves Needed.....\$18,835,018

BE IT FURTHER RESOLVED a certification by the Chairperson and the Clerk of the Golder Ranch Fire District Governing Board will notify the Board of Supervisors of Pinal and Pima Counties; and



GOLDER RANCH FIRE DISTRICT

Fire ~ Rescue ~ Ambulance
3885 E. Golder Ranch Drive
Tucson, Arizona 85739

Chief Tom Brandhuber

BE IT FURTHER RESOLVED that Golder Ranch Fire District staff is hereby authorized and directed to take all steps necessary and proper to implement this Resolution.

ADOPTED AND APPROVED by the Governing Body of the Golder Ranch Fire District on this 20th day of June 2023, at a duly noticed public meeting of the Golder Ranch Fire District Governing Board.

Vicki Cox Golder
Chairperson of the Governing Board
of the Golder Ranch Fire District

ATTEST:

Clerk of the Governing Board
of the Golder Ranch Fire District

Date

FISCAL YEAR 2023 FUND BALANCE RESERVE

General Fund

Revenues

2020	35,089,975
2021	37,195,184
<u>2022</u>	<u>38,977,477</u>

Average: **37,087,545**

Emergency Reserve 10%	\$	3,708,755
Operating Reserve 20%	\$	7,417,509
Stabilization Reserve 10%	\$	3,708,755
<u>Contingency Reserve Fund</u>	<u>\$</u>	<u>4,000,000</u>

Total Reserve Balance 2023 **\$** **18,835,018**

GOLDER RANCH FIRE DISTRICT

BOARD COMMUNICATION MEMORANDUM

TO: Governing Board

FROM: Dave Christian, Finance Director

DATE: June 20, 2023

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING THE GOLDER RANCH FIRE DISTRICT RECONCILIATION AND MONTHLY FINANCIAL REPORT

ITEM #: 8E

REQUIRED ACTION: ☐ Discussion Only ☒ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☒ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

Presented are the monthly financial reports and cash reconciliation.

RECOMMENDED MOTION

Motion to approve and accept the Golder Ranch Fire District reconciliation and monthly financial report as presented.

Golder Ranch Fire District
Summary Budget Comparison - SUMMARY BUDGET TO ACTUAL **BOARD PACKET**
From 5/1/2023 Through 5/31/2023

Account Code	Account Title	Current Period	Current Period	Current Period	YTD Actual	YTD Budget	YTD Budget
		Actual	Budget	Budget Variance - Original			Variance - Original
5000	Labor/Benefits/Employee Development	2,311,330.26	2,370,344.56	59,014.30	29,495,586.73	29,667,010.42	171,423.69
6000	Supplies/Consumables	101,521.84	132,200.74	30,678.90	1,265,882.32	1,555,504.12	289,621.80
6500	Vehicle / Equipment Expense	149,786.63	82,834.47	(66,952.16)	809,700.01	985,119.17	175,419.16
6750	Utilities / Communications	24,595.13	37,631.09	13,035.96	382,385.85	484,240.75	101,854.90
7000	Professional Services	85,220.38	120,650.99	35,430.61	1,001,602.54	1,507,737.56	506,135.02
7500	Dues/Subscriptions/Maint. Fees	24,553.77	32,430.83	7,877.06	413,775.16	494,451.48	80,676.32
7750	Insurance	1,646.00	0.00	(1,646.00)	184,350.05	176,528.12	(7,821.93)
8000	Repairs / Maintenance	48,461.18	49,005.70	544.52	436,536.00	550,062.70	113,526.70
9000	Debt Service	4,637.53	2,100.00	(2,537.53)	1,462,641.41	1,196,194.00	(266,447.41)
9500	Capital Outlay	<u>68,634.13</u>	<u>4,916.67</u>	<u>(63,717.46)</u>	<u>1,668,165.84</u>	<u>2,228,498.37</u>	<u>560,332.53</u>
Report Difference		<u>(2,820,386.85)</u>	<u>(2,832,115.05)</u>	<u>11,728.20</u>	<u>(37,120,625.91)</u>	<u>(38,845,346.69)</u>	<u>1,724,720.78</u>

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Shannon Ortiz, Board Services Supervisor

DATE: June 20, 2023

SUBJECT: FUTURE AGENDA ITEMS

ITEM #: 9

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This agenda item allows an individual Governing Board member to recommend item(s) to go on future agendas.

Pursuant to A.R.S. §38-431.2(H), the Board will not discuss the items(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item.

RECOMMENDED MOTION

No motion is necessary for this agenda item.

**GOLDER RANCH FIRE DISTRICT
BOARD COMMUNICATION MEMORANDUM**

TO: Governing Board

FROM: Tom Brandhuber, Fire Chief

DATE: June 20, 2023

SUBJECT: Call to the Public

ITEM #: 10

REQUIRED ACTION: ☒ Discussion Only ☐ Formal Motion ☐ Resolution

RECOMMENDED ACTION: ☐ Approve ☐ Conditional Approval ☐ Deny

SUPPORTED BY: ☒ Staff ☒ Fire Chief ☐ Legal Review

BACKGROUND

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. The Board is not permitted to discuss or take action on any item raised in the Call to the Public, which are not on the agenda due to restrictions of the Open Meeting Law; however, individual members of the Board are permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda.

RECOMMENDED MOTION

No motion is necessary for this agenda item.